

Agenda

Ordinary Meeting of Council

Monday, 27th May 2019

Commencing at 7.00pm

Council Chamber
1230 Nepean Highway, Cheltenham

kingston.vic.gov.au

John Nevins
Chief Executive Officer
Kingston City Council

community inspired leadership



City of
KINGSTON

**City of Kingston
Ordinary Meeting of Council**

Agenda

27 May 2019

Notice is given that an Ordinary Meeting of Kingston City Council will be held at 7.00pm at Council Chamber, 1230 Nepean Highway, Cheltenham, on Monday, 27 May 2019.

1. Apologies

2. Confirmation of Minutes of Previous Meetings

Minutes of Ordinary Council Meeting 23 April 2019
Minutes of Special Council Meeting 6 May 2019
Minutes of Special Council Meeting 22 May 2019

3. Foreshadowed Declaration by Councillors, Officers or Contractors of any Conflict of Interest

Note that any Conflicts of Interest need to be formally declared at the start of the meeting and immediately prior to the item being considered – type and nature of interest is required to be disclosed – if disclosed in writing to the CEO prior to the meeting only the type of interest needs to be disclosed prior to the item being considered.

4. Petitions

Request for Support - Oromo Community
Speeding Vehicles - Scarlet Street Mordialloc
The Heath Estate - Lighting

5. Presentation of Awards

Nil

6. Reports from Delegates Appointed by Council to Various Organisations

7. Question Time

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8. Planning and Development Reports

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Agenda Item No: 8.1

PLANNING COMPLIANCE IN THE GREEN WEDGE - QUARTERLY REPORT APRIL 2019

Contact Officer: Alfred Carnovale, Appeals Advocate

Purpose of Report

The purpose of this report is to provide Councillors with a summary of enforcement activity in the Kingston Green Wedge that has occurred in the previous quarter.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council receive the report.

Background

This report is in response to Notice of Motion No. 50/2016 relating to Enforcement Activity in the Kingston Green Wedge. This report summarises major activity that has occurred in the previous quarter.

Discussion

A summary of the compliance action that has occurred is as follows:

1. A site in Clayton South is conducting materials recycling / transfer station business. In response to correspondence from compliance, a retrospective planning application was lodged for the use of the site as a transfer station. This application was refused. An appeal to the Victorian Civil and Administrative Tribunal has been lodged and is set down for a merits hearing in July 2019. The permit applicant has been contacted and instructed to limit operations until the conclusion of the appeal proceeding.
2. Council have refused a planning application for use and development of a vehicle store in the Green Wedge Zone and in a Public Acquisition Overlay, create/alter access to a Road Zone Category 1, and reduce the car parking requirements in Clayton South. An appeal to the Victorian Civil and Administrative Tribunal has been lodged and is set down for a merits hearing in September 2019. The owner / tenants are in the process of cleaning up dumped building waste with remedial works due at the end of May.
3. Council have been liaising with the owners of a site in Dingley Village which is unsightly and being used as a 'store'. The landlord has taken responsibility for the clean-up and are still in the process of removing the tenant who is now illegally occupying their land.

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4. Council have been liaising with the owners of a site in Heatherton with an existing leisure and recreation facility to ensure landscaping works are completed in accordance with the endorsed plans. Planning officers have approved an amendment application for minor changes and Council are liaising with the owners regarding the commencement of stage two of the required landscape works.
5. Council has inspected a site in Heatherton which is possibly being used in contravention with the Kingston Planning Scheme for stockpiling. Information has been requested from the owner of the site to explain the current site circumstances.
6. A site in Dingley Village has been investigated and was sent an official warning notice to cease use of the land as a 'store' or apply for the relevant planning permission.

Appendices

Appendix 1 - Planning Compliance in the Green Wedge Spreadsheet - Update April
2019 (Ref 19/87037) - Confidential

Author/s: Alfred Carnovale, Appeals Advocate
Reviewed and Approved By: Jonathan Guttmann, General Manager Planning and
Development

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Agenda Item No: 8.2

LEVEL CROSSING REMOVAL PROJECT UPDATE - PUBLIC REALM AND ASSET MANAGEMENT

Contact Officer: Jonathan Guttman, General Manager Planning and Development
Daniel Freer, General Manager City Assets and Environment

Purpose of Report

This report provides details of discussions undertaken with the Level Crossing Removal Project following the resolutions of the Council at the Ordinary Council Meeting on 23 April 2019. The report recommends that Council enter an agreement to fund rail deck extensions at Cheltenham and Mentone, additional expansion of non-commuter parking at Cheltenham and the asset management and maintenance of a range of non-rail related infrastructure assets associated with the removal of level crossings on the Frankston train line.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Make a capital allocation to a maximum value of \$2,000,000 to provide for the construction of additional open space in the form of expanded decking at the Cheltenham and Mentone level crossing removals;
2. Make a capital allocation to a maximum value of \$_____ to provide for an expansion of the planned carparking as per option ___ as part of the Level Crossing Removal Project at Cheltenham.
3. Authorise the Chief Executive Officer to do all things necessary to implement Recommendations 1 and 2 above including the execution of all required agreements to give effect to these resolutions;
4. Authorise the Chief Executive Officer to formulate with the Level Crossing Removal Program an agreement to maintain the assets following agreed defects liability periods, identified in the table contained in Appendix 1 in this report; and
5. Instruct Officers to present a further report to Council following advice from the Level Crossing Removal Program on the positioning of the eastern (downline) Cheltenham Station Building by the Level Crossing Removal Project.

1. Executive Summary

Following the announcement of the Level Crossing Removal Program Council has proactively worked with the Victorian State Government to pursue urban design enhancements as part of each project site. Over recent years planning work has been prioritised for Council to have early influence over the urban design fundamentals around the stations to ensure that newly planned rail infrastructure has the broadest possible intergenerational benefits. Council has often cited the crossing removal at Moorabbin in 1959 as an early example where such benefits were not able to be achieved. Council does not want this example replicated.

The level of investment by the Level Crossing Removal Project (LXRP) in Kingston, in excess of \$1B, is the most significant of any municipality and includes a range of actual/possible significant infrastructure investments (some already completed) including:

- New road bridge across the Patterson River connecting Station Street to enhance local traffic flow;
- Realignment of McLeod Road in Carrum and significant land assembly on the beach side of the Nepean Highway and around the station entry to create 1.2 hectares of new community open space;
- Retention of the State Significant Mentone Heritage Station Buildings and scope now to expand the Mentone Station Gardens; and
- At Cheltenham, bridging the rail trench creating a desirable new open space linkage from Station Road into the Cheltenham Park and the ability to work with the LXRP to possibly increase parking provision for the local shopping centre;
- The LXRP have also identified a range of non-rail related assets such as shared user paths, street furniture, public lighting, drainage, landscaping works and heritage buildings / kiosks that are / will be developed as part of its projects in Kingston.

Beyond these opportunities Council has continued to work closely with the LXRP to facilitate other additional community opportunities including new pedestrian and bicycle linkages along the rail corridor. The recent State Government announcements to now also remove the Chelsea Road, Argyle Avenue and Swanpool Avenue crossings present opportunities to use the Chelsea Structure Planning process to identify additional urban design enhancements.

The type of non-rail infrastructure assets LXRP have identified to invest in, in many instances are on Council managed land, or, will be provide to Council for community use. These assets are similar to those, once constructed, Council would otherwise maintain at similar development locations (e.g. Jacksons Green development or the future redevelopment of the Highett Gas Works site). The LXRP as an entity also has a finite purpose to remove level crossings and in a similar vein to a land developer will look to transfer new assets to Council or the relevant Government Agency (e.g. VicRoads or Vic track) as it does not operate a recurrent asset maintenance funding program.

The LXRP have identified that the cost of undertaking Council's requested additional bridging works at Cheltenham and Mentone to provide urban design enhancements is approximately \$6 million. Through further negotiations with the LXRP, they have indicated a willingness to substantially reduce this cost to Council from approximately \$6 million to \$2 million on the basis Council takes on asset management responsibility for the new non-rail assets it creates through its program along the Frankston line in Kingston. The assets would be transferred to Council either as new (following defects periods) or fitted out for a repurposed function (e.g. station building infrastructure).

The new Carrum Kiosk and repurposed heritage buildings would be provided to Council to generate a commercial rent should it so wish. It is important to note that approximately \$60M of the estimated \$72.7M of new assets proposed for transfer are either on land/sites Council controls and is responsible for or are buildings Council already expects to manage and control.

Given community importance of the expanded deck opportunities at Cheltenham and Mentone and that the broader community use benefits of the non-rail assets that the LXP are seeking to transfer, the proposed negotiated outcome is seen as reasonable in principle. A preliminary financial analysis has been completed and it has indicated:

1. Incorporating estimated costs and income through to 2030
 - Releasing \$4M of capital saved for the deck contribution in year 1 and phasing in of up to \$95,000 of income from the three buildings (rental escalated by 2% per annum) produces a net present value "benefit" of \$4.85M through to 2030.
 - The (LXRA) maintenance costs of \$535,434 progressively phased in from year 1 (again escalated at 2% per annum) produces a net present cost of \$4.85M over 10 years.
 - This is an Internal rate of return of 4.0% where net present value benefits and costs are equal.
 - Applying a discount rate of 4.5% (which accounts for cost of funds / opportunity cost of capital plus 2% for risk) still results in a positive NPV (of Benefits greater than Costs) as at 2030.

2. Excluding estimated costs associated with assets on Council land/controlled land (Charman Rd Flood Storage, Traffic Signals and Carrum Revitalisation (POS), Commercial/Heritage buildings, Patterson River Bridge) related maintenance expenses through to 2030 excluded from the model
 - At 4.5% discount (as above) results in an approximately \$3M positive NPV benefit to Council.

Council has also explored with the LXP an expansion of their proposed railway carparking at Cheltenham to allow expansion into the Council owned mortuary carpark immediately south of their site and the potential for additional decking of the planned carpark. The preliminary analysis has indicated that Council is able to expand the number of car parking spaces available for local use by up to approximately 64 spaces. Given the unique opportunity to expand the available car parking in the Cheltenham Activity Centre on the back of the LXP work, it is recommended that this additional element be supported. While expensive this is a unique and one-off opportunity. This report presents Council with a number of options on how to do this.

Although the State significant heritage buildings are to be returned to the current locations and a 'heritage deck' constructed at Mentone, further work is required to determine how the LXP may approach the heritage stations at Cheltenham. This report recommends that further advice is provided to Councillors once this analysis is completed by the LXP.

The LXP have made clear that decisions regarding the additional decking (Cheltenham and Mentone) and additional carparking at Cheltenham are now 'time critical'. The report therefore recommends that the CEO be delegated authority to enter into agreements within the agreed parameters as resolved by Council.

2. Background

Council Report 23 April 2019

A detailed report was provided to Council as part of agenda item 8.9 at the Ordinary Council Meeting on 23 April 2019. That report outlined a range of opportunities to deliver some of the enhancements identified in the Mentone Urban Design Framework and Cheltenham Structure Plan Review approved by Council at its Ordinary Council Meeting on 11 December 2017. The Council consequentially resolved:

That Council:

1. *Advocate for the changes and improvements to the LXP plans for Cheltenham and Mentone as outlined under Section 3.3.2 of this report.*
2. *Authorise officers to negotiate for the additional decking at Cheltenham and Mentone up to a maximum financial contribution by Council as set out in Confidential Appendix 4 to this report.*
3. *Receive a further public report once the negotiation is complete.*

This report provides an update on the negotiations with the LXP and seeks direction from the Council on what are now 'time critical' decisions given the advanced stage of construction planning and Cheltenham and Mentone.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.1 - Intergenerational land use planning for a sustainable community

The Level Crossing Removal Project is a significant infrastructure initiative in Kingston given the number of crossings which have been identified for removal.

Council has approached this project seeking to work with the community and LXP to derive urban design enhancements that will provide intergenerational benefits beyond solely removing the level crossings. As a consequence, new urban open space areas, new pedestrian and cycle linkages and the potential for more local car parking in Cheltenham is proposed. All these elements are critical ingredients of Council's land use planning particularly given the land use and broader renewal occurring in many of the areas where level crossings are being removed.

3.2 Consultation/Internal Review

This report follows significant consultation which has and continues to be undertaken by the LXP on its level crossing removal program in Kingston. In 2017 Council undertook a significant community consultation processes to formulate its updated Cheltenham Activity Centre Structure Plan and Mentone Urban Design Framework.

Through the consultation processes undertaken by Council and LXP a range of opportunities beyond the rail / road critical infrastructure have been identified to provide enhanced urban design outcomes. The outcomes presented in this report are significant in terms of 'place making' and reinforce the investment made in what were extensive processes of community engagement by both Council and the LXP.

3.3 Operation and Strategic Issues

3.3.1 Proposed Rail Deck Extensions The report presented at the Ordinary Council Meeting on 23 April 2019 provided detail on the proposed rail deck extensions. The report followed confirmation from the LXP that the extensions identified through the Mentone Urban Design Framework and Cheltenham Structure Plan Update did not fall within its project scope. The costs of the decks were provided to Council following advice received from LXP by its alliance partner. As reported in the earlier report the costs are:

Site	Area	Details	Cost
Cheltenham	420m ²	15m wide extension of the deck between the station building and kiosk	\$2,006,791
Mentone	540m ²	Approximately 40m extension of the deck from Balcombe Road towards the heritage deck.	\$3,914,994

The costs associated with the construction of the deck extensions are significant given the associated construction complexities. Previous advice has indicated that the costs to pursue the decking of the rail trench at some time in the future, would likely be cost prohibitive given the implications associated with working above an active rail environment. The inability to achieve enhancements is well demonstrated through the completion of grade separation works at Moorabbin Station in 1959 and the frustration held by successive Councils in being unable to advance their strategic plans to encourage building over the rail corridor airspace. The costs are prohibitive and cannot be commercially justified.

3.3.2 Additional non-commuter parking – Cheltenham

3.3.2 (a) Expansion onto Council’s Mortuary Carpark Land

The work undertaken as part of the Cheltenham Structure Plan Review identified the opportunity to utilize the Council owned mortuary carpark to expand car parking capacity for local (non-commuter) parking at Cheltenham. Council resolved on the 11 December 2017 to seek to utilize its land as part of an integrated development to expand the number of car parking spaces in this location for local (non-commuter) uses.

The recent release of the final conceptual design plans for Cheltenham by LXP provides for a new four level 218 space commuter car park but does not respond to the direction of the Council to also explore the utilization of the Council land for additional local carparking. The LXP carpark is restricted to the existing VicTrack land parcel and would be constructed for commuter use to replace lost commuter parking, associated with the crossing removal works.

Officers have subsequently commissioned a broad conceptual design development to see whether it is possible to expand the LXP commuter carpark into Council’s carpark land to the immediate south. Three options have been developed, that involve expansion into Council’s Mortuary carpark land over the four levels above ground.

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The impact of each of these options on the existing mortuary carpark sees an 'on ground/at grade' reduction offset by an increase over the four levels of carpark. This has been considered at a preliminary level by the LXR and are outlined below:

	Base Case	Option 1	Option 2	Option 3
Council \$ Capital cost	\$0	\$900,000	\$4,600,000	\$5,200,000
LXR Carspaces	218	218	218	218
Council Mortuary Remaining carspaces	38	28	19	14
Council Multideck Additional carspaces	0	36	64	88
Total Council carspaces	38	64	83	102
Total carspaces (LXR + Council)	256	282	301	320
Effective Extra cost to Council / carspace	N/A	\$34,615	\$102,222	\$81,250

	Extra Council Carspaces	\$ Capital Cost to Council	% Increase in Council Carspaces	% increase in Council \$ Capital Cost Relative to Option 1
Base Case vs Option 1	26	\$.9m	68.42%	-
Base Case vs Option 2	45	\$4.6m	118.42%	511.11%
Base Case vs Option 3	64	\$5.2m	168.42%	577.78%

The primary cost drivers are the shape of Council's Mortuary car park land and the need to meet design standards required for a commuter carparking lighting and security.

Although the estimated costs are significant, the opportunity is consistent with Council's adopted Cheltenham Structure Plan Update which in part reflected the following factors:

- Recognition of the increased demand being placed on Cheltenham for carparking to cater for an increasing range of non-commuter related land use activities (retail, residential and commercial).
- Council owns the land in question which removes the 'land purchase' cost to Council to expand the carparking.
- Given the LXR are proposing a four storey car park immediately adjacent to the Council land (on its northern side) the redevelopment potential (even just to increase car parking) over the Council land would be significantly compromised, unless integrated into the LXR work.

3.3.2(b) Option 4: Additional level to LXR 4 Storey Multi Deck Carpark
In briefing Councillors at the 20 May CIS, on these works and LXR discussions the option of adding an additional level to the LXR's ground/semi-basement plus 4 levels carpark project was raised. After this on Tuesday, 21 May LXR was asked to cost this option.

As at the time of issuing this report, Friday morning 24 May, LXP were still finalizing and costing this option. The LXP advice was that this information would be provided by COB Friday, 24 May. When received it will be circulated to Councillors and reported by officers to the Council Meeting on Monday, 27 May. This advice may give rise to an amended recommendation regarding additional carparking at Cheltenham.

Council's adopted Structure Plan supports a multi-deck carpark at this location.

In addition to explicitly identifying the need for a multi deck car park in the Station Precinct of the Structure Plan Review, the Structure Plan also provided design and built form guidelines for how this may be pursued. These guidelines are reinforced through Precinct E in the Plan which identified the potential for a structure of maximum height of 20 metres providing for an above ground structure of up to 6 storeys. The existing four level car park plan prepared by the LXP fits well within this envelope and could provide for an expanded carparking area in relation to the height envelope allowed for in the Structure plan review.

The Precinct Concept Plan contained within the Structure Plan also envisaged a broader use of the Council Mortuary Carpark on the basis that additional local carparking could be achieved.

As this report advises after the recent release of the LXP design for Cheltenham, Officers have been working to try and increase the amount of local carparking in the location identified in the structure plan review. Officers are confident that by working with the LXP the recommendations contained within this report regarding the carparking can occur within the broad principles outlined in the structure plan review.

3.3.3 Heritage Station Buildings - reuse

The level crossing removals at Cheltenham and Mentone require the locally (Cheltenham) and state (Mentone) listed buildings to be removed during the crossing removal works following advice received from the LXP.

The LXP have indicated that it is prepared to work with the community on the suitable reinstatement and repurposing of these buildings.

Mentone

Recognising that Heritage Victoria will play a statutory role in evaluating the proposal by the LXP for Mentone, Officers are largely supportive of reinstating the heritage buildings in the manner proposed. It is unfortunate that due to the station and platform locations now being relocated further to the south, LXP have indicated that it will not be possible to obtain access from the proposed 'Heritage Bridge' to the operating commuter platforms. The LXP have indicated a preparedness to appropriately fit out and transfer the heritage buildings to Council to explore opportunities for commercial leasing and/or community use. Officers are supportive of this approach given the potential to expand the relationship of these buildings into the Mentone Station Gardens and incorporate the 'Heritage Bridge and buildings' into the proposed additional rail deck expansion Council is seeking.

Cheltenham

The material produced in the latest community update by the LXP does not show the reintroduction of the locally listed heritage station building(s) into the LXP's plans for the Cheltenham crossing removals. The adopted position of the Council at its Ordinary Council Meeting on 11 December 2017 sought "*That the Cheltenham heritage station buildings be retained within the proposed new central open space (Town Square) with their verandas facing inwards to provide shelter for visitors and community events*". The Precinct Concept Plan in the Cheltenham Structure Plan Review now illustrates the retention of the station buildings notionally on the expanded rail bridge.

The LXP have recently provided Council Officers with advice regarding the size of the most significant heritage station building and indicated in writing and following a site meeting with Central Ward Councillors, that further analysis is required to determine if it is feasible to put a heritage station building on the proposed deck. Significant considerations that LXP have raised include:

- Fire and life safety considerations with the predominantly timber structure being located over the rail corridor and close to the exit of the station;
- Whether with the current proposed Kiosk, Parkiteer and associated services) the heritage building can fit on the deck and they have indicated that even if this is possible significant adjustment will be required to the façade of the heritage station building; and
- The potential impact placing the building on the station bridge (if possible) would have on the view corridor into Cheltenham Park and gradient.

Mindful of the constraints in relation to space in Cheltenham, Officers have prioritised consideration of the eastern (downline) station building given it is understood to have higher level of significance. On the basis it is not possible to locate a heritage station building on the deck, a range of other locations could be considered but require more detailed design analysis by the LXP and Council. This report recommends a further report providing range of options for consideration by Council. Officers are also mindful that this is ultimately a matter that LXP is responsible for addressing.

Officers have ruled out the carparking land Council owns (Mortuary Carpark) on the basis that the Cheltenham Structure Plan Review and this report recommendation to consolidate additional car parking in this location.

3.3.4 Asset Management

As identified through this report Council has since the introduction of the level crossing removal program, sought to work with the State Government to identify a range of urban design enhancements around and connecting into the proposed new stations. These discussions have led to a range of new infrastructure items being delivered and/or planned including:

- New road bridge across the Patterson River connecting Station Street to enhance local traffic flow;
- Realignment of McLeod Road in Carrum and the significant land assembly on the beach side of the Nepean Highway and around the station entry to create 1.2 hectares of new community open space;

- Retention of the State Significant Mentone Heritage Station Buildings and scope now to expand the Mentone Station Gardens;
- At Cheltenham, bridging the rail trench creating a desirable new open space linkage from Station Road into the Cheltenham Park and the ability to work with the LXR to an increase to parking provision for the local shopping centre; and
- The LXR have also identified a range of non-rail related assets such as shared user paths, street furniture, public lighting, drainage, landscaping works and heritage buildings / kiosks that are / will be developed as part of its projects in Kingston.

The decisions made in 2018 to remove the Chelsea Road, Argyle Avenue and Swanpool Avenue crossings also presents opportunities to use the Chelsea Structure Planning process to identify additional urban design enhancements.

Types of Assets

The types of new assets that are created through the LXR program that would be generally considered 'standard' items include:

- Shared Use Paths – Walking and cycling;
- Road pavement and new carparking and kerbside carparking;
- Hard landscaping elements as part of public realm expansions with enhancements including street furniture / fencing and screens;
- Additional rail bridging to provide expanded open space areas (excluding critical rail infrastructure);
- Road bridging noting in this instance a range of new bridges are occurring over the rail trenches and the already completed bridge over Patterson River;
- Soft landscaping elements in newly created open space areas;
- Lighting to address community safety;
- Flood storage infrastructure;
- Drainage infrastructure elements including upgrades and/or new pipes; and
- Traffic signal infrastructure required as part of new or relocated intersection treatments.

All the above excluding rail bridging and the Patterson River road bridge infrastructure items would be similar those created through a private development project and often transferred to Council to manage (unless for example VicRoads, Vic track or Melbourne Water were the responsible asset manager). A practical example of where these asset management responsibilities are already shared is the work Council does with the local community and Government Agencies to support the maintenance of the Mentone Station Gardens.

A range of additional building and larger scale open space infrastructure items are proposed as part of the LXR projects and include:

- Mentone – removal and then repurposing of both existing heritage station buildings;
- Cheltenham – removal and then (subject to a suitable location being identified) reinstatement of existing heritage station building(s); and

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- Carrum – a significant new public open space and carparking enhancements on the foreshore side of Nepean Highway including a possible commercial kiosk and changing places toilet.

The assets to be created and their value are detailed below. Also below is a table detailing which of these assets are on Council owned land and/or to be under Council management and control. Council's forward planning has anticipated this.

Asset Type	Estimated Capital Costs \$	Land status
Shared Use Path	5,227,500	Majority State, parts road reserve (Council)
Road pavement, incl. car parking	924,800	State/Council owned and managed
Hard Landscaping (excl. Carrum)	931,770	State/Council owned and managed
Soft landscaping (excl. Carrum)	856,800	State/Council owned and managed
Lighting	510,000	State/Council owned and managed
Flood storage at Charman Road	374,000	Council owned/managed road
Drainage	2,519,400	Council
Furniture (excl. Carrum)	61,880	State/Council owned and managed
Fencing/ Screens	1,140,700	State/Council owned and managed
Commercial building - Carrum Foreshore	1,245,000	State owned and Council managed under lease
Heritage Buildings - Mentone	996,200	State owned and Council managed under lease
Heritage Buildings - Cheltenham	561,000	TBC
Traffic signals	2,312,000	Council owned/managed roads
Carrum Revitalisation Hard landscaping Soft landscaping Furniture Toilets, incl. Changing Places Water feature Canopies Arbor	25,670,000	State owned and Council managed under lease
Paterson River bridge	29,325,000	Council managed road
	\$72,686,050	

Asset Management – Models / Community Expectation

A range of different models have been pursued by Council in the management of assets transferred by parties undertaking substantial private development. These include:

- Immediate asset transfer to Council or relevant Government Agency following defects liability periods. For example, this approach has been established at the Jacksons Green project in Clayton South.

- Establishment of an Owners Corporation.

This model was tried in some instances for larger greenfield developments on the basis the developer and early residents sought a higher standard of maintenance and or wished to introduce 'non-standard' infrastructure, that the Council of the day was not prepared to commit to maintaining it.

As part of the Caulfield to Dandenong Level Crossing Removals Project the State Government has made available \$15 million to provide to the four Councils to assist with ongoing asset management responsibilities. An agreed position has not been established between the participating Councils and the LXRP regarding asset management responsibilities at this time.

Recognising the above represents a range of different approaches to the ongoing management of new assets, a key consideration for Council is what the 'community expectation' around these new LXRP created assets may be. From time to time the community holds expectations that are not always met by State Government agencies who may have different maintenance regimes in place, when compared with those Council would otherwise apply.

The 2017 – 2021 Council Plan has a strong focus on customers and it is from this perspective that prioritisation has been given focusing with the LXRP on achieving a range of enhanced urban design outcomes through the crossing removal projects. These outcomes will deliver new infrastructure that is not directly rail related but provides enhanced public spaces and connections around the rail corridor. Beyond the expectations held by the community in doing the planning work, the community will also hold expectations that assets are maintained to a standard consistently across the City (e.g. a greenfield development, public park or Council drain). It is for this reason that Officers consider Council is best placed to incorporate new 'non-rail assets' onto its asset register and to be maintained by Council and its appointed contractors.

It is appropriate to ensure however that Council is not placed with the responsibility of managing any assets, that would require permissions from the rail operator to undertake maintenance or replacement works proximate to operating rail infrastructure. These works are necessarily best undertaken by the rail operator or its nominated and appropriate qualified contractor(s) – Officers have clearly conveyed this to the LXRP.

Asset Management – LXP financial contribution

The LXP have acknowledged that as part of its program a range of ‘non-rail assets’ are being created and that its role as an organisation is not to be ongoing asset manager and as a consequence it is not provided with recurrent asset management budgets. The LXP have agreed to construct all the ‘non-rail assets’ with appropriate maintenance periods, but has requested Council take over maintenance and management responsibilities. Through the proposed arrangement the LXP demonstrates their willingness to contribute approximately \$4 million to the construction of the expanded rail decks (open space areas) at Cheltenham and Mentone on the basis Council agreed to take over responsibility for the ‘non-rail assets’ as identified above and outlined in the appendices to this report.

Officers consider this position to be a reasonable for the following reasons:

- preliminary financial analysis identified in the resource implications section of this report suggests that the cost of undertaking the ongoing management of these assets is manageable within Council’s long term financial strategy and has minor impact on Council’s asset renewal framework.
- The ‘non-rail assets’ in question are assets that would otherwise be transferred to Council and the community is likely to hold a view that Council is best placed to manage them to an acceptable standard;
- In many instances the assets are consistent with Council advocated positions given their alignment with objectives Council has sought through the LXP based on local community feedback.
- Council generally has established maintenance contracts for the ‘non-rail’ asset classes in question which could be readily applied.
- The report identifies that should a capital saving be possible in Councils contribution to decks that these funds could be redirected to deliver additional non- commuter car parking at Cheltenham.
- Some opportunities to assist in funding the maintenance and required renewal of some of the assets could be achieved through commercial returns that may be possible through the repurposed heritage station buildings and commercial building on the Carrum Foreshore.

Officers have undertaken a separate analysis of the estimated asset management costs provided by the LXP against Council’s existing contract rates and performance standards. This analysis indicates that the cost of including these assets into existing maintenance arrangements is consistent with Council’s long term financial plan with a manageable impact on Council’s asset renewal framework.

3.3.5 Time criticality

The LXP have reinforced to Officers that decisions on whether Council wish to proceed with ‘additional’ aspects of the project that are presently out of scope is required by the end of May. The time critical aspects include:

- Whether or not Council wishes to pursue with the rail deck expansions at Cheltenham and Mentone.
- Whether or not Council wishes to seek to incorporate additional non-commuter carparking as part of the Cheltenham works mindful issues of detailed design will still need to be resolved.
- The financial basis of the above dot points.

Officers have also raised the issue through this report associated with the challenge the LXP may have with positioning the Cheltenham Station building on the expanded rail bridge (should it be pursued) due to the fire life safety analysis, that is yet to be completed. Officers will continue to work with LXP on this issue and a range of options will be brought back to Council.

3.4 Options

Council resolved at its 23 April 2019 Council Meeting to negotiate to pursue the additional decking at Cheltenham and Mentone. The following options are considered available based on the negotiations.

3.4.1 Option 1 – Pay full cost of decking – \$6 million

The LXP has indicated that the total cost of the additional decking to expand open space areas at Cheltenham and Mentone is approximately \$6M. Under this option a position of the Council regarding the transfer of non-rail related assets could be deferred. It is anticipated however that the issue of maintenance of non-rail infrastructure would still require resolution at a later stage between Council and the LXP. \$60M plus of these assets though will be on Council land it owns or controls and Council is the responsible asset manager for those assets.

Although this option does delay the asset management consideration, it does come at a significant capital cost to Council and one which based on available capital substantially reduces the opportunity to use available capital to pursue the construction of additional non-commuter car parking at Cheltenham.

This option is not recommended.

3.4.2 Option 2 – Accept LXP's offer to contribute \$4M to decking based on asset transfers

The LXP are proposing to contribute \$4M of the approximate \$6M required to pursue the additional decking at Cheltenham and Mentone on the basis Council agree to the maintenance of non-rail assets. The report reinforces that many of the assets in question were either identified by Council as urban design enhancements to the LXP works or are standard assets that would be otherwise be transferred to Council. Under this option Council would have significant additional capital available to fund the carpark expansion works discussed through this report at Cheltenham.

This option is recommended.

4. Conclusion

4.1 Environmental Implications

Council has prioritised opportunities to work with the LXP and community to enhance the urban design outcomes around the level crossing removal works. At Cheltenham and Mentone significant change has and continues to occur in line with Councils structure planning work and therefore bridging the rail corridor to create new open space has been actively pursued. In Carrum through the creation of new open space areas substantial opportunities are presented to create further shaded recreational areas in proximity to the foreshore.

Consideration has also been given to pedestrian and cycling connectivity opportunities unlocked by the crossing removal works thus facilitating the options for station and activity centre users, to exploit alternative forms of transport. These initiatives support a range of Councils existing strategies aimed at enhancing the natural and physical environment and are critical to the successful planning of large scale infrastructure projects.

4.2 Social Implications

The process to develop the Mentone Urban Design Framework and Cheltenham Structure Plan Review involved substantial community consultation. The ideas explored through this work to provide more open space and expand the supply of carparking in Cheltenham is consistent with the feedback received from the community. Importantly the expansion of open spaces areas and introduction of new infrastructure (DDA compliant paths / additional lighting etc) also assists in making areas more accessible and safer for more members of the community in parts of the City that are rapidly changing. In undertaking the planning work with the community Council has very much approached this from the perspective of seeking to ensure that genuine intergenerational benefits are able to be achieved.

This report also identifies that the community holds significant expectations regarding the appropriate maintenance and presentation of infrastructure assets the LXRPs are looking to transfer to Council. On the basis that appropriate compensation is provided to Council, it is considered that community would likely anticipate that Council is best placed to manage the types of infrastructure LXRPs are looking to transfer.

4.3 Resource Implications

Available Capital

The LXRPs are indicating that the bridging costs of the deck are approximately \$6M and the costs of expanding the station car parking provision range with a maximum preliminary price of approximately \$5.2M. LXRPs are however indicating that if Council take responsibility for ongoing maintenance of non-rail assets for its crossing removals within the municipality along the Frankston Line it will contribute \$4M to the above costs leaving a balance of up to \$7.2M (assuming a substantial investment was made on carparking at Cheltenham by Council).

Council currently has capital allocations within its Capital Works Plan relevant to the envisaged projects as follows:

- CO467 – Mentone Precinct Open Space: \$2m 2019/20 Draft Capital Budget
- C0277 – Activity Centre Upgrades and Improvements

For post 2019/20 refer confidential appendix 3: Forward Capital Works Budget Projections post 2019/20.

Based on these existing allocations, capital is accessible to present Council with the opportunity of achieving the required decking at both locations (Cheltenham and Mentone) and allowing Council to make an investment into additional car parking at Cheltenham.

Asset Maintenance Costs / Preliminary Financial Modelling

Preliminary analysis has been undertaken on the likely costs of maintenance of the assets the LXRP are looking to transfer. This analysis has indicated that:

- 1 Incorporating estimated costs and income through to 2030
 - Releasing \$4M of capital saved for the deck contribution in year 1 and phasing in of up to \$95,000 of income from the three buildings (rental escalated by 2% per annum) produces a net present value "benefit" of \$4.85M through to 2030.
 - The (LXRA) maintenance costs of \$535,434 progressively phased in from year 1 (again escalated at 2% per annum) produces a net present cost of \$4.85M over 10 years.
 - This is an Internal rate of return of 4.0% where net present value benefits and costs are equal.
 - Applying a discount rate of 4.5% (which accounts for cost of funds / opportunity cost of capital plus 2% for risk) still results in a positive NPV (of Benefits greater than Costs) as at 2030.

- 2 Excluding estimated costs associated with assets on Council land/to be controlled land (Charman Rd Flood Storage, Traffic Signals and Carrum Revitalisation (POS), Commercial/Heritage buildings, Patterson River Bridge) related maintenance expenses through to 2030 excluded from the model
 - At 4.5% discount (as above) results in an approximately \$3M positive NPV benefit to Council.

4.4 Legal / Risk Implications



The Council will be required to enter into agreements with the LXRP should it wish to progress the recommendations contained within this report.



Such agreements will deal with the specific identification of asset areas and classes to be maintained by Council and where appropriate the identification of areas where committee of management status is required to be afforded to Council. Consideration will also be given to the appropriate zoning of land once new open space assets are created to ensure they are used for their intended purpose.

On the basis that Council proceeds to resolve to support a car parking expansion at Cheltenham an agreement will also be required around land ownership and maintenance responsibilities, associated with the new carparking asset.

All required agreements would be the subject of review by Councils appointed legal advisors.

Appendices

Appendix 1 - Kingston Asset Summary - May 2019 (Ref 19/94708)  

Appendix 2 - KCC Multi Deck Carpark Options - May 19 (Ref 19/94706)  

Appendix 3 - Forward Capital Works Budget Projections Post 2019/20 (Ref 19/102104)
- Confidential

Author/s: Jonathan Guttmann, General Manager Planning and
Development
Daniel Freer, General Manager City Assets and Environment

Reviewed and Approved By: John Nevins, Chief Executive Officer
Jonathan Guttmann, General Manager Planning and
Development
Daniel Freer, General Manager City Assets and Environment

8.2

LEVEL CROSSING REMOVAL PROJECT UPDATE - PUBLIC REALM AND ASSET MANAGEMENT

1	Kingston Asset Summary - May 2019.....	25
2	KCC Multi Deck Carpark Options - May 19.....	27

Kingston Asset & Maintenance Summary

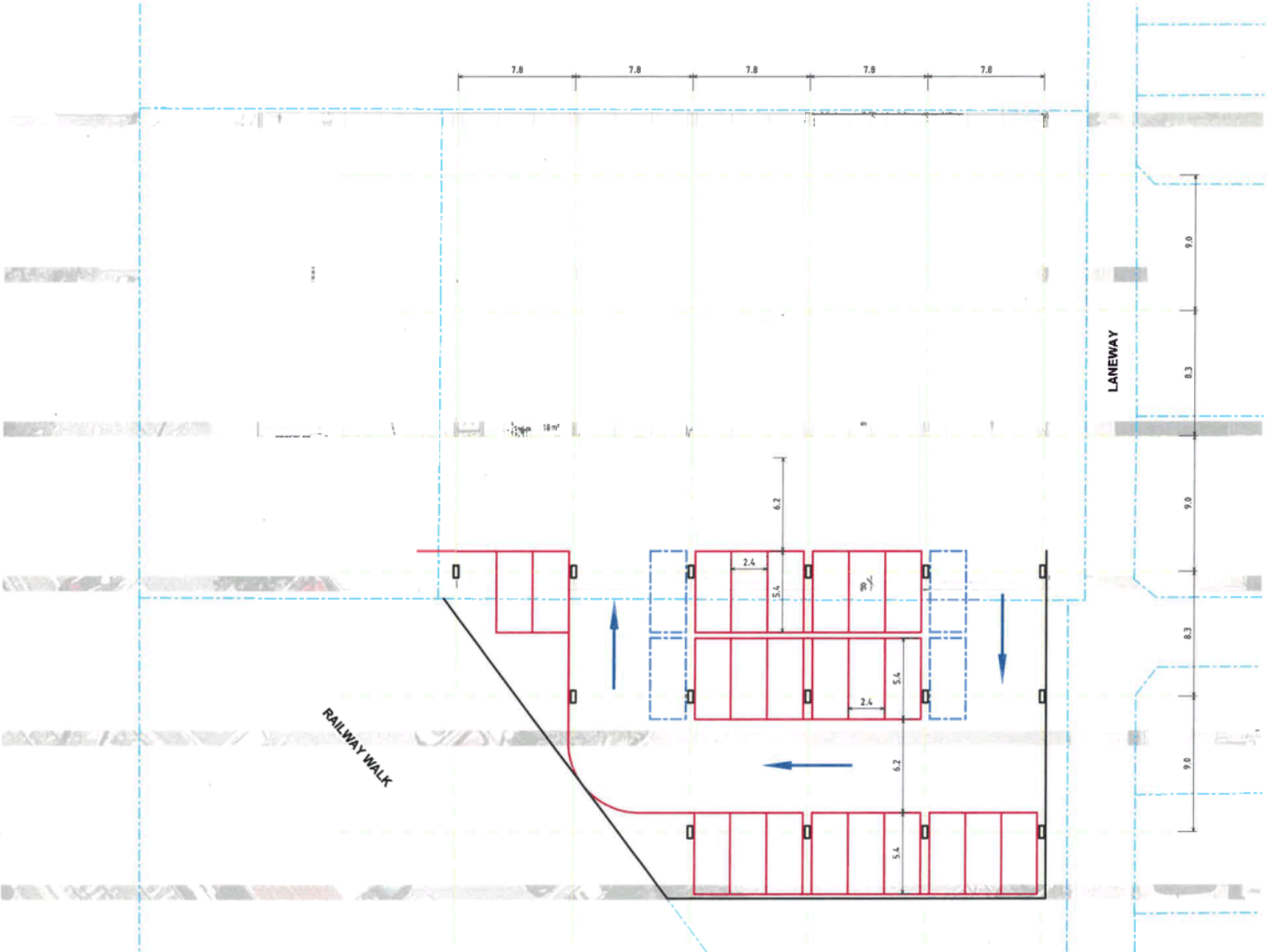
May-19

Total Assets Types	Total Quantities	Unit	Estimated Asset Management Costs (10 year)	Estimated Capital costs	Estimated Fit out Cost	Estimated Commercial Return (10 year)	
Shared Use Path	20,500	m2	615,000	5,227,500			
Road pavement, incl. car parking	3,400	m2	272,000	924,800			
Hard Landscaping (excl. Carrum)	1,350	m2	216,000	931,770			
Soft landscaping (excl. Carrum)	3,150	m2	217,350	856,800			
Lighting	40	item	40,000	510,000			
Flood storage at Charman Road	1	item	416,000	374,000			
Drainage	1,900	Lin m	98,800	2,519,400			
Furniture (excl. Carrum)	50	Units	36,400	61,880			
Fencing/ Screens	671	lin m	488,488	1,140,700			
Commercial building - Carrum Foreshore	1	No	39,700	1,275,000	227,000	400,000	
Heritage Buildings - Mentone	2	item	119,000	996,200	390,000	400,000	
Heritage Buildings - Cheltenham	2	item	119,000	561,000	275,000	150,000	
Traffic signals	8	item	262,000	2,312,000			
Carrum revitalisation	Hard landscaping	7,000	m2	1,120,000	25,670,000		
	Soft landscaping	11,000	m2	759,000			
	Furniture	40	Units	145,600			
	Toilets, incl. Changing Places	1	item	50,000			
	Water feature	1	item	15,000			
	Canopies	3	item	45,000			
Arbor	1	item	30,000				
Patterson River bridge	1	item	250,000	29,325,000			
			\$ 5,354,338	\$ 72,686,050	\$ 892,000	\$950,000	

Say \$5-5.5m \$70-75m \$1m \$1m
NETT \$4-4.5m (asset maintenance cost, less rental return)

Clarifications;

1. Estimates based on 2018/19 dollars
2. Estimates are order of magnitude only and are not intended to represent exact costs/revenue
3. Quantities are estimates only based on the best available information at this time and are not intended to represent exact figures



ADDITIONAL SPACES : 23
 SPACES TO BE REMOVED : 5
 NET PER LEVEL : 18
 TOTAL : 72

ADDITIONAL SPACES : 27
 SPACES TO BE REMOVED : 5
 NET PER LEVEL : 22
 TOTAL : 88

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Drawing Title RAILWAY CAR PARK, CHELTENHAM CAR PARK - OPTION 3 CONCEPT LAYOUT PLAN		
Designed DW	Approved RBH	1 Railway Ref 88 H2
Project Number 190250	Drawing Number CLP300	Revision A

Scale
1:250 @ A3

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MAY 2019 16:00:00 - 09:40:00

9. Community Sustainability Reports

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 9.1

1230 NEPEAN HIGHWAY - PROPOSED OAKLEIGH ROOM & BALCONY BUILDING IMPROVEMENT WORKS

Contact Officer: Steve Lewis, Manager Community Buildings

Purpose of Report

The purpose of this report is to:

- (i) provide Council with the outcome of the independent review of the refurbishment options proposed for the Oakleigh Room, within 1230 Nepean Highway, as per its request at its 26th November 2018 meeting,
- (ii) seek approval to proceed with a recommended scope of works for the Oakleigh Room refurbishment and to obtain approval to seek tenders for these works for implementation during the 2019/20 financial year.
- (iii) provide information to Council on the approach to be followed to develop the indicative scope of works proposed for the Ground Floor public reception and civic space areas of the 1230 Nepean Highway building, as contained in the draft forward capital programme for 2019/20 and 2020/21.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. In accordance with the resolution of Council on 26 November 2018, note the attached independent review report undertaken on the refurbishment options and costings for the Oakleigh Room and balcony, which supports officers' previous recommendations to Council;
2. Authorise officers to proceed with Option 2, as outlined in section 3.4.2 of this report, seek new tenders for these works and report back to Council on the outcome of the tender process, with a view to implementing the works during 2019/20 financial year; and
3. Note the approach to be followed in developing an indicative scope of works for the Ground Floor public reception and civic space areas of the 1230 Nepean Highway building, as outlined in part 3.3.3 of this report, and nominate Councillors _____, _____, _____, _____ to participate in a proposed ground floor refurbishment working group to guide the refurbishment of customer service and Council chambers areas of the building.

1. Executive Summary

Council, at its meeting on 26th November 2018, considered the award of CON-18/83 for the proposed refurbishment of the Oakleigh Room & Balcony, located on level 6 of its main administration building in Cheltenham. At this meeting, Council resolved to defer consideration of the award of this contract until an independent review of the options and costings presented had been undertaken.

In accordance with this resolution of Council, the design options and cost estimates presented for consideration for the Oakleigh Room have now been independently peer reviewed by an alternative architectural practice and an independent quantity surveyor, employed directly by the architect and with no affiliation to Council's standing appointed Quantity Surveyor Panel. The report detailing the outcome of this independent peer review is attached for Councillors' information as Appendix A of this report and is summarised in section 3.4 of this report.

Following the completion of the independent peer review, and its confirmation of officer's previous recommendation to Council, it is now recommended that officer be authorised to proceed with Option 2, i.e. new balcony roof, glazed balustrades and planter boxes, new external glazed window/doors, make good fit-out to existing Level 6 Oakleigh Room including new meeting room and store room, but excluding provision of the optional external louvred windows and additional mechanical ventilation. In addition, Council is asked to authorise officers to seek new tenders for these works (as the original tenders received under Con 18-83 have now lapsed) and to report back to Council on the outcome of the tender process, with a view to implementing the works during 2019/20 financial year.

In addition to the proposed works to the Oakleigh Room above, the report also outlines an suggested process to be followed to develop an indicative scope of works for the Ground Floor public reception and civic space areas of the 1230 Nepean Highway building, funding for which is included within Council's draft forward capital programme for 2019/20 and 2020/21 and seeks authority to proceed with the proposed process.

2. Background

Council's 2018/19 Capital Programme includes provision for the improvement of the Oakleigh Room and balcony 2018/19 and has been the subject of prior reports to Council. This area is a prominent meeting place within the building but has suffered over recent years from water ingress, primarily due to driven rain finding its way through the seals on the sliding doors and through the limited capacity of the existing storm water system on the balcony itself.

Following a report to CIS in 22 January 2018, Officers from Community Buildings worked with Hede Architects to develop a package of works to address these water leak issues and to provide an enhanced environment for important Council meetings and events. These works were tendered and a further report was present to Council on 26 November 2018 seeking approval to award a contract for works to provide a functional modern area with a physical connection the outdoors environment. At this meeting, Council resolved to defer a decision on the report and to request that independent review of the proposed options, and their supporting cost estimates, be conducted.

In line with Council's resolution above, Cohen Leigh Architects were appointed to undertake an independent technical peer review of the options prepared by Hede Architects. In addition, Cohen Leigh Architects also engaged the services of an independent quantity surveyor, Zinc Cost Management P/L, to review and prepare a stand alone cost plan on the reviewed options. The outcome of the Technical Peer Review, together with a supporting cost plan report on the options, are attached to this report for Councillor information and are summarised within section 3.4 of the report.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

Investment in creating an improved environment for visitors and staff within 1230 Nepean Highway will have a positive impact on organisational performance and improve the overall image of the organisation.

3.2 Consultation/Internal Review

Consultation has previously been undertaken with all relevant Council and APT staff.

3.3 Operation and Strategic Issues

3.3.1 Outcome of the Independent Technical Peer Review of Oakleigh Room Options

In accordance with Council's resolution from 26 November 2018, officers appointed Cohen Leigh Architects to undertake an independent technical peer review of the available refurbishment options relating to the Oakleigh and balcony which had been prepared previously by Hede Architects. The Peer Review confirms officers' original recommendations to Council, i.e. Option 2 outlined later in this report. Cohen Leigh's peer review report is attached as Appendix A of this report for Councillor information.

3.3.2 Outcome of the independent review of Oakleigh Room Cost Planning Information

In addition to the above, as requested by Council, Cohen Leigh appointed their own independent quantity surveyor, Zinc Cost Management, to undertake a review of the costings for each of the available options. Their report is attached for Councillor information as Appendix B of this report and is consistent with previous advice provided to Council in earlier officer reports.

3.3.3 Proposed Further Works to Ground Floor Reception/Council Chambers

As part of the development of the draft 2019/20 Capital Programme, funding to facilitate the refurbishment of the ground floor reception, customer services area, foyer, meeting rooms and Council Chamber has been included within the Capital Programme between the 2019/20 and 2021/22 financial years. In order to ensure that the scope of works fully meets operational and corporate objectives & expectations, it is proposed to establish a working group, which will be facilitated by a consultant interior designer. It is proposed that interested Councillors be nominated to provide guidance through this initial briefing/scoping process, which will be through a facilitated workshop and will be used to develop the brief to guide future detailed design work. It is envisaged that this workshop will take place during mid-2019.

3.4 Options

3.4.1 Option 1 : Proceed with full scope of works, including provision of external automated louvres and mechanical ventilation works to the balcony

The peer review has assessed this option as the most comprehensive to maximize protection against the weather and water ingress, whilst allowing for the external balcony space to fully interface with the internal meeting room space. The peer review highly recommends this option in eliminating risk of water ingress. The report, however, does recognise the cost implications of this option being the most expensive option at an estimated cost of \$636,000 (exc gst), based on the peer reviewer's independently prepared cost plan estimate, and advises that this should be weighed against other available cheaper options.

The review does suggest some potential reductions in scope in relation to the proposed stormwater system changes and/or potential deletion of the proposed planter boxes but also recognises that these latter items are a design matter and improve the connection between internal and external spaces.

As Councillors were advised at Ordinary Council on November 2018, officers also do not recommend this option, as the cost exceeds the available budget for the project.

3.4.2 Option 2: Proceed with installation of roofing to balcony and exclude louvres windows & mechanical ventilation works (Officer Recommended Option)

This option has been assessed as "fit for purpose" by the Peer Review and estimated as costing approximately \$556,000, which would deliver a saving on Option 1 of approximately \$80,000 due to the deletion of the louvre system and external mechanical ventilation, which the review recognises can be retro-fitted at a later date, if required.

The review identifies that this option will provide a high level of protection from water ingress and allows the external space to interface with the internal spaces, although not as extensively as in Option 1 during more extreme inclement weather events.

Based on previous officer advice and the findings of the Peer Review, this option remains the officer recommended option.

3.4.3 Option 3: Replace Existing Balcony Doors, Improve Stormwater System and provide no roof to Balcony

This option has been estimated to cost approximately \$391,000 (excl gst).

The Peer Review has identified that, in line with previous officer advice, this option *"...provides no further immediate protection to the window and door walls, which will continue to be exposed to south-west winds and driving rains, as per the current arrangement."*

The review also states that:-

"...the new Window/Door system can be expected to be considerably more watertight than the existing arrangement. Together these systems should be able to prevent water ingress however there remains a risk of compromise."

Furthermore, the usefulness of the external space is diminished and the internal spaces are compromised by the lack of sun-control at various times of the year.”
Based on the above points, this option is not recommended by the Peer Review and this is in line with previous advice given to Council.

3.4.4 Option 4: Replace Existing Balcony Doors, Improve Stormwater System and introduce partial roof directly above balcony doors

This option, which is estimated to cost approximately \$407,000 (excl gst), is considered by the Peer Review to be “...feasible but carries a level of risk.”

The review states that this option “....provides some immediate protection to the window and door walls which will be exposed to south-west winds and driving rains as per the current arrangement but not sufficiently to avoid rain hitting the window/doors.

The remedial and new stormwater works comprise two rows of linear drains including a zero threshold drain across the sliding door/window threshold. And the new Window/Door system can be expected to be considerably more watertight than the existing arrangement. Together these systems should be able to prevent water ingress however there remains a level of risk of compromise albeit a little less than for Option 3.

The usefulness of the external space is better than for Option 3 however the internal spaces are still compromised by the lack of sun-control at various times of the year depending on the depth of eave.”

Based on the remaining risk of potential water ingress with this option, this option is not recommended by officers.

3.4.5 Option 5: Remove Balcony Doors and Replace with Windows, improve Stormwater System and provide no roof

This option, which is estimated to cost approximately \$386,000 (excl gst), is considered by the Peer Reviewer “to be feasible but not recommended”, primarily as it would impact on the existing functionality of the Oakleigh Room and its ability to interface with the existing balcony area. This is in line with the previous officer advice to Council.

4. Conclusion

4.1 Environmental Implications

Improvements within Council’s offices will be made in accordance with the relevant standards set out within its adopted Environmental Sustainable Design (ESD) policy 2016.

4.2 Social Implications

Proposed amenity improvements to the Oakleigh Room are intended to improve Council’s overall presentation to the community and improve the functionality of the room as a primary meeting space within the building.

During the implementation of the works it will be necessary to relocate all meetings scheduled to be held within the Oakleigh Room, including CIS meetings, which will be held temporarily in alternative location(s) within the building.

4.3 Resource Implications


Subject to Councillor approval of the recommended works option (Option 2), the proposed works would be funded from the following budget allocations in 2018/19 and 2019/20:-


Cost Code	Description	18/19
N0795	Refurbishment of Level 6 Oakleigh Room & Balcony	\$400,000.00
N0509	1230 Nepean Hwy – Programmed renewal Works.	\$80,000.00
N0026	NO026 Kitchen and Toilets Renewal Program.	\$50,000.00
1350-2255	Building Heating & Cooling	\$41,500.00
	Total Available Budget	\$571,500.00

4.4 Legal / Risk Implications

The main risk issues arising from this report relate to the ongoing maintenance of the Oakleigh Room and the potential to prevent further problems resulting from water ingress. By undertaking the proposed works, this will ensure that the room is no longer flooded on regular occasions, that meetings are not cancelled or relocated at short notice and that the room's presentation is significantly improved.

Appendices

Appendix 1 - Cohen Leigh Architects - Peer Review of Oakleigh Room Designs - April 2019 (Ref 19/93860)  [↓](#)

Appendix 2 - Independent cost plan review - Oakleigh Room & Balcony Options (Ref 19/83773)  [↓](#)

Appendix 3 - Oakleigh Room Architectural Plans (Ref 19/83772)  [↓](#)

Author/s: Steve Lewis, Manager Community Buildings
Reviewed and Approved By: Mauro Bolin, General Manager Community Sustainability

9.1

1230 NEPEAN HIGHWAY - PROPOSED OAKLEIGH ROOM & BALCONY BUILDING IMPROVEMENT WORKS

1	Cohen Leigh Architects - Peer Review of Oakleigh Room Designs - April 2019	41
2	Independent cost plan review - Oakleigh Room & Balcony Options.....	47
3	Oakleigh Room Architectural Plans.....	87

Date April 09, 2019
 Issue B
 Project City of Kingston Offices – Oakleigh Room
 Address 1230 Nepean Highway, Cheltenham 3192

C.L.

Project Assessment

Attn. Leigh Stewart

Principal Maintenance Planning Officer | Community Buildings
 City of Kingston
 leigh.stewart@kingston.vic.gov.au

Dear Leigh,

Please refer to the attached Quantity Surveyor's report by ZINC on the 5 options for the Level 6 Oakleigh Room and Balcony.

We shall provide an assessment of the effectiveness of each of these options and in particular with respect to water protection.

Please cross reference to the QS report for costing details.

We assess the options on the assumption that it is the protection from water ingress that is a priority. We shall also comment presuming that the external balcony space is of significant intrinsic value as a 'break out' space. We presume that all internal works are necessary and thus our comments will exclude these areas. We also comment on the basis that proposed new and remedial stormwater works as well as all building works are compliant with regulatory and engineering requirements and are fit for purpose. We assume that for the options including new roofing including polycarbonate roofing that it will be installed below the existing main roof overflows in case of a main roof flood. These assumptions must be applied to our review of each of the following options.

This assessment is based on tender drawings documentation as follows:
 Architectural Drawings – Hede Architects Pty Ltd dated 5 July, 2018

- 17042:A000 – Cover Sheet
- 17042:A002 – Demolition & Existing/ Roof Plan
- 17042:A100 – Proposed Roof Plan
- 17042:A200 – Existing Elevations
- 17042:A201 – Proposed Elevations
- 17042:A300 – Existing Sections
- 17042:A301 – Proposed Sections
- 17042:A400 – Details
- 17042:A500 – Internal Elevations
- 17042:A501 – Internal Elevations

Structural Drawings – G.C. Nixon & Associated Pty Ltd dated 16 July, 2018

- 171117 : S1 – General Notes
- 171117 : S2 – Sections and Details

**CohenLeigh
Architects**

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 info@cohenleigh.com

Suite 1, Level 1, 5-13 Melrose St
 Sandringham, VIC 3191

1 of 5

Date April 09, 2019
 Issue B
 Project City of Kingston Offices – Oakleigh Room
 Address 1230 Nepean Highway, Cheltenham 3192

C.L.

Option 1 – Estimated Cost \$636,000 excl GST

Full scope of works i.e. new balcony roof, louvre windows, glazed balustrades and planterbox, new external glazed window/doors, make good fit-out to existing Level 6 Oakleigh Room including new meeting room and store room.

This Option 1 is the most comprehensive. The external space is roofed and walled as well as drained. It includes steel and polycarbonate roofing and auto close rain sensor breezeway louvre 'walls' to encapsulate the external space.

It also involves new glazed window/doors and glazed balustrades and planterbox, external paving works and remedial and new stormwater works despite the space encapsulation.

The stormwater works include two rows of linear drains including a zero threshold drain across the sliding door/window threshold.

Thus Option 1 provides a 'belts and braces' approach to maximize protection against the weather and water ingress and allows the external space to fully interface with the internal spaces. In the first instance water will not penetrate the external space and if for some reason it did then it can be collected in the extensive floor drainage system.

This option is highly recommended as eliminating risk of water ingress however should be weighed against other cheaper options.

Consideration could also be given to reductions in scope of this option.

1. Because of the external space encapsulation is the window/door threshold drain required?
2. Can the existing two external drain points suffice in lieu of the new central linear drain?
3. Is the planter box and glass balustrade required? (the existing handrail would still need remedial works to be compliant). This is really a design value matter providing benefit to the internal/external interface however there are long term maintenance issues including garden/soil maintenance, sprinkling, glass balustrade cleaning etc.

Option 2 Estimated Cost \$556,000 excl GST

As detailed in Option 1, however, including deletion of louvre windows and mechanical ventilation to balcony.

Proposed Option 2 works are as per the Option 1 works except for the deletion of the auto close rain sensor breezeway louvre 'walls'.

So the option includes steel and polycarbonate roofing and also involves new window and external glazed balustrades and planterbox, paving works, and remedial and new stormwater works comprising two rows of linear drains including a zero threshold drain across the sliding door/window threshold.

Because the external space is not fully encapsulated there is a good chance that wind driven rain from the south west will penetrate the space however the new planter box and glass balustrade will deflect some of this ingress and the remaining ingress can be collected in the new floor drainage system without compromising the new window system.

This option which as per Option 1 includes two rows of linear drains with one of the rows at the door threshold, nevertheless provides a high level of protection from water ingress and allows the external space to interface with the internal spaces although not as extensively as in Option 1 during more extreme inclement weather.

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Suite 1, Level 1, 5-13 Melrose St
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Date April 09, 2019
 Issue B
 Project City of Kingston Offices – Oakleigh Room
 Address 1230 Nepean Highway, Cheltenham 3192

C.L.

This Option 2 achieves at least an \$80,000 cost saving compared to the full Option 1 works.

This Option and its savings compared to Option 1 could be adopted on the basis that infrastructure be installed to allow for future installation of the 'louvre' wall system.

This Option 2 is also recommended as being fit for purpose.

Consideration could be given to reductions in scope in this option.

1. Because of the roofing of the external space is the window/door threshold drain required? It remains important that the central linear drain be retained.
2. Is the planter box and glass balustrade required? (the existing handrail would still need remedial works to be compliant). This is really a design value matter providing benefit to the internal/external interface however there are long term maintenance issues including garden/soil maintenance, sprinkling, glass balustrade cleaning etc.

Option 3 Estimated Cost \$391,000 excl GST

As detailed in Option 2, however, with no roof to balcony, replace existing balcony doors, new glazed balustrades and planterbox, and improved stormwater system. Make good fit-out to existing Level 6 Oakleigh Room including new meeting room and store room.

This Option excludes both the polycarbonate roofing and auto close rain sensor breezeway louvre 'walls'. However it includes new window/door and external glazed balustrades and planterbox, external paving works and remedial and new stormwater works.

This partial works Option 3 therefore provides no immediate protection to the window and door walls which will be exposed to south-west winds and driving rains as per the current arrangement.

The remedial and new stormwater works comprise two rows of linear drains including a zero threshold drain across the sliding door/window threshold. And the new Window/Door system can be expected to be considerably more watertight than the existing arrangement. Together these systems should be able to prevent water ingress however there remains a risk of compromise.

Furthermore the usefulness of the external space is diminished and the internal spaces are compromised by the lack of sun-control at various times of the year.

This option is therefore not recommended.

As per the previous options consideration could be given to reductions in scope in this option.

1. Is the planter box and glass balustrade required? (the existing handrail would still need remedial works to be compliant). This is really a design value matter providing benefit to the internal/external interface however there are long term maintenance issues including garden/soil maintenance, sprinkling, glass cleaning etc.

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C.L.

Option 4 Estimated Cost \$407,000 excl GST

As detailed in Option 2, however, with partial roof eave to balcony, replace existing balcony doors, new glazed balustrades and planterbox, and improved stormwater system. Make good fit-out to existing Level 6 Oakleigh Room including new meeting room and store room.

This Option excludes both the polycarbonate roofing (except for a steel eave component) and auto close rain sensor breezeway louvre 'walls'. However it includes new window/door and external glazed balustrades and planterbox, external paving works and remedial and new stormwater works.

This partial works Option 4 therefore provides some immediate protection to the window and door walls which will be exposed to south-west winds and driving rains as per the current arrangement but not sufficiently to avoid rain hitting the window/doors.

The remedial and new stormwater works comprise two rows of linear drains including a zero threshold drain across the sliding door/window threshold. And the new Window/Door system can be expected to be considerably more watertight than the existing arrangement. Together these systems should be able to prevent water ingress however there remains a level of risk of compromise albeit a little less than for Option 3.

The usefulness of the external space is better than for Option 3 however the internal spaces are still compromised by the lack of sun-control at various times of the year depending on the depth of eave.

There remains the issue of how to collect the eave stormwater off the eave and this remains to be resolved.

This option can be summarised as feasible but carries a level of risk.

As per the previous options consideration could be given to reductions in scope in this option.

1. Is the planter box and glass balustrade required? (the existing handrail would still need remedial works to be compliant). This is really a design value matter providing benefit to the internal/external interface however there are long term maintenance issues including garden/soil maintenance, sprinkling, glass cleaning etc

Option 5 Estimated Cost \$386,000 excl GST

As detailed in Option 2, however, replacement of balcony doors with fixed windows and improved stormwater system. Make good fit-out to existing Level 6 Oakleigh Room including new meeting room and store room.

This Option excludes the steel and polycarbonate roofing and auto close rain sensor breezeway louvre 'walls'. It also excludes the new window/door and external glazed balustrades and planterbox, but includes the replacement of the existing balcony doors with fixed windows, external paving works and remedial and new stormwater works.

This partial works Option 5 therefore provides no immediate protection to the window walls which will be

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Project City of Kingston Offices – Oakleigh Room
Address 1230 Nepean Highway, Cheltenham 3192

C.L.

exposed to south-west winds and driving rains as per the current arrangement.

The remedial and new stormwater works comprise two rows of linear drains including a zero threshold drain across the sliding door/window threshold. And the remediated fixed window system can be expected to be considerably more watertight than the existing arrangement. Together these systems should prevent water ingress however there remains a risk of compromise particularly at the location of an access door which remains to be resolved.

Furthermore the usefulness of the external space and internal-external interface is voided and the internal spaces are compromised by the lack of sun-control at various times of the year.

Whilst this Option remains feasible it is not recommended for the reasons outlined.

Please do not hesitate to call with any queries.

Kind regards,



Dale Cohen

Director | Cohen Leigh Architects Pty Ltd



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ABN 31 600 499 965

Ref 19052-cp1

26 March, 2019

Cohen Leigh Architects
Suite 1, Level 1
5 Melrose Street
SANDRINGHAM VIC 3191

Via email clementine@cohenleigh.com

Attention Ms. Clementine Leigh

Dear Clementine,

Kingston City Council Office - Level 6 Oakleigh Room & Balcony
1230 Nepean Highway, Cheltenham
Cost Plan D

We have prepared Cost Plan D for the above project based on the documentation provided and our discussions.

The cost plan can be summarised as follows:

	Option 1 (\$)	Option 2 (\$)	Option 3 (\$)	Option 4 (\$)	Option 5 (\$)
Balcony Works	\$278,000	\$211,000	\$163,000	\$176,000	\$161,000
Oakleigh Room (Internal Fit-out)	\$152,000	\$152,000	\$152,000	\$152,000	\$152,000
Builder's Preliminaries & Margin	\$148,000	\$142,000	\$40,000	\$42,000	\$38,000
Sub-Total (excl. GST)	\$578,000	\$505,000	\$355,000	\$370,000	\$351,000
Contingencies	\$58,000	\$51,000	\$36,000	\$37,000	\$35,000
Non-Construction Costs	EXCLUDED	EXCLUDED	EXCLUDED	EXCLUDED	EXCLUDED
TOTAL END COST (excl. GST)	\$636,000	\$556,000	\$391,000	\$407,000	\$386,000

The above cost options are based on emailed advice as prepared by Cohen Leigh Architects dated 21 February, 2019 and we understand the scope of works for each option are as follows:

- **Option 1** – Full scope of works i.e. new balcony roof, louvre windows, glazed balustrades, new external glazed doors, make good fit-out to existing Level 6 Oakleigh Room including new meeting room and store room.
- **Option 2** – As above including deletion of louvre windows and mechanical ventilation to balcony.
- **Option 3** – As above with no roof to balcony, replace existing balcony doors and improved stormwater system.
- **Option 4** - As above with partial roof to balcony, replace existing balcony doors and improved stormwater system.
- **Option 5** – As above with no roof to balcony, replacement of balcony doors with fixed windows and improved stormwater system.

zinccostmanagement.com.au



Please refer to the attached cost plan for further information and scope of works included.

All costs are reported exclusive of GST.

The cost plan is based on tender drawings documentation and has been prepared using the following:

- Architectural – drawings prepared by Hede Architects Pty Ltd dated 5 July, 2018
- Structural – drawings prepared by G.C. Nixon & Associated Pty Ltd dated 16 July, 2018

We advise that services documentation was not available at the time of preparing the cost plan and have therefore used estimates typical for this type of construction. Confirmation will be required once further documentation is available.

The cost plan does not include any allowance for ESD initiatives over and above BCA Section J requirements.

The cost plan is indicative only of the possible order of cost. All components of the cost plan will require confirmation once the design has developed further.

The cost plan includes allowances for contingency (10%). The cost plan assumes the contingency will be required for design documentation related issues and not for changes in scope.

The cost plan is based on costs current at March, 2019. No allowance for cost escalation has been made beyond this date.

Assumptions

The following assumptions have been made with regards to the cost plan:

- Assumed that kitchen roller door will be manually operated
- Assumed plasterboard to internal column
- Assumed bluestone tile finish to planterbox face, not render as per detail
- Assumed no allowance for under-screed waterproofing to balcony
- Assumed existing floor finish to kitchen to be retained
- Assumed render finish to external balcony walls – internal faces only
- No allowance has been included for asbestos / hazardous material removal
- External lighting to balcony – provisional sum allowance of \$15,000.

Costs are also based on the assumption that the project will be competitively tendered to a select list of appropriate and interested builders in the form of a fixed lump sum contract. The cost plan makes no allowance for cost plus, negotiated, staged or construction management forms of procurement.

Main Risks

The main risks associated with cost are:

- Existing services infrastructure
- Services allowances
- Site access
- Market conditions / cost escalation beyond tender date
- Resolution of non-construction costs
- Assumptions (refer above)
- Exclusions (refer below)



Please note that the cost plan specifically excludes any allowances for the following:

- Relocate or upgrade of existing services and infrastructure
- Works outside site boundary
- ESD initiatives (over and above BCA Section J)
- Cost escalation beyond March, 2019
- Consultants fees
- Heating to outdoor area
- Authority / headwork's charges
- Furniture, equipment and fittings
- Structural rectification works to existing facade
- Audio visual / IT equipment and infrastructure
- BBQ equipment
- Blinds/curtains
- Landscaping to planterbox (i.e. shrubs/ground coverings etc.)
- After hours work
- Planning permit
- Finance, legal costs, etc.
- Staging of the works

Where appropriate, allowances for the above items should be made in the overall feasibility study.

Do not hesitate to contact us to discuss any clarifications or if you require further information.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Kim Luong".

Kim Luong
Associate

Encl. Appendix A – Cost Plan D – Options 1 to 5



Appendix A



SUMMARY



Oakleigh Room & Level 6 - City of Kingston Office
1230 Nepean Highway, Cheltenham

26 March, 2019

Cost Plan D based on architectural tender drawings as prepared by Hede Architects Pty Ltd dated 5 July, 2018 and structural drawings as prepared by G.C. Nixon & Associates Pty Ltd dated 16 July, 2018.

Description of Works	Unit	Quantity	Rate (\$/unit)	Option 1 - Full Scope (\$)	Option 2 - No Louvres (\$)	Option 3 - No Roof (\$)	Option 4 - Partial Roof (\$)	Option 5 - No Roof & Doors (\$)
Level 6 Balcony Works	m2	101	2,760	278,000	211,000	163,000	176,000	161,000
Building Works - Oakleigh Room Internal Fitout	m2	212	720	152,000	152,000	152,000	152,000	152,000
Builder's Preliminaries & Margin	Item			148,000	142,000	40,000	42,000	38,000
Total Building Cost				578,000	505,000	355,000	370,000	351,000
ESD Initiatives								
ESD initiatives (over and above BCA Section J)	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Contingencies & Escalation								
Staging of the works	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Out of hours work	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Design contingency	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Cost escalation	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Total Anticipated Construction Tender Sum				578,000	505,000	355,000	370,000	351,000
Contract contingency	Item		10.0%	58,000	51,000	36,000	37,000	35,000
Total Construction Cost (at March, 2019)				636,000	556,000	391,000	407,000	386,000
Non-Construction Costs								
Consultants fees	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Client costs	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Authority / headwork's charges	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Audio visual / IT equipment and infrastructure	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Furniture, fittings and equipment	Note			Excluded	Excluded	Excluded	Excluded	Excluded
Total End Cost (at March, 2019)				636,000	556,000	391,000	407,000	386,000

This cost plan is based on preliminary information and therefore is indicative only of the possible order of cost. All components of the cost plan will require confirmation once the design has developed further. Refer to the accompanying letter for details of basis of cost plan and exclusions from above costs.

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Builder's PreliminariesPreliminaries

1	Allowance for builder's preliminaries, overheads and margin		1	Item	43,000.00	43,000
2	Allowance for mobile crane		1	Item	15,000.00	15,000
3	Allowance for scaffolding		1	Item	25,000.00	25,000
4	Allowance for gantry		1	Item	20,000.00	20,000
5	Allowance for alimak		1	Item	45,000.00	45,000
<u>Preliminaries</u>						<u>148,000</u>

Builder's Preliminaries**148,000**

To Collection

148,000



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal FitoutInternal Walls

6	Internal partition wall comprising of metal stud frame, acoustic insulation and fire-rated plasterboard to both sides including paint finish		57	m2	220.00	12,540
7	Internal nib wall comprising of frame and plasterboard lining to both sides including paint finish		1	m2	250.00	250
8	2700 high Hufcor operable wall with 3 No. centre hung panels and a hinged pass door including aluminium frame, fixings, hardware and finish (D02)		5	m	1,800.00	9,000
<u>Internal Walls</u>						<u>21,790</u>

Internal Screens & Borrowed Lights

9	Clear glass fin fixed to wall partition including fixings etc.		1	m2	800.00	800
<u>Internal Screens & Borrowed Lights</u>						<u>800</u>

Internal Doors

10	920 wide x 2040 high single solid timber swing door with view panel including aluminium frame, hardware and finish (D04)		1	No.	1,250.00	1,250
11	1840 wide x 2040 high pair of semi solid timber swing doors including aluminium frame, hardware and finish (D05)		1	No.	2,000.00	2,000
12	3500 wide x 1400 high roller shutter door including frame, fixings, track and finish (D03) - assume manual operated		1	No.	3,500.00	3,500
<u>Internal Doors</u>						<u>6,750</u>

Wall Finishes

13	Fire-rated plasterboard wall lining including paint finish fixed to existing stud frame		23	m2	70.00	1,610
14	Timber veneer panel to existing column to match joinery		2	m2	250.00	500
15	Allowance for make good existing plasterboard walls and paint		1	Item	5,000.00	5,000
16	Allowance for make good existing plasterboard to column and paint - assumed plasterboard		1	Item	500.00	500
<u>Wall Finishes</u>						<u>7,610</u>

Floor Finishes

17	Carpet tiles to store, meeting room & oakleigh room		153	m2	60.00	9,180
18	Allowance for leveling screed under carpet tiles to match stone tile height		153	m2	40.00	6,120
19	Allowance for skirting		57	m	15.00	855
20	Polished DTA aluminium tiling angle		21	m	30.00	630
21	Allowance for floor finish to kitchen - EXCLUDED, assumed existing to be retained		0	Note	0.00	0
<u>Floor Finishes</u>						<u>16,785</u>

Ceiling Finishes

22	600 x 1200 plasterboard acoustic tiles including paint finish		158	m2	80.00	12,640
23	1200 x 600 x 20 thick Dune ceiling tiles with angled tegular edge - Kitchen		17	m2	80.00	1,360
24	Ceiling access hatch		1	No.	500.00	500
25	Allowance to make good and paint existing plasterboard ceiling		1	Item	1,200.00	1,200

To C o l l e c t i o n

69,435



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout*(Continued)*Ceiling Finishes*(Continued)*

26	Allowance to repair ceiling grid structure where ceiling has been cut back		1	Item	2,000.00	2,000
27	Allowance to repair ceiling grid structure if required		1	Item	1,800.00	1,800

Ceiling Finishes19,500Fitments

28	900 wide kitchen counter including carcass, fixings, hardware and finish		7	m	800.00	5,600
29	1010 wide x 600 deep x 2700 high joinery cupboard comprising of white melamine 18 thick MDF carcass, adjustable shelving, kick board, timber veneer lined doors, hardware and fixings etc.		4	No.	3,500.00	14,000
30	1500 wide x 600 deep x 2700 high joinery cupboard comprising of black laminate 18 thick MDF carcass, fixed shelf unit, adjustable shelving, black laminate bench-top, kick board, timber veneer lining, pivot slide doors, track, hardware and fixings etc.		1	No.	5,000.00	5,000
31	Allowance for AV/IT rack cupboard		1	Item	3,000.00	3,000
32	Allowance to re-instate all framed artworks, clock etc. - EXCLUDED		1	Note	0.00	0
33	Signage - statutory, user & way finding		1	Item	1,000.00	1,000
34	Allowance for loose furniture and equipment (i.e. tables, chairs, whiteboards, office desk etc.) - EXCLUDED		0	Note	0.00	0

Fitments28,600Special Equipment

35	Allowance to remove and relocate in- ceiling projector screen		1	Item	1,000.00	1,000
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Special Equipment1,000Hydraulic Services

36	Allowance to relocate existing water tap and reconnect		1	No.	1,800.00	1,800
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Hydraulic Services1,800Mechanical Services

37	Allowance for minor alterations to existing mechanical services layout (i.e. alterations to existing A/C system etc.)		1	Item	8,000.00	8,000
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Mechanical Services8,000Electrical Services

38	Allowance for minor alterations to existing electrical services layout including relocation works (lighting, power, data, communications etc.)		1	Item	20,000.00	20,000
39	Allowance to remove and relocate illuminated signage control panel		1	Item	2,000.00	2,000

Electrical Services22,000Fire Protection

40	Allowance for minor alterations to existing fire sprinkler layout including modification to sprinkler heads, etc		1	Item	2,000.00	2,000
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Fire Protection2,000Demolition

41	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain)		158	m2	30.00	4,740
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To C ollection

71,940

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
Building Works - Oakleigh Room Internal Fitout						<i>(Continued)</i>
<u>Demolition</u>						<i>(Continued)</i>
42	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain) - Kitchen		17	m2	30.00	510
43	Demolish and remove existing vinyl flooring including floor preparation to receive new		7	m2	15.00	105
44	Demolish and remove existing carpet tile flooring including floor preparation to receive new		173	m2	15.00	2,595
45	Demolish and remove existing internal ramp up to windows		12	m2	100.00	1,200
46	Demolish and remove existing floor skirting		38	m	10.00	380
47	Demolish and remove existing kitchen curtain rail		4	m	30.00	120
48	Demolish and remove existing 530 high steel rail balustrade to balcony		16	m	80.00	1,280
49	Allowance to cap all existing services as required		1	Item	1,000.00	1,000
50	Allowance to temporarily remove and protect all framed artworks, clock etc.		1	Item	500.00	500
51	Allowance to cut back and modify ceiling grid & A/C grille where required		1	Item	800.00	800
52	Allowance to demolish existing joinery - EXCLUDED, assumed none		0	Note	0.00	0
<u>Demolition</u>						<u>13,230</u>
<u>Builder's Work in Connection</u>						
53	Builder's work in connection with services		1	Item	2,500	2,500
<u>Builder's Work in Connection</u>						<u>2,500</u>
Building Works - Oakleigh Room Internal Fitout						152,364

To C o l l e c t i o n

10,990



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony WorksColumns

54	Structural steel columns including connections - balcony roof framing		0.13	t	7,500.00	975
55	Allowance for black anodised cap plates to M1 columns (inside & outside)		1	Item	500.00	500
<u>Columns</u>						<u>1,475</u>

Upper Floors

56	100 thick reinforced concrete slab to planterbox base		12	m2	100.00	1,200
<u>Upper Floors</u>						<u>1,200</u>

Roof

57	Structural steel roof framing including connections and associated fixings		1.63	t	7,000.00	11,410
58	Danpal Everbright clear finished polycarbonate roof including aluminium locking bars (2 No. per panel), flashings, capping's, rainwater goods and drainage etc.		89	m2	130.00	11,570
59	Kliplok Hiten metal roof deck on and including spacers, sarking, insulation, safety mesh, flashings, capping's, rainwater goods and drainage etc.		14	m2	100.00	1,400
60	150 x 100 x 4.0 RHS purlins		57	m	110.00	6,270
61	C100 12 purlins		16	m	30.00	480
62	Allowance for detailing around fan penetration		1	Item	500.00	500
63	Allowance for fall protection system (i.e. anchor points, etc.) - EXCLUDED		1	Note	0.00	0
<u>Roof</u>						<u>31,630</u>

External Walls

64	140 thick reinforced core filled blockwork planterbox walls		15	m2	140.00	2,100
65	Stramit longspan metal cladding 0.48mm BMT fixed on and including top hats fixed to parapet wall including capping		47	m2	200.00	9,400
66	Fixed aluminium composite spandrel panel including fixings and finish etc.		5	m2	400.00	2,000
67	9 thick Hardies Exotec lining on and including tophats, fixings and paint finish to external exposed sides to beams		10	m2	220.00	2,200
68	100 dia. cut outs to spandrel panels		4	No.	150.00	600
<u>External Walls</u>						<u>16,300</u>

Windows

69	Fixed glazed sidelights including aluminium frame, fixings and finish etc.		7	m2	700.00	4,900
70	Glazed louvre system comprising of aluminium frame, auto close-on rain sensor, temperature sensor, timer control, multiple choice controller, 6mm thick toughened grade A safety glass louvres, sub-sill, fixings and finish etc. (LV1)		41	m2	1,500.00	61,500
71	Allowance for all existing window frames to balcony to be capped with black anodised aluminium angles		82	m2	50.00	4,100
72	1000 high x 12 thick toughened glass balustrading with beveled & polished edges fixed to planterbox including stainless steel fixings and connectors etc.		18	m	1,000.00	18,000
73	Allowance for blinds/curtains to windows - EXCLUDED, assumed existing		0	Note	0.00	0

To C o l l e c t i o n 139,105



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works

(Continued)

Windows

(Continued)

Windows88,500External Doors

74	4750 wide x 2700 high pair of sliding glazed door including aluminum frame, track, threshold plates, hardware, fixings and finish (D01)		1	No.	12,500.00	12,500
75	Allowance for fly screen to external sliding door - EXCLUDED, assumed not required		0	Note	0.00	0

External Doors12,500Wall Finishes

76	300 x 300 x 10 thick bluestone tiles to front and side of planterbox (ST2)		19	m2	200.00	3,800
77	600 long x 20 thick bluestone tile capping to planter		20	m	150.00	3,000
78	Allowance for mitre cuts		2	m	60.00	120
79	Allowance to patch and make good existing concrete balcony piers (internal face) - render finish		1	Item	1,000.00	1,000
80	Allowance for render finish to planterbox - EXCLUDED, A101 finishes plan shows bluestone tiles		0	Note	0.00	0

Wall Finishes7,920Floor Finishes

81	600 x 300 x 20 thick bluestone honed pavers with non-slip finish laid in stretcher bond pattern (ST1)		91	m2	200.00	18,200
82	Waterproof membrane to balcony including upturns		120	m2	80.00	9,600
83	Waterproof membrane to planterbox including geo-textile fabric and corflute protection board		37	m2	80.00	2,960
84	Allowance for screed to balcony		89	m2	40.00	3,560
85	300 x 10 thick bluestone tile skirting to balcony		48	m	100.00	4,800
86	Latham 25 x 12 thick black side plate expansion joint		38	m	100.00	3,800
87	Allowance for landscaping to planterbox (i.e. Flo-cell, 200 thick sand bed and top soil)		1	Item	1,200.00	1,200
88	Allowance for low level soft landscaping to planterbox - EXCLUDED, assumed by Client		0	Note	0.00	0
89	Allowance for under-screed waterproofing to balcony - EXCLUDED, assumed not required		0	Note	0.00	0

Floor Finishes44,120Ceiling Finishes

90	Plasterboard lined ceiling on and including rondo suspended concealed grid system with paint finish		42	m2	100.00	4,200
91	Plasterboard lining on and including furring channels and top hats fixed to steel beams with paint finish		10	m2	90.00	900
92	Insulation above new ceiling bulkheads		48	m2	30.00	1,440
93	300 high plasterboard bulkheads including additional framing and paint finish		40	m	180.00	7,200

Ceiling Finishes13,740

To C ollection

78,280



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 1
Building: Oakleigh Room - City of Kingston Office	Full Scope of Works

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works

(Continued)

Special Equipment

94	Allowance for special equipment (i.e. BBQ, kitchen appliances) - EXCLUDED		0	Note	0.00	0
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Special Equipment0Hydraulic Services

95	130 wide balcony trench drain including heel-safe anti-slip grates		19	m	250.00	4,750
96	Allowance for drainage modification to balcony and planterbox		1	Item	10,000.00	10,000
97	Allowance for outdoor heating - EXCLUDED		0	Note	0.00	0

Hydraulic Services14,750Mechanical Services

98	Allowance for extraction fan to balcony including grille		1	Item	5,000.00	5,000
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Mechanical Services5,000Electrical Services

99	Allowance for external lighting - PROVISIONAL SUM ALLOWANCE		1	Item	15,000.00	15,000
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Electrical Services15,000Demolition

100	Demolish and remove existing paving tiles to balcony including skirting		108	m2	50.00	5,400
101	Demolish and remove existing balcony concrete screed		100	m2	30.00	3,000
102	Demolish and remove existing glazed side panels including frame		4	m2	200.00	800
103	Demolish and remove existing cement sheet cladding from base and sides of roof beams		21	m2	30.00	630
104	Demolish and remove existing 5900 wide x 2700 high glazed sliding door including track and hardware etc.		1	No.	1,000.00	1,000
105	Demolish and remove existing fixing hooks		19	No.	40.00	760
106	Allowance for balcony floor preparation works		100	m2	20.00	2,000
107	Allowance to saw cut and create a rebate to existing slab to accommodate door sill and strip drains		19	m	150.00	2,850
108	Allowance to patch wall where fixing hooks removed		19	No.	50.00	950
109	Allowance to investigate and fix 3 No. water leaks		1	Item	6,000.00	6,000

Demolition23,390Builder's Work in Connection

110	Builder's work in connection with services		1	Item	2,000	2,000
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Builder's Work in Connection2,000**Balcony Works****277,526****GFA: 0.00 m2****577,890****To Collection****60,140**

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Builder's PreliminariesPreliminaries

1	Allowance for builder's preliminaries, overheads and margin		1	Item	37,000.00	37,000
2	Allowance for mobile crane		1	Item	15,000.00	15,000
3	Allowance for scaffolding		1	Item	25,000.00	25,000
4	Allowance for gantry		1	Item	20,000.00	20,000
5	Allowance for alimak		1	Item	45,000.00	45,000
<u>Preliminaries</u>						<u>142,000</u>

Builder's Preliminaries**142,000****To Collection****142,000**



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

Internal Walls

6	Internal partition wall comprising of metal stud frame, acoustic insulation and fire-rated plasterboard to both sides including paint finish		57	m2	220.00	12,540
7	Internal nib wall comprising of frame and plasterboard lining to both sides including paint finish		1	m2	250.00	250
8	2700 high Hufcor operable wall with 3 No. centre hung panels and a hinged pass door including aluminium frame, fixings, hardware and finish (D02)		5	m	1,800.00	9,000
<u>Internal Walls</u>						<u>21,790</u>

Internal Screens & Borrowed Lights

9	Clear glass fin fixed to wall partition including fixings etc.		1	m2	800.00	800
<u>Internal Screens & Borrowed Lights</u>						<u>800</u>

Internal Doors

10	920 wide x 2040 high single solid timber swing door with view panel including aluminium frame, hardware and finish (D04)		1	No.	1,250.00	1,250
11	1840 wide x 2040 high pair of semi solid timber swing doors including aluminium frame, hardware and finish (D05)		1	No.	2,000.00	2,000
12	3500 wide x 1400 high roller shutter door including frame, fixings, track and finish (D03) - assume manual operated		1	No.	3,500.00	3,500
<u>Internal Doors</u>						<u>6,750</u>

Wall Finishes

13	Fire-rated plasterboard wall lining including paint finish fixed to existing stud frame		23	m2	70.00	1,610
14	Timber veneer panel to existing column to match joinery		2	m2	250.00	500
15	Allowance for make good existing plasterboard walls and paint		1	Item	5,000.00	5,000
16	Allowance for make good existing plasterboard to column and paint - assumed plasterboard		1	Item	500.00	500
<u>Wall Finishes</u>						<u>7,610</u>

Floor Finishes

17	Carpet tiles to store, meeting room & oakleigh room		153	m2	60.00	9,180
18	Allowance for leveling screed under carpet tiles to match stone tile height		153	m2	40.00	6,120
19	Allowance for skirting		57	m	15.00	855
20	Polished DTA aluminium tiling angle		21	m	30.00	630
21	Allowance for floor finish to kitchen - EXCLUDED, assumed existing to be retained		0	Note	0.00	0
<u>Floor Finishes</u>						<u>16,785</u>

Ceiling Finishes

22	600 x 1200 plasterboard acoustic tiles including paint finish		158	m2	80.00	12,640
23	1200 x 600 x 20 thick Dune ceiling tiles with angled tegular edge - Kitchen		17	m2	80.00	1,360
24	Ceiling access hatch		1	No.	500.00	500
25	Allowance to make good and paint existing plasterboard ceiling		1	Item	1,200.00	1,200

Total Collection 69,435



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
Building Works - Oakleigh Room Internal Fitout						<i>(Continued)</i>
Ceiling Finishes						<i>(Continued)</i>
26	Allowance to repair ceiling grid structure where ceiling has been cut back		1	Item	2,000.00	2,000
27	Allowance to repair ceiling grid structure if required		1	Item	1,800.00	1,800
<u>Ceiling Finishes</u>						<u>19,500</u>
Fitments						
28	900 wide kitchen counter including carcass, fixings, hardware and finish		7	m	800.00	5,600
29	1010 wide x 600 deep x 2700 high joinery cupboard comprising of white melamine 18 thick MDF carcass, adjustable shelving, kick board, timber veneer lined doors, hardware and fixings etc.		4	No.	3,500.00	14,000
30	1500 wide x 600 deep x 2700 high joinery cupboard comprising of black laminate 18 thick MDF carcass, fixed shelf unit, adjustable shelving, black laminate bench-top, kick board, timber veneer lining, pivot slide doors, track, hardware and fixings etc.		1	No.	5,000.00	5,000
31	Allowance for AV/IT rack cupboard		1	Item	3,000.00	3,000
32	Allowance to re-instate all framed artworks, clock etc. - EXCLUDED		1	Note	0.00	0
33	Signage - statutory, user & way finding		1	Item	1,000.00	1,000
34	Allowance for loose furniture and equipment (i.e. tables, chairs, whiteboards, office desk etc.) - EXCLUDED		0	Note	0.00	0
<u>Fitments</u>						<u>28,600</u>
Special Equipment						
35	Allowance to remove and relocate in- ceiling projector screen		1	Item	1,000.00	1,000
<u>Special Equipment</u>						<u>1,000</u>
Hydraulic Services						
36	Allowance to relocate existing water tap and reconnect		1	No.	1,800.00	1,800
<u>Hydraulic Services</u>						<u>1,800</u>
Mechanical Services						
37	Allowance for minor alterations to existing mechanical services layout (i.e. alterations to existing A/C system etc.)		1	Item	8,000.00	8,000
<u>Mechanical Services</u>						<u>8,000</u>
Electrical Services						
38	Allowance for minor alterations to existing electrical services layout including relocation works (lighting, power, data, communications etc.)		1	Item	20,000.00	20,000
39	Allowance to remove and relocate illuminated signage control panel		1	Item	2,000.00	2,000
<u>Electrical Services</u>						<u>22,000</u>
Fire Protection						
40	Allowance for minor alterations to existing fire sprinkler layout including modification to sprinkler heads, etc		1	Item	2,000.00	2,000
<u>Fire Protection</u>						<u>2,000</u>
Demolition						
41	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain)		158	m2	30.00	4,740
T o C o l l e c t i o n						71,940

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Demolition

(Continued)

42	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain) - Kitchen		17	m2	30.00	510
43	Demolish and remove existing vinyl flooring including floor preparation to receive new		7	m2	15.00	105
44	Demolish and remove existing carpet tile flooring including floor preparation to receive new		173	m2	15.00	2,595
45	Demolish and remove existing internal ramp up to windows		12	m2	100.00	1,200
46	Demolish and remove existing floor skirting		38	m	10.00	380
47	Demolish and remove existing kitchen curtain rail		4	m	30.00	120
48	Demolish and remove existing 530 high steel rail balustrade to balcony		16	m	80.00	1,280
49	Allowance to cap all existing services as required		1	Item	1,000.00	1,000
50	Allowance to temporarily remove and protect all framed artworks, clock etc.		1	Item	500.00	500
51	Allowance to cut back and modify ceiling grid & A/C grille where required		1	Item	800.00	800
52	Allowance to demolish existing joinery - EXCLUDED, assumed none		0	Note	0.00	0

Demolition

13,230

Builder's Work in Connection

53	Builder's work in connection with services		1	Item	2,500	2,500
Builder's Work in Connection						2,500

Building Works - Oakleigh Room Internal Fitout

152,364

To C ollection

10,990



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony WorksColumns

54	Structural steel columns including connections - balcony roof framing		0.13	t	7,500.00	975
55	Allowance for black anodised cap plates to M1 columns (inside & outside)		1	Item	500.00	500
<u>Columns</u>						<u>1,475</u>

Upper Floors

56	100 thick reinforced concrete slab to planterbox base		12	m2	100.00	1,200
<u>Upper Floors</u>						<u>1,200</u>

Roof

57	Structural steel roof framing including connections and associated fixings		1.63	t	7,000.00	11,410
58	Danpal Everbright clear finished polycarbonate roof including aluminium locking bars (2 No. per panel), flashings, capping's, rainwater goods and drainage etc.		89	m2	130.00	11,570
59	Kliplok Hiten metal roof deck on and including spacers, sarking, insulation, safety mesh, flashings, capping's, rainwater goods and drainage etc.		14	m2	100.00	1,400
60	150 x 100 x 4.0 RHS purlins		57	m	110.00	6,270
61	C100 12 purlins		16	m	30.00	480
62	Allowance for detailing around fan penetration		1	Item	500.00	500
63	Allowance for fall protection system (i.e. anchor points, etc.) - EXCLUDED		1	Note	0.00	0
<u>Roof</u>						<u>31,630</u>

External Walls

64	140 thick reinforced core filled blockwork planterbox walls		15	m2	140.00	2,100
65	Stramit longspan metal cladding 0.48mm BMT fixed on and including top hats fixed to parapet wall including capping		47	m2	200.00	9,400
66	Fixed aluminium composite spandrel panel including fixings and finish etc.		5	m2	400.00	2,000
67	9 thick Hardies Exotec lining on and including tophats, fixings and paint finish to external exposed sides to beams		10	m2	220.00	2,200
68	100 dia. cut outs to spandrel panels		4	No.	150.00	600
<u>External Walls</u>						<u>16,300</u>

Windows

69	Fixed glazed sidelights including aluminium frame, fixings and finish etc.		7	m2	700.00	4,900
70	Glazed louvre system comprising of aluminium frame, auto close-on rain sensor, temperature sensor, timer control, multiple choice controller, 6mm thick toughened grade A safety glass louvres, sub-sill, fixings and finish etc. (LV1) - EXCLUDED		41	m2	0.00	0
71	Allowance for all existing window frames to balcony to be capped with black anodised aluminium angles		82	m2	50.00	4,100
72	1000 high x 12 thick toughened glass balustrading with beveled & polished edges fixed to planterbox including stainless steel fixings and connectors etc.		18	m	1,000.00	18,000
73	Allowance for blinds/curtains to windows - EXCLUDED, assumed existing		0	Note	0.00	0

To Collection

77,605



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
Balcony Works						<i>(Continued)</i>
Windows						<i>(Continued)</i>
<u>Windows</u>						<u>27,000</u>
External Doors						
74	4750 wide x 2700 high pair of sliding glazed door including aluminum frame, track, threshold plates, hardware, fixings and finish (D01)		1	No.	12,500.00	12,500
75	Allowance for fly screen to external sliding door - EXCLUDED, assumed not required		0	Note	0.00	0
<u>External Doors</u>						<u>12,500</u>
Wall Finishes						
76	300 x 300 x 10 thick bluestone tiles to front and side of planterbox (ST2)		19	m2	200.00	3,800
77	600 long x 20 thick bluestone tile capping to planter		20	m	150.00	3,000
78	Allowance for mitre cuts		2	m	60.00	120
79	Allowance to patch and make good existing concrete balcony piers (internal face) - render finish		1	Item	1,000.00	1,000
80	Allowance for render finish to planterbox - EXCLUDED, A101 finishes plan shows bluestone tiles		0	Note	0.00	0
<u>Wall Finishes</u>						<u>7,920</u>
Floor Finishes						
81	600 x 300 x 20 thick bluestone honed pavers with non-slip finish laid in stretcher bond pattern (ST1)		91	m2	200.00	18,200
82	Waterproof membrane to balcony including upturns		120	m2	80.00	9,600
83	Waterproof membrane to planterbox including geo-textile fabric and corflute protection board		37	m2	80.00	2,960
84	Allowance for screed to balcony		89	m2	40.00	3,560
85	300 x 10 thick bluestone tile skirting to balcony		48	m	100.00	4,800
86	Latham 25 x 12 thick black side plate expansion joint		38	m	100.00	3,800
87	Allowance for landscaping to planterbox (i.e. Flo-cell, 200 thick sand bed and top soil)		1	Item	1,200.00	1,200
88	Allowance for low level soft landscape plantings to planterbox - EXCLUDED, assumed by Client		0	Note	0.00	0
89	Allowance for under-screed waterproofing to balcony - EXCLUDED, assumed not required		0	Note	0.00	0
<u>Floor Finishes</u>						<u>44,120</u>
Ceiling Finishes						
90	Plasterboard lined ceiling on and including rondo suspended concealed grid system with paint finish		42	m2	100.00	4,200
91	Plasterboard lining on and including furring channels and top hats fixed to steel beams with paint finish		10	m2	90.00	900
92	Insulation above new ceiling bulkheads		48	m2	30.00	1,440
93	300 high plasterboard bulkheads including additional framing and paint finish		40	m	180.00	7,200
<u>Ceiling Finishes</u>						<u>13,740</u>
T o C o l l e c t i o n						78,280



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 2
Building: Oakleigh Room - City of Kingston Office	Roof to Balcony, No Louvred Windows & Mechanical Ventilation to Balcony

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works

(Continued)

Special Equipment

94	Allowance for special equipment (i.e. BBQ, kitchen appliances) - EXCLUDED		0	Note	0.00	0
	<u>Special Equipment</u>					<u>0</u>

Hydraulic Services

95	130 wide balcony trench drain including heel-safe anti-slip grates		19	m	250.00	4,750
96	Allowance for drainage modification to balcony and planterbox		1	Item	10,000.00	10,000
97	Allowance for outdoor heating - EXCLUDED		0	Note	0.00	0
	<u>Hydraulic Services</u>					<u>14,750</u>

Mechanical Services

98	Allowance for extraction fan to balcony including grille - EXCLUDED		1	Note	0.00	0
	<u>Mechanical Services</u>					<u>0</u>

Electrical Services

99	Allowance for external lighting - PROVISIONAL SUM ALLOWANCE		1	Item	15,000.00	15,000
	<u>Electrical Services</u>					<u>15,000</u>

Demolition

100	Demolish and remove existing paving tiles to balcony including skirting		108	m2	50.00	5,400
101	Demolish and remove existing balcony concrete screed		100	m2	30.00	3,000
102	Demolish and remove existing glazed side panels including frame		4	m2	200.00	800
103	Demolish and remove existing cement sheet cladding from base and sides of roof beams		21	m2	30.00	630
104	Demolish and remove existing 5900 wide x 2700 high glazed sliding door including track and hardware etc.		1	No.	1,000.00	1,000
105	Demolish and remove existing fixing hooks		19	No.	40.00	760
106	Allowance for balcony floor preparation works		100	m2	20.00	2,000
107	Allowance to saw cut and create a rebate to existing slab to accommodate door sill and strip drains		19	m	150.00	2,850
108	Allowance to patch wall where fixing hooks removed		19	No.	50.00	950
109	Allowance to investigate and fix 3 No. water leaks		1	Item	6,000.00	6,000
	<u>Demolition</u>					<u>23,390</u>

Builder's Work in Connection

110	Builder's work in connection with services		1	Item	2,000	2,000
	<u>Builder's Work in Connection</u>					<u>2,000</u>

Balcony Works**211,026****GFA: 0.00 m2****505,390****To Collection****55,140**



E l e m e n t a l C o s t P l a n

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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B u i l d e r ' s P r e l i m i n a r i e s

Preliminaries

1	Allowance for builder's preliminaries, overheads and margin		1	Item	40,000.00	40,000
<u>Preliminaries</u>						<u>40,000</u>

B u i l d e r ' s P r e l i m i n a r i e s

40,000

T o C o l l e c t i o n 40,000



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

Internal Walls

2	Internal partition wall comprising of metal stud frame, acoustic insulation and fire-rated plasterboard to both sides including paint finish		57	m2	220.00	12,540
3	Internal nib wall comprising of frame and plasterboard lining to both sides including paint finish		1	m2	250.00	250
4	2700 high Hufcor operable wall with 3 No. centre hung panels and a hinged pass door including aluminium frame, fixings, hardware and finish (D02)		5	m	1,800.00	9,000
<u>Internal Walls</u>						<u>21,790</u>

Internal Screens & Borrowed Lights

5	Clear glass fin fixed to wall partition including fixings etc.		1	m2	800.00	800
<u>Internal Screens & Borrowed Lights</u>						<u>800</u>

Internal Doors

6	920 wide x 2040 high single solid timber swing door with view panel including aluminium frame, hardware and finish (D04)		1	No.	1,250.00	1,250
7	1840 wide x 2040 high pair of semi solid timber swing doors including aluminium frame, hardware and finish (D05)		1	No.	2,000.00	2,000
8	3500 wide x 1400 high roller shutter door including frame, fixings, track and finish (D03) - assume manual operated		1	No.	3,500.00	3,500
<u>Internal Doors</u>						<u>6,750</u>

Wall Finishes

9	Fire-rated plasterboard wall lining including paint finish fixed to existing stud frame		23	m2	70.00	1,610
10	Timber veneer panel to existing column to match joinery		2	m2	250.00	500
11	Allowance for make good existing plasterboard walls and paint		1	Item	5,000.00	5,000
12	Allowance for make good existing plasterboard to column and paint - assumed plasterboard		1	Item	500.00	500
<u>Wall Finishes</u>						<u>7,610</u>

Floor Finishes

13	Carpet tiles to store, meeting room & oakleigh room		153	m2	60.00	9,180
14	Allowance for leveling screed under carpet tiles to match stone tile height		153	m2	40.00	6,120
15	Allowance for skirting		57	m	15.00	855
16	Polished DTA aluminium tiling angle		21	m	30.00	630
17	Allowance for floor finish to kitchen - EXCLUDED, assumed existing to be retained		0	Note	0.00	0
<u>Floor Finishes</u>						<u>16,785</u>

Ceiling Finishes

18	600 x 1200 plasterboard acoustic tiles including paint finish		158	m2	80.00	12,640
19	1200 x 600 x 20 thick Dune ceiling tiles with angled tegular edge - Kitchen		17	m2	80.00	1,360
20	Ceiling access hatch		1	No.	500.00	500

To C ollection 68,235



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Ceiling Finishes

(Continued)

21	Allowance to make good and paint existing plasterboard ceiling		1	Item	1,200.00	1,200
22	Allowance to repair ceiling grid structure where ceiling has been cut back		1	Item	2,000.00	2,000
23	Allowance to repair ceiling grid structure if required		1	Item	1,800.00	1,800
<u>Ceiling Finishes</u>						<u>19,500</u>

Fitments

24	900 wide kitchen counter including carcass, fixings, hardware and finish		7	m	800.00	5,600
25	1010 wide x 600 deep x 2700 high joinery cupboard comprising of white melamine 18 thick MDF carcass, adjustable shelving, kick board, timber veneer lined doors, hardware and fixings etc.		4	No.	3,500.00	14,000
26	1500 wide x 600 deep x 2700 high joinery cupboard comprising of black laminate 18 thick MDF carcass, fixed shelf unit, adjustable shelving, black laminate bench-top, kick board, timber veneer lining, pivot slide doors, track, hardware and fixings etc.		1	No.	5,000.00	5,000
27	Allowance for AV/IT rack cupboard		1	Item	3,000.00	3,000
28	Allowance to re-instate all framed artworks, clock etc.- EXCLUDED		1	Note	0.00	0
29	Signage - statutory, user & way finding		1	Item	1,000.00	1,000
30	Allowance for loose furniture and equipment (i.e. tables, chairs, whiteboards, office desk etc.) - EXCLUDED		0	Note	0.00	0
<u>Fitments</u>						<u>28,600</u>

Special Equipment

31	Allowance to remove and relocate in- ceiling projector screen		1	Item	1,000.00	1,000
<u>Special Equipment</u>						<u>1,000</u>

Hydraulic Services

32	Allowance to relocate existing water tap and reconnect		1	No.	1,800.00	1,800
<u>Hydraulic Services</u>						<u>1,800</u>

Mechanical Services

33	Allowance for minor alterations to existing mechanical services layout (i.e. alterations to existing A/C system etc.)		1	Item	8,000.00	8,000
<u>Mechanical Services</u>						<u>8,000</u>

Electrical Services

34	Allowance for minor alterations to existing electrical services layout including relocation works (lighting, power, data, communications etc.)		1	Item	20,000.00	20,000
35	Allowance to remove and relocate illuminated signage control panel		1	Item	2,000.00	2,000
<u>Electrical Services</u>						<u>22,000</u>

Fire Protection

36	Allowance for minor alterations to existing fire sprinkler layout including modification to sprinkler heads, etc		1	Item	2,000.00	2,000
<u>Fire Protection</u>						<u>2,000</u>

T o C o l l e c t i o n

68,400



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Demolition

37	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain)		158	m2	30.00	4,740
38	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain) - Kitchen		17	m2	30.00	510
39	Demolish and remove existing vinyl flooring including floor preparation to receive new		7	m2	15.00	105
40	Demolish and remove existing carpet tile flooring including floor preparation to receive new		173	m2	15.00	2,595
41	Demolish and remove existing internal ramp up to windows		12	m2	100.00	1,200
42	Demolish and remove existing floor skirting		38	m	10.00	380
43	Demolish and remove existing kitchen curtain rail		4	m	30.00	120
44	Demolish and remove existing 530 high steel rail balustrade to balcony		16	m	80.00	1,280
45	Allowance to cap all existing services as required		1	Item	1,000.00	1,000
46	Allowance to temporarily remove and protect all framed artworks, clock etc.		1	Item	500.00	500
47	Allowance to cut back and modify ceiling grid & A/C grille where required		1	Item	800.00	800
48	Allowance to demolish existing joinery - EXCLUDED, assumed none		0	Note	0.00	0
<u>Demolition</u>						<u>13,230</u>

Builder's Work in Connection

49	Builder's work in connection with services		1	Item	2,500	2,500
<u>Builder's Work in Connection</u>						<u>2,500</u>

Building Works - Oakleigh Room Internal Fitout

152,364

To C ollection

15,730



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony WorksUpper Floors

50	100 thick reinforced concrete slab to planterbox base		12	m2	100.00	1,200
						<u>1,200</u>

External Walls

51	140 thick reinforced core filled blockwork planterbox walls		15	m2	140.00	2,100
52	Stramit longspan metal cladding 0.48mm BMT fixed on and including top hats fixed to parapet wall including capping		47	m2	200.00	9,400
53	Fixed aluminium composite spandrel panel including fixings and finish etc.		5	m2	400.00	2,000
54	9 thick Hardies Exotec lining on and including tophats, fixings and paint finish to external exposed sides to beams		10	m2	220.00	2,200
55	100 dia. cut outs to spandrel panels		4	No.	150.00	600
<u>External Walls</u>						<u>16,300</u>

Windows

56	Fixed glazed sidelights including aluminium frame, fixings and finish etc.		7	m2	700.00	4,900
57	Allowance for all existing window frames to balcony to be capped with black anodised aluminium angles		82	m2	50.00	4,100
58	1000 high x 12 thick toughened glass balustrading with beveled & polished edges fixed to planterbox including stainless steel fixings and connectors etc.		18	m	1,000.00	18,000
59	Allowance for blinds/curtains to windows - EXCLUDED, assumed existing		0	Note	0.00	0
<u>Windows</u>						<u>27,000</u>

External Doors

60	4750 wide x 2700 high pair of sliding glazed door including aluminum frame, track, threshold plates, hardware, fixings and finish (D01)		1	No.	12,500.00	12,500
61	Allowance for fly screen to external sliding door - EXCLUDED, assumed not required		0	Note	0.00	0
<u>External Doors</u>						<u>12,500</u>

Wall Finishes

62	300 x 300 x 10 thick bluestone tiles to front and side of planterbox (ST2)		19	m2	200.00	3,800
63	600 long x 20 thick bluestone tile capping to planter		20	m	150.00	3,000
64	Allowance for mitre cuts		2	m	60.00	120
65	Allowance to patch and make good existing concrete balcony piers (internal face) - render finish		1	Item	1,000.00	1,000
66	Allowance for render finish to planterbox - EXCLUDED, A101 finishes plan shows bluestone tiles		0	Note	0.00	0
<u>Wall Finishes</u>						<u>7,920</u>

Floor Finishes

67	600 x 300 x 20 thick bluestone honed pavers with non-slip finish laid in stretcher bond pattern (ST1)		91	m2	200.00	18,200
68	Waterproof membrane to balcony including upturns		120	m2	80.00	9,600

T o C o l l e c t i o n 92,720



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works

(Continued)

Floor Finishes

(Continued)

69	Waterproof membrane to planterbox including geo-textile fabric and corflute protection board		37	m2	80.00	2,960
70	Allowance for screed to balcony		89	m2	40.00	3,560
71	300 x 10 thick bluestone tile skirting to balcony		48	m	100.00	4,800
72	Latham 25 x 12 thick black side plate expansion joint		38	m	100.00	3,800
73	Allowance for landscaping to planterbox (i.e. Flo-cell, 200 thick sand bed and top soil)		1	Item	1,200.00	1,200
74	Allowance for low level planting to planterbox - EXCLUDED, assumed by Client		0	Note	0.00	0
75	Allowance for under-screed waterproofing to balcony - EXCLUDED, assumed not required		0	Note	0.00	0

Floor Finishes

44,120

Ceiling Finishes

76	Plasterboard lined ceiling on and including rondo suspended concealed grid system with paint finish		42	m2	100.00	4,200
77	Plasterboard lining on and including furring channels and top hats fixed to steel beams with paint finish		10	m2	90.00	900
78	Insulation above new ceiling bulkheads		48	m2	30.00	1,440
79	300 high plasterboard bulkheads including additional framing and paint finish		40	m	180.00	7,200

Ceiling Finishes

13,740

Special Equipment

80	Allowance for special equipment (i.e. BBQ, kitchen appliances) - EXCLUDED		0	Note	0.00	0
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Special Equipment

0

Hydraulic Services

81	130 wide balcony trench drain including heel-safe anti-slip grates		19	m	250.00	4,750
82	Allowance for drainage modification to balcony and planterbox		1	Item	10,000.00	10,000
83	Allowance for outdoor heating - EXCLUDED		0	Note	0.00	0

Hydraulic Services

14,750

Electrical Services

84	Allowance for external lighting - PROVISIONAL SUM ALLOWANCE (EXCLUDED)		1	Note	0.00	0
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Electrical Services

0

Demolition

85	Demolish and remove existing paving tiles to balcony including skirting		108	m2	50.00	5,400
86	Demolish and remove existing balcony concrete screed		100	m2	30.00	3,000
87	Demolish and remove existing glazed side panels including frame		4	m2	200.00	800

T o C o l l e c t i o n

54,010

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 3
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works*(Continued)*Demolition*(Continued)*

88	Demolish and remove existing cement sheet cladding from base and sides of roof beams		21	m2	30.00	630
89	Demolish and remove existing 5900 wide x 2700 high glazed sliding door including track and hardware etc.		1	No.	1,000.00	1,000
90	Demolish and remove existing fixing hooks		19	No.	40.00	760
91	Allowance for balcony floor preparation works		100	m2	20.00	2,000
92	Allowance to saw cut and create a rebate to existing slab to accommodate door sill and strip drains		19	m	150.00	2,850
93	Allowance to patch wall where fixing hooks removed		19	No.	50.00	950
94	Allowance to investigate and fix 3 No. water leaks		1	Item	6,000.00	6,000

Demolition23,390Builder's Work in Connection

95	Builder's work in connection with services		1	Item	2,000	2,000
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Builder's Work in Connection2,000**Balcony Works****162,920****GFA: 0.00 m2****355,285**

To Collection

16,190

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Builder's Preliminaries

Preliminaries

1	Allowance for builder's preliminaries, overheads and margin		1	Item	42,000.00	42,000
<u>Preliminaries</u>						<u>42,000</u>

Builder's Preliminaries

42,000

To Collection

42,000



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

Internal Walls

2	Internal partition wall comprising of metal stud frame, acoustic insulation and fire-rated plasterboard to both sides including paint finish		57	m2	220.00	12,540
3	Internal nib wall comprising of frame and plasterboard lining to both sides including paint finish		1	m2	250.00	250
4	2700 high Hufcor operable wall with 3 No. centre hung panels and a hinged pass door including aluminium frame, fixings, hardware and finish (D02)		5	m	1,800.00	9,000
<u>Internal Walls</u>						<u>21,790</u>

Internal Screens & Borrowed Lights

5	Clear glass fin fixed to wall partition including fixings etc.		1	m2	800.00	800
<u>Internal Screens & Borrowed Lights</u>						<u>800</u>

Internal Doors

6	920 wide x 2040 high single solid timber swing door with view panel including aluminium frame, hardware and finish (D04)		1	No.	1,250.00	1,250
7	1840 wide x 2040 high pair of semi solid timber swing doors including aluminium frame, hardware and finish (D05)		1	No.	2,000.00	2,000
8	3500 wide x 1400 high roller shutter door including frame, fixings, track and finish (D03) - assume manual operated		1	No.	3,500.00	3,500
<u>Internal Doors</u>						<u>6,750</u>

Wall Finishes

9	Fire-rated plasterboard wall lining including paint finish fixed to existing stud frame		23	m2	70.00	1,610
10	Timber veneer panel to existing column to match joinery		2	m2	250.00	500
11	Allowance for make good existing plasterboard walls and paint		1	Item	5,000.00	5,000
12	Allowance for make good existing plasterboard to column and paint - assumed plasterboard		1	Item	500.00	500
<u>Wall Finishes</u>						<u>7,610</u>

Floor Finishes

13	Carpet tiles to store, meeting room & oakleigh room		153	m2	60.00	9,180
14	Allowance for leveling screed under carpet tiles to match stone tile height		153	m2	40.00	6,120
15	Allowance for skirting		57	m	15.00	855
16	Polished DTA aluminium tiling angle		21	m	30.00	630
17	Allowance for floor finish to kitchen - EXCLUDED, assumed existing to be retained		0	Note	0.00	0
<u>Floor Finishes</u>						<u>16,785</u>

Ceiling Finishes

18	600 x 1200 plasterboard acoustic tiles including paint finish		158	m2	80.00	12,640
19	1200 x 600 x 20 thick Dune ceiling tiles with angled tegular edge - Kitchen		17	m2	80.00	1,360
20	Ceiling access hatch		1	No.	500.00	500

To C ollection 68,235



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Ceiling Finishes

(Continued)

21	Allowance to make good and paint existing plasterboard ceiling		1	Item	1,200.00	1,200
22	Allowance to repair ceiling grid structure where ceiling has been cut back		1	Item	2,000.00	2,000
23	Allowance to repair ceiling grid structure if required		1	Item	1,800.00	1,800
<u>Ceiling Finishes</u>						<u>19,500</u>

Fitments

24	900 wide kitchen counter including carcass, fixings, hardware and finish		7	m	800.00	5,600
25	1010 wide x 600 deep x 2700 high joinery cupboard comprising of white melamine 18 thick MDF carcass, adjustable shelving, kick board, timber veneer lined doors, hardware and fixings etc.		4	No.	3,500.00	14,000
26	1500 wide x 600 deep x 2700 high joinery cupboard comprising of black laminate 18 thick MDF carcass, fixed shelf unit, adjustable shelving, black laminate bench-top, kick board, timber veneer lining, pivot slide doors, track, hardware and fixings etc.		1	No.	5,000.00	5,000
27	Allowance for AV/IT rack cupboard		1	Item	3,000.00	3,000
28	Allowance to re-instate all framed artworks, clock etc. - EXCLUDED		1	Note	0.00	0
29	Signage - statutory, user & way finding		1	Item	1,000.00	1,000
30	Allowance for loose furniture and equipment (i.e. tables, chairs, whiteboards, office desk etc.) - EXCLUDED		0	Note	0.00	0
<u>Fitments</u>						<u>28,600</u>

Special Equipment

31	Allowance to remove and relocate in- ceiling projector screen		1	Item	1,000.00	1,000
<u>Special Equipment</u>						<u>1,000</u>

Hydraulic Services

32	Allowance to relocate existing water tap and reconnect		1	No.	1,800.00	1,800
<u>Hydraulic Services</u>						<u>1,800</u>

Mechanical Services

33	Allowance for minor alterations to existing mechanical services layout (i.e. alterations to existing A/C system etc.)		1	Item	8,000.00	8,000
<u>Mechanical Services</u>						<u>8,000</u>

Electrical Services

34	Allowance for minor alterations to existing electrical services layout including relocation works (lighting, power, data, communications etc.)		1	Item	20,000.00	20,000
35	Allowance to remove and relocate illuminated signage control panel		1	Item	2,000.00	2,000
<u>Electrical Services</u>						<u>22,000</u>

Fire Protection

36	Allowance for minor alterations to existing fire sprinkler layout including modification to sprinkler heads, etc		1	Item	2,000.00	2,000
<u>Fire Protection</u>						<u>2,000</u>

To C o l l e c t i o n

68,400



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Demolition

37	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain)		158	m2	30.00	4,740
38	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain) - Kitchen		17	m2	30.00	510
39	Demolish and remove existing vinyl flooring including floor preparation to receive new		7	m2	15.00	105
40	Demolish and remove existing carpet tile flooring including floor preparation to receive new		173	m2	15.00	2,595
41	Demolish and remove existing internal ramp up to windows		12	m2	100.00	1,200
42	Demolish and remove existing floor skirting		38	m	10.00	380
43	Demolish and remove existing kitchen curtain rail		4	m	30.00	120
44	Demolish and remove existing 530 high steel rail balustrade to balcony		16	m	80.00	1,280
45	Allowance to cap all existing services as required		1	Item	1,000.00	1,000
46	Allowance to temporarily remove and protect all framed artworks, clock etc.		1	Item	500.00	500
47	Allowance to cut back and modify ceiling grid & A/C grille where required		1	Item	800.00	800
48	Allowance to demolish existing joinery - EXCLUDED, assumed none		0	Note	0.00	0
<u>Demolition</u>						<u>13,230</u>

Builder's Work in Connection

49	Builder's work in connection with services		1	Item	2,500	2,500
<u>Builder's Work in Connection</u>						<u>2,500</u>

Building Works - Oakleigh Room Internal Fitout

152,364

To C ollection

15,730



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony WorksUpper Floors

50	100 thick reinforced concrete slab to planterbox base		12	m2	100.00	1,200
						<u>1,200</u>

Roof

51	Allowance for partial roof directly above balcony door including structural framing, flashings, metal sheet roofing, sarking, insulation, safety mesh, capping's, rainwater goods and drainage etc. - assumed area approximately 15m2		1	Item	8,000.00	8,000
						<u>8,000</u>

External Walls

52	140 thick reinforced core filled blockwork planterbox walls		15	m2	140.00	2,100
53	Stramit longspan metal cladding 0.48mm BMT fixed on and including top hats fixed to parapet wall including capping		47	m2	200.00	9,400
54	Fixed aluminium composite spandrel panel including fixings and finish etc.		5	m2	400.00	2,000
55	9 thick Hardies Exotec lining on and including tophats, fixings and paint finish to external exposed sides to beams		10	m2	220.00	2,200
56	100 dia. cut outs to spandrel panels		4	No.	150.00	600
						<u>16,300</u>

Windows

57	Fixed glazed sidelights including aluminium frame, fixings and finish etc.		7	m2	700.00	4,900
58	Allowance for all existing window frames to balcony to be capped with black anodised aluminium angles		82	m2	50.00	4,100
59	1000 high x 12 thick toughened glass balustrading with beveled & polished edges fixed to planterbox including stainless steel fixings and connectors etc.		18	m	1,000.00	18,000
60	Allowance for blinds/curtains to windows - EXCLUDED, assumed existing		0	Note	0.00	0
						<u>27,000</u>

External Doors

61	4750 wide x 2700 high pair of sliding glazed door including aluminum frame, track, threshold plates, hardware, fixings and finish (D01)		1	No.	12,500.00	12,500
62	Allowance for fly screen to external sliding door - EXCLUDED, assumed not required		0	Note	0.00	0
						<u>12,500</u>

Wall Finishes

63	300 x 300 x 10 thick bluestone tiles to front and side of planterbox (ST2)		19	m2	200.00	3,800
64	600 long x 20 thick bluestone tile capping to planter		20	m	150.00	3,000
65	Allowance for mitre cuts		2	m	60.00	120
66	Allowance to patch and make good existing concrete balcony piers (internal face) - render finish		1	Item	1,000.00	1,000
67	Allowance for render finish to planterbox - EXCLUDED, A101 finishes plan shows bluestone tiles		0	Note	0.00	0

To Collection 72,920

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works

(Continued)

Wall Finishes

(Continued)

Wall Finishes7,920Floor Finishes

68	600 x 300 x 20 thick bluestone honed pavers with non-slip finish laid in stretcher bond pattern (ST1)		91	m2	200.00	18,200
69	Waterproof membrane to balcony including upturns		120	m2	80.00	9,600
70	Waterproof membrane to planterbox including geo-textile fabric and corflute protection board		37	m2	80.00	2,960
71	Allowance for screed to balcony		89	m2	40.00	3,560
72	300 x 10 thick bluestone tile skirting to balcony		48	m	100.00	4,800
73	Latham 25 x 12 thick black side plate expansion joint		38	m	100.00	3,800
74	Allowance for landscaping to planterbox (i.e. Flo-cell, 200 thick sand bed and top soil)		1	Item	1,200.00	1,200
75	Allowance for low level planting to planterbox - EXCLUDED, assumed by Client		0	Note	0.00	0
76	Allowance for under-screed waterproofing to balcony - EXCLUDED, assumed not required		0	Note	0.00	0

Floor Finishes44,120Ceiling Finishes

77	Plasterboard lined ceiling on and including rondo suspended concealed grid system with paint finish		42	m2	100.00	4,200
78	Plasterboard lining on and including furring channels and top hats fixed to steel beams with paint finish		10	m2	90.00	900
79	Insulation above new ceiling bulkheads		48	m2	30.00	1,440
80	300 high plasterboard bulkheads including additional framing and paint finish		40	m	180.00	7,200

Ceiling Finishes13,740Special Equipment

81	Allowance for special equipment (i.e. BBQ, kitchen appliances) - EXCLUDED		0	Note	0.00	0
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Special Equipment0Hydraulic Services

82	130 wide balcony trench drain including heel-safe anti-slip grates		19	m	250.00	4,750
83	Allowance for drainage modification to balcony and planterbox		1	Item	10,000.00	10,000
84	Allowance for outdoor heating - EXCLUDED		0	Note	0.00	0

Hydraulic Services14,750Electrical Services

85	Allowance for external lighting - PROVISIONAL SUM ALLOWANCE		1	Item	5,000.00	5,000
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Electrical Services5,000**To C ollection****77,610**

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 4
Building: Oakleigh Room - City of Kingston Office	Partial Roof, Balcony Doors Replaced With Fixed Windows, Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works*(Continued)*Demolition

86	Demolish and remove existing paving tiles to balcony including skirting		108	m2	50.00	5,400
87	Demolish and remove existing balcony concrete screed		100	m2	30.00	3,000
88	Demolish and remove existing glazed side panels including frame		4	m2	200.00	800
89	Demolish and remove existing cement sheet cladding from base and sides of roof beams		21	m2	30.00	630
90	Demolish and remove existing 5900 wide x 2700 high glazed sliding door including track and hardware etc.		1	No.	1,000.00	1,000
91	Demolish and remove existing fixing hooks		19	No.	40.00	760
92	Allowance for balcony floor preparation works		100	m2	20.00	2,000
93	Allowance to saw cut and create a rebate to existing slab to accommodate door sill and strip drains		19	m	150.00	2,850
94	Allowance to patch wall where fixing hooks removed		19	No.	50.00	950
95	Allowance to investigate and fix 3 No. water leaks		1	Item	6,000.00	6,000
<u>Demolition</u>						<u>23,390</u>

Builder's Work in Connection

96	Builder's work in connection with services		1	Item	2,000	2,000
<u>Builder's Work in Connection</u>						<u>2,000</u>

Balcony Works**175,920****GFA: 0.00 m2****370,285****To Collection****25,390**



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Builder's Preliminaries

Preliminaries

1	Allowance for builder's preliminaries, overheads and margin		1	Item	38,000.00	38,000
<u>Preliminaries</u>						<u>38,000</u>

Builder's Preliminaries

38,000

To Collection

38,000



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

Internal Walls

2	Internal partition wall comprising of metal stud frame, acoustic insulation and fire-rated plasterboard to both sides including paint finish		57	m2	220.00	12,540
3	Internal nib wall comprising of frame and plasterboard lining to both sides including paint finish		1	m2	250.00	250
4	2700 high Hufcor operable wall with 3 No. centre hung panels and a hinged pass door including aluminium frame, fixings, hardware and finish (D02)		5	m	1,800.00	9,000
<u>Internal Walls</u>						<u>21,790</u>

Internal Screens & Borrowed Lights

5	Clear glass fin fixed to wall partition including fixings etc.		1	m2	800.00	800
<u>Internal Screens & Borrowed Lights</u>						<u>800</u>

Internal Doors

6	920 wide x 2040 high single solid timber swing door with view panel including aluminium frame, hardware and finish (D04)		1	No.	1,250.00	1,250
7	1840 wide x 2040 high pair of semi solid timber swing doors including aluminium frame, hardware and finish (D05)		1	No.	2,000.00	2,000
8	3500 wide x 1400 high roller shutter door including frame, fixings, track and finish (D03) - assume manual operated		1	No.	3,500.00	3,500
<u>Internal Doors</u>						<u>6,750</u>

Wall Finishes

9	Fire-rated plasterboard wall lining including paint finish fixed to existing stud frame		23	m2	70.00	1,610
10	Timber veneer panel to existing column to match joinery		2	m2	250.00	500
11	Allowance for make good existing plasterboard walls and paint		1	Item	5,000.00	5,000
12	Allowance for make good existing plasterboard to column and paint - assumed plasterboard		1	Item	500.00	500
<u>Wall Finishes</u>						<u>7,610</u>

Floor Finishes

13	Carpet tiles to store, meeting room & oakleigh room		153	m2	60.00	9,180
14	Allowance for leveling screed under carpet tiles to match stone tile height		153	m2	40.00	6,120
15	Allowance for skirting		57	m	15.00	855
16	Polished DTA aluminium tiling angle		21	m	30.00	630
17	Allowance for floor finish to kitchen - EXCLUDED, assumed existing to be retained		0	Note	0.00	0
<u>Floor Finishes</u>						<u>16,785</u>

Ceiling Finishes

18	600 x 1200 plasterboard acoustic tiles including paint finish		158	m2	80.00	12,640
19	1200 x 600 x 20 thick Dune ceiling tiles with angled tegular edge - Kitchen		17	m2	80.00	1,360
20	Ceiling access hatch		1	No.	500.00	500

To Collection 68,235



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Ceiling Finishes

(Continued)

21	Allowance to make good and paint existing plasterboard ceiling		1	Item	1,200.00	1,200
22	Allowance to repair ceiling grid structure where ceiling has been cut back		1	Item	2,000.00	2,000
23	Allowance to repair ceiling grid structure if required		1	Item	1,800.00	1,800
<u>Ceiling Finishes</u>						<u>19,500</u>

Fitments

24	900 wide kitchen counter including carcass, fixings, hardware and finish		7	m	800.00	5,600
25	1010 wide x 600 deep x 2700 high joinery cupboard comprising of white melamine 18 thick MDF carcass, adjustable shelving, kick board, timber veneer lined doors, hardware and fixings etc.		4	No.	3,500.00	14,000
26	1500 wide x 600 deep x 2700 high joinery cupboard comprising of black laminate 18 thick MDF carcass, fixed shelf unit, adjustable shelving, black laminate bench-top, kick board, timber veneer lining, pivot slide doors, track, hardware and fixings etc.		1	No.	5,000.00	5,000
27	Allowance for AV/IT rack cupboard		1	Item	3,000.00	3,000
28	Allowance to re-instate all framed artworks, clock etc. - EXCLUDED		1	Note	0.00	0
29	Signage - statutory, user & way finding		1	Item	1,000.00	1,000
30	Allowance for loose furniture and equipment (i.e. tables, chairs, whiteboards, office desk etc.) - EXCLUDED		0	Note	0.00	0
<u>Fitments</u>						<u>28,600</u>

Special Equipment

31	Allowance to remove and relocate in- ceiling projector screen		1	Item	1,000.00	1,000
<u>Special Equipment</u>						<u>1,000</u>

Hydraulic Services

32	Allowance to relocate existing water tap and reconnect		1	No.	1,800.00	1,800
<u>Hydraulic Services</u>						<u>1,800</u>

Mechanical Services

33	Allowance for minor alterations to existing mechanical services layout (i.e. alterations to existing A/C system etc.)		1	Item	8,000.00	8,000
<u>Mechanical Services</u>						<u>8,000</u>

Electrical Services

34	Allowance for minor alterations to existing electrical services layout including relocation works (lighting, power, data, communications etc.)		1	Item	20,000.00	20,000
35	Allowance to remove and relocate illuminated signage control panel		1	Item	2,000.00	2,000
<u>Electrical Services</u>						<u>22,000</u>

Fire Protection

36	Allowance for minor alterations to existing fire sprinkler layout including modification to sprinkler heads, etc		1	Item	2,000.00	2,000
<u>Fire Protection</u>						<u>2,000</u>

T o C o l l e c t i o n

68,400



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Building Works - Oakleigh Room Internal Fitout

(Continued)

Demolition

37	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain)		158	m2	30.00	4,740
38	Demolish and remove existing acoustic ceiling tiles (suspended grid to remain) - Kitchen		17	m2	30.00	510
39	Demolish and remove existing vinyl flooring including floor preparation to receive new		7	m2	15.00	105
40	Demolish and remove existing carpet tile flooring including floor preparation to receive new		173	m2	15.00	2,595
41	Demolish and remove existing internal ramp up to windows		12	m2	100.00	1,200
42	Demolish and remove existing floor skirting		38	m	10.00	380
43	Demolish and remove existing kitchen curtain rail		4	m	30.00	120
44	Demolish and remove existing 530 high steel rail balustrade to balcony		16	m	80.00	1,280
45	Allowance to cap all existing services as required		1	Item	1,000.00	1,000
46	Allowance to temporarily remove and protect all framed artworks, clock etc.		1	Item	500.00	500
47	Allowance to cut back and modify ceiling grid & A/C grille where required		1	Item	800.00	800
48	Allowance to demolish existing joinery - EXCLUDED, assumed none		0	Note	0.00	0
<u>Demolition</u>						<u>13,230</u>

Builder's Work in Connection

49	Builder's work in connection with services		1	Item	2,500	2,500
<u>Builder's Work in Connection</u>						<u>2,500</u>

Building Works - Oakleigh Room Internal Fitout

152,364

To C ollection

15,730



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony WorksUpper Floors

50	100 thick reinforced concrete slab to planterbox base		12	m2	100.00	1,200
						<u>1,200</u>

External Walls

51	140 thick reinforced core filled blockwork planterbox walls		15	m2	140.00	2,100
52	Stramit longspan metal cladding 0.48mm BMT fixed on and including top hats fixed to parapet wall including capping		47	m2	200.00	9,400
53	Fixed aluminium composite spandrel panel including fixings and finish etc.		5	m2	400.00	2,000
54	9 thick Hardies Exotec lining on and including tophats, fixings and paint finish to external exposed sides to beams		10	m2	220.00	2,200
55	100 dia. cut outs to spandrel panels		4	No.	150.00	600
						<u>16,300</u>

Windows

56	Allowance for double glazed black aluminium framed fixed windows (previously D01 doors)		13	m2	800.00	10,400
57	Fixed glazed sidelights including aluminium frame, fixings and finish etc.		7	m2	700.00	4,900
58	Allowance for all existing window frames to balcony to be capped with black anodised aluminium angles		82	m2	50.00	4,100
59	1000 high x 12 thick toughened glass balustrading with beveled & polished edges fixed to planterbox including stainless steel fixings and connectors etc.		18	m	1,000.00	18,000
60	Allowance for blinds/curtains to windows - EXCLUDED, assumed existing		0	Note	0.00	0
						<u>37,400</u>

Wall Finishes

61	300 x 300 x 10 thick bluestone tiles to front and side of planterbox (ST2)		19	m2	200.00	3,800
62	600 long x 20 thick bluestone tile capping to planter		20	m	150.00	3,000
63	Allowance for mitre cuts		2	m	60.00	120
64	Allowance to patch and make good existing concrete balcony piers (internal face) - render finish		1	Item	1,000.00	1,000
65	Allowance for render finish to planterbox - EXCLUDED, A101 finishes plan shows bluestone tiles		0	Note	0.00	0
						<u>7,920</u>

Floor Finishes

66	600 x 300 x 20 thick bluestone honed pavers with non-slip finish laid in stretcher bond pattern (ST1)		91	m2	200.00	18,200
67	Waterproof membrane to balcony including upturns		120	m2	80.00	9,600
68	Waterproof membrane to planterbox including geo-textile fabric and corflute protection board		37	m2	80.00	2,960
69	Allowance for screed to balcony		89	m2	40.00	3,560
70	300 x 10 thick bluestone tile skirting to balcony		48	m	100.00	4,800

To C o l l e c t i o n 101,940



Elemental Cost Plan

Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works

(Continued)

Floor Finishes

(Continued)

71	Latham 25 x 12 thick black side plate expansion joint		38	m	100.00	3,800
72	Allowance for landscaping to planterbox (i.e. Flo-cell, 200 thick sand bed and top soil)		1	Item	1,200.00	1,200
73	Allowance for low level planting to planterbox - EXCLUDED, assumed by Client		0	Note	0.00	0
74	Allowance for under-screed waterproofing to balcony - EXCLUDED, assumed not required		0	Note	0.00	0
<u>Floor Finishes</u>						<u>44,120</u>

Ceiling Finishes

75	Plasterboard lined ceiling on and including rondo suspended concealed grid system with paint finish		42	m2	100.00	4,200
76	Plasterboard lining on and including furring channels and top hats fixed to steel beams with paint finish		10	m2	90.00	900
77	Insulation above new ceiling bulkheads		48	m2	30.00	1,440
78	300 high plasterboard bulkheads including additional framing and paint finish		40	m	180.00	7,200
<u>Ceiling Finishes</u>						<u>13,740</u>

Special Equipment

79	Allowance for special equipment (i.e. BBQ, kitchen appliances) - EXCLUDED		0	Note	0.00	0
<u>Special Equipment</u>						<u>0</u>

Hydraulic Services

80	130 wide balcony trench drain including heel-safe anti-slip grates		19	m	250.00	4,750
81	Allowance for drainage modification to balcony and planterbox		1	Item	10,000.00	10,000
82	Allowance for outdoor heating - EXCLUDED		0	Note	0.00	0
<u>Hydraulic Services</u>						<u>14,750</u>

Electrical Services

83	Allowance for external lighting - PROVISIONAL SUM ALLOWANCE (EXCLUDED)		1	Note	0.00	0
<u>Electrical Services</u>						<u>0</u>

Demolition

84	Demolish and remove existing paving tiles to balcony including skirting		108	m2	50.00	5,400
85	Demolish and remove existing balcony concrete screed		100	m2	30.00	3,000
86	Demolish and remove existing glazed side panels including frame		4	m2	200.00	800
87	Demolish and remove existing cement sheet cladding from base and sides of roof beams		21	m2	30.00	630
88	Demolish and remove existing 5900 wide x 2700 high glazed sliding door including track and hardware etc.		1	No.	1,000.00	1,000
89	Demolish and remove existing fixing hooks		19	No.	40.00	760

T o C o l l e c t i o n

45,080

Elemental Cost Plan



Project: Level 6 Oakleigh Room & Balcony	Details: Cost Plan D - Option 5
Building: Oakleigh Room - City of Kingston Office	No Roof to Balcony, Replace Existing Balcony Doors with Fixed Windows & Improve Stormwater System

Code	Description	Cost/m2	Quantity	Unit	Rate	Total
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Balcony Works*(Continued)*Demolition*(Continued)*

90	Allowance for balcony floor preparation works		100	m2	20.00	2,000
91	Allowance to saw cut and create a rebate to existing slab to accommodate door sill and strip drains		19	m	150.00	2,850
92	Allowance to patch wall where fixing hooks removed		19	No.	50.00	950
93	Allowance to investigate and fix 3 No. water leaks		1	Item	6,000.00	6,000

Demolition23,390Builder's Work in Connection


94	Builder's work in connection with services		1	Item	2,000	2,000
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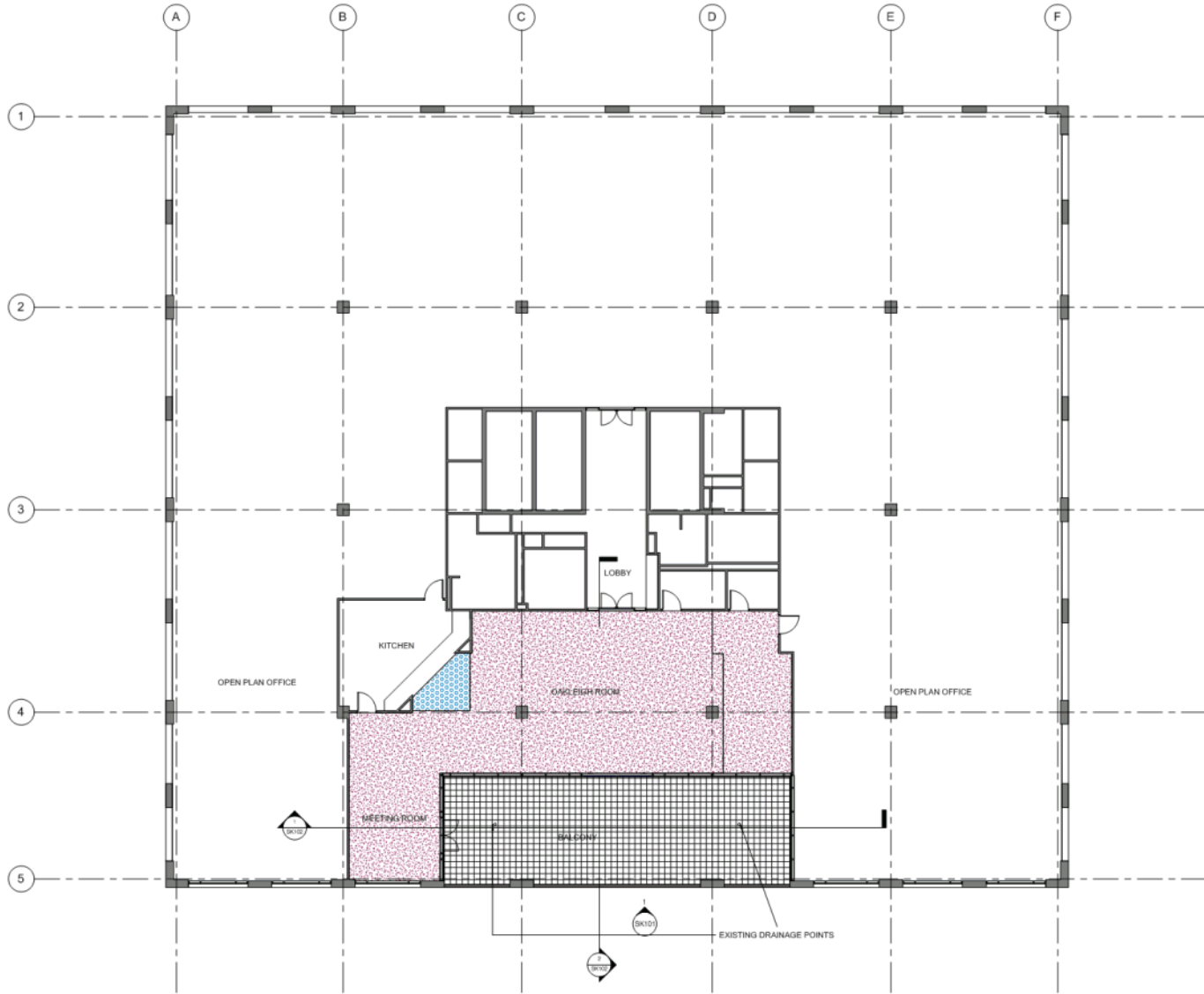
Builder's Work in Connection2,000**Balcony Works****160,820****GFA: 0.00 m2****351,185****To Collection****13,800**

1230 NEPEAN HIGHWAY, CHELTENHAM, 3192 CITY OF KINGSTON OFFICE - OAKLEIGH ROOM

CONCEPT DESIGN

SHEET LIST	
SHEET NUMBER	SHEET NAME
SK001	TITLE SHEET
SK100	EXISTING PLAN
SK101	EXISTING ELEVATIONS
SK102	EXISTING SECTIONS
SK103	DEMOLITION PLAN
SK200	PROPOSED PLAN
SK300	PROPOSED SECTIONS
SK351	PROPOSED ELEVATIONS
SK400	DETAILS
SK500	3D VIEWS EXISTING
SK502	3D VIEWS - PROPOSED
SK503	PERSPECTIVE

<table border="1"> <thead> <tr> <th colspan="3">REVISION SCHEDULE</th> </tr> <tr> <th>Date</th> <th>Rev.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>18/10/2017</td> <td>2</td> <td>CONCEPT DESIGN PRESENTATION</td> </tr> <tr> <td>18/10/2017</td> <td>1</td> <td>CONCEPT DESIGN PRESENTATION</td> </tr> <tr> <td>24/11/2017</td> <td>3</td> <td>PRELIMINARY ISSUE TO QUANTITY SURVEYOR</td> </tr> <tr> <td>30/11/2017</td> <td>4</td> <td>CONCEPT DESIGN REVISIONS</td> </tr> </tbody> </table>			REVISION SCHEDULE			Date	Rev.	Description	18/10/2017	2	CONCEPT DESIGN PRESENTATION	18/10/2017	1	CONCEPT DESIGN PRESENTATION	24/11/2017	3	PRELIMINARY ISSUE TO QUANTITY SURVEYOR	30/11/2017	4	CONCEPT DESIGN REVISIONS	<p>PRELIMINARY</p>	<p>+</p>	<p>PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM 1230 NEPEAN HIGHWAY, CHELTENHAM 3192</p> <p>SITE City of Kingston</p> <p>DRAWN 17042</p> <p>TITLE SHEET</p> <p>DATE 30.11.2017</p> <p>DESIGNER DT CHECKED MB</p> <p>SCALE</p> <p>DATE 17042</p> <p>NO. SK001 REV. 4</p>	<p>INTERIORS</p> <p>DESIGNERS</p> <p>ARTWORKS</p>  <p>Hede Architects Pty. Ltd.</p> <p>114 MORRIS STREET SULLY HILLS BUILDING MELBOURNE, VIC 3048 AUSTRALIA</p> <p>PH: 03 9462 0221 FAX: 03 9462 0228</p>
REVISION SCHEDULE																								
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1 LEVEL 6 - EXISTING PLAN
1:100

REVISION SCHEDULE		
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30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY



PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

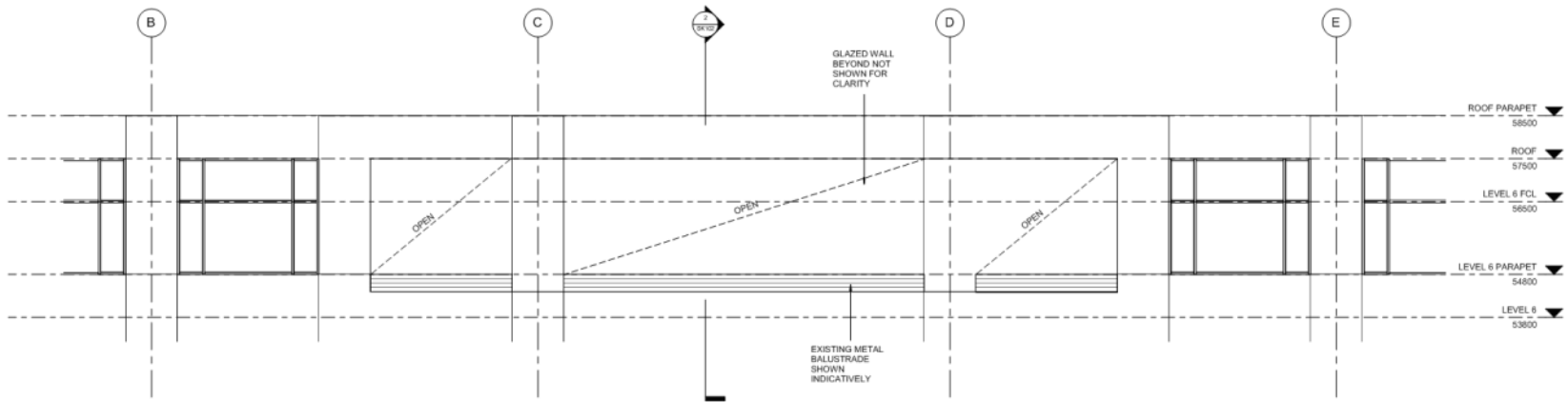
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DATE	30.11.2017
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CLIENT	17042
DATE	SK100
REV.	4


INTERIORS
DESIGNERS
ARTWORKS

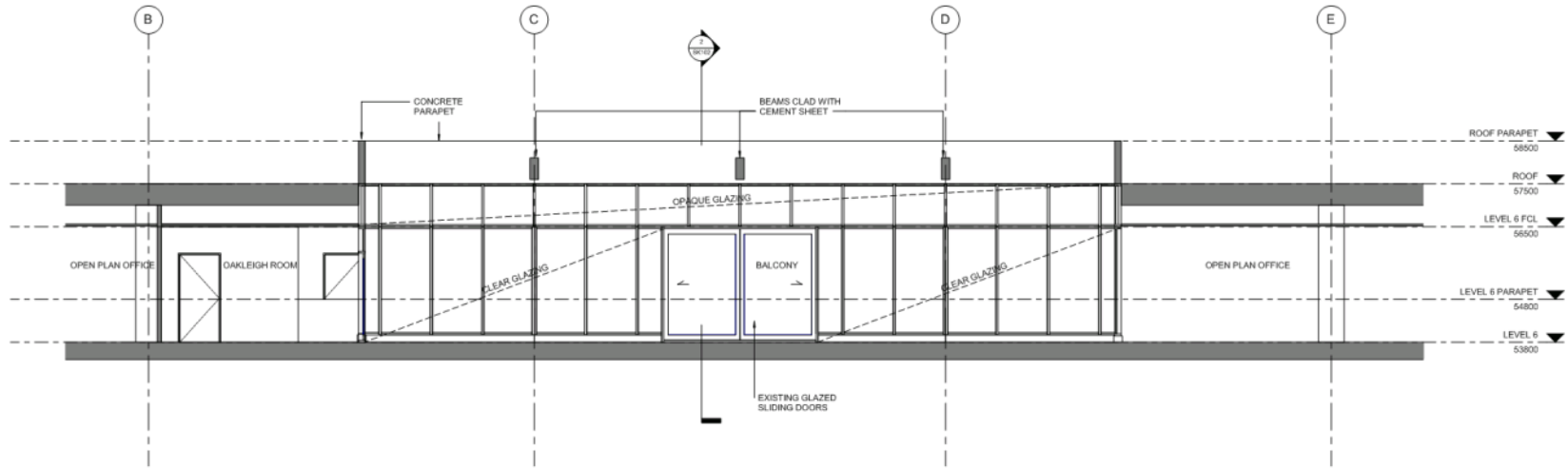


Made Architects Pty. Ltd.
114 NORWAY STREET
SULLY HILLS BUILDING
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TEL: 95 5845 0021
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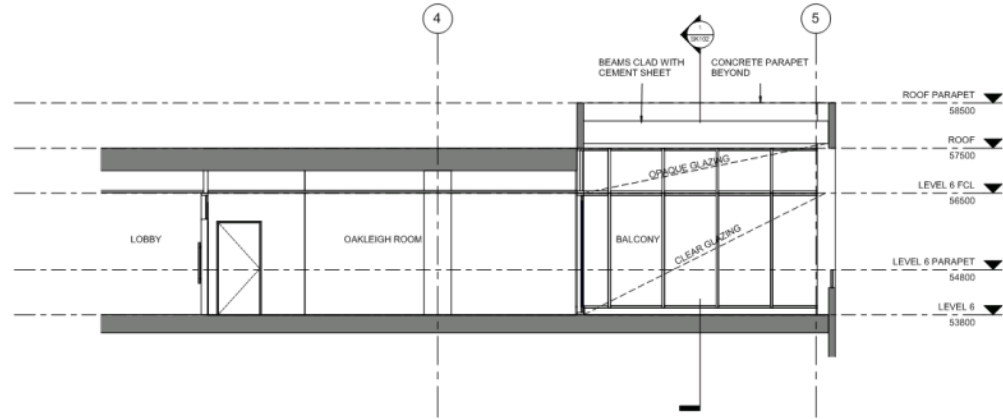


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REVISION SCHEDULE			PRELIMINARY	+	PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM 1230 NEPEAN HIGHWAY, CHELTENHAM 3192 City of Kingston	DATE	30.11.2017	INTERIORS DESIGNERS ARTWORKS	 H E ARCHITECTS Pty. Ltd. 114 MORRIS STREET GULLY HILL BUILDING MCKERRAN ROAD, AUSTRALIA PH: 08 9461 0241 FAX: 08 9461 0148	
Date	Rev.	Description				DATE	DT			CHKD MB
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24/11/2017	3	PRELIMINARY ISSUE TO QUANTITY SURVEYOR				DATE	SK101			REV. 4
30/11/2017	4	CONCEPT DESIGN REVISIONS								



1 SECTION A - A EXISTING
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2 SECTION B - B EXISTING
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REVISION SCHEDULE		
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30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY

FILE NO: 17042

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

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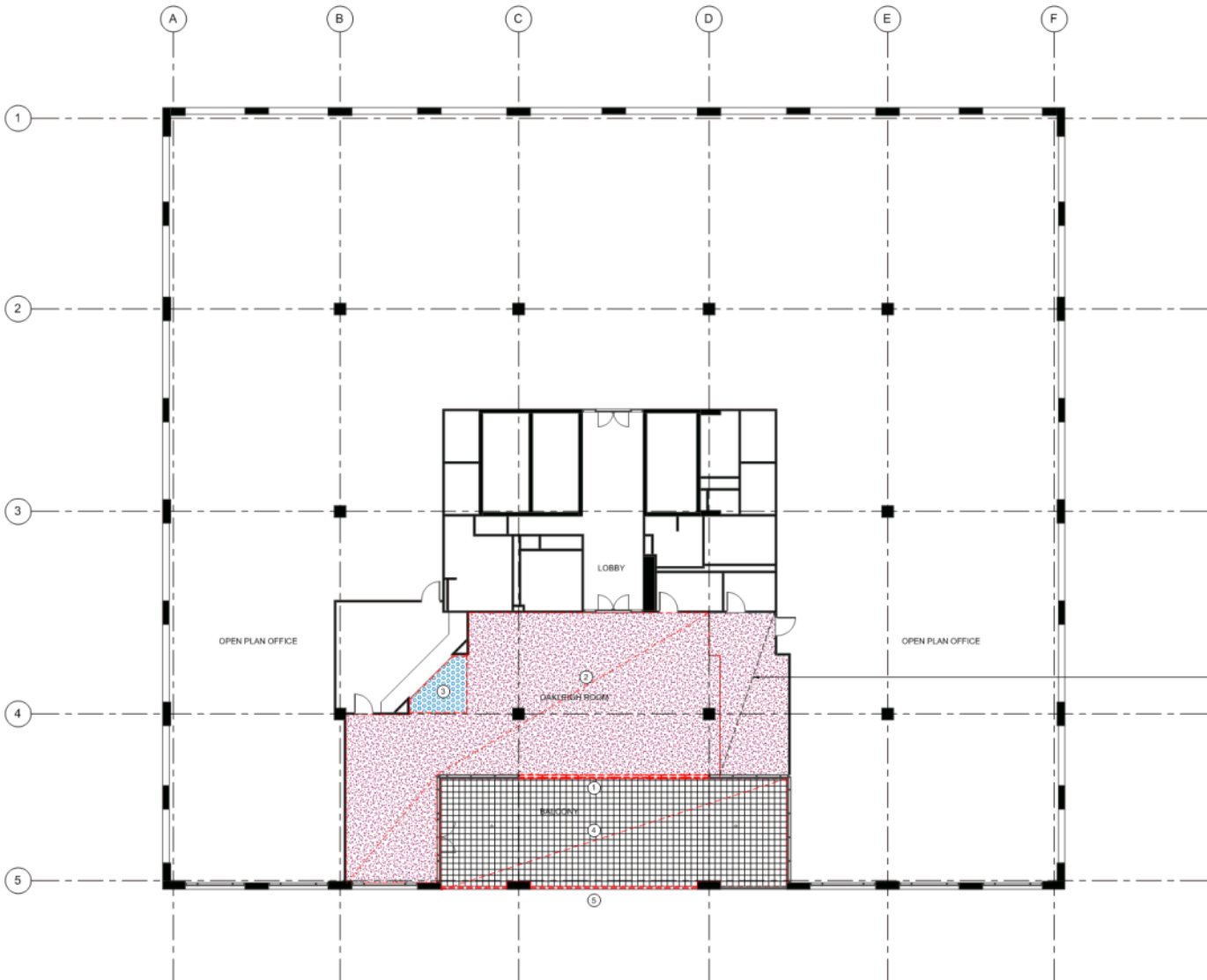
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DATE SK102 REV 4

INTERIORS
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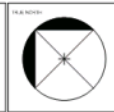
Heda Architects
Pty. Ltd.
114 MORAY STREET
SULLY HILLS BUILDING
MCKERRON ROAD, AUSTINMER
VIC 3113
TEL: 95 5845 1021
FAX: 95 5845 5138



1 LEVEL 6 - DEMOLITION PLAN 1:100

REVISION SCHEDULE		
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30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY



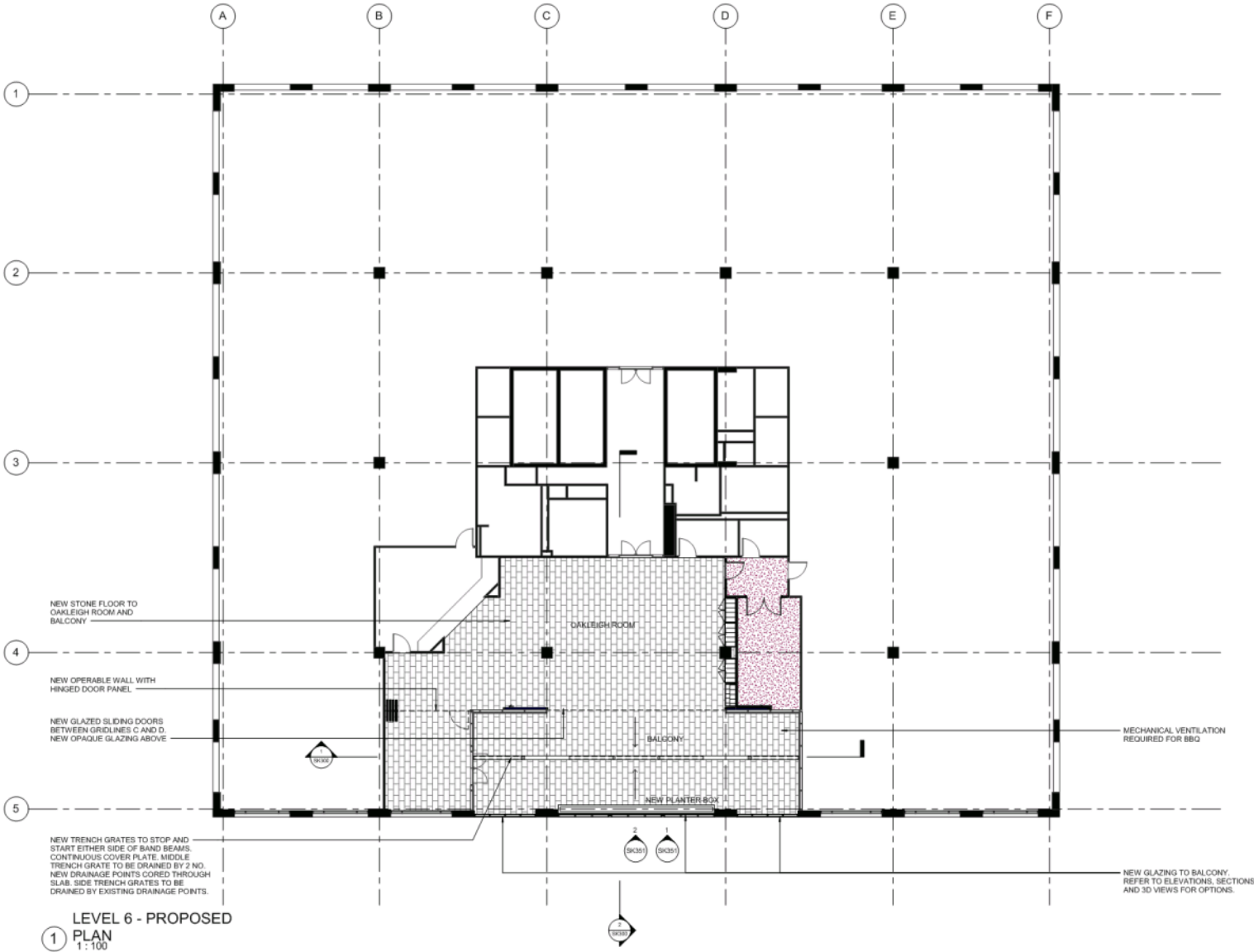
PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

DRAWING DEMOLITION PLAN

DATE 30/11/2017
DRAWN DT CHECKED MB
SCALE 1:100
JOB NO 17042
SHEET NO SK103 TOTAL 4

INTERIORS DESIGNERS ARTWORKS

Heads Architects Pty. Ltd.
114 MORRIS STREET
SULLY HILLS BUILDING
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1 LEVEL 6 - PROPOSED
PLAN
1:100

REVISION SCHEDULE		
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PRELIMINARY

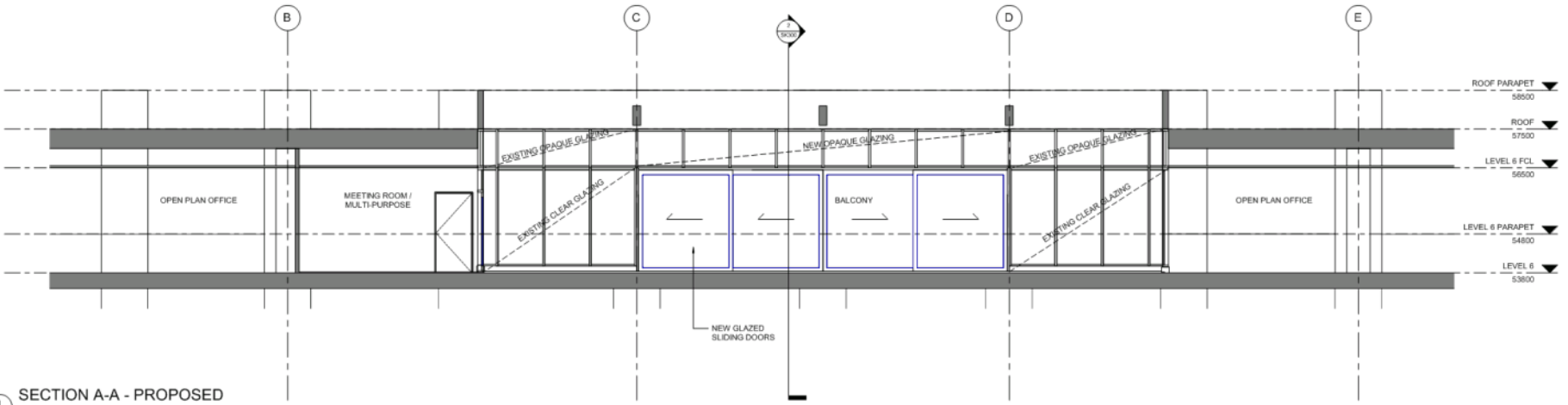


PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston
DRAWN PROPOSED PLAN

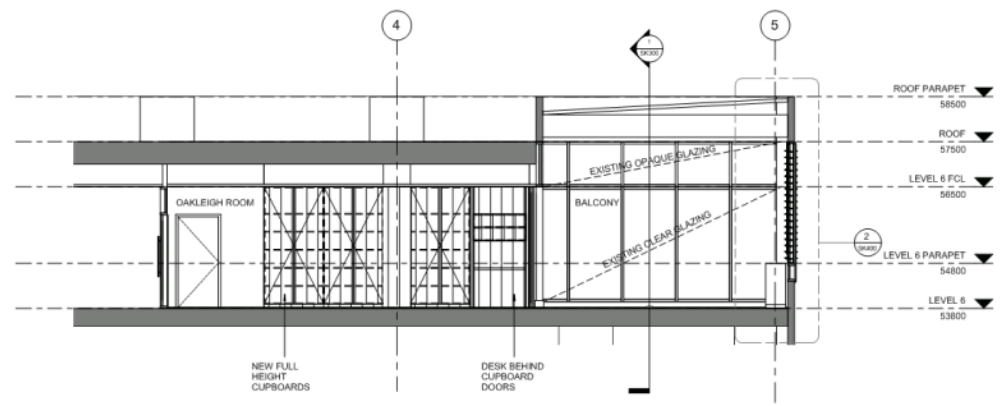
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CLIENT	17042
DATE	SK200
REVISION	4

INTERIORS
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Fax: 08 9461 0248



1 SECTION A-A - PROPOSED
1 : 50



2 SECTION B-B - PROPOSED
1 : 50

REVISION SCHEDULE		
Date	Rev.	Description
18/10/2017	2	CONCEPT DESIGN PRESENTATION
18/10/2017	1	CONCEPT DESIGN PRESENTATION
24/11/2017	3	PRELIMINARY ISSUE TO QUANTITY SURVEYOR
30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY

SCALE NOTES

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

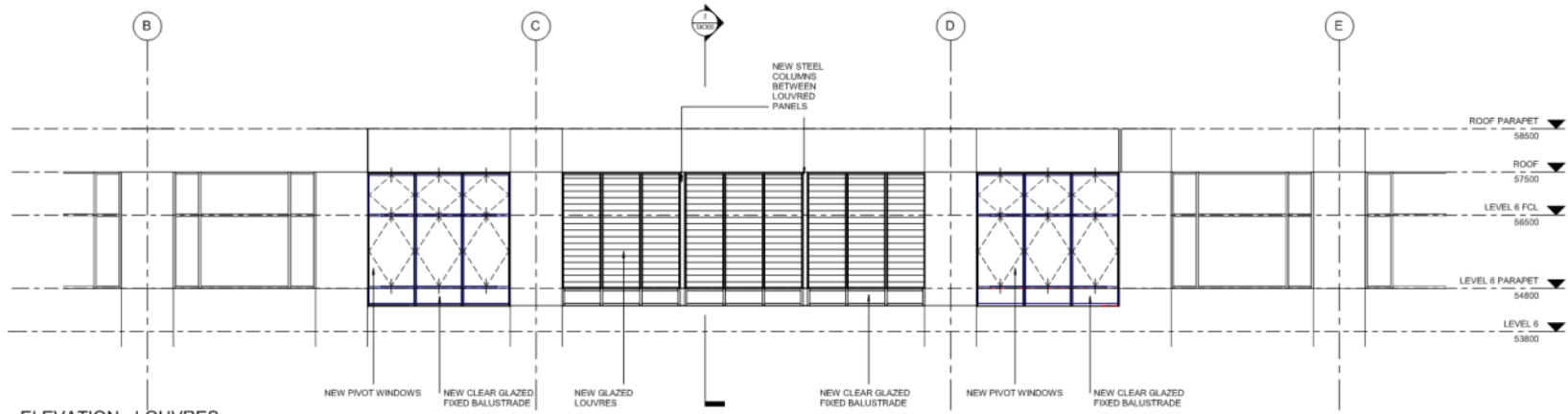
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REVISION	4

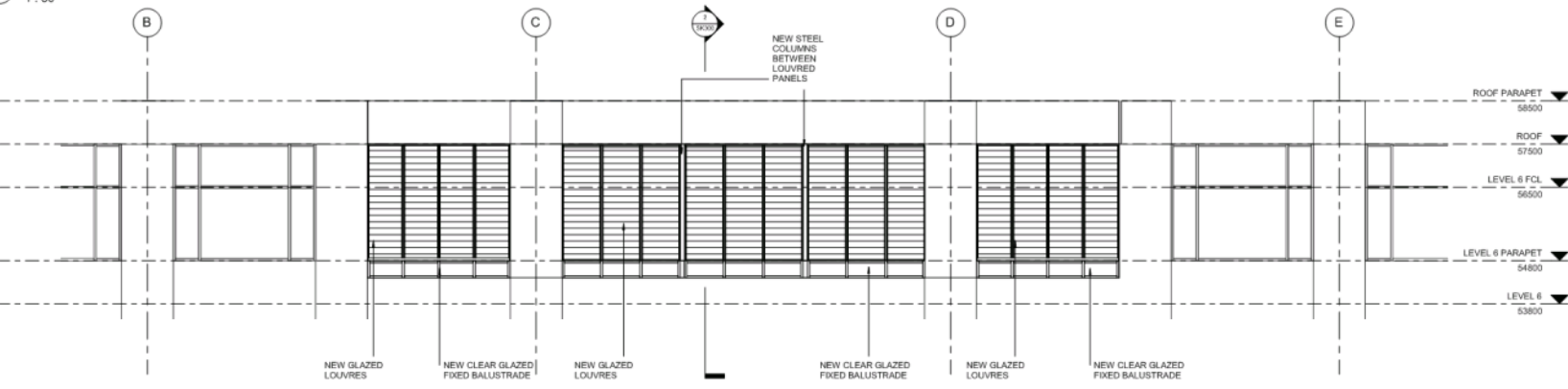
INTERIORS
DESIGNERS
ARTWORKS



Heads Architects
Pty. Ltd.
114 MORRIS STREET
SULLY HILLS BUILDING
MORRISON ROAD AUSTRALIA
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Fax: 08 9462 0108



1 ELEVATION - LOUVRES AND PIVOT WINDOWS
1:50



2 ELEVATION - LOUVRES ONLY
1:50

REVISION SCHEDULE	
Date	Description
18/10/2017	2 CONCEPT DESIGN PRESENTATION
18/10/2017	1 CONCEPT DESIGN PRESENTATION
24/11/2017	3 PRELIMINARY ISSUE TO QUANTITY SURVEYOR
30/11/2017	4 CONCEPT DESIGN REVISIONS

PRELIMINARY

SCALE NOTES

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

DRAWING PROPOSED ELEVATIONS

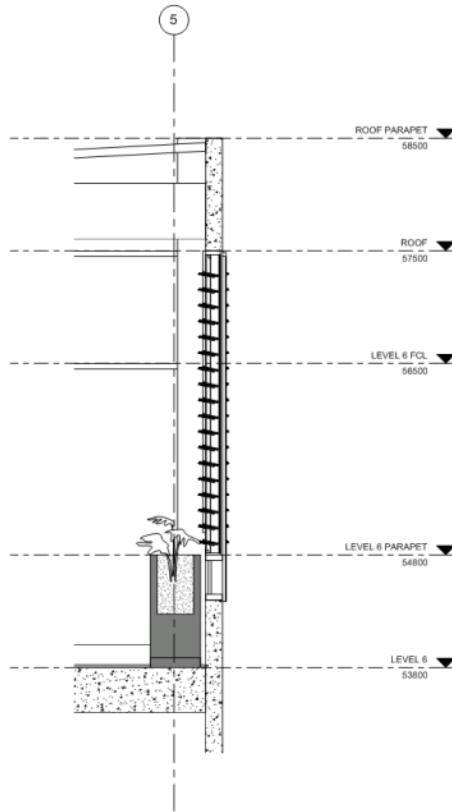
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SCALE	1:50
REF NO.	17042
ISSUE NO.	SK351
REVISED	4

INTERIORS
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2 DETAIL SECTION
1 : 20

REVISION SCHEDULE		
Date	Rev.	Description
18/11/2017	2	CONCEPT DESIGN PRESENTATION
18/10/2017	1	CONCEPT DESIGN PRESENTATION
24/11/2017	3	PRELIMINARY ISSUE TO QUANTITY SURVEYOR
30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY

FILE NO: 17042

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

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DATE 30/11/2017

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REF 17042

DATE SK400 REV 4

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DESIGNERS

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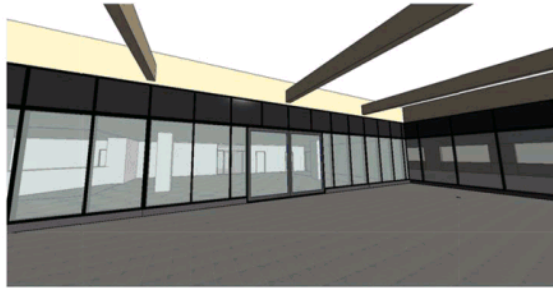


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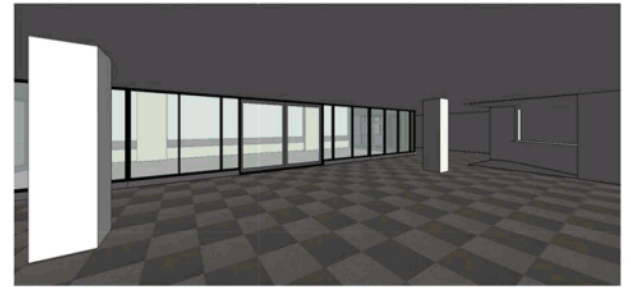
114 NORWAY STREET
SULLY HILLS BUILDING
WICKHAM VIC 3089 AUSTRALIA
TEL: 03 9461 0221
FAX: 03 9460 2128



① VIEW 01 - EXISTING



② VIEW 02 - EXISTING



③ VIEW 03 - EXISTING

REVISION SCHEDULE		
Date	Rev.	Description
18/11/2017	2	CONCEPT DESIGN PRESENTATION
18/10/2017	1	CONCEPT DESIGN PRESENTATION
24/11/2017	3	PRELIMINARY ISSUE TO QUANTITY SURVEYOR
30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY

FILE NO: 17042

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

DRAWING 3D VIEWS EXISTING

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DATE 30/11/2017

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SCALE

17042

DATE SK500 REVISED 4

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DESIGNERS
ARTWORKS



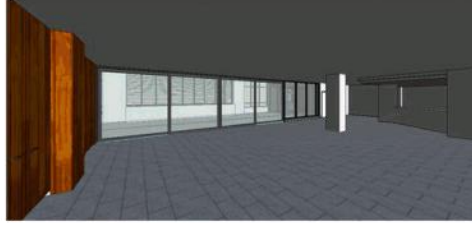
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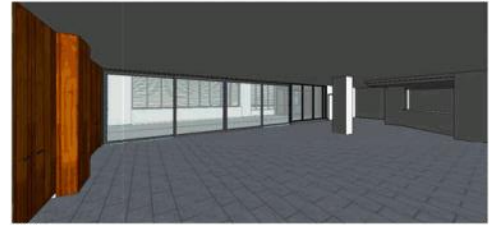
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3 VIEW 02 - CLOSED



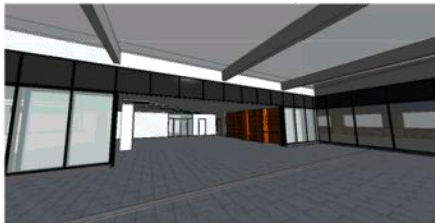
5 VIEW 03 - CLOSED - LOUVRES AND PIVOT WINDOWS



7 VIEW 03 - CLOSED - LOUVRES ONLY



2 VIEW 01 - LOUVRES - OPEN



4 VIEW 02 - OPEN



6 VIEW 03 - OPEN - LOUVRES AND PIVOT WINDOWS



8 VIEW 03 - OPEN - LOUVRES ONLY

REVISION SCHEDULE		
Date	Rev.	Description
18/11/2017	2	CONCEPT DESIGN PRESENTATION
18/12/2017	1	CONCEPT DESIGN PRESENTATION
24/11/2017	3	PRELIMINARY ISSUE TO QUANTITY SURVEYOR
30/11/2017	4	CONCEPT DESIGN REVISIONS

PRELIMINARY

FILE NOTE:

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston

DRAWING 3D VIEWS - PROPOSED

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SCALE
JOBNO 17042
DRAWN SK502 REVISED 4

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REVISION SCHEDULE		
Date	Rev.	Description
18/11/2017	1	CONCEPT DESIGN PRESENTATION
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30/11/2017	3	CONCEPT DESIGN REVISIONS

PRELIMINARY

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PROJECT CITY OF KINGSTON OFFICE - OAKLEIGH ROOM
1230 NEPEAN HIGHWAY, CHELTENHAM 3192
City of Kingston
DATE 30/11/2017
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SCALE
JOB NO 17042
SHEET NO SK503 TOTAL 4

INTERIORS
DESIGNERS
ARTWORKS

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10. City Assets and Environment Reports

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 10.1

SALE OF LAND REAR OF 9 HOLMBY RD CHELTENHAM

Contact Officer: Michelle Hawker, Senior Administration Officer

Purpose of Report

The purpose of this report is to seek Council's authorisation to sell a parcel of land currently enclosed within the adjoining land of 9 Holmby Rd Cheltenham known as Lot 4 on PS406779R Volume 10325 Folio 903 (Attached appendix) owned by the Kingston City Council.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Authorise and direct the CEO or his delegate to publish a public notice in accordance with section 189 of the Local Government Act 1989 ("Act") stating Council's intention to sell the land contained in certificate of title Volume 10325 Folio 903 land being land enclosed within 9 Holmby Rd Cheltenham;
2. Authorise and direct the CEO or his delegate to carry out the necessary administrative procedures to allow Council to carry out its functions under section 223 of the Act;
3. Authorise and direct the CEO or his delegate to convene, if required, a section 223 committee of Council to include Councillors Brownlees, West and Gledhill, General Manager City Assets and Environment and Manager Property and Arts to hear submissions from parties who wish to be heard in support of their written submissions and report back to Council; and
4. Authorise and direct the CEO or his delegate to sell the land enclosed within 9 Holmby Rd Cheltenham, for \$14,880 plus GST all costs associated with the sale in the event no submissions are received.

1. Executive Summary

Council has received a request from the owner of 9 Holmby Rd, Cheltenham to purchase a section of land which is currently enclosed within their fence line.

The section of land was a Drainage reserve and the former City of Moorabbin in 1990 commenced procedures under Section 56aBA(1) of the Local Government Act (1958) to vest in Council. On 27 May 1996 Council commenced procedures to vest the land in Council, remove the drainage reserve status and subdivide the resultant land at the rear of Holmby and Station Rd Cheltenham to enable the sale of parcels to adjoining owners. Some parcels were sold to adjoining owners with the remaining transferred to Council.



Council's 'Discontinuance and sale of Roads Rights of Way and Drainage Reserves Policy' allows for discounts for land enclosed for over 15 years plus a once only incentive of a further 50% discount to encourage an expedient resolution to the matter. The market valuation was \$37,200. After applying the discounts the sale price equates to \$14,880 plus GST. The policy also makes provisions for the recovery of all costs associated with the disposal of land which will be recovered from the purchaser as part of the sale.

2. Background

The section of land was a Drainage reserve and the former City of Moorabbin in 1990 commenced procedures under Section 569BA(1) of the Local Government Act (1958) to vest in Council. On 27 May 1996 Council commenced procedures to vest in Council remove reserve status and subdivide the drainage reserve at the rear of Holmby and Station Rds Cheltenham. Some parcels were sold at that time to adjoining owners and the remaining land (including the subject land) was transferred to Council pending future adjoining owner interest.

The subject land is enclosed within the adjoining land at 9 Holmby Rd and the owner now wishes to purchase the property.

There is an easement in favour of South East Water for sewerage drainage purposes.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.1 - Intergenerational land use planning for a sustainable community

3.2 Consultation/Internal Review

Officers referred the proposal to key internal departments and received no objections to selling the land.

An inspection revealed there is no fire exit from 1242 Nepean Highway Cheltenham that steps directly onto the land adjoining 9 Holmby Rd Cheltenham. The Building Surveyor informed officers that a fire exit must lead to a road entrance and not to private property. The land does not lead directly to a road.

3.3 Operation and Strategic Issues

3.3.1 Sale process

It is intended that the land be sold to the adjoining property owner of 9 Holmby Rd Cheltenham by private treaty for \$14,880 Plus GST and associated costs.

3.3.2 Statutory Process

In accordance with Section 189 of the Act Council is required to give public notice of its intention to sell land. Any person may make a submission which must be considered in accordance with Section 223 of The Act. If submissions are received, they must be considered by Council or a Committee of Council prior any decisions being made on the proposed sale. In this instance it is proposed that any submissions be considered by a Committee of Council comprising of Central Ward Councillor's, General Manager City Assets and Environment and Manager Property and Arts.

3.4 Options

3.4.1 Option 1

1. Authorise and direct the CEO or his delegate to publish a public notice in accordance with section 189 of the Local Government Act 1989 ("Act") stating Council's intention to sell the land contained in certificate of title Volume 10325 Folio 903 land being land enclosed within 9 Holmby Rd Cheltenham;
2. Authorise and direct the CEO or his delegete to carry out the necessary administrative procedures to allow Council to carry out its functions under section 223 of the Act;
3. Authorise and direct the CEO or his delegate to convene, if required, a section 223 committee of Council to include Councillors Brownlees, West and Gledhill, General Manager City Assets and Environment and Manager Property and Arts to hear submissions from parties who wish to be heard in support of their written submissions and report back to Council; and
4. That in the event no submissions are received, authorise and direct the CEO or his delegate to sell the land enclosed within 9 Holmby Rd Cheltenham, for \$14,880 plus GST all costs associated with the sale.

Option 2

Do not proceed with the sale. This is not recommended as the subject land is surplus to municipal requirements.

4. Conclusion

4.1 Environmental Implications

Nil

4.2 Social Implications

Nil


4.3 Resource Implications

All costs associated with the sale will be borne by the purchaser.

4.4 Legal / Risk Implications

Nil.

Appendices

Appendix 1 - Title - Lot 4 PS406779R (Ref 19/51413) 

Author/s: Michelle Hawker, Senior Administration Officer
Reviewed and Approved By: Julian Harvey, Manager Property and Arts
Daniel Freer, General Manager City Assets and Environment

10.1

SALE OF LAND REAR OF 9 HOLMBY RD CHELTENHAM

1	Title - Lot 4 PS406779R	107
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VICTORIA

Volume 10325 Folio 903

81180833824J Page 1
Produced 30/04/1997 02:15 pm**CERTIFICATE OF TITLE**

UNDER THE TRANSFER OF LAND ACT

I certify that the registered proprietor is the proprietor of the estate and interest in the land subject to the encumbrances, caveats and notices described.



REGISTRAR OF TITLES

LAND

LOT 4 on Plan of Subdivision 406779R.
PARENT TITLE Volume 02035 Folio 933
Created by instrument PS406779R 30/04/1997

REGISTERED PROPRIETOR

ESTATE FEE SIMPLE
SOLE PROPRIETOR
KINGSTON CITY COUNCIL
Registered PS406779R 30/04/1997

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988.
Any other encumbrances shown or entered on the plan.

SEE PS406779R FOR FURTHER DETAILS AND BOUNDARIES

END OF CERTIFICATE

THIS CERTIFICATE CONTAINS INFORMATION CORRECT AT THE TIME OF PRINTING.
CURRENT INFORMATION SHOULD BE OBTAINED BY A SEARCH OF THE REGISTER.

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 10.2

RESPONSE TO NOTICE OF MOTION NO. 3/2019 - NEW PARKS ON MELBOURNE WATER LAND - UPDATE

Contact Officer: Julian Harvey, Manager Property and Arts

Purpose of Report

This report provides an update on discussions with Melbourne Water on opening their retarding basins for open space and canvasses the creation of a Memorandum of Understanding (MOU) with Melbourne Water for this purpose.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Note this report;
2. Authorise officers to draft a Memorandum of Understanding (MOU) for consideration by Melbourne Water to pursue the development of Southern Road and Argus Street Retarding Basins; and
3. Authorise officers to continue to explore the development of the Southern Rd and Argus St retarding basins and report back to Council following Melbourne Water's consideration of the MOU.

1. Executive Summary

This report provides a detailed summary of discussions with Melbourne Water on the inclusion and development of their retarding basins into the open space network and recommends that officers prepare a MOU between Council and Melbourne Water.

2. Background

At the Council meeting of 25 March 2019 Council resolved:

10.5 Response to Notice of Motion No. 3/2019 - New Parks on Melbourne Water Land

Council:

1. Note the report; and
2. Receive a further report at the May Ordinary Meeting of Council providing a further detailed update, including progress of negotiations with Melbourne Water and whether this could be

facilitated by the development of a memorandum of understanding between Council and Melbourne Water.

3. Advocate for federal funding for both wetland/open space/park projects and add this to Council's Federal Advocacy Campaign.

3. Discussion

3.1 Council Plan Alignment

Goal 2 - Our sustainable green environment with accessible open spaces
Direction 2.4 - Review and implement the open space strategy to ensure high quality and increased capacity of the open space network

The inclusion of the Argus Street and Southern Road retarding basins in the open space network is supported by Council's Open Space Strategy.

3.2 Consultation/Internal Review

Officers have participated in site inspections for Southern Road and Argus Street with officers from Melbourne Water on Monday 6 May 2019. The inspection brought together the key officers from Melbourne Water to identify the scope of the projects and determine critical issues and opportunities. At the inspection the possibility of an MOU was discussed and the desire of both organisations to fully explore the potential of opening up the retarding basins to benefit the community was mutually reaffirmed.

3.3 Operation and Strategic Issues

3.3.1 Strategic Relationship

Continued engagement with Melbourne Water is critical if Council is to achieve the inclusion of the Southern Road Retarding Basin and Argus Street Retarding Basin in the open space network.

Council officers meet with Melbourne Water 3 times a year to co-ordinate strategic priorities. This collaboration has built a strong relationship with Melbourne Water and a desire on behalf of both organisations to work together to deliver sustainable water and land management outcomes for the community.

This project is included in the agenda and any areas that may require senior officer intervention are able to be discussed and subsequently actioned appropriately.

The proposal to execute an MOU will be listed as a topic at the next Strategic Meeting.

3.3.2 Consultation with Melbourne Water

In March 2016 Officers enquired on the future of the Southern Road retarding basin. At this time Melbourne Water advised that they had scheduled upgrade works for 2020 with design scheduled in 2018 and were willing to consider a proposal for opening the land.

Officers subsequently met with Melbourne Water in November 2017 to explore the opening of Southern Road. The purpose of the meeting was to identify the design constraints to enable Council to prepare a concept design for a linking path. Detailed advice was not provided to Council to enable the creation of a concept plan to facilitate discussions.

In January 2019 a further meeting was sought to re-engage Melbourne Water in pursuing both Southern Road and Argus Street – this meeting was subsequently held in February and attended by the Author and the following Melbourne Water officers:

- Neil Featonby – Project Manager in Service Delivery
- Ailsa Veledeema & Manwa Mubwandarikwa– Flood risk reduction team
- Dan Green – Liveability Planner

This meeting was productive, and Melbourne Water were able to advise that the risk ratings of all the retarding basins had been completed and that both Southern Road and Argus Street had potential to be developed as open space subject to risk mitigation measures. It was identified at the meeting that the project had potential to be an exemplar and that site inspections of both retarding basins would be scheduled.

The retarding basin project was subsequently discussed at the Strategic Collaboration meeting in February.

Site Inspections were undertaken on Monday 6 May 2019, and emphasis on urban design and potential contribution of the sites to the livability of the area was discussed together with some of the practicalities of design that need to be addressed.

3.3.3 Memorandum of Understanding

The development of the retarding basins as open space could benefit from the execution of a Memorandum of Understanding (MOU) to formalise the roles and commitments of Council and Melbourne Water. Such a document need not be exhaustive and could cover the intent of both organisations. Binding agreements such as licenses and maintenance agreements could then flow from the MOU as required to address specific circumstances. If Melbourne Water agrees to “opening up” the Southern Road and Argus Street retarding basins an agreement that secures ongoing community access is recommended.

3.4 Options

3.4.1 Option 1

Draft an MOU for consideration by Melbourne Water to pursue the development of Southern Road and Argus Street Retarding Basins.

3.4.2 Option 2

Continue to explore the development of the retarding basins and report back to Council.

4. Conclusion

4.1 Environmental Implications

The careful development of the exiting retarding basins as open space will have the potential to enhance existing wetland environment; reduce litter into our waterways; and enhance the local environment through the introduction of appropriate plantings.

4.2 Social Implications

Open Space provision enhances opportunities for the community to meet and interact, developing social capital.

4.3 Resource Implications

The development of the two-retarding basis as open space is anticipated to require a capital allocation of \$600,000 (\$300K each). This estimate is based upon recent park improvement projects involving plantings, path construction, seating elements and lighting. Ongoing maintenance is estimated at \$15,000 per annum per site. Detailed plans, costings and budget bids will be produced should the projects proceed. All these elements will form part of the ongoing discussions and possible MOU negotiations with Melbourne Water. Prior to any financial commitment a report will be presented to Council.

4.4 Legal / Risk Implications

Risk of access to the retarding basins will need to be managed to the satisfaction of both Council and Melbourne Water. The development of an MOU would assist in providing certainty to both organisations and reduce project risk.

Author/s: Julian Harvey, Manager Property and Arts
Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 10.3

GR BRICKER RESERVE (WEST) MASTER PLAN - ADOPTION

Contact Officer: Daniel Ferguson, Project Consultant

Purpose of Report

To present feedback and input from public consultation activities and seek adoption of the GR Bricker Reserve (West) Master Plan.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Note the consultation input and feedback received on the Draft GR Bricker Reserve Master Plan (Appendix 1);
2. Adopt the GR Bricker Reserve (West) Master Plan (Appendix 2);
3. Refer the funding for the implementation of the GR Bricker Reserve (West) Master Plan to the development of future Council budgets; and
4. Authorise the Chief Executive Officer to execute funding arrangements with the Victorian State Government for its \$3M commitment towards the development of sports pavilion facilities at GR Bricker Reserve.

1. Executive Summary

Kingston, along with the rest of Melbourne, has experienced significant population growth in recent years. At the same time, there has been an increase in participation rates of women and girls in sport and recreation activities.

Being aware of other factors and changes in work patterns and lifestyle including; cost, time and transport issues, people are increasingly looking to active recreation options that best fit individual circumstances with walking, fitness, gym, jogging and running recognised as some of the highest participated activities.

This all means there is greater demand for playing fields, change rooms, playgrounds, walking trails, cycling paths and other public facilities to support participation – which Council is under increasing pressure to provide.

As part of its commitment to improve open spaces, developing master plans enables Council to work collaboratively with the community to set the long-term vision for its parks and reserves. This process ensures the needs of the community, now and into the future are being responded to.

Following a one-month public consultation period (refer Appendix 1), including onsite community information session, posting of an information bulletin to the local area and posting of information on the www.yourkingstonyoursay.com.au website, a GR Bricker Reserve (West) Master Plan (the Master Plan) has been prepared for Council's consideration and endorsement (Appendix 2).

Council received some important feedback through the public consultation process, with a focus on carparking, trees, community safety, traffic management, stormwater harvesting, pavilion design and the proposed path network.

The Master Plan proposes facilities to support an existing demand for sport and active recreation (such as renewal of the cricket nets, outdoor exercise equipment and a pavilion upgrade) and an increase to passive recreation (such as increased pedestrian access to the site, a path network throughout the reserve, gathering spaces and shade/seating areas), offering a range of opportunities for the improvement of the health and wellbeing of the Kingston community.

The Implementation Plan (Appendix 2, page 18) provides an indication of probable costs and priority of works. The proposed developments within the Master Plan have been estimated at a total cost of \$9,352,750.

There is \$6,050,000 identified within the 5-year Capital Works Forward Plan to fund the implementation of the Master Plan, including a \$3,000,000 State Government pledge towards a pavilion upgrade that is estimated at \$4,500,000.

The estimated funding gap of \$3,302,750 for full implementation of the Master Plan is subject to the preparation of Council future budgets and/or receipt of external funding i.e. Commonwealth and State Government funding opportunities.

2. Background

GR Bricker Reserve in Moorabbin is split by Rowans Road into two distinct areas – GR Bricker Reserve East and GR Bricker Reserve West. The primary function of GR Bricker West is for sport and active recreation purposes, while GR Bricker East is developed for play / social recreation activities.

The Master Plan focuses on the western side of the reserve, which currently has a strong focus on active sports such as AFL, cricket and athletics. The reserve currently has a partially fenced oval, athletics track and correlating facilities, sporting pavilion shared amongst users, a play space, exercise equipment, and cricket nets.

The site is home to the Moorabbin Little Athletics Centre, Moorabbin Obedience Dog Club and Omega Cricket Club.

Following the decline of demand for delivered meals, Council resolved on the 25 March 2019 to “close the Moorabbin Delivered Meals kitchen at GR Bricker Reserve by the 30 June 2019, consolidating the Moorabbin operations with the Bonbeach Delivered Meals kitchen”.

For 2019, the Southern Football and Netball League Umpires Association has chosen to consolidate its activities elsewhere and has not requested access and use of GR Bricker Reserve as a training venue.

The development of the Master Plan was a seven-stage process, as follows:

<p>STAGE 1 Demand Assessment</p> <ul style="list-style-type: none">• Literature review• Demographic profiling• Site audit• Needs analysis	<p>STAGE 2 Consultation</p> <ul style="list-style-type: none">• Tenant sporting clubs• Other user groups• Internal staff	<p>STAGE 3 Technical Site Assessment</p> <ul style="list-style-type: none">• Site survey• Town planning• Arboricultural• Traffic	<p>STAGE 4 Background Report</p> <ul style="list-style-type: none">• Review of demand assessment• Review of consultation findings• Review of technical assessments• Investigation of options
<p>STAGE 5 Draft Master Plan</p> <ul style="list-style-type: none">• Landscape design development• Stakeholder 'codesign' process	<p>STAGE 6 Consultation</p> <ul style="list-style-type: none">• User groups• Residents / general community	<p>STAGE 7 Final Master Plan</p> <ul style="list-style-type: none">• Review of consultation findings• Design review / response• Implementation plan	

The Master plan is informed by a *Background Report* that outlines the data, literature, technical advice and consultation outcomes.

3. Discussion

3.1 Council Plan Alignment

Goal 2 - Our sustainable green environment with accessible open spaces
Direction 2.5 - Provide for a variety of sport and recreation opportunities across Kingston through the Sport and Leisure Strategy.

The 2018 Kingston Sport and Recreation Strategy and Council's Public Health and Wellbeing Plan support the provision of structured and unstructured sporting participation opportunities and low cost physical activities that enable social/family recreation activities.

3.2 Consultation/Internal Review

Council has undertaken a comprehensive process of stakeholder engagement to understand the current uses, parameters and needs of GR Bricker Reserve (West), including:

- Key stakeholders were invited to complete a 'Stakeholder Needs Statement' which asked a number of key questions about site usage, issues and improvements;
- A Stakeholder Reference Group workshop was then held to further discuss opportunities and constraints;
- A mud map of the site's opportunities and constraints was presented and workshopped with user groups of the site, generating robust discussion and identifying development opportunities for the site; and
- A wide cross section of Council officers was involved in interviews and a design workshop to inform the Master Plan.

Following this, a Draft Master Plan was released for public consultation with feedback received via a range of methods including:

- Your Kingston Your Say webpage - the project page on the Your Kingston Your Say website generated 196 visitors, 97 document downloads, and 5 guestbook comments being received;

- Public submissions - Eight public submissions were received via email;
- Tenant club meetings - Council officers were invited to attend meetings with two tenant clubs to discuss the draft Master Plan;
- Tenant club submissions - Two submissions were received from tenant clubs; and
- Community drop-in session - 23 people attended the community drop-in session which was held at the pavilion on Thursday 28th March from 5:30pm-7:00pm.

Council received important feedback through this process. Key items raised include:

- Increasing or decreasing the amount of parking
- Improving safety at site, including security lighting and animal management
- Concern that proposed trees and path network on property boundary will impact residential vistas, but to retain as many of the existing trees as possible
- Maintain all existing laneways, paths and direct access to site from residential properties
- Concerns about the impact of stormwater harvesting project on residential amenity, particularly pump noise and additional structures impeding views

The following key changes were made to the draft Master Plan directly as a result of feedback received from the community and tenant groups:

- Reinstatement of the existing pedestrian path at rear of pavilion;
- Relocation of pedestrian path from the reserve boundary to run along the boundary of the existing oval;
- Removal of pedestrian path in the north-east corner of the reserve;
- Removal of proposed tree and vegetation planting along residential fences, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network;
- Relocation of cricket nets to maintain the existing trees; and
- The proposed stormwater harvesting system location has been removed with the final location, size and design to be finalised after further detailed public consultation is undertaken.

In addition, Council's Sport and Recreation Advisory Committee was provided the Draft Master Plan for review and comment. All feedback received was supportive of the Master Plan's proposed developments.

3.3 Operation and Strategic Issues

3.3.1 Key components of the Master Plan

The Master Plan offers a range of opportunities for the improvement of the health and wellbeing of the Kingston community, including facilities to support an existing demand for sport and active recreation (such as the renewal of the cricket nets, outdoor exercise equipment and a pavilion upgrade) and an increase to passive recreation facilities (such as increased pedestrian access to the site, a path network throughout the reserve, gathering spaces and shade/seating areas).

The benefit of getting the balancing act just right between active and passive activities ensures use of the reserve is maximised, boosting the local amenity of the site and building a sense of ownership with the local community. Supporting additional use of the site beyond traditional sporting pursuits will also assist in increasing site safety and surveillance through more 'eyes' around the space, deterring vandalism and other anti-social behaviours.

A key component of what is being proposed is elements to *'future proof'* the site, focused on improving its capacity to accommodate additional user groups (e.g. potential new winter sporting tenant). This includes:

- Redesign of the internal layout of athletics 'field' infrastructure to accommodate an additional sporting field within the interior of the athletics track;
- Installation of training standard floodlights on both the athletics track and oval to provide for increased club training requirements and additional 'informal' reserve usage (e.g. running on the athletics track);
- Facilitate consolidation of Council's delivered meals service to single Bonbeach site (as per resolution at 25/3/19 Ordinary Council Meeting); and
- Facilitate the State Government's pledge of \$3M to upgrade changerooms and pavilion with a focus on promoting universal design principles, providing female friendly facilities and provision of multi-purpose spaces that can accommodate a broad range of user groups.

3.3.2 Partnership opportunities

As part of the consultation process for the GR Bricker Reserve Master Plan, Holmesglen Institute expressed an interest to partner with Council in the delivery of a 'Sports Academy' at the Moorabbin Campus.

The intent of Sports Academy would be for Holmesglen to run sports related courses (i.e. Cert 3 and 4 in Fitness, Diploma in Sports Development) and effectively relocating courses from its Waverley site to a new 'hub'.

Holmesglen also propose to link with community sport in the delivery of sports administration, coaching and other related training for volunteers. The Institute nominated umpiring/coaching and female sport as two key areas that the Sports Academy could focus on.

This potential partnership remains an opportunity and is subject to further assessment.

4. Conclusion

4.1 Environmental Implications

Environmentally sensitive and sustainable practice will be considered as part of any works to occur at GR Bricker Reserve (West).

An arboricultural report was commissioned to assess existing tree and vegetation with a view to minimise any detrimental effects from developments.

A focus of the Master Plan has been retaining existing and planting new trees and vegetation on site, and siting of appropriate stormwater harvesting projects.

4.2 Social Implications

Well planned, high quality community facilities are likely to encourage use by residents contributing towards social, health and wellbeing benefits.

4.3 Resource Implications

The Implementation Plan (Appendix 2, page 18) provides an indication of probable costs and priority of works. The priority ranking reflects the:

- Dependency of other works;
- Level of design development required;
- Available funding; and
- Statutory and regulatory approvals, where applicable.

The proposed developments within the Master Plan have been estimated at a total cost of \$9,352,750.

There is \$6,050,000 identified within the 5-year Capital Works Forward Plan to fund the implementation of the Master Plan, including a \$3,000,000 State Government pledge towards a pavilion upgrade that is estimated at \$4,500,000.

Budget Line	19/20	20/21	21/22	22/23	23/24	Total
Master Plan Implementation	\$50,000	\$500,000	\$500,000	\$500,000		\$1,550,000
Pavilion Redevelopment		\$100,000	\$500,000	\$900,000		\$1,500,000
State government grant - pavilion		\$500,000	\$1,500,000	\$1,000,000		\$3,000,000
Total	\$50,000	\$1,100,000	\$2,500,000	\$2,900,000		\$6,050,000

The priority works to be implemented with the identified 5-year Capital Works Forward Plan budget include:

1. Pavilion redevelopment
2. Car park
3. Path network
4. Site storage
5. Fencing upgrades
6. Bollard fencing
7. Pavilion landscape surrounds
8. Footpath security lighting
9. Cricket net relocation and upgrade

The estimated funding gap of \$3,302,750 for full implementation of the Master Plan is subject to the preparation of Council future budgets and/or receipt of external funding i.e. Commonwealth and State Government funding opportunities.

4.4 Legal / Risk Implications

There have been no legal or risk implications identified at this time that are associated with the adoption of the GR Bricker Reserve (West) Master Plan.

Appendices

Appendix 1 - GR Bricker Reserve Master Plan - Public Consultation Overview (Ref 19/80708)  [↓](#)

Appendix 2 - GR Bricker Reserve West Master Plan Report (Ref 19/80704)  [↓](#)

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Daniel Freer, General Manager City Assets and Environment

10.3

GR BRICKER RESERVE (WEST) MASTER PLAN - ADOPTION

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GR Bricker Reserve Draft Master Plan – Consultation Report

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community inspired leadership

Summary

Your Kingston Your Say

The project page on the Your Kingston Your Say website generated:

- 196 visitors,
- 97 document downloads,
- 19 visits to the FAQ page,
- 8 new account registrations, and
- 5 guestbook comments being received.

Of the five guestbook comments, the following demographic data was obtained:

- 5 lived in Moorabbin
- 2 female, 2 male, and 1 other
- 3 aged 56-65 and 2 aged over 65
- 5 said they were ratepayers, 4 were owner-occupiers, 1 was a business owner and 1 was a local worker

Public submissions

Eight public submissions were received via email, of which three were also registered comments on the Your Kingston Your Say guestbook.

Tenant club submission

Two tenant club submissions were received from the Moorabbin Obedience Dog Club and the Moorabbin Little Athletics Club.

Community drop-in session

23 people attended the community drop-in session, of which:

- 19 were local residents,
- 4 were MODC members,
- 2 were Omega CC members, and
- 2 were MLAC members.

Key consultation themes

Items raised by respondents have been categorised as key themes, as outlined below:

- Sporting user groups
- Pavilion
- Pedestrian access behind pavilion
- Paths
- Trees / vegetation
- Fencing
- Safety
- Playground
- Pedestrian crossings
- Car park
- Irrigation system
- Waste management
- Animal management

These key themes are further discussed on the following page.

Master Plan outcomes

The following changes have been made to the Draft master plan based on the key consultation themes:

- The existing pedestrian path network to the rear of the pavilion has been reinstated
- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The north-east path has been removed
- The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network
- The location of the cricket nets has been altered to maintain the existing trees
- The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken

Key consultation themes

Example of comments	Master Plan outcome
SPORTING USER GROUPS	
<ul style="list-style-type: none"> User groups need to better consider the nearby residents. We get that part of living on the boundary of a reserve is that it will be used and we need to share, but the loud noises of people yelling and banging etc. during set up early on a Sunday morning in particular is an issue Whether it be soccer or junior football or rugby, the old or even the new pavilion will struggle to accommodate anymore new sporting clubs 	<ul style="list-style-type: none"> The addition of a new Winter season tenant noted in the Master Plan is an effort to future proof the site. It is likely that an additional Winter season tenant will take the place of the SFL umpires who are relocating. The inclusion of any further additional user groups would be dependent on their ability to be adequately accommodated with minimal impact on other user groups
PAVILION	
<ul style="list-style-type: none"> The proposed new pavilion will be on our property line and will need to be two storeys to accommodate the list of current and future clubs and associations. Will there be windows overlooking our property? 	<ul style="list-style-type: none"> While detailed design of the pavilion has not been undertaken, initial indications suggest that the pavilion can remain as a single storey. This will be confirmed as detailed design is undertaken in the future with things such as overshadowing of properties to be considered
PEDESTRIAN ACCESS BEHIND PAVILION	
<ul style="list-style-type: none"> We strongly wish that our current access to the parks is not impeded. Therefore we do not want the laneway to be changed as per the proposal, as this would mean we must enter the park in front of the pavilion. The laneway was only newly constructed and there is no need to change it and inhibit resident access to the park It appears, based on the proposed master plan, that we will no longer have direct access to the reserve as the current public thoroughfare is to be lost. A feature that attracted us to the property when we purchased approximately 34 years ago The CPTED regarding the public thoroughfare is of little or no concern. The only incident regarding vandalism or similar in recent years has been the damage caused by vandalism to the chemical containers for the athletics track upgrade 	<ul style="list-style-type: none"> The existing pedestrian path network to the rear of the pavilion has been reinstated
PATHS	
<ul style="list-style-type: none"> Please remove the proposed new northern footpath along the northeast corner boundary, along that fence line, as this will increase an already bad situation of loitering at night time, increase rubbish & increase anti-social behaviour so very close to the north east corner resident's homes We also do not see the need for the northern footpath along the north boundary. We believe this will lead to more loitering during the night and could lead to an increase in anti-social behaviour near the athletics track. Remove the path network from the south-west corner, take it up around the oval from where the cricket nets are – less impact on residents but still provides a path area 	<ul style="list-style-type: none"> The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval The north-east path has been removed
TREES / VEGETATION	
<ul style="list-style-type: none"> Which trees are going? Don't want any surprise removals Need to be careful of what trees are planted. Live on Western boundary near the new path/fence works and have had ongoing issues with debris from the existing trees and blocking drains etc. Can the trees be set back a bit? Can the trees near cricket nets be saved? Large trees that provide good shade. 	<ul style="list-style-type: none"> The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network Any trees proposed to be removed are marked with red outline The location of the cricket nets has been altered to maintain the existing trees

FENCING	
<ul style="list-style-type: none"> The fence line must be of a standard height so people cannot jump over the fence to take equipment onto the track We would like to see "wheel chair" access throughout the facility We would welcome turnstiles at the entrances to enable our club to hold "regional" athletics meetings where we would expect larger crowds. Turnstiles will also help in keeping bicycles off the track A lower fence along the walkway near the western boundary would be better as kids climb on the existing tall fence which is high enough to look directly into backyards 	<ul style="list-style-type: none"> The fence upgrades around the athletics track are proposed to be 1.2-1.5 metres in height. The final design of pedestrian access points as part of fence upgrades is yet to be finalised, however the installation of turnstiles would not promote wheelchair access as requested
SAFETY	
<ul style="list-style-type: none"> Will there be more lighting? It is a concern at this site 	<ul style="list-style-type: none"> A range of security lighting is proposed to be installed
PLAYGROUND	
<ul style="list-style-type: none"> Playground upgrade? Recent works removed the slide Will there be a slide? Old playground had a slide. Kids miss it 	<ul style="list-style-type: none"> The playground is proposed to be redeveloped. Detailed design is to be confirmed closer to time of construction
PEDESTRIAN CROSSINGS	
<ul style="list-style-type: none"> Pedestrian crossing needed – zebra or school crossing with lollipop lady Need to improve pedestrian crossings, it's scary to watch school kids trying to cross the street at either end of the reserve 	<ul style="list-style-type: none"> Pedestrian crossing requirements will be reviewed as part of a broader Rowans Road reconstruction project. This may include installing flat top speed humps or other speed reduction treatments to provide improved crossing opportunities for pedestrians
CAR PARK	
<ul style="list-style-type: none"> Don't support the additional car park and loss of trees Too much parking Need more parking Extend the parking please 	<ul style="list-style-type: none"> The carpark design has remained in its proposed form. The proposal of additional parking up to a total of 97 spaces is believed to be an acceptable balance between the demand for parking (up to 170 spaces at peak activity times) and maintaining green space and trees
IRRIGATION SYSTEM	
<ul style="list-style-type: none"> Concerned about pump system in WSUD/irrigation system – will it be above or below ground? Will the pump be loud enough to hear in our backyard? The south-west corner where the irrigation system is shown at the moment is a low point in the reserve and am concerned about flooding as I live in that corner 	<ul style="list-style-type: none"> The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible standing next to it
WASTE MANAGEMENT	
<ul style="list-style-type: none"> Need to increase bin provisions on site – maybe at all the entry/exit points 	<ul style="list-style-type: none"> Additional bins are included as part of the pedestrian path network and social gathering spaces proposed
ANIMAL MANAGEMENT	
<ul style="list-style-type: none"> Need more signage about dogs being on lead – too many people let their dogs run wild 	<ul style="list-style-type: none"> Additional reserve signage is a key component of the master plan and will include animal management signage

Your Kingston Your Say Guestbook Comments

GUESTBOOK COMMENT #1

Submission

Dear

I am a property owner backing on to the Bricker Reserve. I have lived in the area for the past 15 years and always enjoyed the lovely view out across the park and the gum trees and over to the East Bricker Reserve.

After review of the proposal for the GR Bricker Reserve West Master Plan I would like to oppose the following aspects:

The removal of two trees. I have emailed photos to info@kingston. These are magnificent trees. To remove them would be an absolute disgrace. I will escalate this if you plan to remove them.

The proposed new trees and vegetation which appear to sit right on our fence line. Will this remove our access to the park? How will we replace our fence when the time comes? Will this vegetation grow up to block our view out to the park?

The proposed pathway that appears to run right along our fence line. We already have problems with yahoos in the park and this pathway will only encourage more of them. I would strongly recommend that you run the path all the way around the oval and plant more vegetation on the actual oval rather than at our fence line. Alternatively, if you must, at least run it halfway between the fence line and the oval so that our privacy is not impacted.

The safety lighting along the pathway. The lighting on the oval already shines directly into our living room. It is quite blinding. Lighting from the pathway would presumably spill directly into properties thus spoiling our quite enjoyment of our backyard. I would suggest that this be changed to be inground lighting as opposed to overhead.

The placement of floodlights on the oval. I would suggest that they should all be on the west side facing east so that they do not shine into properties backing on to the oval. As noted, they are blinding when they are on. Also, please note, the dog people often have them on well beyond 9pm.

Thank you

Master Plan outcome

- The location of the cricket nets has been altered to maintain the existing trees
- The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network
- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The proposed security lighting treatment is yet to be determined, however the final design of such installations will consider light spill effects on nearby properties
- The proposed sports lighting will be designed in accordance with Australian Standards - which has specific controls relating to glare and lighting levels at property boundaries. Council would engage an independent consultant to design the sports lighting to certify that it meets Australian Standards

GUESTBOOK COMMENT #2

Submission

As a resident of a property that backs onto the south wester corner of the park, I am writing to oppose the following aspects of the above plan:

Proposed oval concrete path

I believe that the proposed oval concrete path should continue to follow the perimeter of the oval or should be set further away from the rear of the boundary of the park.

The current proposed path is directly adjacent to our home, including our bedroom and would negatively impact on our privacy and amenity. Currently this area of the park is relatively quiet, and it is likely that proposed improvements would see an increase in foot traffic to this part of the park. If the path was to be installed as proposed, traffic moving along the southern part of the park from east to west would directly look into our second story bedroom.

In addition to the above, situating the path along the outer boundary of the park will negatively impact on the amenity of residents immediately adjacent to the path. Specifically, it is likely that the safety lighting along the path would presumably be on all night and cause light to spill directly into properties. It is also likely that the increased foot traffic in such close proximity to the residential properties would result in increased noise generation.

I also believe that users of the path would continue to follow the oval around as the most efficient way to move around the oval and that redirecting the path along the southern boundary of the park will potentially create a 'goat path' along the southern edge of the oval.

Stormwater harvesting

From what I understand, stormwater harvesting can take several different forms, including open tanks, underground tanks or a bioretention system basin and having viewed the Councils 'rain garden projects' webpage, note that the latter may also take various forms in itself.

According to the EPA "there are human health and environmental risks that need to be managed, as stormwater run-off from urban areas is often contaminated with litter, pathogens, oil and other chemicals."

For this reason, I strongly oppose the proposed location of the 'bioretention system' in such close proximity to residential properties and note that the proposed master plan does not contain sufficient information for residents immediately adjacent to bioretention system to understand the potential risks and effects on amenity.

For example, will the proposed stormwater harvesting system require a pump, and if so, will the pump generate noise? Will the proposed stormwater harvesting system have a health risk, such as, mosquitos, odour etc. Will the proposed stormwater system pose a risk to properties due to overflow?

Car park

I believe that the proposed extension of the carpark towards the southern edge of the park is too large. Increasing the amount of car spaces to a total 97 is excessive and will result in the unnecessary removal of trees from the oval.

Yours sincerely

Master Plan outcome

- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken. The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible standing next to it
- The carpark design has remained in its proposed form. The proposal of additional parking up to a total of 97 spaces is believed to be an acceptable balance between the demand for parking (up to 170 spaces at peak activity times) and maintaining green space and trees

GUESTBOOK COMMENT #3

Submission

Thankyou & congratulations on developing this master plan for Bricker reserve West.

Please remove the proposed new northern footpath along the northeast corner boundary, along that fence line, as this will increase an already bad situation of loitering at nighttime, increase rubbish & increase anti-social behaviour so very close to the north east corner residents homes, especially at 1 Franklin street as these 2 houses have 5 bedrooms within the RED line study area. On the north-east corner of the park. The owners of these properties at 1 Franklin st. say that Kingston would save approx. \$40,000 on removing the proposed new northern footpath from this proposal. These residents, suggest that walkers about that area, should use existing footpaths & existing laneway entrance in Cooma st. The residents of Cooma St & 1Franklin st already have weekly bad experiences of public loitering, rubbish dumping, & anti-social behaviour.

The inclusion of a new north-east corner footpath would be within 3metres of 5 of our bedrooms making sleeping & privacy a nightmare.

Please remove the proposed new northern footpath along the northeast corner boundary.

Master Plan outcome

- The proposed path network on the north-east corner has been removed

GUESTBOOK COMMENT #4

Submission

Hi Guys.

Overall the plan looks pretty good except for a few concerns.

Seeing my property backs into the south west corner of the park I am concerned mainly on three items.

1. The proposed water storage tank. I have been informed that this is to be below ground. If so it would still require a breathing point. This corner of the park is low, therefore and overflow could possibly flood into my back courtyard. The other concern here is the noise of the internal pump. Any outside noise generates to our upstairs bedroom.

2. The plantings of trees and shrubs. Any heavy planting of garden beds and bushes would create a haven for undesirables. At present there is an overgrown melaleuca tree in this corner and on many occasions we have seen teenagers and adults sitting under this bush doing drugs and also at times people use this area as a toilet.

3. The proposed path. Would it be possible to run the path about halfway between the fence line and the cricket ground fence as a lot of people would be using this path and it would give us a bit of privacy and a bit less noise.

May I add a bit more to my concerns and mention a bit about more signage concerning the dogs.

At present there are only two signs in the park. Both in a position that nobody sees, and certainly very few care about. The majority of dogs that come to this side of the park are run off leads and particularly during the summer the barking from the dogs and yelling from their owners begins about 5:00am, thus waking residents that live along the park line.

For your consideration.

Master Plan outcome

- The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network
- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken. The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible standing next to it
- Additional reserve signage is a key component of the master plan and will include animal management signage

GUESTBOOK COMMENT #5

Submission

Pedestrian Crossing.

With the expansion of the car parking facility centred around the present footpath crossing it would appear that a pedestrian crossing in that area would better serve the needs of the Bricker Reserve East and adjoining facilities.

The crossing marked on the plan appears to be to far to the North to be effective.

The Steam Locomotive Society of Victoria would like to see some parking restrictions introduced adjacent to our entrance to give safer entry and exit from our site. We would appreciate discussion on this matter.

With Thanks.

Master Plan outcome

- Pedestrian crossing requirements will be reviewed as part of a broader Rowans Road reconstruction project. This may include installing flat top speed humps or other speed reduction treatments to provide improved crossing opportunities for pedestrians

Public Submissions – received via email

PUBLIC SUBMISSION #1

Submission

To whom it may concern,

We have been residents at <address removed>, Moorabbin for the last 42 years and have enjoyed our neighbouring parks. With respect to the proposed upgrade of GR Bricker Reserve, we have some strong opposition to some of the plans.

1) The proposed corridor of trees next to item 7 (the shed extension) will impede our view of the park. We enjoy this view and strongly oppose having this view obstructed.

2) The trees are proposed to be planted over two grates that lead away the storm water into the drains. Even though this is public property, I personally have ensured that the grates are kept clean by blowing away debris.

3) If item 7 is extended as shown in the diagram, it will inhibit the access we currently enjoy from the laneway adjacent to our property to the park.

4) We strongly wish that our current access to the parks is not impeded. Therefore we do not want the laneway to be changed as per the proposal, as this would mean we must enter the park in front of the pavilion. The laneway was only newly constructed and there is no need to change it and inhibit resident access to the park.

We have been long standing residents and rate payers. We hope these developments do not place a further burden on our rates and taxes. We are also extremely concerned about the risks of noise and vandalism with these proposed developments.

We look forward to a favourable response.

Yours sincerely,

Master Plan outcome

- The proposed corridor of trees has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network
- The existing storage shed is proposed to be replaced and extended to provide additional storage for user groups, however has been relocated to not inhibit access to the reserve
- The existing pedestrian path network to the rear of the pavilion has been reinstated

PUBLIC SUBMISSION #2

Submission

As per my feedback left in your Guestbook re the GR Bricker Reserve West Master Plan.
Please see attached for photos of trees I have mentioned.

Dear

I am a property owner backing on to the Bricker Reserve. I have lived in the area for the past 15 years and always enjoyed the lovely view out across the park and the gum trees and over to the East Bricker Reserve.

After review of the proposal for the GR Bricker Reserve West Master Plan I would like to oppose the following aspects:

The removal of two trees. I have emailed photos to info@kingston. These are magnificent trees. To remove them would be an absolute disgrace. I will escalate this if you plan to remove them.

The proposed new trees and vegetation which appear to sit right on our fence line. Will this remove our access to the park? How will we replace our fence when the time comes? Will this vegetation grow up to block our view out to the park?

The proposed pathway that appears to run right along our fence line. We already have problems with yahoos in the park and this pathway will only encourage more of them. I would strongly recommend that you run the path all the way around the oval and plant more vegetation on the actual oval rather than at our fence line. Alternatively, if you must, at least run it halfway between the fence line and the oval so that our privacy is not impacted.

The safety lighting along the pathway. The lighting on the oval already shines directly into our living room. It is quite blinding. Lighting from the pathway would presumably spill directly into properties thus spoiling our quite enjoyment of our backyard. I would suggest that this be changed to be inground lighting as opposed to overhead.

The placement of floodlights on the oval. I would suggest that they should all be on the west side facing east so that they do not shine into properties backing on to the oval. As noted, they are blinding when they are on. Also, please note, the dog people often have them on well beyond 9pm.

Thank you

Master Plan outcome

This submission and response is the same as Guestbook comment #1

- The location of the cricket nets has been altered to maintain the existing trees
- The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network
- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The proposed security lighting treatment is yet to be determined, however the final design of such installations will consider light spill effects on nearby properties
- The proposed sports lighting will be designed in accordance with Australian Standards - which has specific controls relating to glare and lighting levels at property boundaries. Council would engage an independent consultant to design the sports lighting to certify that it meets Australian Standards

PUBLIC SUBMISSION #3

Submission

Dear

Regarding the redevelopment of the Bricker Reserve West I would appreciate your consideration of the following:

Stormwater Harvesting.

As a local resident, backing onto the South-West corner of Bricker Reserve, I would like to know what impact the stormwater harvesting will have on residents. I would like to know how often the water would be pumped, what time of day it would happen, and what the noise level would be like?

I would also ask that due consideration be given to avoid areas where loitering could occur at night.

Yours sincerely,

Master Plan outcome

- The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken. The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible when standing directly next to it
- Irrigation cycles are dependent on seasonal conditions, however typically occur 1-3 times per week between the hours of 10pm-2am

PUBLIC SUBMISSION #4

Submission

Re the proposed development at Bricker reserve West.

I am grateful that the council is trying to improve this park, it is sadly neglected. However there are some problems.

Do not turn more green space into more paved parking areas. Car parks do not enhance street scapes, especially in parks. It diminishes the street aspect. It is a park, not a car park

Do not remove any large trees within the park. I note that this council a couple of years ago came and removed most if not ALL the street trees on the West side of Rowans road, and they did not replace any of them !!!!

On the east side of Rowans road they removed ALL the street trees and have only made a slight attempt to replace them, dreadful, what's going on ?

There must be a proper pedestrian crossover between the parks, I witnessed many near misses, mostly children and people with dogs crossing between parks.

Re walking paths, the ones on east side of park are often water logged when it rains, I have complained and some improvements have been attempted, please get a contractor who understands drainage.

I know you have many criteria to satisfy but please remember this is a green space for people not cars

Thank you

Master Plan outcome

- The carpark design has remained in its proposed form. The proposal of additional parking up to a total of 97 spaces is believed to be an acceptable balance between the demand for parking (up to 170 spaces at peak activity times) and maintaining green space and trees
- Additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network has been proposed
- Pedestrian crossing requirements will be reviewed as part of a broader Rowans Road reconstruction project. This may include installing flat top speed humps or other speed reduction treatments to provide improved crossing opportunities for pedestrians

PUBLIC SUBMISSION #5

Submission

As a resident of a property that backs onto the south wester corner of the park, I am writing to oppose the following aspects of the above plan:

Proposed oval concrete path

I believe that the proposed oval concrete path should continue to follow the perimeter of the oval or should be set further away from the rear of the boundary of the park.

The current proposed path is directly adjacent to our home, including our bedroom and would negatively impact on our privacy and amenity. Currently this area of the park is relatively quiet, and it is likely that proposed improvements would see an increase in foot traffic to this part of the park. If the path was to be installed as proposed, traffic moving along the southern part of the park from east to west would directly look into our second story bedroom.

In addition to the above, situating the path along the outer boundary of the park will negatively impact on the amenity of residents immediately adjacent to the path. Specifically, it is likely that the safety lighting along the path would presumably be on all night and cause light to spill directly into properties. It is also likely that the increased foot traffic in such close proximity to the residential properties would result in increased noise generation.

I also believe that users of the path would continue to follow the oval around as the most efficient way to move around the oval and that redirecting the path along the southern boundary of the park will potentially create a 'goat path' along the southern edge of the oval.

Stormwater harvesting

From what I understand, stormwater harvesting can take several different forms, including open tanks, underground tanks or a bioretention system basin and having viewed the Councils 'rain garden projects' webpage, note that the latter may also take various forms in itself.

According to the EPA "there are human health and environmental risks that need to be managed, as stormwater run-off from urban areas is often contaminated with litter, pathogens, oil and other chemicals."

For this reason, I strongly oppose the proposed location of the 'bioretention system' in such close proximity to residential properties and note that the proposed master plan does not contain sufficient information for residents immediately adjacent to bioretention system to understand the potential risks and effects on amenity.

For example, will the proposed stormwater harvesting system require a pump, and if so, will the pump generate noise? Will the proposed stormwater harvesting system have a health risk, such as, mosquitos, odour etc. Will the proposed stormwater system pose a risk to properties due to overflow?

Car park

I believe that the proposed extension of the carpark towards the southern edge of the park is too large. Increasing the amount of car spaces to a total 97 is excessive and will result in the unnecessary removal of trees from the oval.

Yours sincerely

Master Plan outcome

This submission and response is the same as Guestbook comment #2

- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken. The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible standing next to it
- The carpark design has remained in its proposed form. The proposal of additional parking up to a total of 97 spaces is believed to be an acceptable balance between the demand for parking (up to 170 spaces at peak activity times) and maintaining green space and trees

PUBLIC SUBMISSION #6

Submission

To whom it may concern,

Firstly, I congratulate the Council and State Government on the proposed upgrade for Bricker Reserve. It is a lovely park and we have enjoyed living on the boundary for many years.

However, as a resident <address removed> I have a number of concerns which are listed below in no particular order.

1. It appears, based on the proposed master plan, that we will no longer have direct access to the reserve as the current public thoroughfare is to be lost. A feature that attracted us to the property when we purchased approximately 34 years ago.
2. The proposed new pavilion will be on our property line and will need to be two storeys to accommodate the list of current and future clubs and associations. Will there be windows overlooking our property?
3. The lack of direct access and pavilion on the property line will have a negative impact on our property value.
4. The CPTED regarding the public thoroughfare is of little or no concern. The only incident regarding vandalism or similar in recent years has been the damage caused by vandalism to the chemical containers for the athletics track upgrade. In hindsight these containers should have been secured by the council and or contractor.
5. The study area includes our property which is of great concern.
6. Based on the Master Plan, by moving the proposed pavilion a few metres to the east will have no impact on the number of car parking spaces. And the current public thoroughfare can remain.
7. The public thoroughfare was recently repaired and upgraded with new fencing as a result of vandalism to the chemical containers for the athletics track upgrade.

In conclusion I request that the proposed pavilion be single story and placed in a position where the current public thoroughfare can remain.

I look forward to your favourable response.

Kind regards,

Master Plan outcome

- The Joan Lane public thoroughfare connecting Joan St and the reserve will remain
- The existing pedestrian path network to the rear of the pavilion has been reinstated
- While detailed design of the pavilion has not been undertaken, initial indications suggest that the pavilion can remain as a single storey. This will be confirmed as detailed design is undertaken in the future with things such as overshadowing of properties to be considered
- The study area is only nominally depicted by the red line for visual purposes – in practicality it is contained to the reserve's boundaries i.e. fence line

PUBLIC SUBMISSION #7

Submission

<name removed?>, I think we met the other night at the Bricker reserve. i believe my main points were as follows.

- If you are doing a knock down rebuild do not have separate building No. 7. Just more graffiti space. The current green shed is a mess, go with brick they dont seem to like that canvas so much.
- Put bins at each exit. If not people throw down their dog bags as they leave.
- Tanks in South West corner, if above ground more space for the drug bunch to hide behind. If you put a a fence they will tear it down. Either underground or up nearer Rowans road where the drain can be seen. Still not ideal.
- Dont put bushes along side path to the fence line as the same wonderful bunch will hide behind them. Tall trees and no low bushes.
- Keep path away from fence due to noise for houses. We have seen a large increase in traffic on our paths in Linton st. since <name removed> put in the hard surface paths. Most increase in cycles, children on cycles or skate boards or people with prams/pushers and others in tow with cycles etc.
- If you put lights by path and near house watch out for light pollution and complaints.
- See <name removed> about best sorts of drinking and dog drinking arrangements. Dont think our new ones are ideal old ones better. I can explain if required.
- Fence height round oval is a problem when you sit of seats as you look straight a metal rail. Lower fence.
- Make certain loos are in plain sight as again people will congregate around them.
- Play equipment lacks imagination.
- Have a tap and shade over BBQ and reasonable seating for dinners.
- Have reasonable space outside cricket club they seem to sit outside in good weather but watch car parking and protection.
- Why is "Meals on Wheels" there they could go anywhere. Others are linked to space.
- How about making new building two stories high for more space, but smaller footprint.

That is about it from me.

Regards

Supplementary email received:

<name removed>, when they upgraded occurred to the athletics track they put up a sign saying you can use Christmas tree spikes and some other sort but children cant ride their bikes on the surface. This is daft as lots of mums with prams and young children on trikes/bikes/scooters also use it.

It is all fenced in and is a rubberised surface, what better place to learn to ride a bike.

It cant be the specific loading of the surface as the Moorabbin Dog Obedience people drive over it with cars and trailers on Sundays when conducting trials, at which time the specific loading will be much higher.

I would suggest new signs and quietly drop the exclusion to children riding bikes on it. (I would say the biggest users of it are the general public not the athletics group) Not I wrote to the other <name removed> stating how daft I thought the rule was. Happily many seem to ignore the rule.

Thanks

Master Plan outcome

- The shed extension has been relocated to be included as part of a larger externally facing storage area on the North-Western corner of the pavilion
- The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network
- The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval
- The proposed security lighting treatment is yet to be determined, however the final design of such installations will consider light spill effects on nearby properties
- The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken. The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible standing next to it
- At the Ordinary Meeting of Council - 25 March 2019, Council resolved to close the Moorabbin Delivered Meals kitchen by 30 June 2019, consolidating the Moorabbin operations with the Bonbeach Delivered Meals kitchen.

PUBLIC SUBMISSION #8

Submission

Sport & Recreation City of Kingston consultation.

Good afternoon,

Thankyou & congratulations on developing this master plan for Bricker reserve West.

I am gratefully to the state government & your Kingston team that have worked so hard to secure construction funding.

As a 30 year track resident neighbour & a Life member of MLAC, I have been involved from the start.

The masterplan is wonderful & I appreciate the many features it contains.

I thought you & your team would like to know;

Please remove the proposed new northern footpath along the northeast corner boundary, along that fenceline, as this will increase an already bad situation of loitering at nighttime, increase rubbish & increase anti-social behaviour so very close to the north east corner residents homes, especially at 1 Franklin street as these 2 houses have 5 Bedrooms within the RED line study area.

On the north-east corner of the park. The owners of these properties at 1 Franklin st. say that Kingston would save approx. \$40,000 on removing the proposed new northern footpath from this proposal.

These residents, suggest that walkers about that area, should use existing footpaths & existing laneway entrance in Cooma street.

The residents of Cooma Street & 1 Franklin street already have weekly bad experiences of public loitering, rubbish dumping, & anti-social behaviour.

The inclusion of a new north-east corner footpath would be within 3metres of 5 of our bedrooms making sleeping & privacy a nightmare.

Please remove the proposed northern footpath along the northeast corner boundary.

Cheers & Yours Sincerely

Master Plan outcome

This submission and response is the same as Guestbook comment #3

- The proposed path network on the north-east corner has been removed

Tenant Club Submissions

CLUB SUBMISSION #1

Submission

Good Morning,

I am writing to you to give feedback on the new GR Bricker draft master plan on behalf of the Moorabbin Little Athletics Club.

We appreciate the opportunity to give feedback as well as attend meetings as we have in the past few months.

Based on what we have seen so far, we are in support of the draft plan. We especially support the upgrade of the track and jumping pits, as well as the extra parking, improved fencing, lighting and public toilets.

We are particularly keen to see the improved lighting and security lighting as we have had many instances recently with damage caused to our facilities and property (high jump mats) and we feel that increased lighting will help alleviate these issues.

We also welcome the fact that bikes will no longer be able to ride on the track. As you have stated in this document, there is significant damage and danger to the track when bikes are ridden on it. Extra bike paths will encourage members of the public to stay off the track.

Extra things we would like to see are as follows.

1/ We would like to see "no dogs and bikes on track" signs that are visible to the public. This will help with less animal droppings on the track.

2/ We would like to see "wheel chair" access throughout the facility.

3/ We also do not see the need for the northern footpath along the north boundary. We believe this will lead to more loitering during the night and could lead to an increase in anti- social behaviour near the athletics track.

4/ We would welcome turnstiles at the entrances to enable our club to hold "regional" athletics meetings where we would expect larger crowds. Turnstiles will also help in keeping bicycles off the track.

5/ We would specifically like light poles to be installed around the athletics track...for better security and access at night by athletes.

6/ The fence line must be of a standard height so people cannot jump over the fence to take equipment onto the track.

7/ MLAC needs more storage to store the new equipment we have purchased recently. (a full inventory of our physical assets can be supplied if necessary ?) This requirement will also include the new pavilion in which we would need a storage room as well as external storage.

In respect to the pavilion we understand there is no plan yet? We have given you our "wish list" last year which included the features we wanted in the new pavilion.

We will welcome and opportunity to reiterate our desired outcomes from the new pavilion in the near future.

Kind Regards

<name removed>

Vice President

Moorabbin Little Athletics Club

(On behalf of the Committee)

Master Plan outcome

- The proposed path network on the north-east corner has been removed
- DDA compliance and universal design principles will be implemented as part of any developments on site
- The fence upgrades around the athletics track are proposed to be 1.2-1.5 metres in height. The final design of pedestrian access points as part of fence upgrades is yet to be finalised, however the installation of turnstiles would not promote wheelchair access as requested
- The installation of security lighting and sports lighting is proposed for both the athletics track and oval
- The existing storage shed is proposed to be replaced and extended to provide additional storage
- The pavilion's size and orientation is currently nominally depicted, based on initial feedback obtained from an architect. The final design, inclusive of internal features will be determined as part of a detailed design process undertaken with all user groups

CLUB SUBMISSION #2

Submission

MODC main concerns are

1. We need to have sole use of our clubroom. Particularly to ensure safety of our pre-puppies and also because of our great use of the clubrooms during the week.
2. Parking concerns
 - a. Concern where instructors can safely park particularly if there dogs need to be in their cars for a period of time.
 - b. Concern there are no allocated car spaces in front of the pavilion
 - c. Concern in relation to how busy the entrance to the car park from Rowans Road will be during peak periods
3. What is going to happen to us while the project is being worked on. In particular pre-puppy classes and office location. Important sufficient lead time given before we need to vacant the building.

Supplementary email received:

One question was asked by our vice president <name removed> and that is the new pavilion would need separate flood light switches for the dog club from the cricket club/S.F.L. umpires as is currently set up now that the dog club paid for. So the electricity usage is being billed out to the club that are using them at the time.

On the subject of the pavilion, My main burning question still, which was the same question asked by <name removed> and <name removed> on that Wednesday night council meeting , *"if meals on wheels finally move we don't need a new pavilion!"*. 7 years ago the then three presidents <name removed>, <name removed> and myself with <name removed> organising the same thing with the local MP councillor of Benteleigh at the time for a state funded project when meals on wheels were apparently moving and unfortunately they did not at the last minute of it all being finalised, the plans were in motion and would house the kitchen that athletics wanted and the female changing rooms for both and storage, etc... all in the "FOOT PRINT" of the existing building.

The only reason I did not bring it up at the meeting is we have all been told recently about the possibility of some asbestos walls???. However, on reflection if that is the case the building is pencilled in to be pulled down anyway and a new one repositioned. So those said same problems but of course a lot worse, will occur and safe measures are employed no matter which way it goes. Also, the fact of pulling down walls is probably not the case as it's more walls or rather divider walls to put up to separate the cricket from the athletics. I realise there is plumbing, etc.. but that can be organised if there is asbestos involved safely. 3 million dollars won't go far with a new pavilion and that is not looking at anything else with parking etc,... and I know council were meant to match that amount of money from what I discussed at the council meeting which none of you seem to know about, but still that will all be swallowed up very quickly with parking, trees, foot paths, fencing etc...

If this is a possibility of the pavilion being left alone externally, then some of the following questions may be covered:-

1. RELOCATION:- The dog club may not have to move and be relocated – obviously with respect to any asbestos walls being tampered with as it will all be internal work in meals on wheels area. It would be for a short time anyway.
2. SHARING (a):- The dog club will not have to share at all or any of the sporting clubs having to share with the dog Club. For the obvious reasons of unvaccinated dogs and also the sporting clubs having dogs in their club rooms which is generally unacceptable with clubs/councils. Also the fact of clubs sharing facility's does not work on the sense of keeping it clean even with hired cleaners etc... At present the athletics have their door locked from the cricket club because of the meetings they were having in there with alcohol, cigarettes, etc....
3. SHARING (b):- As you mentioned <name removed>, any new sporting club coming in would only take the place of the SFL umpires as they are relocating and are currently their now at Mordialloc. Whether it be soccer or junior football or rugby, the old or even the new pavilion will struggle to accommodate anymore new sporting clubs. I am still at a loss with the Scouts as you seemed unsure?? The boxing are now staying at the gym.
4. CAR PARKING "EXISTING NOW" (a):- Then the dog club and other clubs will not lose the car parking close by the pavilion on both sides for multiple clubs being able to use their club rooms on the same night/day and moving stationary, food, equipment, elderly and with dogs etc...etc...etc...
5. CAR PARKING "NEW" (b):- The extra money saved on not building a new pavilion only sorting out meals on wheels area now and in respect to already covering the new extra parking on the master plan for the driveway and rowans rd end, can now be allocated for more parking over the other side of rowans road park from the 5 or so spots that are "only" over there now. This will elevate some of the pressure of the 400 church people, miniature trains, fetes and the extra predicted forecast of the 4000 new residents in the next year you mentioned.

6. PEDESTRIAN CROSSING:- The extra money can also go for a pedestrian crossing which is warranted and should "NOT" be just measured on the traffic flow during the week and hopefully checked on a Sunday, but with all these groups using/CROSSING" both sides of rowans road at the GR bricker reserves especially on Sundays and the week nights, should all be considered and this part of the road should be a black spot listed area with the way the road is set up now if it has not already been. Multiple accidents police are there a lot of time.

7. PUBLIC TOILET:- The extra money saved on the main new pavilion build, etc... can be allocated to a self-clean public toilet near the children's play equipment like the one across the road, as was always wanted for family's for the picnic area there and shade tables and chairs etc.. Including the BBQ before it was taken away? This positioning is not that far away from the pavilion now.

In closing, the facility's at the existing building are in good order and the dog club paid for that back club room to be built that you had the meeting in and the new side veranda and concrete as well as many other things. WHICH BEGS THE QUESTION, "DO WE STILL GET THE SAME ALLOCATED SIDE AND REAR SPACE???" Pre puppy sealed off grassed area and area for the instructors dogs under the veranda...

We have had the money for a long time to extend that veranda and add a veranda to the rear corner of the existing building over that area near the toilets and garages to help with training classes through the winter "rain" and also coverage for the summer. The only reason we have not proceeded with all of this over the last 10 years and has been very frustrating, was the talk of the on and off major works.

Thanks for all your work on this project and call or email anytime.

Best regards

<name removed>

MODC President

Master Plan outcome

- The pavilion's size and orientation is currently nominally depicted, based on initial feedback obtained from an architect. The final design, inclusive of internal features will be determined as part of a detailed design process undertaken with all user groups.
- Whether the existing building can be retained and repurposed or a knock down rebuild is required will be determined during this additional design phase as the requirements of the user groups will dictate to what extent the works required will be
- The addition of a new Winter season tenant noted in the Master Plan is an effort to future proof the site. It is likely that an additional Winter season tenant will take the place of the SFL umpires who are relocating. The inclusion of any further additional user groups would be dependent on their ability to be adequately accommodated with minimal impact on other user groups
- The carpark design has remained in its proposed form. The proposal of additional parking up to a total of 97 spaces is believed to be an acceptable balance between the demand for parking (up to 170 spaces at peak activity times) and maintaining green space and trees
- Pedestrian crossing requirements will be reviewed as part of a broader Rowans Road reconstruction project. This may include installing flat top speed humps or other speed reduction treatments to provide improved crossing opportunities for pedestrians
- The intent is to provide the club with the required spaces to operate effectively. Council understands the requirement for enclosed outdoor space, particularly regarding the pre-puppy classes, and this will be included in the pavilion detailed design process

Community Drop-in Session

A community drop-in session was held on Thursday 28 March at the Bricker Reserve Pavilion between 5.30pm and 7pm. 23 people attended, of which 19 were local residents, 4 were MODC members, 2 were Omega CC members and 2 were MLAC members.

COMMENTS RECEIVED

Topic	Comments	Master Plan outcome
Rubbish, bins etc.	<ul style="list-style-type: none"> No rubbish bins on the plan, will they be installed? Need to increase bin provisions on site – maybe at all the entry/exit points? Provides bins and dog dropping bags on site 	<ul style="list-style-type: none"> Additional bins are included as part of the pedestrian path network and social gathering spaces proposed
Dog use	<ul style="list-style-type: none"> Happy with sports in the oval – not a dog off lead park in all areas Dogs are always off lead and owners ignoring signs Need more signage about dogs being on lead – too many people let their dogs run wild 	<ul style="list-style-type: none"> Additional reserve signage is a key component of the master plan and will include animal management signage
Sporting infrastructure / user groups	<ul style="list-style-type: none"> Not too many access gates. Concerns of heavy equipment e.g. prams damaging the track. A rotating access gate Junior football club in the oval/pavilion to help feed the cricket club User groups need to better consider the nearby residents. We get that part of living on the boundary of a reserve is that it will be used and we need to share, but the loud noises of people yelling and banging etc. during set up early on a Sunday morning in particular is an issue The seats around the oval are too low, or the fence is too high, as when you sit on the seats it's directly at eye level 	<ul style="list-style-type: none"> All items noted
Trees / vegetation	<ul style="list-style-type: none"> Which trees are going? Don't want any surprise removals Need to be careful of what trees are planted. Live on Western boundary near the new path/fence works and have had ongoing issues with debris from the existing trees and blocking drains etc. Can the trees be set back a bit? Can the trees near cricket nets be saved? Large trees that provide good shade. The big melaleuca tree in the south-west corner is already used a congregation/hiding spot for unsociable activities – can you look at trimming the tree/vegetation? When are the trees that were already removed, where the new carpark is, being replaced? Don't remove the big tree near the cricket nets 	<ul style="list-style-type: none"> The proposed tree and vegetation planting along residential fences has been removed, replaced with additional planting on the Rowans Road boundary and vegetation plantings along the pedestrian path network Any trees proposed to be removed are marked with red outline The location of the cricket nets has been altered to maintain the existing trees 'Uplift' of the melaleuca tree has been referred to the tree maintenance team for consideration
Safety	<ul style="list-style-type: none"> Will there be more lighting? It is a concern at this site 	<ul style="list-style-type: none"> A range of security lighting is proposed to be installed

Paths	<ul style="list-style-type: none"> • Will existing pathways be retained to maintain access to the reserve? • Re-align north-east corner footpath to follow track around between the track and existing trees to provide a buffer between houses that back onto the reserve in that corner • Remove the path network from the south-west corner, take it up around the oval from where the cricket nets are – less impact on residents but still provides a path area • Keep all of the laneways – they are important access points for locals • A lower fence along the walkway near the western boundary would be better as kids climb on the existing tall fence which is high enough to look directly into backyards 	<ul style="list-style-type: none"> • The proposed pedestrian path network has been relocated from the reserve boundary to run along the boundary of the existing oval • The north-east path has been removed
Playground	<ul style="list-style-type: none"> • Playground upgrade? Recent works removed the slide • Will there be a slide? Old playground had a slide. Kids miss it 	<ul style="list-style-type: none"> • The playground is proposed to be redeveloped. Detailed design is to be confirmed closer to time of construction
Pedestrian crossings	<ul style="list-style-type: none"> • Pedestrian crossing needed – zebra or school crossing with lollipop lady • Need to improve pedestrian crossings, it's scary to watch school kids trying to cross the street at either end of the reserve 	<ul style="list-style-type: none"> • Pedestrian crossing requirements will be reviewed as part of a broader Rowans Road reconstruction project. This may include installing flat top speed humps or other speed reduction treatments to provide improved crossing opportunities for pedestrians
Car park	<ul style="list-style-type: none"> • Don't support the additional car park and loss of trees • Too much parking • Need more parking • Extend the parking please 	<ul style="list-style-type: none"> • The carpark design has remained in its proposed form. The proposal of additional parking up to a total of 97 spaces is believed to be an acceptable balance between the demand for parking (up to 170 spaces at peak activity times) and maintaining green space and trees
Irrigation system	<ul style="list-style-type: none"> • Concerned about pump system in WSUD/irrigation system – will it be above or below ground? Will the pump be loud enough to hear in our backyard? We hear everything that happens on the reserve already • The south-west corner where the irrigation system is shown at the moment is a low point in the reserve and am concerned about flooding as I live in that corner 	<ul style="list-style-type: none"> • The final location, size and design of the proposed stormwater harvesting system will be finalised after further detailed public consultation is undertaken • The treatment area is typically level with the ground and looks like a garden bed. Tanks would be installed on site, typically above ground with pumps installed within a shed structure directly adjacent. Whilst the pumps aren't loud, Council has previously used sound proofing material to line the shed so that it is barely audible standing next to it



GR Bricker Reserve West

Master Plan Report

Prepared by **Pollen Studio Pty Ltd**
for the City of Kingston

Revision G
April 2019



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WHAT does the Master Plan involve?

The City of Kingston is situated about 20 kilometres southeast of Melbourne's CBD, hosting a diversity of open spaces for an approximate 160,000 people, that aids in local recreation, tourism, environment and educational functions. Such open spaces also contribute to the local and indigenous flora and fauna of the municipality.

GR Bricker Reserve is located in Moorabbin and split by Rowans Road into two distinct areas – GR Bricker Reserve East and GR Bricker Reserve West. The primary function of GR Bricker Reserve West is for sport and active recreation purposes, while GR Bricker Reserve East is for play and social recreation.

The GR Bricker Reserve West Master Plan focuses on the western side of the reserve, which currently has a strong focus on active sports such as AFL, cricket and athletics.

The reserve is home to a partially fenced oval, athletics track and correlating facilities, sporting pavilion shared amongst users, a play space, exercise equipment and cricket nets.

The site has traditionally been home to the Moorabbin Little Athletics Centre, Moorabbin Obedience Dog Club, Omega Cricket Club and the Southern Football Netball League Umpires Association. Council's Delivered Meals service has also utilised the site, particularly the pavilion, in which it has a commercial kitchen and refrigeration facilities for distributing meals to the local community.

As part of Council's commitment to improve its open spaces, developing a Master Plan allows Council to work collaboratively with the community to set the long-term vision for the reserve to ensure it continues to meet the needs of the community now and into the future.



ABOVE: GR Bricker Reserve West project site area.



The development of the GR Bricker Reserve West Master Plan was a seven stage process (shown below).

As part of this process, a **Background Report** has been developed that outlines the data, literature, technical advice, and consultation outcomes that underpins the GR Bricker Reserve West Master Plan. The reports should be read in conjunction with each other.



WHY has a master plan been developed?

Changing trends in sport and recreation



Individualised sport and fitness activities are on the rise. People are now increasingly looking to casual, pay-as-you-go or often free physical activity options to fit into their increasingly busy and time-fragmented lifestyles to achieve personal health objectives.

This means that increasing opportunities to participate in these active recreation pursuits, while continuing to support traditional sport, may offer the best opportunity to improve the health and wellbeing of our community.

Population growth



Our resident population is projected to increase by more than 25,000 people by 2036. Those in the traditionally 'active age range' of 5 to 39 years is projected to increase by 14,000, while those over 40 years is projected to grow by over 17,500 people.

We must ensure the facilities and infrastructure we provide to the community continue to support participation by all ages and abilities.

Asset renewal



A number of the existing assets at GR Bricker Reserve West are nearing the end of their functional life and require renewal. In addition, the State Government has recently pledged \$3 million to upgrade the pavilion.

This investment presents a unique opportunity for Council to develop a complimentary Master Plan that proposes a range of additional reserve improvements, ensuring that the whole reserve continues to meet the needs of the community now and into the future.

Coordinated planning



With changing trends in sport and recreation participation, a growing and ageing population, and asset renewal responsibilities, a coordinated approach to planning is vital.

National, State and Local strategic priorities provide valuable guidance on how we respond to these challenges and have been key pillars in our approach to developing the Master Plan.



ABOVE: Existing play space area at GR Bricker Reserve West.



Changing trends in sport and recreation

Kingston is home to over 100 local sports and recreation clubs that offer a variety of opportunities for residents to stay active, healthy and social. Council plays a key role in supporting and working in partnership with these clubs primarily through the provision of access to and maintenance of facilities.

However, where once people planned their weeks around sporting and physical activity, today many Australians now look for sporting and physical activities that work around their week. As we become increasingly time poor, sport is being tailored to meet personal needs. Health, rather than competition, is becoming a major driver for participation in sport.

Traditional sports now compete with less organised physical activities such as yoga, bushwalking, cycling, gym and park runs for the physical activity demands of Australians. We know that the highest participated in activities for children include swimming, AFL, basketball, dancing, soccer gymnastics, tennis and netball, while for adults this shifts to high participation in walking, fitness/gym activities, swimming, cycling and athletics (including jogging/running).

Whilst traditional, club-based sport will continue to have appeal for a large cross-section of the community, an increasing number of people are choosing to participate in social and non-competitive sporting and physical activities. This means that increasing participation in active recreation, while continuing to support traditional sport, may offer the best opportunity to improve the health and wellbeing of our community.

The ability of our open space areas to meet the changing leisure and recreational needs of our population is becoming an increasingly important issue. Many councils have, or are now beginning to install, infrastructure that is typically used and designed for social and non-competitive sporting and recreation uses.



ABOVE: Moorabbin Dog Obedience Club at GR Bricker Reserve.



Population growth

Future changes in Kingston's population will also have significant implications for the location and type of recreation and open space facilities required by future populations. Our resident population was approximately 160,000 people in 2016 and is projected to increase to more than 185,000 people by 2036, largely driven by growth in the linear precinct along the Nepean Highway (Moorabbin, Highett, Cheltenham and Mentone).

The total number of residents within the 'active age range' (5-39 years, at which point participation in sport significantly drops off) is projected to increase by 14,000 people. The surrounding suburbs of Highett and Moorabbin are the two areas that will see the highest growth in Kingston (+2,128 and +2,537 respectively) in this age range.

However, Kingston has an ageing population overall – those aged over 40 years is forecast to grow by more than 17,500 people, while the 70-74 (+2,382) and 75-79 (+2,479) age groups will experience the largest growth to 2036. There are indicators Australians are starting to embrace sport and recreation in older age and we must ensure the community facilities we provide continue to support participation by all ages and abilities.

Asset renewal

A number of the existing assets at GR Bricker Reserve West are nearing the end of their functional life and require renewal. Assets such as the cricket nets are showing significant signs of wear and tear, the fence surrounding the oval is incomplete and the athletics throwing cages were not upgraded as part of recent works to the track.

In addition, the State Government has recently pledged \$3 million to upgrade the pavilion. This investment presents a unique opportunity for Council to develop a complimentary Master Plan that proposes a range of coordinated reserve improvements to compliment the pavilion upgrade.

This will ensure that the whole reserve continues to meet the needs of the community now and into the future.

Coordinated planning

With a growing and ageing population, housing densification, asset renewal responsibilities and changing trends in sport and recreation participation, it is important to clearly articulate areas of focus with the future provision of our open space and sport and recreation facilities.

National, State and Local strategic priorities provide valuable guidance on how we respond to these challenges and have been key pillars in our approach in developing the GR Bricker Reserve West Master Plan.



ABOVE: Existing athletics track at GR Bricker Reserve.



At a local level

Our **Council Plan** is a vital roadmap to set our course for the future, provide accountability to the community, direct the organisation and help guide decision making. This provides clear direction that has been embedded within the Draft GR Bricker Reserve (West) Master Plan, particularly part of 'Goal 2 – Our sustainable green environment with accessible open spaces' that notes Council will:

- Provide for a variety of sport and recreation opportunities across Kingston;
- Determine and respond to the current and future needs of sports clubs for facilities and open space planning;
- Improve passive open space and promotion of sport and recreation opportunities; and
- Develop and implement park and reserve improvement plans in conjunction with the community.

The development of the **Kingston Planning Scheme** has been strongly guided by our understanding of the critical land use issues which are likely to challenge Kingston's future growth and development into the new millennium. It focuses on ensuring that the location and development of existing and proposed open space is appropriate to the current and projected recreational needs, fulfils an identified user need, and is able to cater for a variety of lifecycle needs. It also encourages the development of 'multi-use' open space facilities to maximise flexibility in facility use and to assist in reducing costs of facilities, while maximising opportunities for co-location of appropriate community and cultural facilities with open space.

Our **Public Health and Wellbeing Plan** provides a strategic direction for Council's work to improve the health and wellbeing of the community and identifies a number of key objectives focused on: Increasing participation in physical activity, community activities and volunteering; improving community safety, social cohesion and reducing social isolation; while ensuring facilities, service and open spaces are accessible and equitably provided.

Interestingly, it also highlights the following key statistics which highlight the need for effective and efficient planning for sport and recreation facilities and reserves:

- Less than one-third of the Kingston population meets the recommended amount of physical activity each week;
- Kingston residents spend on average 4:37 hours sitting at work on a usual day
- Just over half (57%) of our population is overweight or obese;
- 15% of our population sometimes feel isolated;
- Under one-third of our population volunteer regularly; and
- Only half of our population agree that they play an active role in their community.

Our **Sport and Recreation Strategy** provides the guiding framework for the future planning, provision, development and management of sporting and recreation opportunities throughout Kingston. Of particular noting for GR Bricker Reserve (West), the strategy identified that:

- The projected growth area along Nepean Highway requires more AFL ovals, Cricket ovals and Soccer fields;
- Future investment should be directed towards facilities that enable higher levels of participation e.g. floodlighting, surface upgrades, and provision of female friendly pavilion facilities; and
- Investigate opportunities to embellish parks and sporting reserves with active recreation facilities that encourage low cost/free participation.

Our **Open Space Strategy** guides the future provision of accessible, safe and well utilised open spaces in Kingston, and specifically notes the need to improve access to GR Bricker Reserve for residents west of Chesterville Road and south of South Road.



The situation at a state level

The Victorian Government's **Active Victoria** provides a strategic framework for sport and recreation in Victoria. In particular, it highlights the need for increasing the capacity of sport and active recreation infrastructure and creating flexible and innovative participation options, supporting non-organised and unstructured physical activity, and investing in infrastructure that enables active recreation. A renewed focus on supporting active recreation is an important consideration for proposed developments within the GR Bricker Reserve (West) Master Plan.

AFL Victoria's **Melbourne South Football Facilities Strategy** highlights an expected increase in participation that will require an additional 3 grounds in Kingston in the future. As such, it pays particular attention to the need to increase the quality and functionality and maximise the use and carrying capacity of existing facilities to ensure they can support existing and new demand. It notes the fact that the SFNL umpires who are currently based at Bricker Reserve will be moving to Moorabbin Reserve, and that GR Bricker Reserve was identified as having the following facility gaps: Change Rooms, Pavilion, Flood Lighting.

The **Victorian Cricket Infrastructure Strategy** provides an integrated and strategic approach to the future provision of, and investment in cricket facilities for the next 10 years. It states that the South East Bayside region should focus on improving turf management and the condition of synthetic pitches and practice facilities, increase access to underutilised space (e.g. schools), improve provision of inclusive facilities and pavilion/change room facilities (e.g. female friendly design) and review the current ratio of synthetic/turf pitch provision. The GR Bricker Reserve (West) Master Plan will particularly benefit from following Cricket Victoria's guidance regarding inclusive facilities and practice facilities.

A national focus

Sport 2030 - National Sport Plan articulates the Australian Government's clear and bold vision for sport in Australia — to ensure we are the world's most active and healthy nation, known for our integrity and sporting success. This is underpinned by the key priority of 'More Australians, more active, more often' which provides a clear mandate to continue to invest in and support sport and recreation facilities at a local level.

The Australian Government and CSIRO's **Future of Australian Sport** report further states that sports played in Australia, as well as how and why we play them, are changing over time. Individualised sport and fitness activities are on the rise - participation rates in aerobics, running and walking, along with gym memberships, have all risen sharply over the past decade, while participation rates for many organised sports have held constant or declined. This highlights the potential that exists to support the health and wellbeing of our community beyond the provision of traditional sporting infrastructure.



WHO did we hear from?

We have undertaken a comprehensive stakeholder engagement program to understand the current uses, parameters and needs of GR Bricker Reserve West.

Key stakeholders were invited to complete a 'Stakeholder Needs Statement' which asked a number of key questions about site usage, issues and improvements. A Stakeholder Reference Group workshop was then held to further discuss opportunities and constraints. A map of the site's opportunities and constraints was presented to user groups of the site, generating robust discussion and identifying the best possible outcome for the site.

Following this, a Draft Master Plan was released for public consultation with feedback received via a range of methods including:

- Your Kingston Your Say webpage;
The project page on the Your Kingston Your Say website generated 196 visitors, 97 document downloads, and 5 guestbook comments being received
- Public submissions;
Eight public submissions were received via email
- Tenant club meetings;
Council officers were invited to attend meetings with two tenant clubs to discuss the draft Master Plan
- Tenant club submissions;
Two submissions were received from tenant clubs
- Community drop-in session;
23 people attended a community drop-in session

We received some important feedback through this process, with a particular focus being on car parking, trees, community safety, traffic management, stormwater harvesting, pavilion design and some practical changes to the proposed path network throughout the site.

Shown below are all groups and individuals who were engaged as part of the process (those greyed out were approached but did not respond). Valuable input was obtained from all participants, as it created a great opportunity for a diverse group of people to come together and discuss the future of GR Bricker Reserve West.

Local Stakeholders

- Moorabbin Little Athletics Centre;
- Moorabbin Obedience Dog Club;
- Omega Cricket Club;
- Southern Football Netball League Umpires Association;
- Steam Locomotive Society of Victoria;
- Scouts Association of Victoria (Kingston District); and
- Holmesglen Institute;
- Little Athletics Victoria;
- South East Cricket Association;
- Moorabbin Boxing Gym;
- St Catherine's Primary School;
- Southmoor Primary School; and
- Bayside Special Development School.



HOW will the reserve be improved?

The balancing act

The GR Bricker Reserve West Master Plan proposes facilities and elements to support an existing demand for sport and active recreation and an increase in passive recreation, offering a range of opportunities for the improvement of the health and wellbeing of the Kingston community.

A range of active sport and recreation infrastructure upgrades are proposed, such as renewal of the cricket nets, outdoor exercise equipment and a pavilion upgrade. However, a key component of the Master Plan is the development of passive, social and non-competitive spaces such as increased pedestrian access to the site, a path network throughout the reserve, gathering spaces and shade/seating areas.

The benefit of getting the balancing act just right between active and passive activities ensures use of the reserve is maximised, boosting the local amenity of the site and building a sense of ownership with the local community. Supporting additional use of the site beyond traditional sporting pursuits will also assist in increasing site safety and surveillance through more 'eyes' around the space, deterring vandalism and other anti-social behaviours.

The following improvements are being proposed as part of the GR Bricker West Reserve Master Plan:



Sporting Infrastructure

- ① Upgrade and realign athletics 'field' infrastructure to provide space for potential future sporting field, installation of floodlights to athletics training standards, renewal of perimeter fence surrounding track and upgrade irrigation system;
- ② Installation of floodlights on oval to AFL/soccer training standards, upgrade fence to black chain mesh with numerous pedestrian access points, installation of players shelters and scoreboard, and upgrade irrigation system; and
- ③ Relocate cricket nets to avoid interference with turf surface of oval and add additional lane for club/community use.



Pavilion & User Groups

- ⑥ Facilitate State Government's pledge of \$3 million to upgrade changerooms and pavilion with a particular focus on promoting universal design principles, providing female friendly facilities providing frontages that service both sides of the reserve and increasing multi-purpose spaces available for broader community use;
 - Continue to support all existing user groups on site;
 - Facilitate relocation of Council's delivered meals service to the Bonbeach venue;
 - Facilitate relocation of SFNL Umpires Association to alternative venue;
 - Accommodate new sporting club during winter sporting season as and when demand requires; and
- ⑦ Deliver increased storage capacity for user groups, inclusive of upgraded storage shed and formalised vehicle access path.





Parking

- ④ Re-design of existing car park to address unsafe pedestrian and vehicular intersections;
- ⑤ Development of additional car parking area; and
 - 53 new car spaces are proposed (97 total).



Safety

- Provide security lighting to increase site safety and surveillance; and
- Upgrade wayfinding and animal management signage throughout the site.



Trees & Vegetation

- A total of 10 trees are proposed to be removed to accommodate developments;
- ⑧ Three high retention value Red Gum trees near the southern boundary are being preserved;
 - More than 70 new trees are proposed to be planted; and
 - A range of well vegetated areas will support landscape improvements throughout the site.



Mobility & Access

- Creation of internal path network throughout reserve and perimeter path around oval;
- ⑨ Formalise existing pedestrian access entry points and promote adherence to CPTED principles to improve visitor access and safety; and
 - Improve access paths and regulate approved usage of the athletics track through improved fencing, gates and landscaping.



Public Amenity

- ⑩ Create places of congregation and social interaction (such as shade and seating);
 - Provision of water drinking stations, paying particular attention to high use areas;
- ⑪ Improve function of grassed area as social recreation and gathering space, including a spectator viewing area with improved amenities;
- ⑫ Improve outdoor exercise equipment offering (such as elements similar to indoor gym equipment);
- ⑬ Provide publicly accessible toilet; and
- ⑭ Upgrade the position of the existing playground.

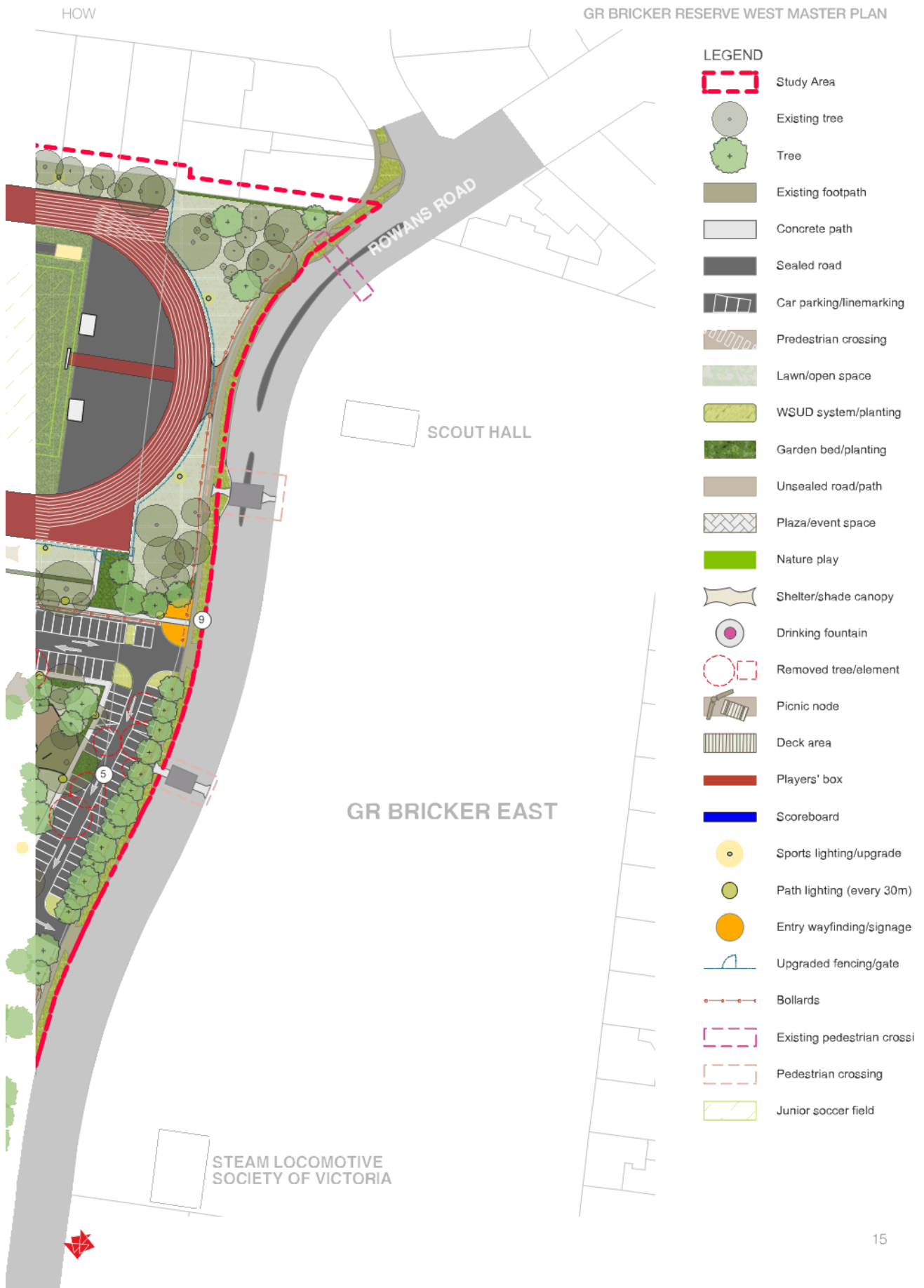


Sustainability

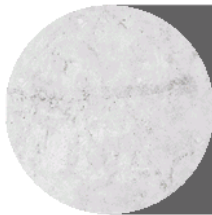
- GR Bricker Reserve West has been identified as a potential area for stormwater harvesting. The final size, layout and location is subject to further detailed design and stakeholder consultation.





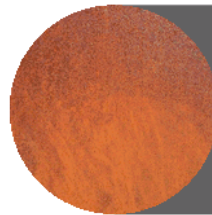


The following materials have been selected based upon the proposed master plan for GR Bricker Reserve West. The materials are reflective of a high-quality and durable space, which withstand time through their well-weathering characteristics.



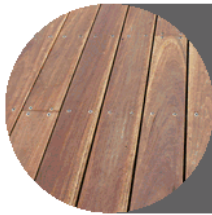
White concrete

New 1.5m pedestrian access paths throughout the site, flush with adjacent surfaces.



Weathered steel

Accented elements of weathered steel, such as drinking fountain cladding and site wayfinding



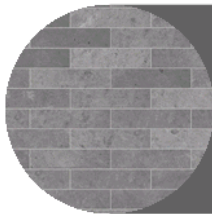
Timber decking

Timber decking verandah as a warm and welcoming gesture surrounding the proposed pavilion.



Stainless Steel

Accented stainless steel elements to complement weathered steel and timber, as well as providing durability.



Urban paving

High-quality and multi-functional urban paving surrounding proposed pavilion area.



Natural elements

Log seats and steppers for gathering and socialising, by both adults and children.



Chain mesh fence

Black chain mesh fencing to blend with existing site surrounds and improve security.



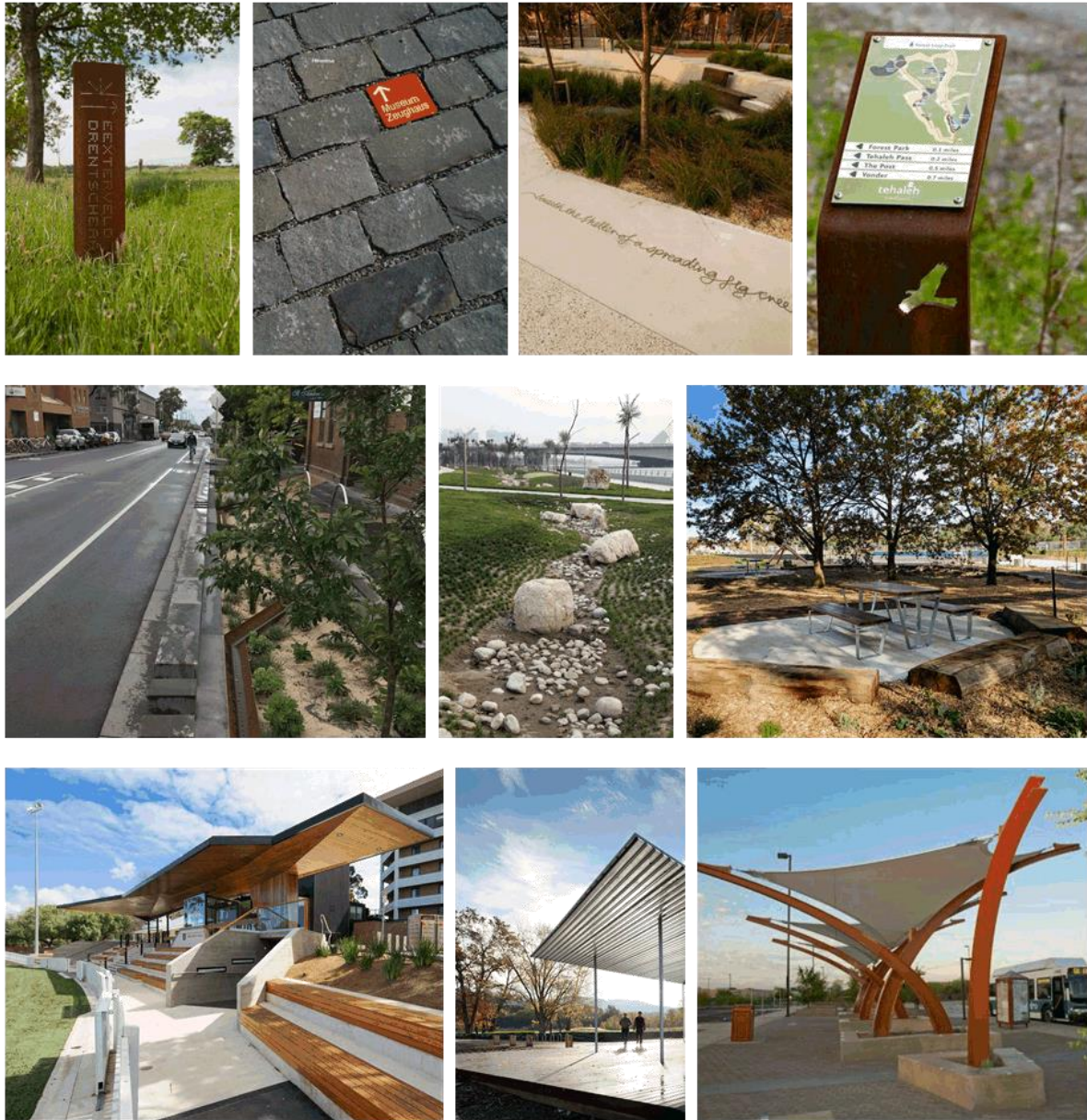
Native planting

Native Australian planting palette for ease of maintenance, whilst ensuring clear sight lines throughout the site.



HOW

GR BRICKER RESERVE WEST MASTER PLAN



ABOVE: First row – weathered steel and paving wayfinding
 Second row – WSUD planting options and gathering spaces
 Third row – sporting pavilion, pavilion promenade and shelter option



WHEN will the Master Plan be implemented?

The Implementation Plan below provides an indication of probable costs and priority of works. The priority ranking reflects the:

- Dependency of other works;
- Level of design development required;
- Available funding; and
- Statutory and regulatory approvals, where applicable.

The proposed developments within the Master Plan have been estimated at a total cost of \$9,352,750 and implementation is subject to future Council Budget and/or external funding opportunities.

Project / Task / Action
Pavilion Upgrade: Redeveloped pavilion to facilitate State Government pledge. Architect to be engaged for detailed design
Car Parking: Expanded car parking with pedestrian crossings
Site Storage: Expand and upgrade existing site storage near athletics track
Pedestrian Access Footpath: 1.5m concrete path throughout all of site
Fencing Upgrades: Medium height 1.2m-1.5m fencing along highlighted areas of athletics track and oval surrounds
Bollard Fencing: Installation of bollards along Rowans Road and asphalt area, as shown
Pavilion Landscape Surrounds: Proposed as part of pavilion upgrade
Footpath Lighting: Security lighting along proposed pedestrian access paths
Drinking Fountains: Install drinking fountains as shown. Existing water connection is assumed
Athletics Track Redevelopment: Redevelop 'field' infrastructure to provide compliant facilities and reorientate to allow for future sporting field
Cricket Nets: New and relocated cricket nets as shown
Playspace Reconfiguration: Relocate and redefine existing playground equipment and extents. To be designed
Spectator Shelter and Seating: Install shade structure and spectator seating along existing verge
Stormwater Harvesting: Understorey planting and stormwater filtration system as shown on master plan
Wayfinding Nodes: High quality wayfinding paving technique to identify user position/orientation and park elements/zones
Outdoor Exercise Equipment: Upgrade to dynamic, moveable equipment suitable for all ages and abilities
Irrigation System: Upgrade irrigation system on athletics infield and oval
Sports Lighting: Sports lighting as shown on oval and little athletics track
Player's Box: Supply and install 8x4m minimum players box adjacent to oval
Scoreboard: Supply and install scoreboard adjacent to oval
Gathering Spaces: Timber seating and toppings paved gathering spaces from existing paths and embedded within existing tree canopies
Nature Play Area: Nature play area of the site, consisting of nature timber logs, steppers and planting. To be designed
Tree Planting: Increase shade amenity throughout site and allow for a number of years for trees to grow and mature
Tree Mulching: Mulch around newly planted and existing trees throughout the site, as shown
Garden Beds: Plant approved understorey planting in garden bed areas throughout the site, as shown



WHEN

GR BRICKER RESERVE WEST MASTER PLAN

	Expected Cost (xGST)	Priority	Renewal / New	Dependency
	\$ 4,500,000.00	High	Renewal	nil
	\$ 495,000.00	High	Renewal	Pavilion Upgrade for areas immediately surrounding
	\$ 45,000.00	High	Renewal	nil
	\$ 235,000.00	High	Renewal	Pavilion Upgrade for areas immediately surrounding, Fencing Upgrades
	\$ 121,000.00	High	Renewal	nil
	\$ 112,500.00	High	Renewal	Car Parking for areas immediately surrounding, Fencing Upgrades for when existing fence along carpark is removed
	\$ 300,000.00	Medium	Renewal	Pavilion Upgrade
	\$ 280,000.00	Medium	New	Pedestrian Access Footpath
	\$ 10,000.00	Medium	Renewal	Pedestrian Access Footpath & Outdoor Exercise Equipment
	\$ 575,000.00	Medium	Renewal	nil
	\$ 60,000.00	Medium	Renewal	Fencing Upgrades
	\$ 10,000.00	Medium	Renewal	Cricket net relocation
	\$ 160,000.00	Medium	New	nil
	\$ 800,000.00	Medium	New	Irrigation System
	\$ 50,000.00	Medium	Renewal	Pedestrian Access Footpath
	\$ 100,000.00	Medium	Renewal	Car Parking
	\$ 200,000.00	Medium	Renewal	Athletic Track Redevelopment
	\$ 150,000.00	Low	New	Subject to future demand
	\$ 16,000.00	Low	New	Subject to future demand
	\$ 50,000.00	Low	New	Subject to future demand
	\$ 75,000.00	Low	New	Pedestrian Access Footpath
	\$ 20,000.00	Low	New	nil
	\$ 19,750.00	Ongoing	Renewal	All construction works
	\$ 30,000.00	Ongoing	Renewal	All construction works
	\$ 88,250.00	Ongoing	Renewal	All construction works
sub-total	\$ 8,502,500.00			
10% contingency	\$ 850,250.00			
TOTAL	\$ 9,352,750.00			



Ordinary Meeting of Council

27 May 2019

Agenda Item No: 10.4

MWRRG COLLECTIVE RESIDUAL WASTE DISPOSAL SERVICES CONTRACT

Contact Officer: Tim Scott, Team Leader Maintenance Contracts and Waste

Purpose of Report

The purpose of this report is to update Council on the development of collaborative procurement process for the provision of Residual Waste Disposal Services to be conducted by Metropolitan Waste Resource & Recovery Group (MWRRG) on behalf of metropolitan councils.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Advise the Metropolitan Waste and Resource Recovery Group (MWRRG) that it wishes to participate in a collective procurement contract for the provision of Residual Waste Disposal Services;
2. Authorise the CEO to execute a Memorandum of Understanding with Metropolitan Waste and Resource Recovery Group for the procurement of residual waste disposal services for the period commencing 1/4/2021;
3. Advise the MWRRG that Council strongly supports the State government's commitment to maximising recycling and that this objective should be reflected in the tender documentation; and
4. Receive a further report detailing the outcome of the tender process and consideration of entering into a contract for the provision of Residual Waste Disposal Services.

1. Executive Summary

Council currently disposes of all kerbside putrescible waste materials via the existing Metropolitan Waste and Resource Recovery Group (MWRRG) landfill services contract at the SUEZ Hallam facility. This contract will expire on March 31st March 2021.

Growing volumes of waste and the practice of landfilling is a critical global issue that requires urgent action at domestic, municipal and regional levels. Given the shared issues across local government for sustainable landfill options, there is an opportunity for local governments to collaboratively procure waste management services to improve outcomes for all parties.

This report provides information and recommendations for Council to consider with the issue the disposal of residual waste that remains after all resource recovery and waste minimisation measures have been taken.

2. Background

Council currently disposes of all kerbside putrescible waste materials via the existing MWRRG landfill services contract at the SUEZ Hallam facility. This contract will expire on March 31st March 2021.

An overarching goal of the Victorian State Government's Statewide Waste and Resource Recover Infrastructure Plan is that *Landfills will only be for receiving and treating waste streams, from which all materials that can be viably recovered have been extracted*. This is further supported through the Metropolitan Waste and Resource Recovery Implementation Plan (2016) which identifies the action to *facilitate and establish new infrastructure that can recover resources from residual municipal waste through the re-tendering of MWRRGs landfill services contracts*.

There is a requirement for Council to have a landfill contract to dispose of kerbside collected garbage regardless of waste minimisation measures that Council may choose to introduce. There are presently 30,000 tonnes of kerbside garbage produced annually in Kingston with a current disposal cost of approximately \$3.75M.

MWRRG will work with councils to facilitate collaborative procurement of residual waste disposal services to provide benefits that include:

- Reduced tendering and contract management costs for local government
- Encourage tenderers to adopt best practice to minimise the impacts on local amenity and the environment
- Enable the appointment of more than one provider
- Ensure consistency across the metropolitan area
- Integrate with other household waste services
- Ensure workable contingency arrangements.

This project will be resourced by MWRRG using the support of municipalities and external legal, technical, probity, planning and financial advisors. MWRRG project officers will manage the project and provide support to councils during key activities identified in this project. Legislative provisions dictate that local governments have sole discretion over their participation in collective procurements facilitated by MWRRG.

Participating Councils will have the opportunity to enter into a contract with one or more service providers on either a guaranteed or non-guaranteed supply basis and will be encouraged to enter into arrangements with more than one supplier.

The contract will be structured so that a Council wishing to terminate a guaranteed arrangement with a provider will be required to provide 12 months' notice or pay a penalty in lieu of notice. MWRRG will administer the contracts on behalf of Councils in line with Participation Agreements, Direct Deeds and a Service Deeds.

The proposal by MWRRG to commence the planning of a collaborative waste disposal service contract does not obligate Council to participate in the future, however it does allow Council to retain an interest for future use.

The State Government has allocated funding to the Metropolitan Waste and Resource Recovery Group (MWRRG) from the Sustainability Fund to support Councils to develop a region-wide business case and procurement strategy for waste disposal solutions. The business case and strategy will also inform how State Government departments and agencies might support the procurement and deployment of residual waste processing solutions by local government.

3. Discussion

3.1 Council Plan Alignment

Goal 2 - Our sustainable green environment with accessible open spaces
Direction 2.1 - Environmental resilience and sustainability

The ongoing management of waste, resource recovery and recycling are a challenge for local government to respond to and requires collaboration with industry and government stakeholders.

3.2 Consultation/Internal Review

Discussion has been held with the Metropolitan Waste and Resource Recovery Group and a range of other local governments in Melbourne's South East about the establishment of a facility to deal with residual waste.

Officers will continue to work with south-east Melbourne region Councils and the Metropolitan Waste Resource Recovery Group to finalise the South-east Cluster Business Case for Alternative Waste and Resource Recovery services;

3.3 Operation and Strategic Issues

3.3.1 Continuity of Waste Services for Participating Councils

It is anticipated that Councils will continue to rely on some form of landfilling in the future, however as Councils' transition to alternative waste technology for the treatment of residual waste, the volume of material sent to landfill may at some time in the future reduce significantly.

MWRRG will ensure that the specifications for residual waste disposal services does not impact on the ability of a participating council to transition to an alternative means of managing residual municipal solid waste (MSW) at some time in the future.

As an Advanced Waste Processing facility in the south east may be commissioned prior to 2025 and the rate of filling of some landfill is uncertain it is proposed that the initial contract period for the residual waste services contract will be four years. If there is a delay in the provision of AWP infrastructure or councils wish to extend the landfill contract, councils will have the ability to exercise two further options of up to two years. Decisions to exercise the options or commence a new procurement will be made in 2023 and 2025.

3.3.2 Transfer Station and Pre-Sorting of Material

Through initial discussion with MWRRG and participating municipalities, several Councils have indicated that they wish to seek prices to access a waste transfer facility as part of the residual waste disposal services contract as an alternative to direct hauling to a disposal facility. Other Councils have indicated a preference to continue direct hauling to a disposal facility.

This option may be required if the preferred disposal facility is located beyond the practical reach of Council waste vehicles. A transfer station may be included in tender options if there is enough Council demand for aggregating and transferring waste to a disposal facility. MWRRG will determine which councils wish to seek a price for transfer arrangements and clarify transfer requirements.

Several Councils have expressed an interest in using the residual waste services contract to encourage landfill operators to put in place infrastructure to recover material from the municipal waste stream.

The residual waste services contract will be structured to enable landfill operators to submit indicative timelines for the implementation of a pre-sort facility and pricing to recover materials from the municipal waste stream.

3.3.3 Tender Evaluation Process & Contract Award

As there will be a panel contract with possible multiple service providers; the valuation will consist of a summary report that assess tenders against for compliance with the contract specification. This is in line with Kingston standard procurement practice for the evaluation of panel contracts and to that of Procurement Australia/MAV panel contract processes.

A report summarising the tender responses will be made available to participating Councils so that they can determine which contractor(s) they wish to engage. At the end of the tender process MWRRG will prepare a tender evaluation report for all participating Councils. The intention is that each of the participating Councils then has an individual contract with the supplier. A future report will be provided to Council for the contract award approval.

3.3.4 Australian Competition Consumer Commission (ACCC)

Prior to the procurement process, MWRRG will seek authorisation from the Australian Competition Consumer Commission (ACCC) for the joint procurement of waste management services. ACCC authorisation ensures that councils are not exposed to certain legal risks under the Competition and Consumer Act 2010 (CCA), which prohibits certain agreements between parties who are competitive for the acquisition of a service. Authorisation will allow MWRRG, tenderers and councils greater flexibility to structure and administer the Residual Waste Disposal Services contracts in the optimal way without creating unnecessary legal risks or uncertainty.

MWRRG has commenced a process to appoint consultants to develop contract documents and agreements for this procurement. Participating councils will be required to execute a Memorandum of Understanding with MWRRG prior to the procurement process.

3.4 Options

3.4.1 Option 1

That Council advises Metropolitan Waste and Resource Recovery Group that it wishes to participate in a collective procurement contract for the provision of Residual Waste Disposal Services. In doing so, that Council authorises the CEO to execute a Memorandum of Understanding with Metropolitan Waste and Resource Recovery Group for the procurement of residual waste disposal services. And that a further report be presented detailing the outcome of the tender process with consideration of entering into a contract for the provision of Residual Waste Disposal Services.

3.4.2 Option 2

That Council does not participate in a collective procurement contract for the provision of Residual Waste Disposal Services, and instead tenders individually for its own service.

4. Conclusion

The existing MWRRG contracts for Landfill Services concludes on March 31st, 2021.

Given the shared issues across local government for sustainable landfill options, there is also an opportunity for Councils to collaboratively procure waste management services from a future Advanced Waste and Resource Recovery Facility.

4.1 Environmental Implications

Analysis is required through the further business planning process to understand the environmental implications further.

4.2 Social Implications

Waste management is an ongoing community issue that requires a coordinated and stable response

4.3 Resource Implications


The resource implications of the business planning are not understood at this early stage. The participation by officers with other municipalities within the collective procurement process does not require a change in resourcing.

MWRRG are to develop the business case and procurement strategy for procuring Residual Waste Disposal solutions with the input from participating municipalities.

4.4 Legal / Risk Implications

Any future consideration or development of a SPV will require legal analysis to ensure Local Government Act compliance and protection of Council's interests.

Appendices

Appendix 1 - MWRRG Collective Residual Waste Disposal Services Contract (Ref 19/48859) 

Author/s:	Tim Scott, Team Leader Maintenance Contracts and Waste
Reviewed and Approved By:	Rachelle Quattrocchi, Manager Infrastructure Daniel Freer, General Manager City Assets and Environment

10.4

MWRRG COLLECTIVE RESIDUAL WASTE DISPOSAL SERVICES CONTRACT

1	MWRRG Collective Residual Waste Disposal Services Contract.....	173
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Level 4, Tower 4, World Trade Centre
18-38 Sidddeley St, MELBOURNE, VIC 3005
Phone (03) 8698 9800

22 February 2019

Dear CEO,

Re MWRRG Collective Residual Waste Disposal Services Contract

I refer to a previous letter and issue paper forwarded by MWRRG outlining a proposed collective procurement of Residual Waste Disposal Services for the period commencing 1st April 2021.

All metropolitan councils (with the exception of the City of Wyndham) have indicated that they wish to participate in the procurement process.

The next stage of the process is for Councils to provide MWRRG with formal advice if they wish to be a party to the collective procurement. Please find attached a draft report that can be adapted as needed should you need to seek Council approval to participate in the procurement.

It is understood that it may take a while for some councils to provide a formal response to this letter, therefore it would be appreciated if you complete the attached questionnaire and return it to Doug Trotter, Contract Management Project Officer (doug.trotter@mwrrg.vic.gov.au) ASAP to assist MWRRG in preparing an application to the ACCC to conduct a joint procurement.

Please do not hesitate to contact me if you require any additional information.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Clapham'.

Paul Clapham
Director Procurement and Contracts

Attachment 1 – Draft Council Report
Attachment 2 – Questionnaire

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 10.5

RESPONSE TO NOTICE OF MOTION NO 11/2019 - CR BROWNLEES - KINGSTON HEATH RESERVE SPORTING PRECINCT

Contact Officer: Troy Lyons, Sport & Recreation Development Coordinator

Purpose of Report

This report responds to Councillor Notice of Motion 11/2019 and presents a framework to progress sports planning studies to assist the Southern United Hockey Club and Cheltenham Baseball Club with their current participation demands and cater for forecast growth.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Endorse a staged approach with the planning for future hockey and baseball facilities that includes the:
 - a) Completion of a detailed baseball and hockey sporting needs analysis including the establishment of a Hockey and Baseball Working Group as outlined in Appendix 1;
 - b) Report back to Council on the outcomes and implications of this work.
2. Write to local and peak stakeholder hockey and baseball groups inviting them to participate upon a Hockey and Baseball Working Group;
3. Consider updating the Kingston Heath Master Plan, following the determination of a future direction for the Southern United Hockey Club and Cheltenham Baseball Club.

1. Executive Summary

To help meet the current participation demands, and to support the future growth of Southern United Hockey Club and Cheltenham Baseball Club, officers recommend the commencement of a consultative sporting needs planning process, as outlined in Appendix 1. Both Clubs are located at Kingston Heath Reserve, Cheltenham and have expressed aspiration for future facility development to meet current and future participation needs.

This proposed planning process involves the completion of a baseball and hockey sporting needs analysis, assessment of opportunities at strategic sites and reporting of findings to Council. To support this planning process a consultation framework has been developed. A key aspect of this is the establishment of a Hockey and Baseball Working Group, incorporating local and peak stakeholder hockey and baseball groups and State Government representatives. Council's Active Kingston Advisory Committee will play a consultative role to review key directions prior to presentation to Council.

This project is not a new request and is consistent with the recommendations of the Sport and Recreation Strategy (2018), with a budget provision of \$20,000 in the 2018/19 Capital program. Council's consideration of the above planning process outcomes and input from stakeholders will inform the need for future planning at Kingston Heath Reserve, including the potential to update the Kingston Heath Master Plan.

2. Background

2.1 Council Notice of Motion

Council resolved at its 25 March 2019 Ordinary Meeting through a Councillor Notice of Motion 11/2019 to:

That due to increased participation numbers, particularly females, and in order to facilitate future planning of the Cheltenham Baseball Club and the Southern United Hockey Club based at Kingston Heath Reserve, officers provide a report based on discussions with the two clubs and the outcome of the report as discussed at the 2018 Councillor Workshop and included in the 2018/19 Budget. Further that the report, to be provided by May, should canvas options such as relocation or expansion of either or both facilities to an alternative site such as the Delta site or another site in the nearby area, as well as a review of the Reserve Masterplan in line with providing increased and improved facilities for female participation in sport.

2.2 Baseball and hockey facility provision

Baseball:

There are five baseball clubs in Kingston, with a combined membership of 685 members (2015). The profile of membership is:

- 291 juniors, 394 seniors.
- 834 males (64%), 466 females (36%).

Kingston has nine fields at four venues which are evenly distributed throughout the municipality. The four venues comprise:

- Bi-centennial Park, Chelsea
- Edithvale Recreation Reserve
- Rowan Road Reserve, Dingley
- Kingston Heath Reserve, Cheltenham

Hockey:

There are three hockey clubs in Kingston, with a combined membership of 890 members (2015). The profile of membership is:

- 395 juniors, 495 seniors.
- 528 males (59%), 361 females (41%).

There are two synthetic hockey pitches at two different venues in Kingston, located at Kingston Heath Reserve and the Mentone Grammar Sports Fields in Braeside. Both are located centrally within the City

2.3 Kingston Sport and Recreation Strategy (2018)

Council's Sport and Recreation Strategy (September 2018) identifies the following key findings:

- The Based on the findings of current participation and sport trends, and the existing provision and utilisation of the available baseball fields, it is recommended all fields be retained and should be capable of absorbing any increased demand to 2036.
- Compared to National and State averages, hockey participation in Kingston is above average. Victorian participation declined between 2001 and 2011, however, the sport has experienced resurgence in participation since 2011, and it remains a strong sport in the eastern region of Melbourne.

Council's Sport and Recreation Strategy makes the following recommendations relating to Baseball and Hockey:

Recommendation
<i>Baseball</i>
Work with baseball clubs and peak associations to identify sustainable initiatives that focus upon meeting baseball participation needs, including the promotion of female participation
Review the 2004 Kingston Heath Reserve Master Plan to assess opportunities to increase and/or consolidate sporting uses at the reserve. This strategic assessment to investigate the capacity of the reserve to accommodate both the Cheltenham Baseball Club and the Southern United Hockey Club.
<i>Hockey</i>
Undertake an investigation and feasibility study for the provision of a Regional hockey facility to service the southern region. The study should give consideration to: <ul style="list-style-type: none"> • Involving the State Government, neighbouring local government authorities, Hockey Victoria, and local hockey clubs in the feasibility study. • Reviewing the 2004 Kingston Heath Reserve Master Plan to assess opportunities for increased and/or a consolidation of sporting uses at the Reserve, including the expansion of the existing hockey facility by installing a second pitch on the site of the cricket oval. • Developing a second pitch at a site near the Kingston Heath Reserve hockey facility. • Developing a new regional hockey facility within the Green Wedge

Future opportunities for facility development to meet either hockey or baseball activity may also be considered as part of the Delta site or through a strategic partnership with the Hawthorn Football Club at its Dingley site.

3. Discussion

3.1 Council Plan Alignment

Goal 2 - Our sustainable green environment with accessible open spaces
Direction 2.5 - Provide for a variety of sport and recreation opportunities across Kingston through the Sport and Leisure Strategy

The proposed sports planning studies meets key recommendations from Council's Sport and Recreation Strategy, particularly in working towards expanded development opportunities for hockey and baseball and provision of improved sporting opportunities for female participation.

3.2 Consultation/Internal Review

Council Officers and Central Ward Councillors have participated in several informal meetings with the Southern United Hockey Club and Cheltenham Baseball club over the past 18 months to discuss future potential development options.

The Southern United Hockey Club has prepared and submitted some facility development proposals for expansion of Hockey facilities at Kingston Heath Reserve (refer Appendix 2. A Letter of support from Hockey Victoria is also set out as Appendix 3). An assessment of the potential reconfiguration/relocation of the baseball and hockey at Kingston Heath Reserve was discussed at the 2018 Councillor workshop

To progress the sports planning for hockey and baseball a consultation approach is discussed within Section 3.3.2 of this Report.

3.3 Operation and Strategic Issues

3.3.1 Review of Kingston Heath Master Plan

The Kingston Heath Reserve Master Plan was endorsed by Council in 2004 following comprehensive consultation with tenants and interested residential stakeholders. The Master Plan determined the primary strategic focus of the Reserve as an area for active sporting pursuits, namely hockey, soccer, baseball and cricket.

The passive values of the Reserve were also strongly supported throughout preparation of the Master Plan. Support for this function of the Reserve was expressed via a commitment to further delineate the active sporting areas more effectively so as to further reduce any conflict with the passive areas of the Reserve.

The Master Plan highlights the existing native vegetation areas is not to be further 'squeezed' and where appropriate, Council should seek to expand this area. It was recommended that old growth areas at the Reserve, typical of Sandbelt vegetation, should be preserved and this responsibility was to be undertaken by Council.

In summary, the intention of the Master Plan is support existing sporting groups to respond to their needs and that all future sporting expansion proposals were to be considered at the time the need or interest emerged, allowing reliance on more certain participation and population data and trends.

In this regard, Council established the Kingston Heath Regional Soccer Complex in 2011, following receipt of funding support from the Commonwealth. Since this time, this facility has attracted high levels of activity and is recognised as a focal point for sporting activity within the southern region of Melbourne.

The recommendations from the Master Plan relating to upgrade works have been largely implemented by Council and the sporting tenants.

Before considering undertaking a Kingston Heath Reserve Master Plan update, its recommended to firstly complete a detailed hockey and baseball sporting needs analysis. This will allow Council to holistically understand future needs of both sports in order to make an informed decision about potential development options available and any possible implications for Kingston Heath Reserve.

3.3.2 Framework for Baseball and Hockey Sporting Needs analysis

To progress a sporting needs analysis for baseball and hockey, a proposed framework and methodology has been developed and set out as Appendix 1. This framework outlines the likely tasks, expected outputs and indicative timeframes.

The framework is made up of three stages, comprising:

- Stage 1. Detailed sporting and cub needs analysis (hockey and baseball);
- Stage 2. Facility analysis and suitability assessment; and
- Stage 3. Master Plan update (subject to Council consideration following completion of stage 1&2)

The expected timeframe for the implementation of stage 1 and 2 is expected to take between 6 - 8 months.

The proposed methodology is to establish a Hockey and Baseball Working Group which will provide important input into the needs analysis process. Its proposed to invite the following stakeholders to participate on the Working Group:

- Southern United Hockey Club
- Hockey Victoria
- Cheltenham Baseball Club
- Baseball Victoria
- Sport and Recreation Victoria
- Central Ward Councillors
- Local community stakeholders

The outcomes of the needs assessment will be assessed against the broader user profile of the reserve including the needs and usage for passive openspace consistent with the intent of the Master Plan. It also proposes to use the Active Kingston Advisory Committee to gain independent advice and review key directions prior to Council presentation. Please see below a proposed summary of the approach to undertaking a Baseball and Hockey Sporting Needs Analysis.

Stage 1 – Detailed Sporting and Club Needs Analysis (Hockey and Baseball)	
Stage 1a: Work closely with the two clubs and peak bodies to determine current and future sporting needs.	
Stage 1b: Assess the sporting needs against the broader usage profile of the reserve including the passive open space implications.	
HOLD POINT – Council consideration of findings and next steps.	
Stage 2 - Facility analysis and suitability assessment.	
Prepare report including recommended actions which could include one or all of the following: <ul style="list-style-type: none"> • Explore relocation of one or more clubs to an alternative/more suitable location which may include: Delta, Hawthorn FC, Other Reserves and/or Green Wedge, Multi use/co-location opportunities. • Maximise the facilities at the current location 	
HOLD POINT – Council consideration of findings and next steps.	
ESTIMATED TIME	6 – 8 Months
Stage 3 – Kingston Heath Reserve Master Plan update	
Consider updating the Kingston Heath Master Plan, following the determination of a future direction for the Southern United Hockey Club and Cheltenham Baseball Club, as per stage one and two above.	
If a Master Plan update is supported, a detailed and broad consultation process would be undertaken and include stakeholders such as the Friends of Kingston Heath Reserve, local residents, passive users, schools, Bentleigh Greens Soccer Club and other tenant sporting clubs.	
ESTIMATED TIME	TBD

4. Conclusion

4.1 Environmental Implications

There are no environmental implications associated with undertaking the recommended planning studies. Environmentally sustainable design principles will be utilized during the detailed design phase of any sporting facility.

4.2 Social Implications

The expected outcomes of a needs analysis are to strategically provide for increased sport and recreation participation outcomes.

4.3 Resource Implications

A funding allocation of \$20,000 (N1003) is provided within the 2018/19 Capital Works program. This funding has been allocated to undertake a base level feature and level

survey of the Kingston Heath Reserve, which will assist the assessment of future facility planning (site layout and identification of implications).


Funding to support the needs analysis and site feasibility assessments is proposed to be funded through Council's 2019/20 operational budget, potentially through funding allocated to Kingston Sport Field Feasibility 'Green Wedge' investigation and planning.


4.4 Legal / Risk Implications

There is a reputational risk for Council, particularly with the organised sporting tenants should it not act in a timely or collaborative way with the investigation of improved sporting facilities.

Appendices

Appendix 1 - Draft Framework - Kingston Heath Baseball/Hockey Needs Analysis and Master Plan (Ref 19/81737)  [↓](#)

Appendix 2 - Southern United Hockey Club - Facility strategy presentation v2 (Ref 19/88236)  [↓](#)

Appendix 3 - Letter of Support from Hockey Victoria (Ref 19/87821)  [↓](#)

Author/s: Troy Lyons, Sport & Recreation Development Coordinator
Reviewed and Approved By: Bridget Draper, Manager Active Kingston
Daniel Freer, General Manager City Assets and Environment

10.5

RESPONSE TO NOTICE OF MOTION NO 11/2019 - CR BROWNLEES - KINGSTON HEATH RESERVE SPORTING PRECINCT

1	Draft Framework - Kingston Heath Baseball/Hockey Needs Analysis and Master Plan	185
2	Southern United Hockey Club - Facility strategy presentation v2	187
3	Letter of Support from Hockey Victoria.....	201

Baseball and Hockey Sporting Needs Analysis

Stage 1a - Situational and demand analysis			
Likely tasks	Outcomes/outputs	Indicative Timeframe	
Establish working group and terms of reference, project scope and brief.	Endorsed MOU and project brief	3 - 4 months	
Review current and future participation trends	Report outlining research, findings and sporting usage profile, club aspirations,		
Determine current and future facility utilisation schedule	Endorsed facility component brief.		
Review Club membership catchment	Facility matrix/assessment tool		
Review of State Sporting Association Facility plans			
Facilities gap analysis.			
Develop facility component brief			
Clarify club future aspirations.			
Stage 1b – Assess impacts on passive open space users			
Undertake research and analysis of broader community passive open space needs and opportunities.	Discussion paper		
Assess the sporting needs against the broader usage profile of the reserve including the passive open space implications.			
Stage 2 - Facility analysis/options			
Identification of potential other facility development options	Completed facility assessment matrix	3 – 4 months	
Analysis of sites to support future sporting needs, potential opportunities could include: <ul style="list-style-type: none"> • Delta • Hawthorn FC • Other Reserves and/or Green Wedge • Multi use/co-location opportunities 			
Design development options	Concept designs		
Determine a recommended approach to short and long term facility provision and identify any associated implications.			
Prepare an Issues and Opportunities Report including recommended actions which could include one or all of the following: <ul style="list-style-type: none"> • Relocate one or more clubs to an alternative location • Expand the facilities at Kingston Heath 	Issues and Opportunities paper Council Report		
Stage 3 – Master Plan Update			

<p>Consider updating the Kingston Heath Master Plan, following the determination of a future direction for the Southern United Hockey Club and Cheltenham Baseball Club.</p> <p>If a Master Plan update is supported, a detailed and broad consultation process would be undertaken and include stakeholders such as the Friends of Kingston Heath Reserve, local residents, users, schools, Bentleigh Greens Soccer Club and other tenant sporting clubs.</p>	<p>Master Plan.</p>	<p>Unknown</p>



Executive Summary



Southern United Hockey Club (SUHC) has grown by almost 75% since its founding in 2006 to become one of the strongest and most sustainable hockey clubs in Victoria.

SUHC's facility strategy seeks to:

- meet the demands of a growing club;
- ensure the club's facilities are useable and cater for all; and
- unlock future opportunities to host regional and national level tournaments, increasing SUHC's sustainability.

To enable this vision, SUHC seeks support for a major facility upgrade.

SUHC's proposal aligns with the City of Kingston's *Public Health and Wellbeing Plan 2017-2021*. By improving SUHC's facilities, the local community is enabled to:

- stay healthy and well;
- connected to others in community;
- exercising more often; and
- access better facilities which are open to all people

Overview of SUHC - governance

Southern United Hockey Club Incorporated

Southern United Hockey Club's (SUHC) home ground and administration facilities are located within the Kingston Heath Reserve, Farm Road Cheltenham.
 The affairs of SUHC are managed by the Committee of Management (CoM), an elected committee of SUHC members.

SUHC governance structure

Committee of Management (CoM)
President, Vice-President, Treasurer, Secretary, Men's Section Leader, Women's Section Leader, Junior's Section Leader and Master's Section Leader

Men's Section Committee

Women's Section Committee

Master's Section Committee

Junior's Section Committee

SUHC sub-committees

Strategy sub-committee

Social and fundraising sub-committee

Facilities sub-committee

3

Overview of SUHC




Nestled in Melbourne's Bayside suburbs, Southern United Hockey Club is the largest in the city's south east, and one of the largest clubs in Victoria, fielding more than 40 teams in Junior, Men's, Women's and Master's competitions. With just over 600 players, we have a focus on junior development (54% of our membership), and women in sport (38% of our membership).

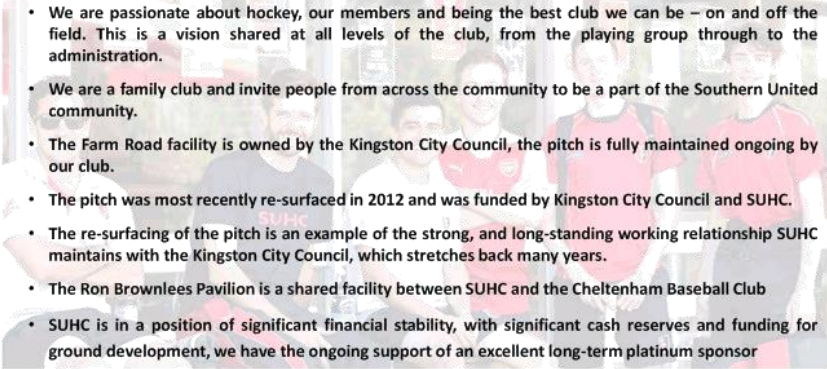
Founded following the merger of the Moorabbin Districts and Sandringham Hockey Clubs in 2006, Southern United has established a set of core values that have helped shape a unique identity and culture.

4

Overview of SUHC



- We are passionate about hockey, our members and being the best club we can be – on and off the field. This is a vision shared at all levels of the club, from the playing group through to the administration.
- We are a family club and invite people from across the community to be a part of the Southern United community.
- The Farm Road facility is owned by the Kingston City Council, the pitch is fully maintained ongoing by our club.
- The pitch was most recently re-surfaced in 2012 and was funded by Kingston City Council and SUHC.
- The re-surfacing of the pitch is an example of the strong, and long-standing working relationship SUHC maintains with the Kingston City Council, which stretches back many years.
- The Ron Brownlees Pavilion is a shared facility between SUHC and the Cheltenham Baseball Club
- SUHC is in a position of significant financial stability, with significant cash reserves and funding for ground development, we have the ongoing support of an excellent long-term platinum sponsor



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Historical club success




- SUHC has proven itself to be a very successful hockey club, having won a total of 69 Premierships since its founding in 2006.
- SUHC’s focus is providing an enjoyable environment for all people to play hockey, however, we are also proud of our success in the elite levels of hockey.
- SUHC field teams in the Hockey Victoria Men and Women’s Premier League competition. This is the highest level of hockey in Victoria.
- SUHC is also one of only three clubs in Victoria that has a junior team in the highest grade in all age groups of Hockey Victoria’s junior competitions.





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Historical club success




- In 2018, 30 SUHC players have represented Victoria at national championship level.
- This year, SUHC has also had seven players representing Australia at an international level, from underage through to masters teams.
- 2006-18 SUHC regional, state and international representation:
 - 5 Australian junior representatives
 - 2 Victorian senior (open-age) representatives
 - 77 Victorian state junior representatives with approx. 300 representations
 - 190 regional junior representatives with approx. 400 representations
 - 3 Australian masters representatives



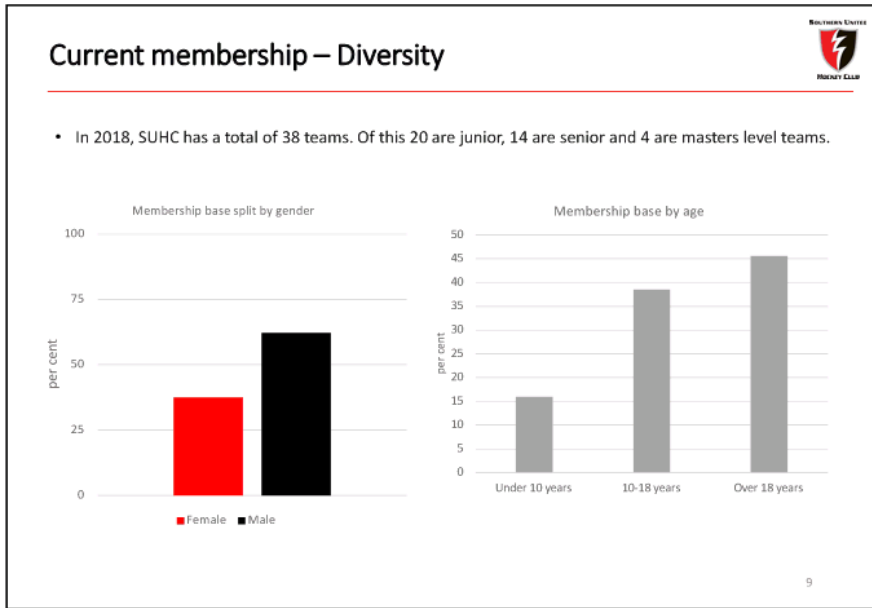
7

Current membership – Diversity



Membership by type & age	Female	Male	Total
Total	232	376	610

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Women and girls at SUHC





- Hockey Victoria has awarded SUHC the *HV Sue Hounslow Best Junior Girls Club* award three times in the past four years (2014, 2015 and 2017);
- Girls represent 40 per cent of the junior players at SUHC. This has grown from 33 per cent in 2007;
- Currently, SUHC has six senior women’s teams in the Hockey Victoria competition;
- These six teams are across a range of grades, from Premier League to Metro. SUHC believes it is important to cater for all women and encourage participation at all levels in sport;
- SUHC is supported by many women off field too. For example, in 2018, six of the eight positions on the Committee of Management are held by women: President, Vice-President, Secretary, Treasurer, Women’s Section Leader and Master’s Section Leader.

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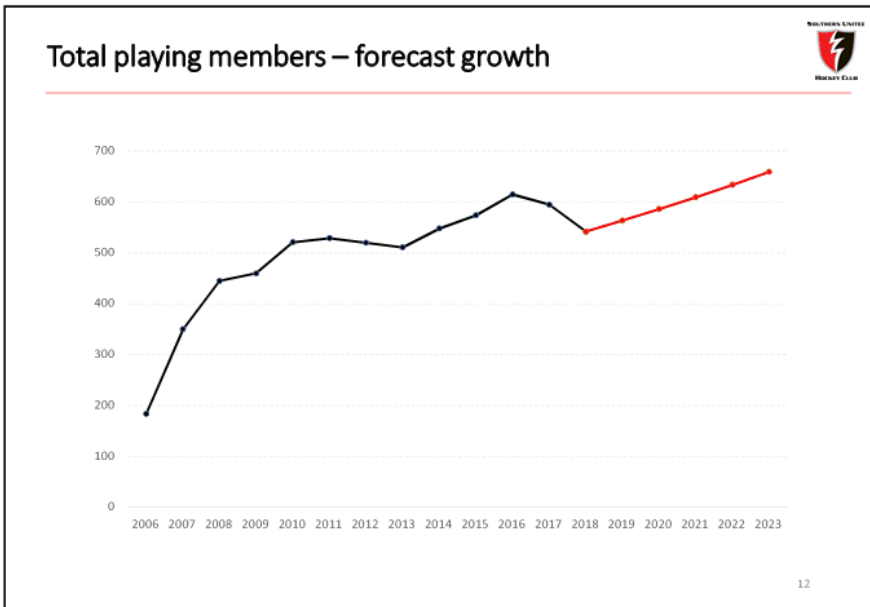
Junior development at SUHC




- The support of our juniors is key to us in creating a sustainable club.
- Senior players are key in the development of juniors, many of them providing coaching and support for the juniors.
- In 2018, SUHC has instigated Mega Training Nights, these nights provide our young junior players the opportunity to train and be coached by the club's premier league players.



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Ground and usage profile – at full capacity




- SUHC's Farm Road facility is at capacity, illustrated by the timetable below.

	4.45	5.30	5.45	6.00	6.30	6.45	7.00	7.30	8.00	8.30	9.00	9.30
Monday		U14 Mxed Pennant/South 5.30 - 7.00 (6.45 Masters night)				Masters Games 7.00 - 10.00						
Tuesday		U14/U16 Mixed Shield 5.30 - 6.45				Mens PL Squads 7.00 - 8.30			Women PL Squad 8.30 - 10.00			
Wednesday		U16 Mixed Pennant/South Red 5.30 - 6.45				Mens Pennant/Metro Team 6.45 - 9.30 - when WM game played then up to 8.00pm						
Thursday			U12Boys 6.00-7.00			Womens PL Squad & PB 7.00 - 8.30			Mens section PL Squads 8.30 - 10.00			
Friday	U8 hin2h 4.45-5.45											

- Whilst SUHC also has limited access to a second pitch at Brighton Secondary College the facility is severely restricted by:
 - a strict residential curfew on when the lights can be used;
 - having to share pitch time with Brighton Grammar and Bayside HC;
 - not being available outside of winter season because of tennis usage; and
 - lack of facilities for spectators.

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Our key challenges



Challenge	Outcome

Challenges - current facilities



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Challenges - current facilities

Car parking facilities

- The car park regularly overflows on matchdays, forcing attendees to park on Farm Road on the adjoining nature strips.



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Challenges - current facilities



Pavilion facilities

- Our pavilion, opened in 1989, no longer provides sufficient or adequate facilities for the volume of players/spectators at the club, despite our ongoing maintenance programs.









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Our Proposal



SUHC proposes the following three developments to meet the demands of club members and the community:

1. Develop a regional hockey complex
 - Build: (1) a second ground or (2) two additional grounds with an adjacent warm up area.
2. Build a modern club room facility
 - A pavilion which caters for future growth and provides appropriate amenity for the growing number of female members.
3. Expand the car park
 - Achieved by allowing access from the major road and/or the current street

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Our Proposal



Task	Date
Seek funding and approval	July-December 2018
Detailed design	January-March 2019
Construction	April-December 2019
Finalisation	January 2020
Target completion date	February 2020 (in time for the 2020 season)

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New Ground / Facilities – Location Options



Option 1:

- Build a second pitch (**D**) with an adjacent warm up area (**E**), end-on-end at the southern end of the existing ground (**A**);
- Build a modern club room facility, or re-develop existing facility (**B & C**); and
- Players to gain access to existing car park at the southern boundary of Kingston Heath Reserve situated along Centre Dandenong Road



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New Ground / Facilities – Location Options





Option 2:

- Build a second ground (D) with an adjacent warm up area (E), on the western side of the existing ground (A);
- Build a modern club room facility, or re-develop existing facility (B & C); and
- Expand the current car park (F) and utilise existing car park at the southern boundary of Kingston Heath Reserve situated along Centre Dandenong Road.

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New Ground / Facilities – Location Options






Option 3:

- Build two additional pitches (D & D) with an adjacent warm up area (E), one pitch on the western side of the existing ground (A) and the other at the southern end of existing ground;
- Build a modern club room facility, or re-develop existing facility (B & C); and
- Players to gain access to existing car park at the southern boundary of Kingston Heath Reserve situated along Centre Dandenong Road

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New Ground / Facilities – Location Options



Option 4:

- Build two additional pitches (**D&D**) with an adjacent warm up area (**E**), one pitch on the western side of the existing ground (**A**) the other at the southern end of the other new pitch;
- Build a modern club room facility, or re-develop existing facility (**B & C**); and
- Players to gain access to existing car park at the southern boundary of Kingston Heath Reserve situated along Centre Dandenong Road.



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New Ground / Facilities – Location Options



Option 5:

- Build two additional pitches (**D&D**) with a warm up area in between (**E**) north of the existing ground (**A**);
- Build a modern club room facility, or re-develop existing facility (**B & C**); and
- Expand the current car park (**F**).



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New Ground / Facilities – Location Options



Option 6:

- Build two additional pitches (**D&D**) south of the existing ground (**A**) and include a warm up area (**E**) immediately south of existing ground (**A**);
- Build a modern club room facility, or re-develop existing facility (**B & C**); and
- Players to gain access to existing car park at the southern boundary of Kingston Heath Reserve situated along Centre Dandenong Road.



Monday, 9 July 2018

Caitlin Campbell
President
Southern United Hockey Club

Via email

HOCKEY VICTORIA
State Netball Hockey Centre
10 Brens Drive
Parkville VIC 3052

PO Box 32
Parkville VIC 3052

ABN 66 215 250 461

P +61 3 9448 2100

F + 61 9326 3086

E admin@hockeyvictoria.org.au

Dear Caitlin,

RE: Future Facilities and Club Growth

I am writing to confirm Hockey Victoria's (HV) strong commitment to working with the Club and the State & Local governments on local facility solution that would ensure our sport can reach its potential in the City of Kingston.

Having access to a new pitch or pitches in the City of Kingston would enable Hockey Victoria and the local clubs to facilitate our Strategic Plan objectives and reach the targets, in particular in relation to female participation and social hockey participants. While our sport is already at 46% female participation levels, one of our aims is to reach 50% female participation by 2020. Additionally, on the back of the Australian Sports Commission research, Hockey Victoria have developed three new social hockey formats (J-Ball, Hockey Sixers, and KE40), which will help us reach 15,000 people in a brand-new market.

As you are aware, HV have provided a letter of support for the development of a hockey facility at the Delta site in Cheltenham on 27 June 2018 (via Waypoint). We have also written to Mr. Daniel Freer, General Manager – City Assets & Environment at City of Kingston, on 11 March 2016 outlining the Growth and Facility Plan for the City of Kingston (attached). The plan provides a high-level overview of the new activities that will engage with the local community to increase participation, as well as a recommended facility hierarchy that will support this growth in the municipality.

Additionally, the Hockey Victoria's Strategic Facilities Master Plan, published in 2015, clearly outlines the current facility deficiencies in the municipality and identifies the need for additional pitches to serve the needs of hockey currently, but also more importantly into the future given the growth of Southern United Hockey Club and HV's social hockey initiatives.

We believe that having a local facility solution in the next 2-5 years will significantly assist our sport in growing and meeting the local needs. Please do not hesitate to contact me if HV can be of any assistance as we collectively strive towards new hockey facilities.

Regards

A handwritten signature in black ink, appearing to read "Andrew Skillern".

Andrew Skillern
Chief Executive Officer

www.hockeyvictoria.org.au

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 10.6

KINGSTON INTEGRATED TRANSPORT STRATEGY

Contact Officer: Alex Reid, Traffic and Transport Engineer

Purpose of Report

This report informs Council about the process to develop Kingston's Integrated Transport Strategy and sets out the vision, objectives and themes that will underpin the Strategy. Council officers seek Council endorsement for this process and the community engagement strategy to progress the development of the Kingston Integrated Transport Strategy.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Endorse the project methodology outlined in Section 3.3.1 of this report
2. Endorse the Kingston Integrated Transport Strategy Vision, Objectives and Themes in Appendix 1.
3. Endorse the community engagement strategy, including:
 - a. Broad online community engagement through Your Kingston Your Say,
 - b. Targeted engagement with external stakeholder groups
 - c. Engagement with Kingston's Ward Committees

1. Executive Summary

Kingston is experiencing significant growth in population and development as well as unprecedented investment in transport infrastructure with twelve level crossing removals and construction of Mordialloc Bypass. Kingston's Integrated Transport Strategy (KITS) will provide the long-term direction and guidance in integrated transport and land-use planning to respond to these challenges. The *Transport Integration Act 2010* requires that Council develop a transport plan for the municipality.

This report outlines the process to develop the Strategy over the next 12 months. The objective of the strategy is to help Council make informed decisions about future investments, strategic planning and policy direction. This will ensure that future growth of Kingston meets the diverse needs of our residents, visitors and workers.

Endorsement is sought for the community engagement strategy, which covers:

- Broad engagement through online, social media and traditional media channels
- Targeted engagement with user groups and stage government agencies
- Ward committees to validate the feedback received.

2. Background

The Transport Integration Act 2010 enables Council, under Section 203 of the LGA to develop a transport plan. Additionally, action 4.4.1 of the 2017-2021 Council Plan refers to the development of accessible, integrated and connected modes of transport.

At the Strategic Council Information Session of 6 May 2019, Council received an information report setting out the emerging vision and outcomes underpinning the development of Kingston's Integrated Transport Strategy. Traffic and Transport Team consulted internal stakeholders such as the Economic Development, City Strategy, and Community Engagement Teams during this early development work. The feedback provided has been incorporated into the draft vision and themes set out in this report.

3. Discussion

3.1 Council Plan Alignment

Goal 4 - Our free-moving safe, prosperous and dynamic city
Direction 4.4 - Integrated accessible transport and free moving city.

The City of Kingston will experience significant growth in population and development over the next 10-15 years. To respond to these challenges, Kingston's Integrated Transport Strategy will provide the long-term direction and guidance in integrated transport and land-use planning. This will help Council make informed decisions about future investments, strategic planning and policy direction.

3.2 Consultation/Internal Review

The Traffic and Transport Team have consulted the Stakeholder Relations and Strategic Communications Team. The consultation will involve four main stakeholders:

- Internal Stakeholders – for example Environmental Planning, Statutory Planning, Parks and Recreation, Community Buildings, Traffic and Transport, City Strategy, Infrastructure, Economic Growth and Innovation, Social Development, Sports and Recreations, Public Places. This will involve a presentation followed by an opportunity to respond to on-line questionnaire.
- Broad community consultation through 'Your Kingston Your Say', social media, KYC and media releases.
- Targeted engagement with External Stakeholders – such as groups representing people with a disability, older people, traders, bicycle groups, Public Transport Victoria, VicRoads, representatives of the emergency services, Level Crossing Removal Project, and schools. This will involve Workshops and Focus Groups.
- Ward Committees – the initial meeting of the ward committees showed significant engagement with transport issues in Kingston. The Ward Committees will be a valuable resource to validate the feedback received through engagement with the broader community and targeted external stakeholders. It is proposed to take the strategy to the September Ward Committee meeting cycle.

3.3 Operation and Strategic Issues

3.3.1 Process

It is proposed to develop the project over four stages:

Stage 1 – Data Collection and Analysis.

A background report will be developed to present the national, regional and local legislative transport policy framework for providing integrated transport and planning. It will also detail the strategic context of transport planning e.g. national, state, regional and local government bodies, setting out their roles, responsibility and functions in providing transport.

This report will provide analysis and commentary on census data and other information to present the statistical evidence to inform the strategy. The statistical information will focus on, for example, population growth, age, household structure, diversity, inclusion, travel, housing and development, and employment. Council officers will seek to complete this stage by June 2019.

Stage 2 – Development of the Strategic Vision and Objectives and Key Themes.

This will develop the 'vision for transport' in Kingston, the objectives, and key themes through consultation with internal stakeholders, external stakeholders, ward committees and wider community consultation. Council officers will shortly begin consultation with internal stakeholders and seek to complete the wider consultation by July 2019.

Stage 3 – Validate with the Community

This will involve consulting the community and key stakeholders about the draft Integrated Transport Strategy. Council officers anticipate this consultation will be undertaken in late 2019 and early 2020.

Stage 4 – Finalise the Kingston Integrated Transport Strategy

Council officers will finalise the document and seek Council approval. Council officers anticipate this will be finalised in March 2020.

3.3.2 Vision, Objectives and key Themes

Officers have developed the 'draft' vision, objectives and themes for the Integrated Transport Strategy which are set out in Appendix 1

4. Conclusion

4.1 Environmental Implications

Kingston's Integrated Transport Strategy will manage the transport network so that it is connected, integrated and sustainable with objectives that include safety, health, accessibility, reliability and efficiency. The objectives include encouraging use of alternative modes of transport and promoting land-use and transport choices that are sustainable.

4.2 Social Implications

The vision of Kingston's Integrated Transport Strategy includes a connected, integrated sustainable transport network that is safe, healthy, accessible, reliable and efficient. The community's feedback is sought on the transport issues that matter to them through, which will then be incorporated into the Strategy.

4.3 Resource Implications

Kingston's Integrated Transport Strategy will provide the long-term direction and guidance in integrated transport and land-use planning. This will help Council make informed decisions about future investments, strategic planning and policy direction.

4.4 Legal / Risk Implications

There are no significant legal or risk issues identified as part of the Integrated Transport Strategy.

Appendices

Appendix 1 - Kingston's Integrated Transport Strategy - Draft Vision, Objectives and Themes (Ref 19/65077)  [↓](#)

Author/s: Alex Reid, Traffic and Transport Engineer
Reviewed and Approved By: Ross Gregory, Manager Traffic and Transport
Daniel Freer, General Manager City Assets and Environment

10.6

KINGSTON INTEGRATED TRANSPORT STRATEGY

1	Kingston's Integrated Transport Strategy - Draft Vision, Objectives and Themes	209
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Kingston Integrated Transport Strategy

April 2019

community inspired leadership



What is Integrated Transport?



Historically transport has been considered as

- Separate, competing modes.
- Investment focused on roads and car drivers,
- With provision for people on foot, bike or public transport a secondary consideration.

Integrated transport means a

- Connected,
- Sustainable,
- Coordinated transport system.

Land-use

- Promotes convenient access to key destinations
- Reduces the need to travel by car.

Local, regional transport agencies work together

Council roles includes:

- Providing transport (such as traffic measures on local road) and
- Advocacy – for example in provision of public transport and improvements on the VicRoads network.

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Purpose of Kingston Integrated Transport Strategy (KITS)



Growth in population and development, and investment in transport infrastructure

State Government's vision to make transport

- integrated,
- sustainable,
- inclusive,
- prosperous, and
- environmentally responsible.

The KITS seeks to align with this vision.

It will

- provide long-term guidance in transport and land-use planning.
- Inform future investment.

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Vision

Kingston is a city with a connected, integrated, and sustainable transport network that is:

SAFE - for all users and attractive to use.

HEALTHY - supporting transport choices that are active and reduce energy use

ACCESSIBLE - to as many people that wish to use it

EFFICIENT - balancing the capacity of the network between all modes of transport and making moving around easy.

RELIABLE - so journey times are minimise and predictable - thus promoting economic prosperity.



Objective

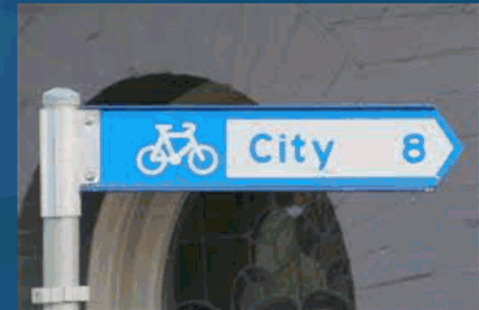
Walking and cycling

- preferred transport choice - for short local trips.



Themes

- Cycle routes and paths.
- Pedestrian/cycle crossings.
- Cycle parking.
- Wayfinding.
- Improved footpaths and walking routes.
- Improved streetscape.



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Objective

Mobility

- allows people of all abilities to travel.



Themes

- Encourage children to walk and cycle to schools.
- Travel audits around schools and major destinations.
- Parking around schools and key destinations.
- Programs for older drivers and people with a disability.
- Advocate equitable and affordable transport for all users.



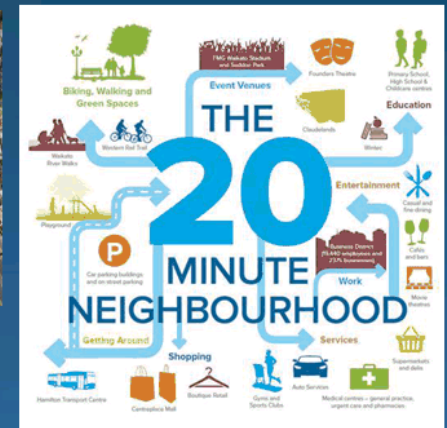
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Objective



Land-use and development
Promote

- Sustainable land-use and transport choices,
- reduce journey times and distance
- concentrate development in activity centres
- close to public transport.



Themes

- Guide development to activity centres and public transport routes.
- 'Green travel plans' for significant developments.
- Structure plans so activity centres are distinctive, accessible, safe and appealing.

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Objective

Better public transport Advocate

- improved public transport - reliable, frequent, and safe,
- connects people and goods to where they want to go.



Themes

Work with relevant agencies to create:

- Train stations and bus stops that are 'best practice' for users.
- High-frequency public transport.
- Improved commuter parking at stations.
- Better travel information.
- More freight transported by rail.



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Objective

The road network

- safe,
- promotes sustainable transport, and
- reduces congestion.

Themes

- Traffic programs to make roads safer.
- 'Road user hierarchy' to prioritise sustainable modes.
- Allocate more road space for sustainable modes (bus, cycle, pedestrian priority).
- Review speed limits on key roads.
- Review the 'last kilometre' of freight movement to improve way-finding.
- Investigate new transport technologies e.g. electric vehicles, speed limiters, car share
- Street-scape design guild-lines to make attractive and safe environments.



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Consultation

Stage 1 – consult on ‘draft’ vision, objectives and themes

- Internal stakeholders

- Environmental Planning
- Statutory Planning
- Parks and Recreation
- Community Buildings
- Traffic and Transport
- City Strategy
- Infrastructure
- Economic Growth and Innovation
- Social Development
- Sports and Recreation
- Public Places
- Green wedge
- Other voices
- Councillors

- External stakeholders — Transport workshops/focus groups

- People with a disability
- Older people
- Traders
- Bicycle groups
- PTV, RACV, Police, Victoria Walks, LXRA, VicRoads
- Schools
- Traditional land custodians
- Melbourne Water

- Wider consultation – ‘have your say’ on-line survey, KYC, Social Media, Ward Committees

Stage 2 – consult on ‘draft’ integrated transport strategy

- Consult on draft strategy – Validate with Community



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11. Corporate Services Reports

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 11.1

INVESTMENT PORTFOLIO REPORT - MARCH 2019

Contact Officer: Caroline Reidy, Manager Finance and Corporate Performance

Purpose of Report

In accordance with Council's adopted Investment Policy, the purpose of this report is to advise Council where Kingston's working capital is currently invested. Kingston's funds that are not immediately required for operating purposes are invested in accordance with the relevant legislative requirements and policy requirements, with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, while ensuring that our liquidity requirements are being met.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council note that its funds as at 31 March 2019 are invested in line with the risk management profile prescribed in Council's Investment policy.

Appendices

Appendix 1 - Investment Portfolio Report - March 2019 (Ref 19/74737) 

Author/s: Caroline Reidy, Manager Finance and Corporate Performance

Reviewed and Approved By: Paul Franklin, General Manager Corporate Services

11.1

INVESTMENT PORTFOLIO REPORT - MARCH 2019

1	Investment Portfolio Report - March 2019.....	225
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Investment Portfolio Report

March 2019

08/04/2019

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Purpose

In accordance with Council's adopted Investment Policy, the purpose of this report is to advise Council where Kingston's working capital is currently invested. Kingston's funds that are not immediately required for operating purposes are invested in accordance with the relevant legislative and policy requirements, with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, while ensuring that our liquidity requirements are being met.

Portfolio Performance

At the 31st March 2019 Council had a total of \$154.6 million held in Cash and Investments. These funds were held in the following categories:

Type of Investment	Mar'19 (\$'000)	Mar'18 (\$'000)
Cash At Bank	2,452	6,616
Cash At Call	2,000	-
Funds Invested (Fixed Term)	150,100	135,100
Total	154,552	141,716

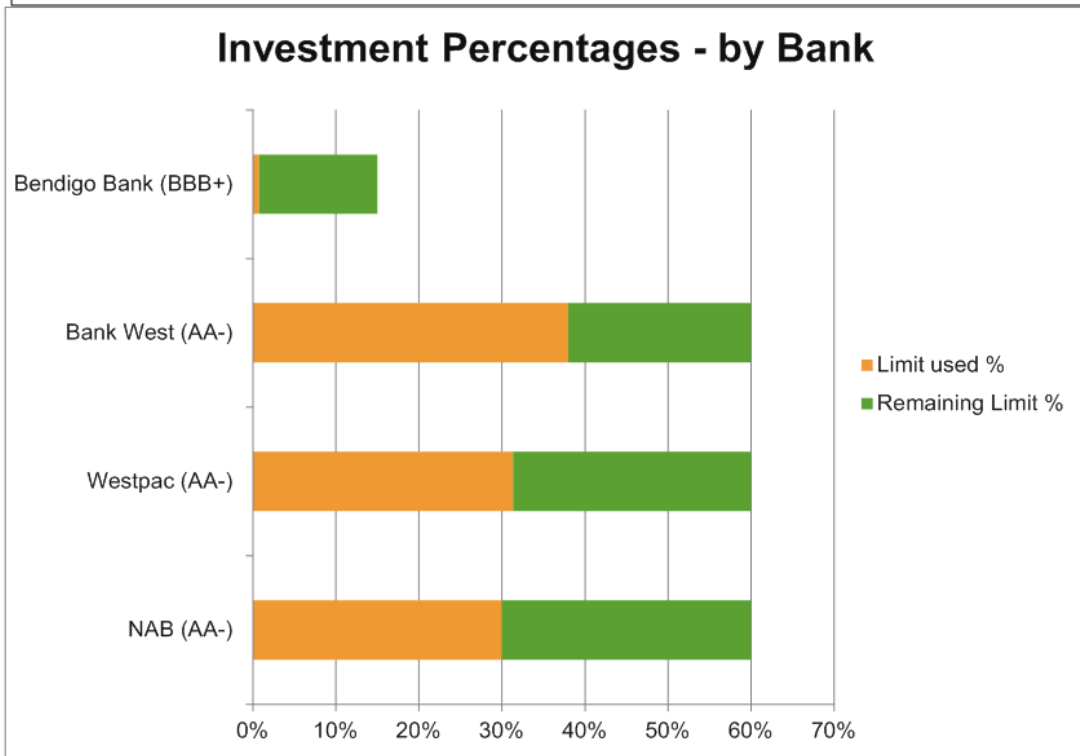
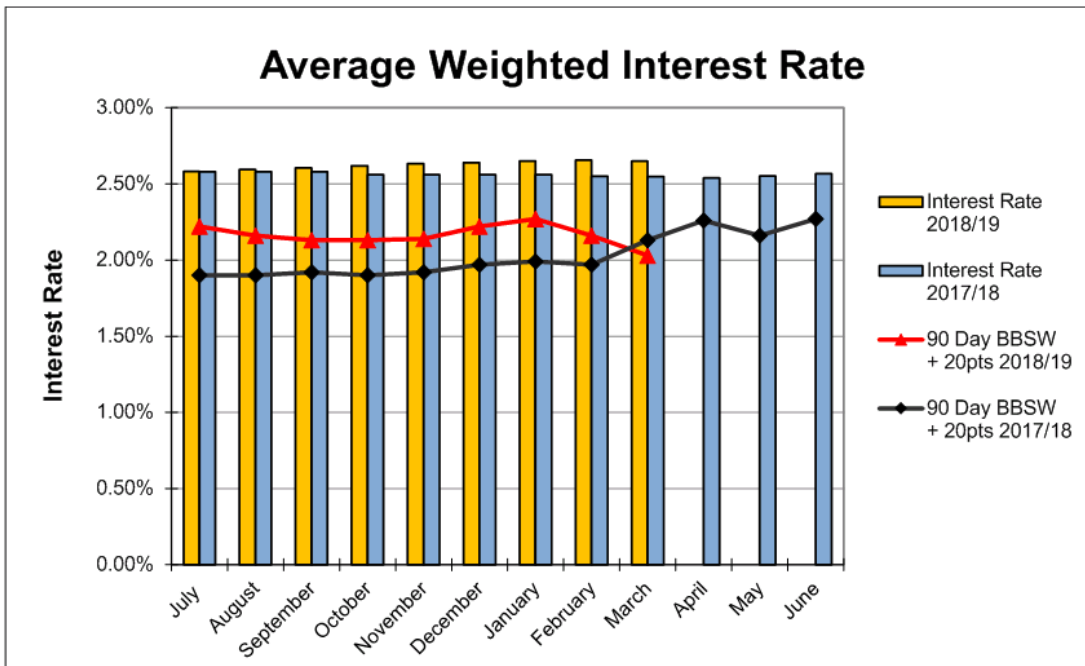
The average interest rate at 31st March 2019 is 2.65% (March 2018: 2.55%) which is 82pts. ahead of the average 90 Day Bank Bill Rate of 1.83% (March 2018: 1.93%) and 62pts. ahead of the investment policy target of the average 90 Day Bank Bill Rate plus 20pts. of 2.03% (March 2018: 2.13%). The average interest rate of the portfolio declined month on month for the first time since April 2018. The 90 Day Bank Bill Rate has declined from 2.07% in January 2019 to 1.83% in March 2019.

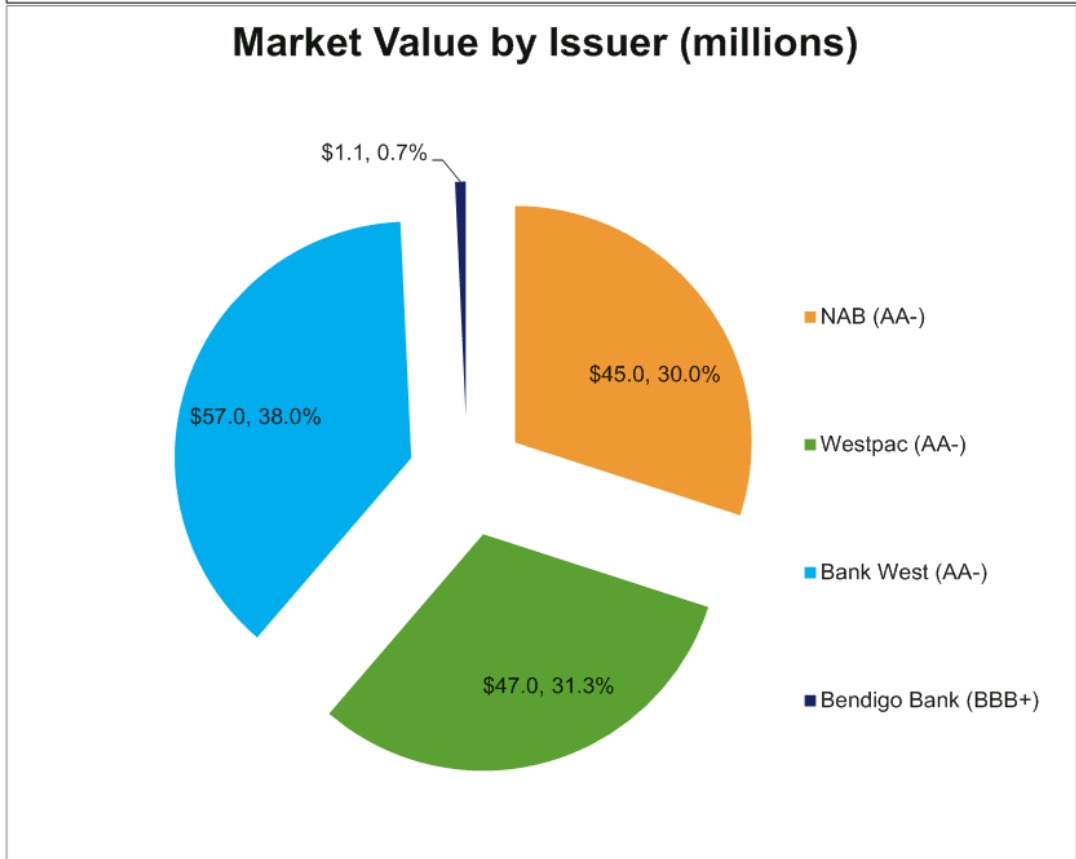
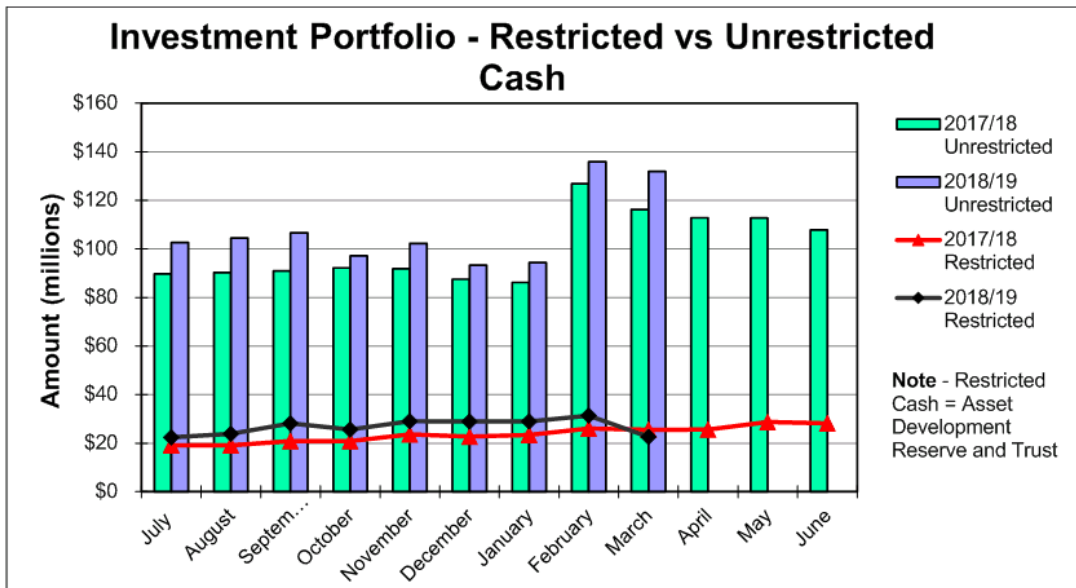
Interest Income received on investments at 31st March 2019 totals \$2.5 million (March 2018: \$2.2 million) and is \$0.9 million favourable to budget (March 2018: \$1.1 million favourable to budget).

Summary and Conclusion

Council has made investments for fixed term periods from 2 months to 24 months. The interest rates achieved as at 31st March 2019 are in the range of 2.30% (Bendigo Bank) to 2.75% p.a (Bank West). Council has invested with 4 financial institutions and meets all risk management guidelines of its Investment Policy. Bank West represented 38.0% of overall investment valued at \$57.0 million, followed by Westpac at 31.3% valued at \$47.0 million and NAB at 30.0% valued at \$45.0 million. Investment decisions are made based on a combination of the highest return, the risk rating and the projected future cash flow.

Only \$1.1 million (0.7%) of Investments are held with BBB+ rated Financial Institutions (ie Bendigo Bank). The remaining \$149.0 million (99.3%) is held with Financial Institutions rated AA-. Of the 4 major banks, we don't hold any investments with ANZ or CBA as their rates weren't competitive when the majority of the portfolio was invested.






Snap Shot of Investments

Issue Date	Transaction Reference	BANK	Product	Rate	Maturity Date	Principal
04-Oct-18	Deal - 4762658	Bank West	Fixed Rate, One Payment	2.70%	03-Apr-19	\$3,000,000.00
30-Oct-18	Deal - 4770005	Bank West	Fixed Rate, One Payment	2.65%	09-Apr-19	\$3,000,000.00
05-Nov-18	Deal - 4772671	Bank West	Fixed Rate, One Payment	2.65%	16-Apr-19	\$3,000,000.00
09-Nov-18	Deal - 4774450	Bank West	Fixed Rate, One Payment	2.65%	23-Apr-19	\$3,000,000.00
14-Nov-18	Deal - 4775559	Bank West	Fixed Rate, One Payment	2.65%	30-Apr-19	\$3,000,000.00
27-Feb-19	Deal - 4808969	Bank West	Fixed Rate, One Payment	2.55%	30-Apr-19	\$3,000,000.00
28-Feb-19	Deal - 4809522	Bank West	Fixed Rate, One Payment	2.55%	30-Apr-19	\$3,000,000.00
16-Nov-18	Deal - 4776476	Bank West	Fixed Rate, One Payment	2.65%	07-May-19	\$3,000,000.00
12-May-18	Account 140074758	Bendigo Bank	Fixed Rate, One Payment	2.30%	12-May-19	\$50,000.00
28-Nov-18	Deal - 4779982	Bank West	Fixed Rate, One Payment	2.65%	14-May-19	\$3,000,000.00
30-Nov-18	Deal - 4780691	Bank West	Fixed Rate, One Payment	2.65%	21-May-19	\$3,000,000.00
25-May-17	GMI-DEAL-10444244	NAB	Floating Rate; Ref. rate 1.78%; Margin 0.71%	2.55%	27-May-19	\$5,000,000.00
30-May-18	KINGSTONCC-MEL-6947757	Westpac	Fixed Rate, Quarterly Interest	2.70%	30-May-19	\$1,000,000.00
04-Dec-18	Deal - 4782699	Bank West	Fixed Rate, One Payment	2.65%	04-Jun-19	\$3,000,000.00
04-Dec-18	Deal - 4782704	Bank West	Fixed Rate, One Payment	2.65%	11-Jun-19	\$3,000,000.00
04-Dec-18	Deal - 4782705	Bank West	Fixed Rate, One Payment	2.65%	18-Jun-19	\$3,000,000.00
22-Jun-18	Account 136052511	Bendigo Bank	Fixed Rate, One Payment	2.65%	22-Jun-19	\$500,000.00
07-Dec-18	GMI-DEAL-10556637	NAB	Fixed Rate, One Payment	2.72%	25-Jun-19	\$3,000,000.00
19-Feb-19	Deal - 4806451	Bank West	Fixed Rate, One Payment	2.60%	25-Jun-19	\$3,000,000.00
04-Oct-18	Deal - 4762659	Bank West	Fixed Rate, One Payment	2.75%	02-Jul-19	\$3,000,000.00
19-Feb-19	Deal - 4806453	Bank West	Fixed Rate, One Payment	2.60%	02-Jul-19	\$3,000,000.00
17-Jan-19	GMI-DEAL-10598285	NAB	Fixed Rate, One Payment	2.72%	09-Jul-19	\$3,000,000.00
19-Feb-19	Deal - 4806456	Bank West	Fixed Rate, One Payment	2.60%	09-Jul-19	\$3,000,000.00
18-Jan-19	GMI-DEAL-10598434	NAB	Fixed Rate, One Payment	2.72%	16-Jul-19	\$3,000,000.00
19-Feb-19	Deal - 4806457	Bank West	Fixed Rate, One Payment	2.60%	16-Jul-19	\$3,000,000.00
22-Jan-19	GMI-DEAL-10599505	NAB	Fixed Rate, One Payment	2.72%	23-Jul-19	\$3,000,000.00
19-Feb-19	Deal - 4806458	Bank West	Fixed Rate, One Payment	2.60%	23-Jul-19	\$3,000,000.00
25-Jan-19	GMI-DEAL-10600578	NAB	Fixed Rate, One Payment	2.72%	30-Jul-19	\$3,000,000.00
31-Jan-19	KINGSTONCC-MEL-7280141	Westpac	Fixed Rate, One Payment	2.70%	06-Aug-19	\$3,000,000.00
01-Feb-19	GMI-DEAL-10602190	NAB	Fixed Rate, One Payment	2.71%	13-Aug-19	\$3,000,000.00
04-Feb-19	GMI-DEAL-10602520	NAB	Fixed Rate, One Payment	2.70%	20-Aug-19	\$3,000,000.00
05-Feb-19	GMI-DEAL-10602916	NAB	Fixed Rate, One Payment	2.70%	27-Aug-19	\$3,000,000.00
06-Feb-19	GMI-DEAL-10603251	NAB	Fixed Rate, One Payment	2.70%	03-Sep-19	\$3,000,000.00
08-Feb-19	GMI-DEAL-10603842	NAB	Fixed Rate, One Payment	2.68%	10-Sep-19	\$3,000,000.00
05-Mar-19	KINGSTONCC-MEL-7351536	Westpac	Fixed Rate, Quarterly Interest	2.52%	17-Sep-19	\$3,000,000.00
05-Mar-19	KINGSTONCC-MEL-7351537	Westpac	Fixed Rate, Quarterly Interest	2.52%	24-Sep-19	\$3,000,000.00
25-Sep-18	KINGSTONCC-MEL-7203709	Westpac	Fixed Rate, Quarterly Interest	2.70%	01-Oct-19	\$3,000,000.00
25-Sep-18	KINGSTONCC-MEL-7203733	Westpac	Fixed Rate, Quarterly Interest	2.70%	08-Oct-19	\$3,000,000.00
25-Sep-18	KINGSTONCC-MEL-7203739	Westpac	Fixed Rate, Quarterly Interest	2.70%	15-Oct-19	\$3,000,000.00
15-Feb-19	GMI-DEAL-10605778	NAB	Fixed Rate, One Payment	2.67%	22-Oct-19	\$3,000,000.00
26-Oct-18	Account 114951361	Bendigo Bank	Fixed Rate, One Payment	2.30%	26-Oct-19	\$50,000.00
15-Feb-19	GMI-DEAL-10605779	NAB	Fixed Rate, One Payment	2.67%	29-Oct-19	\$3,000,000.00
12-Mar-19	GMI-DEAL-10611655	NAB	Fixed Rate, One Payment	2.54%	05-Nov-19	\$4,000,000.00
29-Jan-19	Account 141205112	Bendigo Bank	Fixed Rate, One Payment	2.30%	29-Jan-20	\$500,000.00
21-Feb-19	KINGSTONCC-MEL-7324477	Westpac	Fixed Rate, One Payment	2.60%	04-Feb-20	\$3,000,000.00
21-Feb-19	KINGSTONCC-MEL-7324479	Westpac	Fixed Rate, One Payment	2.60%	11-Feb-20	\$3,000,000.00
12-Feb-19	KINGSTONCC-MEL-7511425	Westpac	Fixed Rate, Quarterly Interest	2.70%	18-Feb-20	\$3,000,000.00
12-Feb-19	KINGSTONCC-MEL-7511441	Westpac	Fixed Rate, Quarterly Interest	2.70%	25-Feb-20	\$3,000,000.00
26-Feb-19	KINGSTONCC-MEL-7542370	Westpac	Fixed Rate, Semi Annual Interest	2.65%	25-Feb-20	\$4,000,000.00
14-Feb-19	KINGSTONCC-MEL-7516183	Westpac	Fixed Rate, Quarterly Interest	2.70%	03-Mar-20	\$3,000,000.00
14-Feb-19	KINGSTONCC-MEL-7516189	Westpac	Fixed Rate, Quarterly Interest	2.70%	10-Mar-20	\$3,000,000.00
14-Feb-19	KINGSTONCC-MEL-7516251	Westpac	Fixed Rate, Quarterly Interest	2.70%	17-Mar-20	\$3,000,000.00
19-Mar-19	KINGSTONCC-MEL-7600671	Westpac	Fixed Rate, Quarterly Interest	2.50%	24-Mar-20	\$3,000,000.00
	Term Deposits maturing in the next month					Total \$150,100,000.00




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Ordinary Meeting of Council

27 May 2019

Agenda Item No: 11.2

QUICK RESPONSE GRANTS

Contact Officer: Phil DeLosa, Manager Governance

Purpose of Report

To seek Council's consideration of Quick Response Grant applications received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council approve the following grant applications:

- Clarinda Senior Social Group - \$400.00
- Cheltenham 7th Scout Group - \$1500.00
- Chelsea Heights Primary School - \$500.00

That Council not approve the following grant applications:

- Olivia Kerr
- Lemnian Community Seniors Group
- Greek Senior Pensioners of Clayton and District Inc
- Brendan Matheson

1. Executive Summary

The Quick Response Grants Program gives individuals and community groups the opportunity to apply for small grants required at short notice to help them achieve their goals and ambitions.

This Program responds to the community's need for a form of grant that is flexible and efficient in terms of the time between application and approval and applies to smaller amounts of funding to a maximum of \$1,500.00.

Quick Response Grants are a category under Council's Community Grants Program.

2. Background

In April 2019 Council revised the Quick Response Grants Guidelines. Grant applications are checked for eligibility in line with a set of criteria outlined in the Guidelines. An application must be submitted to Council and considered for approval at an Ordinary Meeting of Council.

Any not-for-profit group, school or community organisation providing services within the City of Kingston may apply.

Individuals must be a resident of the City of Kingston and participating in an activity in an unpaid capacity and not as a requirement of any formal course of study or of their employment.

Individuals can apply for a grant to assist them to participate in a sporting, educational, recreational or cultural activity; other pursuit of a personal development nature; which will have a clear benefit to the community.

Community groups can apply for a grant to assist with the provision of a service, program or activity used by or of benefit to Kingston residents.

Discussion

2.1. Council Plan Alignment

Goal 3: Our connected, inclusive, healthy and learning community
Direction 3.4 Promote an active, healthy and involved community life

2.2. Operation and Strategic Issues

2.2.1. Assessment of Application Criteria

Applications for Quick Response Grants are assessed against the criteria outlined in the guidelines as follows:

- Are funds needed at short notice or can they wait for the Annual Grants program?
- Does the proposed activity/event/project benefit the City of Kingston residents?
- Has the applicant demonstrated a clear need for funds?
- Has the applicant received any other funding from Council?
- That the organisation is a not-for-profit and has a bank account in the name of organisation.
- Can the project be funded under any other Council grant program?

**City of Kingston
Ordinary Meeting of Council**

Agenda

27 May 2019

3. Applications

Name:	Olivia Kerr	
Amount requested:	\$2000.00	
Description of Project/Event:	Olivia is my 10 year old daughter. She has been diagnosed with autism spectrum disorder, ADD and general anxiety. Olivia is also classified as being twice-exceptional - someone who is both intellectually gifted and has some kind of learning difficulty. She finds mainstream schooling to be very difficult and attends Kids Like Us twice a week. Kids Like Us is a private organization which offers a comprehensive support structure and a sense of belonging for twice-exceptional students through the provision of learning and emotional support. Olivia benefits very much from attending Kids Like Us, but the fees are around \$8000 per year and we are finding the expense hard to meet. I request that the council assist Olivia in her development by providing her with a grant.	
How the funds will be used:	The funds will be used to help pay for Olivia's fees at Kids Like Us.	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year	Nil	
Officer Comment:	This application is not recommended for approval as it does not meet the assessment criteria in terms of demonstrating substantial benefit to the Kingston community.	

**City of Kingston
Ordinary Meeting of Council**

Agenda

27 May 2019

Name:	Clarinda Senior Social Group	
Amount requested:	\$400.00	
Description of Project/Event:	Mother's day celebration. We are having a celebration for mother's day in Clarinda Community Centre on Monday 20 May 2019. The CSSG is for members that have been primarily retired within the Kingston City Council.	
How the funds will be used:	It will pay for the DJ and contribute towards the provision of a hot lunch meal to the retired mothers that are members of the CSSG.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
April 2019 – Seniors Festival Grant \$400		
February 2019 – Cultural Diversity Grant \$400		
November 2018 – Ethnic Meals Grant \$3000		
November 2018 – Annual Community Grant \$1200		
June 2018, Ethnic Meals Grant, \$2000		
June 2018 – Seniors Festival Grant, \$400		
Officer Comment:		
This application meets the assessment criteria and is recommended for approval for an amount of \$400.00		

Name:	Lemnian Community Seniors Group	
Amount requested:	\$1000.00	
Description of Project/Event:	Celebrate Mother's Day on Thursday 16th May at the Village Green Hotel. All our mothers will enjoy a free meal to celebrate their contribution to our Club and society in general. This is also another way for our members to get out into the wider society and mix with the diverse group of people that enjoy a "pub meal". We will be giving every mother a small gift to show our appreciation and make them feel special.	
How the funds will be used:	The funds will be used to pay for the free entry of the women members of our Club.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
June 2018 – Seniors Festival Grant \$400		
Officer Comment:		
This application is not recommended for approval as the event is to be held outside the City of Kingston. The application is inconsistent with Council policy.		

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27 May 2019

Name:	Greek Senior Pensioners of Clayton and Districts Inc	
Amount requested:	\$800.00	
Description of Project/Event:	Celebrating the "First of May" on the 7th of May at the Clayton Hall , Clayton Rd. The Club will be providing a 3 course meal to celebrate an event that is important in their home country of Greece, and in Europe, as it is a public holiday and has historical significance. A speaker will attend to discuss the history and cultural significance of the day. There will be a DJ providing music.	
How the funds will be used:	Food, drinks, DJ costs, poppies	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
May 2019 – Quick Response Grant - \$500		
October 2018 – Ethnic Meals Grant - \$3000		
August 2018 – Partnership Grant - \$1100		
October 2017 – Ethnic Meals Grant - \$3000		
October 2017 – Community Grant - \$1000		
Officer Comment:		
This application is not recommended for approval as a similar activity has already been funded this financial year.		

Name:	Cheltenham 7 th Scout Group	
Amount requested:	\$2000.00	
Description of Project/Event:	We are having electrical work done at the scout hall, to bring it up to code as the power board is the original board for construction in 1966. We are also adding 5 powerpoints in the main hall, 4 LED exit signs along with new wiring in the kitchen. We have a contract with the AEC for the use of our hall and this needs to be done for their use and future events at the hall with the scouting group.	
How the funds will be used:	The funds will be used to pay for the works done by the council contractor. Cheltenham 7th scout group will pay for the project up front and if we are successful the \$2000 will go back into the group to cover 75% of the cost.	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
This application meets the assessment criteria and is recommended for approval for an amount of \$1500.00		

**City of Kingston
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27 May 2019

Name:	Chelsea Heights Primary School	
Amount requested:	\$2000.00	
Description of Project/Event:	To replace current reader and series book boxes in school library.	
How the funds will be used:	To replace current reader and series book boxes that are broken. Our library is new however our book boxes are old and broken. We do not have the funds to replace them. At the moment we are just taping them up to make do. Our school relies heavily on funding from the community and all our library funding was used on our new space which looks great but would look better without the broken boxes. Please see attached photos of some of our boxes needing replacement. If our school were successful in this application the money would be spent on purchasing new plastic magazine files that will not only look much nicer (colour coordinated and not broken!) they will inevitably help protect the libraries most valuable resource, our books. At the moment books are being damaged in our broken boxes.	
Assessment Criteria:		
• The applicant meets the eligibility criteria		✓
• Funds are needed at short notice		✓
• The activity/event/project benefits the City of Kingston residents		✓
• The applicant has demonstrated a clear need for funds		✓
• The applicant has not received any other funding from Council		✓
• The applicant is an individual or not for profit organisation		✓
• The project cannot be funded under any other Council Grant program		✓
Grants received in current or last financial year		
August 2018 –School Development Award \$213		
August 2017 – School Development Award \$213		
Officer Comment:		
This application meets the assessment criteria and is recommended for approval for an amount of \$500.00		

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27 May 2019

Name:	Brendan Matheson	
Amount requested:	\$2000.00	
Description of Project/Event:	<p>I am currently employed as a Physical Education Teacher at Yarrabah Specialist School in Aspendale. A part of my role, I organise, partake and lead a wide variety of Health and Fitness programs for all the Students at Yarrabah School. Yarrabah Specialist School currently has 240 students ranging from the ages of 3yrs to 18yrs, with varying physical, social and intellectual needs. I work in conjunction with all the other Teachers, this includes the Therapists (Occupational Therapists, Physiotherapists, Speech Therapists etc.) with the many activities that are appropriately designed for the Students, to provide them with a greater learning experience, quality of life, community and social inclusion. As part of my role, I design, organise and lead the Physical Education classes for all the Students of all abilities working on movement patterns, health and fitness, striking and hitting activities, minor and modified games and a wide range of sports.</p> <p>The further qualifications I am requesting funding for, will ensure I will be able to write and instruct new fitness and health programs for all students of from 3-18 years of age, with the most current and up-to-date health and fitness knowledge. In addition, I will be able to prescribe programs for Yarrabah School staff (#110) who will be able to act as role models for our students.</p>	
How the funds will be used:	<p>The funds will be used entirely to pay for the Certificate 3 & 4 in Fitness (SIS30315 & SIS40215) with the Australian Fitness Academy. This course can be completed online so I can continue to work and provide support for Yarrabah School while I am studying. There will be some face-to face contact and exams required, which I will endeavour to complete on the weekends. Please refer to attached documentation regarding the Certificate 3 and 4 in Fitness and some photos of the variety of programs I have organised and participated in with Yarrabah Students.</p>	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
This application does not meet the assessment criteria and is not recommended for approval.		

4. Conclusion

The grant applications in this report have been assessed according to the assessment criteria approved by Council in the Quick Response Guidelines.

4.1. Environmental Implications

Not applicable to this report.

4.2. Social Implications

The allocation of Quick Response Grants allows for Council to provide funds on a small scale to groups and individuals or towards projects or events that are consistent with Council's strategic directions and of benefit to Kingston's residents and community.

4.3. Resource Implications

Funds for Quick Response Grants are allocated by Council through its annual budget process.

4.4. Legal / Risk Implications

Not applicable to this report.

Author/s: Phil DeLosa, Manager Governance

Reviewed and Approved By: Paul Franklin, General Manager Corporate Services

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 11.3

KINGSTON PERFORMANCE REPORT, JANUARY - MARCH 2019 AND QUARTERLY FINANCIAL STATEMENTS REPORT, MARCH 2019

Contact Officer: Annette Forde, Corporate Planning and Performance Officer

Purpose of Report

This report provides an update on the progress of the Council Plan 2017-2021 through Council's key actions, selected performance indicators and the Quarterly Financial Statements to the end of March 2019.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council receive the Kingston Performance Report January-March 2019 and the Quarterly Financial Statements Report, March 2019.

1. Discussion

Council achieved strong performance results in the January to March quarter, with progress targets achieved for the majority of key actions and most of the selected performance indicators being within the expected or acceptable range.

Highlights for the quarter include:

- Draft Neighbourhood Character Guidelines have been prepared and will be available for public comment from 6 May 2019.
- Work has commenced on a design for the redevelopment of the customer care area at 1230 Nepean Highway, Cheltenham.
- The Solar Forum was held in March 2019 with guest speakers and a range of local solar installers.
- The Prevention of Family Violence Strategy was officially launched in March.
- The Emergency Prepare project (www.emergencyprepare.com.au) was rolled out in collaboration with three other councils. The resources have proved very popular with emergency service agencies and other councils across the state.
- Launched WOW Kingston (Walk or Wheels) - a class competition to run during term 2 that incentivises students to walk or ride to school.
- Kingston's new Chatbot has dealt with 2,500 unique customers and answered 3,405 questions since its launch in quarter two.

Actions

The majority (93.5%) of the 139 actions published in the Performance Report are on track or in progress, with 9 actions off track. Most of the off track actions have been subject to delays outside Council's control.

Of the off-track actions, one is in goal 1, two are in Goal 2, one in Goal 3, four in Goal 4, and one in Goal 5 as shown below:

Off Track Action	Council Plan Goal	Comment
Acquire the land 2-8 Balcombe Rd Mentone from VicRoads to develop open space	1	Due diligence associated with Council's purchase of the property is continuing, however, the project is currently delayed while awaiting VicRoads assessment of the environmental report for the site.
Implement the re-vegetation of the Naples Road, Mentone to Rennison Street, Parkdale section of the Kingston Foreshore, including a boulevard style street tree planting program along both sides of Beach Road	2	A plan has been developed which assesses the site and how many trees could be planted. Tree stock has been secured, a contractor appointed, and a project management consultant identified. Currently delayed due to awaiting approval from VicRoads for planting. It is expected all trees will be planted in May.
Prepare a draft plan for community consultation that is supported by Vic Roads and Vic Track that outlines maintaining and enhancing existing plantings along Nepean Hwy	2	A landscape consultant has been engaged and is developing plans and costings for landscaping the Nepean Highway Stage 1. A more detailed analysis than expected was required which has delayed implementation.
Develop a business case to advocate with State Government for the Cheltenham Court House to be used by Kingston Council for potential community uses	3	Discussions have been undertaken with Cheltenham Police about how the facility is currently being used and potential community use investigated. The Department of Justice has recently indicated that they have a need for the site.
Find a suitable location for seniors' recreation equipment, in conjunction with Rotary	4	Bentleigh Moorabbin Central Rotary Club approached Council to work toward a funding partnership to provide adult fitness equipment at Moorabbin Reserve, in conjunction with the implementation of other funded master plan works. Concept plans, renders and cost estimates were presented to the Club on 6 February for consideration. Council is waiting for confirmation on a funding contribution from Rotary. Quotations will be obtained as part of the Moorabbin Reserve Masterplan.
Investigate the need for ticketed parking for non-residents near the foreshore and shopping strips	4	This issue is being explored through the development of the Chelsea Structure Plan. Consequently, the completion date has been extended to 2019/20.

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Off Track Action	Council Plan Goal	Comment
Review, update and implement the Cycling Strategy	4	Originally planned for 2018/19, the review will now be conducted in 2019/20 following the adoption of the Integrated Transport Strategy.
Confirm alignment of the remaining section of the Bay Trail and undertake construction works	4	The planning permit for stage 3, Rennison Street Parkdale to Main Street Mordialloc, is currently being advertised until 16 May 2019. Coastal consent and VicRoads approval are also pending for stage 3. A planning permit for the construction of the Bay Trail stage 2 was granted in October 2018 after VCAT upheld Council's decision to award a permit.
Develop asset management plans for Council assets, including the establishing of acceptable levels of service in terms of quality, quantity, reliability, cost and responsiveness	5	In March, Council's Audit Committee supported the development of an Asset Management Strategic Improvement Plan to be completed by December 2019. This will guide priorities and resourcing for the continuous improvement of asset management practices, and service planning to address future demand and risks to services. The review of asset plans is approximately three months behind schedule and will continue into 2019/20.

Performance Indicators

Of the 34 performance indicators in the report, 58.8% (20 indicators) are on track with 9 in progress (within the acceptable or expected variance range) and 5 off track.

Four of the off track indicators (not including 'Attendance at Council run festivals and civic events including citizenship') were also off track in the previous quarter.

Some of the off track indicators may not reach their targets due to the difficulty of turning around a year to date figure in the remaining months - despite recent improvements (e.g. missed bins and time taken to decide planning applications). However, it is expected that they will continue to improve in the next financial year.

Library collection usage may also not reach its target by the end of the financial year as the number of loans per item has fallen slightly each year due to a range of factors that are being explored in Kingston's soon to be released Library Strategy Review.

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Of the indicators off track – one is in Goal 1, one in Goal 2 and three in Goal 3 as shown below.

Off Track Indicator	Council Plan Goal	Comment
SP1 Time taken to decide planning applications (financial year to date)	1	We are continuing to focus on processing applications within the 60-day statutory time frame.
Missed bins – domestic (garbage, recycling & green waste) year to date	2	The number of missed bins began decreasing during February/March, with those that are missed being collected more quickly.
Volunteer hours provided in community programs - Youth and Family Services	3	For the year to date, numbers of volunteers are lower than target. This is due to no programs being held in January, which contributed significantly. Also, in February we focused on creating opportunities for young people through schools rather than community programs.
Attendance at Council run festivals and civic events including citizenship	3	Numbers were down during this year's festival season as no Globe to Globe was held and the temperature at Mordi Fest was over 40 degrees - significantly impacting numbers during the day.
LB1 Library collection usage (loans per item)	3	Council libraries continue to make over one million loans annually. However, the number of loans per item has fallen slightly each year due to a range of factors that are being explored in Kingston's soon to be released Library Strategy Review.

2. Quarterly Financial Statements

The Quarterly Financial Statements for the three months ending 31 March 2019 are attached.

3. Conclusion

Council achieved strong performance results in the January to March quarter, with progress targets for the majority of key actions achieved and most performance indicators being within the expected or acceptable range.

Appendices

Appendix 1 - Kingston Performance Report January - March 2019 (Ref 19/88572)  

Appendix 2 - Quarterly Financial Statements Report March 2019 (Ref 19/79072)  

Author/s: Annette Forde, Corporate Planning and Performance Officer
 Reviewed and Approved By: Karyn Delves, Team Leader Corporate Performance
 Caroline Reidy, Manager Finance and Corporate Performance
 Paul Franklin, General Manager Corporate Services

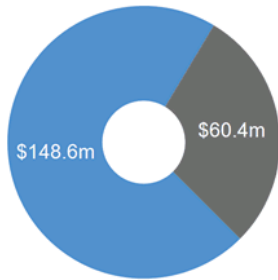
11.3

KINGSTON PERFORMANCE REPORT, JANUARY - MARCH 2019 AND QUARTERLY FINANCIAL STATEMENTS REPORT, MARCH 2019

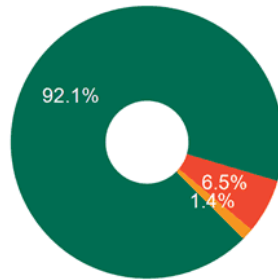
1	Kingston Performance Report January - March 2019	245
2	Quarterly Financial Statements Report March 2019	285

Kingston Performance Report

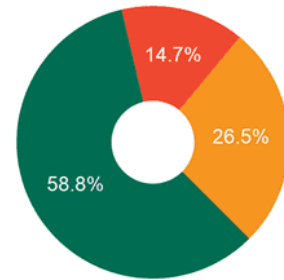
JANUARY - MARCH 2019



Expenditure



Actions



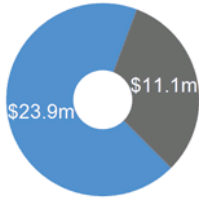
Performance Indicators

● BUDGET SPENT
 ● BUDGET REMAINING
 ● ON TRACK
 ● IN PROGRESS
 ● OFF TRACK

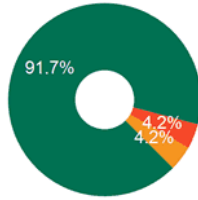
Annual Service Highlights

<p>16,619</p> <p>Total volunteer hours</p>	<p>73,843</p> <p>Rateable properties</p>	<p>161,089</p> <p>Municipal population</p>
<p>4,321,250</p> <p>Bin lifts</p>	<p>1,841</p> <p>Babies born in Kingston</p>	<p>\$182 million</p> <p>Annual Council expenditure</p>

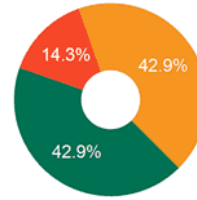
1 Our well-planned, liveable city supported by infrastructure to meet future needs



Expenditure



Actions



Performance Indicators

- BUDGET SPENT
- BUDGET REMAINING
- ON TRACK
- IN PROGRESS
- OFF TRACK

Annual Service Highlights

<p>816 km</p> <p>Storm water drains maintained</p>	<p>1,126</p> <p>New planning applications received</p>	<p>6 km</p> <p>Kilometres of footpath renewed</p>
<p>279</p> <p>Buildings and public toilets maintained on a daily basis</p>	<p>693</p> <p>Asset protection permits issued</p>	<p>\$603 million</p> <p>Approximate value of development</p>

Our Services



- Building permits
- Planning permits
- Urban land use policy & planning



- Maintenance & development of Council's buildings




- Drain maintenance
- Manage Council's property portfolio
- Planning & design for community assets





- Footpaths, bicycle paths & road maintenance

Our well-planned, liveable city supported by infrastructure to meet future needs




1.1. Intergenerational land use planning for a sustainable community





INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Capital Works budget spent compared to forecast (Quarterly)	Actual capital expenditure is approx \$3.8M behind the forecast of the \$63.9M program. The majority of this variance is contracted work in progress.	100.00%	64.83%	58.80%	 in progress

ACTION	PROGRESS	STATUS
Develop the Kingston Housing and Neighbourhood Character strategy using innovative engagement methods	The draft Kingston Housing Strategy and Neighbourhood Character Study was prepared for Council to endorse public consultation at its April Council Meeting. A 6-week consultation and extensive engagement program will commence in May 2019, with 6 drop-in sessions (2 per Ward), re-engaging with the Community Panel and Neighbourhood Character Advisory Group and engaging with the newly-formed Ward Committees.	 on track
Utilise the planning system to influence the provision of car parking in areas where significant change is occurring	Legal advice has been received on the proposal to amend the planning scheme to increase car parking rates for new development. This will be presented to Council in April to determine the next steps.	 on track
Develop an Affordable Housing Implementation Plan to work with State Government, Housing Associations and developers to increase the availability of affordable housing	SGS Economics and Planning has been appointed to prepare an Affordable Housing Implementation Plan. A draft Strategy Discussion Paper was endorsed by Council on 1 April 2019 for the purposes of community consultation.	 on track
Review planning mechanisms and local planning policy and legislation to proactively contribute to increase the supply of social and affordable housing in Kingston	SGS Economics and Planning has been appointed to prepare an Affordable Housing Implementation Plan. A draft Strategy Discussion Paper was prepared for endorsement by Council on 1 April 2019 for the purposes of community consultation.	 on track
Prepare a draft Kingston Social and Affordable Housing Policy to sit alongside Council's Housing Strategy	SGS Economics and Planning has been appointed to prepare an Affordable Housing Implementation Plan. A draft Strategy Discussion Paper was prepared for endorsement by Council on 1 April 2019 for the purposes of community consultation.	 on track
Implement the new residential zones in accordance with the Practice Notes	A draft Kingston Housing Strategy and Neighbourhood Character Study has now been prepared for endorsement by Council for the purpose of community consultation at the April Council Meeting. A 6-week consultation and engagement program will commence in May 2019. The draft work includes the proposed application of the new residential zones.	 on track
Participate in forums in the southern region to influence strategic planning for infrastructure, employment and housing investment	Ongoing participation in the State Government's development of a Southern Metropolitan Region Land Use Framework Plan has included attendance at regular meetings with the appointed consultant team and representatives of the Department of Environment, Land, Water and Planning. A draft report will be released in 2019.	 on track

ACTION	PROGRESS	STATUS
Capitalise on the opportunities for Kingston presented in the Monash National Employment and Innovation Cluster planning	Council continues to work with the Victorian Planning Authority (VPA) and land owner Goodman Group Australia on a proposed planning scheme amendment to rezone the Clayton Business Park site in the Monash National Employment and Innovation Cluster (NEIC). It is anticipated that a Planning Scheme Amendment will be lodged with Council in 2019.	 on track
Develop strategies and undertake required Planning Scheme Amendments in areas including stormwater quality, public open space provision and potentially contaminated land	Amendments in relation to public open space and stormwater quality were approved by the Minister for Planning and came into effect on 26 April 2018 and 31 May 2018 respectively. Investigations are currently being undertaken to inform strategies around potentially contaminated land.	 on track




1.2. Effectively influence the urban and architectural design of the City







INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
SP1 Time taken to decide planning applications (financial year to date)	We are continuing to focus on processing applications within the 60-day statutory time frame.	85.00 Days	85.00 Days	96.00 Days	 off track
SP2 Planning applications decided within required timeframes	In 2019, Statutory Planning is focusing on reducing the number of days taken to make a decision and meeting the statutory time lines of 60 days. In March, as shown in PPARs, we achieved our highest percentage of decisions under 60 days (62%). This is a great milestone and we expect the higher monthly results to be increasingly reflected in the year to date figures in the next few months.	56.00%	56.00%	54.54%	 in progress
Satisfaction with Better Approvals co-ordination service	There were 25 new business customers with two planning permits issued with assistance of the Business Wizard.	90.00%	90.00%	100.00%	 on track





ACTION	PROGRESS	STATUS
Embrace the opportunities presented through 'City Shaping' infrastructure projects (e.g. Level Crossing Removal Work) to plan for innovative new community meeting spaces	<p>The Cheltenham Structure Plan Review and the Mentone Station and Gardens Urban Design Framework were adopted by Council in December 2018. Resolutions to be implemented include the assembly of land and use of Council's mortuary car park to provide new public open space and increased car parking.</p> <p>Officers continue to provide feedback to the LXRA on removal sites within the southern corridor, with Council being represented on the Carrum Revitalisation Reference Group.</p>	 on track
Implement the updated Neighbourhood Character Guidelines following the completion of its Housing and Neighbourhood Character work	The consultant team appointed to undertake the Housing Strategy and Neighbourhood Character Study have prepared Draft Neighbourhood Character Guidelines which will be available for public comment from 6 May 2019.	 on track
Provide an integrated development approvals (planning and building applications) service to meet the needs of residents and businesses	<p>The City Development team became paperless in mid-December, after a year of gradually migrating processes online. The benefits include a reduction in environmental waste and cost and time savings due to less reliance on couriers, postal services, photo copy repairers and off-site file archive retrieval.</p> <p>The improved timeliness has resulted in better relationships with customers, aided by the introduction of laptops for planning staff which allows more flexibility when discussing planning matters.</p>	 on track
Continually review opportunities to enhance the ability of our customers to understand the planning process and access relevant information	Work has commenced on a design for the redevelopment of the customer care area at 1230 Nepean Highway, Cheltenham. This will incorporate a well-designed planning/building space, user-friendly break out areas for meetings, a kiosk for transactions, and places where staff and customers can meet for an informal chat.	 on track

ACTION	PROGRESS	STATUS
Maintain a proactive relationship with representatives of the construction industry when undertaking works in the municipality	<p>The Getting It Right on Your Building Site publication continues to provide information about the current requirements for management of stormwater on building sites. Getting It Right postcards are being distributed to builders and developers and information is available on Council's construction webpage.</p> <p>Council's Construction Engagement Officer and Construction Liaison Officer continue to attend monthly on-site meetings to meet builders and to highlight the importance of compliance with Construction Management Plan requirements.</p>	 on track

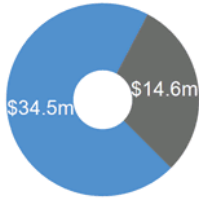
1.3. Infrastructure and property investment for a functional city now and into the future

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Leases / Licence renewal completed		26.00	19.53	22.00	 on track
R2 Sealed local roads maintained to condition standards	The resurfacing program is on track and this result will be on target by the end of the financial year, once the remaining 1.5% of roads are resurfaced.	98.00%	98.00%	96.46%	 in progress
Rights of Way - sales completed by Council		10.00	7.00	7.00	 on track

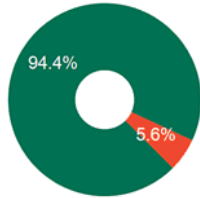
ACTION	PROGRESS	STATUS
Plan and facilitate the mechanisms to secure the required infrastructure to support key, large scale development projects (Clayton Business Park, etc.)	Investigations are being undertaken to determine the infrastructure required for large scale developments. This includes consideration of Section 173 Agreements and/or an Infrastructure Contributions Plan for the Clayton Business Park site.	 on track
Plan and build drainage upgrades to reduce local and major flooding	The program is on target, with most drainage improvement projects listed on the 2018/19 capital works program either completed or currently under construction including major works in Edithvale Commons at the rear of Kinross Ave in Edithvale (\$2M).	 on track
Footpath Program	The annual footpath program of works is on target for completion by June 30, 2019, with all contracts let. Footpaths at Chandler and Imes Streets Parkdale and Karen Street Highett have been completed. Paths at Lehem and Luain Street, Clayton South are currently under construction.	 on track
Road - Reconstruction Program	Road Works at Fraser and French Avenues, Edithvale have now commenced, Centre Dandenong Road, Dingley Village is 75% completed and Barkly Street, Mordialloc works will commence in April 2019.	 in progress
Work with telecommunication providers to develop a detailed roll out calendar of NBN works within Kingston and ensure notice be given to residents and adequate remediation works to Council's assets are carried out in a timely manner.	Liaison between NBN and Council Officers has resulted in an improvement to the NBN roll out throughout Kingston and the process is now flowing smoothly. Currently, NBN expects the roll out to be completed in Kingston by early 2020. NBN are now providing Council Officers with a schedule of works.	 on track
Implement footpath connections along Clayton Road in Clayton South	Complex design issues have been resolved. The project has been tendered and a contract let. Works will be completed by 30 June 2019.	 on track

ACTION	PROGRESS	STATUS
Work with VicRoads on key strategic road considerations including the Westall Bypass, Mordialloc Bypass and South Road Study	<p>The Environmental Effects Statement panel hearing was conducted in late February and early March. Council successfully advocated for a number of initiatives which have been included in the revised Environmental Performance Requirements for the project. These include additional protections for Braeside Park and adjoining residents and better pedestrian and cyclist connections.</p> <p>There was no significant progress on the South Road and Westall Road extension in quarter three.</p>	 on track
Request State Government undertake an Environmental Impact Assessment on the potential impacts of the Mornington Peninsula Freeway extension on Braeside Park, Waterways wetlands, Green Wedge, Aboriginal and Culture Heritage and amenity issues.	<p>The State Government announced in 2017 that an Environmental Effects Statement is required for the Mordialloc Freeway project. Council officers attended Technical Reference Group meetings and prepared a submission on the Environmental Effects Statement draft scoping requirements for the Mordialloc Freeway. Council will be represented through any future EES Advisory Committee process.</p>	 completed
Continue to work with the LXRA in creating land access, lease or maintenance agreements for assets on State Government land that Council will own and/or maintain	<p>We continued to work with and support LXRA on property transfers facilitating the level crossing removal projects in Kingston.</p>	 on track
Acquire the land 2-8 Balcombe Rd Mentone from VicRoads to develop open space	<p>Due diligence associated with Council's purchase of the property is continuing, however, the project is currently delayed while awaiting VicRoads assessment of the environmental report for the site.</p>	 off track

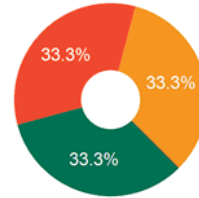
2 Our sustainable green environment with accessible open spaces



Expenditure



Actions



Performance Indicators

● BUDGET SPENT
 ● BUDGET REMAINING
 ● ON TRACK
 ● IN PROGRESS
 ● OFF TRACK

Annual Service Highlights

<p>90,000</p> <p>Street and park trees</p>	<p>7,128,374 L</p> <p>Recycled water used across all parks and reserves</p>	<p>75</p> <p>Playing fields maintained</p>
<p>367</p> <p>Parks and reserves maintained</p>	<p>29,538 T</p> <p>Kerbside collection waste diverted from landfill annually</p>	<p>13 km</p> <p>Foreshore maintained</p>

Our Services



- Waste collection

HOME



- Sports & recreation

LIFESTYLE










- Foreshore management & maintenance
 - Maintaining parks, sports grounds & streetscapes
 - Parks & sports ground master plan projects
 - Stormwater management
 - Sustainable environmental management


ENVIRONMENT

Our sustainable green environment with accessible open spaces









2.1. Environmental resilience and sustainability





INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Missed bins - domestic (garbage, recycling & green waste) YTD	The number of missed bins began decreasing during February/March, with those that are missed being collected more quickly.	3,350.00	2,513.00	5,005.00	 off track
WC5 Kerbside collection waste diverted from landfill (audited)	Diversion rates are slightly under target this quarter.	50.00%	50.00%	49.19%	 in progress

ACTION	PROGRESS	STATUS
Educate the community on domestic renewable energy options	<p>This action was completed, with a Solar Forum held in March 2019 in conjunction with Bayside Council at RSA Park, St Kilda Football Club, Moorabbin. The event promoted the State Government solar rebate scheme and over 150 people attended to hear guest speakers and meet a range of local solar installers.</p> <p>Council will continue to provide support and advice to ratepayers on reducing emissions but is unlikely to focus specifically on renewable energy options, considering there is a State Government solar rebate program.</p>	 completed
Promote education programs such as community sustainability workshops, schools' sustainability leadership program and Big Green School festivals	<p>We continue to support key community events such as Clean Up Australia Day, Earth Hour and National Tree Day. The Dolphin Research Institute continues to deliver the I sea, I care marine ambassador program to almost all primary schools in Kingston.</p> <p>Events held in quarter 3 include the Clean Bin Project Movie and the Solar Forum.</p>	 on track
Install 'Seal the Loop' fishing bins on Chelsea and Mordialloc Piers and consider other potential sites across Kingston, to ensure proper disposal of fishing lines and hooks.	Seal the Loop branding has now been installed onto existing bin receptacles at key fishing sites within Kingston including Mordialloc Pier precinct, Governor Road Boat Ramp and each side of the Patterson River bay entrance.	 completed
Plan and build Kingston's water quality and reuse master plan using developer contributions to harvest stormwater to irrigate sports fields	<p>Council approved an ongoing scheme where developers can make an optional monetary contribution to Kingston's stormwater harvesting as an alternative to achieving stormwater quality requirements onsite. Through this mechanism, approximately \$700,000 is currently available to implement future stormwater treatment and reuse projects.</p> <p>Conceptual designs are being prepared for Moorabbin Reserve and at Bonbeach Sports Reserve with the estimated cost of each project being \$3.0M and \$1.5M respectively, subject to discussions with Melbourne Water and further feasibility assessments</p>	 on track
Improve the economic recovery of waste and reduce reliance on landfill for waste generated by Council.	Council officers have been working in consultation with Metropolitan Waste and Resource Recovery Group and neighbouring municipalities to investigate collaboratively procuring Advanced Waste Processing and Recycling contracts at a scale that will increase resource recovery through the attraction of larger scale investment. Additionally Council is working towards the introduction of a Food Organics Garden Organics service to divert organic material from landfilling. The draft Waste Minimisation Strategy has been withdrawn due to the dynamic nature of the industry.	 on track





ACTION	PROGRESS	STATUS
Develop strategies to ensure that Council's waste management practices are responsive to the changing ways in which people live and work within the municipality	A Waste Minimisation Strategy commenced development in February 2018 and was presented to Council in March 2019. The Strategy was not formally endorsed by Council; however the goals and strategies are relevant and will be utilised until a formal waste strategy is adopted.	 on track

2.2. Greening Kingston and place making


INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Parks Community Engagement Program - Total Hours YTD	The majority of the community hours provided came from the school-based apprentices and school group participation in working bees.	2,000.00	1,500.00	2,143.00	 on track
ACTION	PROGRESS				STATUS
Work with landowners in the Green Wedge to encourage alternate land use activities where uses are incompatible with the Green Wedge Plan	<p>Because of Council's continued approach in proactively inspecting Green Wedge sites and initiating action where necessary, there are currently only two use applications pending, with three previous sites having been finalised.</p> <p>Continued auditing will be undertaken to provide up to date information on activities within the Green Wedge.</p>				 on track
Identify opportunities to expedite the Chain of Parks Project by delivering a range of passive and active recreational activities in the Green Wedge	<p>Advocacy for trail connections along the Mordialloc Freeway continues, with expectations that a continuous link between Karkarook Park and Braeside Park will be delivered.</p> <p>Council has written to the Minister for the Environment to encourage the purchase of the Henry Street landfill now that rehabilitation works have been completed. A concept plan has been developed for the Delta site for the development of sporting fields.</p> <p>The State Government has committed funding to the implementation of the Chain of Parks.</p>				 on track
Play a leadership role in facilitating a key opportunity identified in State Planning Policy to provide opportunities for renewable energy generation in the Green Wedge	The Climate Change Strategy 2018-25, which includes references to large-scale solar and renewable energy opportunities, was endorsed by Council in August. Analysis of the feasibility of large scale solar generation in the Kingston Green Wedge has been completed.				 on track
Complete the transition from landfill and work with land owners on future land uses in the Green Wedge	Consultants were engaged in 2018 to look at the feasibility of large scale solar in the Green Wedge. Council is also working with land occupiers on the transition of landfill land to parkland e.g. Victory Road landfill and delivery of the Chain of Parks trail.				 on track
Engage Planisphere to review the existing Green Wedge Plan in line with Ministerial Direction to review after five years, rename to Green Wedge Management Plan and undertake a community consultation process	Council Officers have appointed Ethos Urban (formerly Planisphere) to undertake the Green Wedge Plan Review project. Ethos Urban are currently undertaking the background work and analysis required as part of Stage 1 of the project brief.				 on track
Consider the feasibility to authorise a planning scheme amendment to rezone the Waterways wetlands and other Melbourne Water land into the Kingston Green Wedge	A scoping report was considered at the 26 February 2018 Council Meeting. Officers have prepared a brief for the Green Wedge Plan Review project and are currently working through the procurement process to appoint Ethos Urban to undertake the work, in line with the adopted position of Council.				 completed
Develop a Kingston Agricultural Study that protects a land owner's right to farm by managing the placement and compatibility of other green wedge uses	Officers have prepared a brief for the Agricultural Feasibility Study and are progressing a procurement process to engage a consultant, with the work to occur alongside the Green Wedge Plan Review.				 on track

ACTION	PROGRESS	STATUS
Implement the re-vegetation of the Naples Road, Mentone to Rennison Street, Parkdale section of the Kingston Foreshore, including a boulevard style street tree planting program along both sides of Beach Road	A plan has been developed which assesses the site and how many trees could be planted. Tree stock has been secured, a contractor appointed and a project management consultant identified. Currently delayed due to awaiting approval from VicRoads for planting. It is expected all trees will be planted in May.	 off track
Advocate for green rail and road corridors within Kingston	<p>Council officers have been involved in planning meetings regarding the proposed open space areas in key sites along the Frankston rail line as part of the LXRA.</p> <p>Maintenance of vegetation along rail corridors (Frankston line between Aspendale and Carrum) has continued, with a focus on weed control. Similar vegetation maintenance has occurred along Wells Road with planning commencing for further plantings during Autumn 2019.</p> <p>Officers are currently working on opportunities for revegetation along Nepean Highway, between Parkdale and Moorabbin.</p>	 on track
Advocate to Parks Victoria for Patterson River beautification works	The recent finalisation of Melbourne Water's Healthy Waterways Strategy provides an opportunity for Council to leverage support and potentially resources to undertake improvement works. Officers are continuing to meet and provide feedback on designs from LXRA which will have an impact on the Patterson River precinct.	 on track
Prepare a draft plan for community consultation that is supported by Vic Roads and Vic Track that outlines maintaining and enhancing existing plantings along Nepean Hwy	A landscape consultant has been engaged and is developing plans and costings for landscaping the Nepean Highway Stage 1. A more detailed analysis than expected was required which has delayed implementation.	 off track











2.3. Activating and protecting the foreshore through strategic partnerships





ACTION	PROGRESS	STATUS
Progressively implement the Coastal Management Plan 2014 to protect the foreshore and waters of Port Phillip Bay	The beach access boardwalk over the storm water drain at Roseberry Ave is now complete. Public consultation on the planned boardwalk at Carrington St Edithvale to commence April 2019 with construction anticipated in May. Consultation on storm water improvement works at Kiandra Close, Ozone Ave and Groves St Aspendale is now complete, with construction anticipated to commence June/July 2019.	 on track
Develop and implement the Mentone Foreshore Precinct Plan	The Department of Environment Land Water and Planning has provided comments on the concept proposal for the Life Saving Club and precinct plan. Concept designs will be further developed for approval by Council in May. This project will remain in the design phase during 2018/19.	 on track
Prepare a concept design for the Mentone Lifesaving Club and seek funding	<p>Following announcement of \$2M of State Government funding for the redevelopment of the Lifesaving Club building in May 2018, officers met with club representatives to develop an agreed concept plan.</p> <p>The agreed plan will be reported to Council later in 2018/19 to seek funding for the remainder of the development costs and associated precinct and car park upgrade works.</p>	 on track
Redevelop the Edithvale Lifesaving Club	Work is progressing well, and the building is on schedule for an opening date during December 2019, in advance of the 2019/20 summer patrol season and during the Club's centenary year.	 on track

2.4. Review and implement the Open Space Strategy to ensure high quality and increased capacity of the open space network

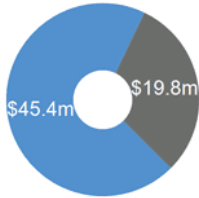
ACTION	PROGRESS	STATUS
Undertake a Dingley sports ground feasibility study including investigation of the suitability of the Spring Road land in Dingley for sports grounds	Council has endorsed development plans for Chadwick Reserve, Dingley and Kerr Crescent Aspendale Gardens. During April - June, a preferred methodology for implementation and project governance is to be determined.	 on track

2.5. Provide for a variety of sport and recreation opportunities across Kingston through the Sport and Leisure Strategy

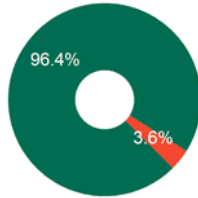
ACTION	PROGRESS	STATUS
Continue to invest to increase the capacity of existing sports fields	Prior to the commencement of the 2019 winter season, ground works were undertaken at all sites across the City. These works enhance the health of the playing fields, which enables greater access for community groups.	 on track
Undertake a feasibility study and concepts for a high ball stadium development in Kingston and make provision for implementation in the long term financial plan	Investigations are currently being undertaken into a high ball stadium. Discussions with Councillors are planned to occur mid-2019.	 on track
Install a cooling system for the Chelsea Basketball Club	Installation and commissioning works have now been completed.	 completed
Undertake a review of all indoor sports court provision throughout Kingston to ensure they meet the current and future needs of residents	Site feasibility planning was prepared for Bonbeach Reserve and Mordialloc College. Currently re-evaluating other options i.e. commercial property acquisitions for discussions with Councillors in mid-2019.	 on track
Develop multi-use sports field facilities at Kerr Crescent, Aspendale Gardens	Following Council's endorsement of a preferred design scheme, a project methodology is currently being investigated and assessed. Site investigation works have commenced and community input on design details on certain aspects of the project will be sought.	 on track
Look for opportunities to increase passive recreation through all Master plans	Draft master plans for Le Page Park and GR Bricker Reserve identify opportunities to increase open space for passive recreation activities. Community engagement upon these plans is expected to occur in mid-2019.	 on track
Investigate locations and requirements for a permanent Disc Golf Course within the City of Kingston	Currently procuring equipment and developing an Environmental Management Plan for the Disc Golf course implementation at Bald Hill Park. Works are expected to be completed by June 2019.	 on track
Prepare a facilities development plan for the Roy Dore Reserve including a multi-use pavilion and make provision for implementation in the long term financial plan.	A funding commitment of \$4M has been made by the Labour State Government for improvements at Roy Dore Reserve.	 completed
Deliver a multi-use pavilion development at Mentone Reserve	To mark the commencement of the GH Soppet Pavilion redevelopment project at Mentone Reserve, the Minister for Tourism, Sport and Major Events the Hon. Mr Martin Pakula and the Mayor undertook a sod turn event. Works have commenced with the installation of temporary facilities to support the 12-month construction period.	 on track
Develop the Le Page Reserve Masterplan	The draft master plan was completed for presentation to Councillors in April 2019 with community engagement planned for June 2019. Given the need for further planning for netball and tennis facilities, this project will be completed in 2019/20.	 on track

ACTION	PROGRESS	STATUS
Work with local sporting clubs and residents to plan and deliver facility improvements at Regents Park	Works on the construction of two netball courts has commenced and are scheduled to be completed for August/September 2019.	 on track
Continue to implement the Playground Strategy and ensure trees in playgrounds are considered for shade in all playground designs and master plans	<p>In quarter three, contracts were awarded for works at Bonbeach and Dales Park playgrounds. Works will commence in April and incorporate shelters, tree planting and BBQs.</p> <p>Design work was undertaken for the new Barker Street Reserve in Cheltenham which includes new and existing trees and outdoor fitness equipment.</p>	 on track
Implement the Moorabbin Reserve master plan	<p>Completed works include: the car park at the bowling club, concrete path network with public lighting, basketball half court, shelter/ BBQ area and ping pong table, and installation of two drinking fountains.</p> <p>In quarter three, quotations were requested for fencing, gravel paths and exercise equipment. Planting will be undertaken over winter.</p>	 on track
Construct the Cliff Sambell Pavilion at Gerry Green reserve	This project has been completed - with practical completion issued in late December 2018. The clubs have relocated to the building, which is now fully operational.	 completed

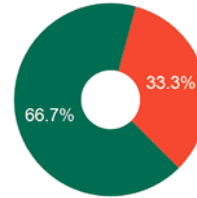
3 Our connected, inclusive, healthy and learning community



Expenditure



Actions



Performance Indicators

● BUDGET SPENT
 ● BUDGET REMAINING
 ● ON TRACK
 ● IN PROGRESS
 ● OFF TRACK

Annual Service Highlights

<p>3,044</p> <p>Yearly enrolments in Learn to Swim program</p>	<p>439</p> <p>Number of community groups supported by Social Development team</p>	<p>1,032,182</p> <p>Library loans</p>
<p>15,874</p> <p>Immunisations administered</p>	<p>221,943</p> <p>Community care hours delivered to people who are older and/or have a disability</p>	<p>787</p> <p>Children attending family and children's centres each week on average</p>

Our Services



HOME

- Home maintenance for the elderly & people with disabilities



LIFESTYLE

- Community centres
- Early years childcare & education
- Grants
- Libraries
- School aged childcare programs





HEALTH

- Community development & social planning
- Domestic, personal & respite care for the elderly & people with disabilities
- Maternal & child health & immunisation
- Leisure & aquatic centres
- Volunteering & delivered meals
- Youth services & family support







Our connected, inclusive, healthy and learning community

3.1. Respond to our community's social needs






INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
People presenting to the Community Connection Program as homeless or at risk of homelessness		72.00	54.00	44.00	 on track
ACTION	PROGRESS				STATUS
Promote health and wellbeing through the development and implementation of evidence-based priorities in the Municipal Public Health and Wellbeing Plan	Since the adoption of Council's Public Health and Wellbeing Plan 2017-21, Council continues to engage and develop partnerships with various community groups and organisations to address healthy eating habits and provide education to consumers to promote positive health outcomes. Positive relationships have developed throughout process including with Southern Melbourne Primary Care Partnerships and Vic Health.				 on track
Update Council's social strategies when due for renewal	Year 1 actions from Council's Multicultural Action Plan 2019-21 have been distributed and shared with multicultural groups at the Westall Hub for partnership development and program participation.				 on track
Support the community to understand the causes of family violence and work towards prevention strategies	This quarter Council launched the Prevention of Family Violence Strategy at a community event on 27 March 2019. The City of Kingston also held a Kingston Woman of the Year awards ceremony. To inform the development of training programs, consultation has been undertaken with diverse groups and conversations held with WHISE and the Australian Centre for Human Rights and Health.				 on track
Utilise opportunities to reduce the density of poker machines in the municipality	Council's updated Gambling Policy, which now incorporates an advocacy plan, will involve greater advocacy and alliance with the Gambling Alliance Reform. Council is currently undertaking a recruitment process for a part time Gambling Reform Officer to assist in delivery of the Advocacy Action Plan.				 on track
Support Council teams with the implementation of the Child Safe Standards and facilitate the 1-4 year old reporting frameworks	The organisation-wide Child Safe Improvement Plan has been approved and includes initiatives to raise awareness and to review the code of conduct, policy and reporting procedures.				 on track
Develop a Prevention of Violence Against Women (PVAW) Working Group to determine and report on the prevalence of domestic/family violence in Kingston	The Kingston Family Violence Working Group has been established and the ongoing collaboration of this group is part of the implementation of the Prevention of Family Violence Action Plan 2019-2021.				 completed
Develop and implement the Kingston Prevention of Family Violence Action Plan	Council has adopted the Prevention of Family Violence Action Plan and continues to work both internally and with the community to deliver its first year actions.				 on track

ACTION	PROGRESS	STATUS
Advocate to the State and Federal Government on behalf of the Berkeley Living Facility in Patterson Lakes and other similar facilities to protect the rights and well-being of its residents from potential rogue operators.	Council continues to advocate for the rights and wellbeing of Kingston residents as required.	 on track
Implement the Pokies Advocacy Campaign Action Plan and provide Council with a 12-month status which details the work of the advocacy campaign undertaken and the associated outcomes	Council is currently recruiting for a Gambling Advocacy Officer.	 on track




3.2. Provide equitable access to services and facilities for all community members, irrespective of background and ability

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Social Development - Officer hours of direct engagement with community groups		2,500.00	1,876.00	2,142.00	 on track
ACTION	PROGRESS				STATUS
Continue to implement the aged and disability care reforms and explore the implications and opportunities for Council	<p>Council officers continually review the latest information on aged and disability sector reforms and provide feedback through State and Commonwealth Government consultation papers.</p> <p>Our National Disability Insurance Scheme (NDIS) transition workers continue to educate and assist Kingston's clients eligible for NDIS to prepare for the change and support them through the process.</p>				 on track
Prepare eligible residents for the introduction of the National Disability Insurance Scheme (NDIS)	Council NDIS transition officers continued to engage with other councils, the Department of Health and Human Services and NDIS within the region to ensure accurate information is made available to clients to facilitate their transition.				 on track
Build public, accessible 'Changing Places' and toilets for people with disabilities at strategic locations and deliver upgrades to existing public toilets	The changing places facility at the Riding for the Disabled Centre was completed in September 2018. The new changing places facility at Bicentennial Park Playground is currently under construction and will be opened during May 2019.				 on track
Complete phase one of the Dingley Village Neighbourhood House renewal project	The main contract works commenced in March 2019, following Council's decision to award the contract at its meeting in February 2019.				 on track
Support vibrant, well utilised community centres in appropriate locations	Council continued to promote the multipurpose use of its facilities. Existing seniors groups are exploring alternative social venues with the support of Council officers.				 on track




3.3. Enhance the wellbeing and participation of families and children







INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Volunteer hours provided in community programs - Youth and Family Services	For the year to date, numbers of volunteers are lower than target. This is due to no programs being held in January, which contributed significantly. Also, in February we focused on creating opportunities for young people through schools rather than community programs.	1,620.00	1,215.00	805.00	 off track
Council's child care centres utilisation rate (excluding sessional kinder)		93.20%	93.20%	96.00%	 on track
ACTION	PROGRESS				STATUS
Transition Maternal Child Health services to a new integrated state-wide software platform (CDIS)	This was completed in September 2018, with migration to the new software followed by ongoing staff training.				 completed
Provide an accessible immunisation service targeting children and families	In addition to Meningococcal W immunisations being rolled out to all the schools in our municipality for a second year, the Victorian Department of Health has announced a new campaign to vaccinate all children aged from 6 months to under 6 years with the flu vaccine this winter. Planning is underway as the extra workload will impact Council's infant sessions.				 on track
Develop Councils Youth Strategy (2017-2021)	Consultation in 2018 included young people, service providers, educators and parents, with 665 responses received. In the January to March 2019 quarter, consultation with Youth Advisory Committee members was undertaken. A draft strategy and action plan will be developed for Council's consideration in June 2019.				 on track




3.4. Promote an active, healthy and involved community life

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Attendance at Council run festivals and civic events including citizenship	Numbers were down during this year's festival season as no Globe to Globe event was held and the temperature at Mordi Fest was over 40 degrees - significantly impacting numbers during the day.	60,000.00	54,000.00	32,000.00	 off track
Community satisfaction rating for Kingston delivered major festivals	Community feedback at the festivals and events showed high satisfaction. Council received particularly good responses to the new Carols event held in Chelsea.	80.00%	80.00%	80.00%	 on track
ACTION	PROGRESS				STATUS
Undertake a review of services at Don Tatnell Leisure Centre to ensure it meets the needs of the community	A customer needs assessment and review of service provision at the facility will be undertaken this year to inform future investment into the facility.				 on track

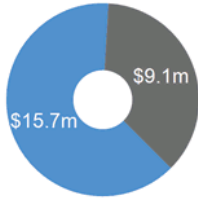
3.5. Learning and development

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
LB1 Library collection usage (loans per item)	Council libraries continue to make over one million loans annually. However, the number of loans per item has fallen slightly each year due to a range of factors that are being explored in Kingston's soon to be released Library Strategy Review.	4.50	3.30	2.83	 off track
Parents and children attending story times		20,400.00	15,300.00	21,355.00	 on track
LB3.2 Number of visits (to library sites)	Kingston libraries continue to be well utilised by the Kingston community.	560,000.00	415,000.00	450,153.00	 on track

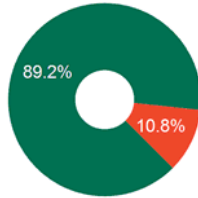
ACTION	PROGRESS	STATUS
Position Libraries and Social Development for the future through community consultation and strategy development	Substantial community consultation activities have been undertaken, and a Request for Proposal has been released for the development of the Library Strategy. Surveys for users and non-users have been released in hard copy and via Council's website.	 on track
Implement a new library management system and library website to further enhance customer service	The implementation phase of the project is well under way with the final stages ready to go live in May and further work on a Library app to go live in June 2019. The work on a new library website has commenced but will be progressed in the new financial year once the new Integrated Library Management System has been bedded in.	 on track
Support increased community literacy, including digital literacy	Council continues to support community literacy through providing many activities and resources for the public at all stages of life. This includes one-to-one digital literacy support.	 on track
Provide integrated library and community services for the new Westall Community Hub	The Westall Community hub (opened in 2017) is now housing a diverse range of local community services.	 on track
Ensure further multi purposing of libraries and community centres as community learning spaces	Libraries and community centres continue to deliver a range of programs and community learning spaces. The recent addition of Westall Community Hub has enabled a significant expansion of services to meet the diverse needs of the Kingston community.	 on track
Draft a policy to provide funding for professional development opportunities for residents and members of community groups within the City of Kingston.	The Quick Response Grants Guidelines are currently under review and due to be presented to Councillors in April. As part of this review, a specific type of grant allocation for professional development opportunities for Kingston residents is being considered.	 on track
Develop a Heritage and History Centre	Works have now been completed on the old Maternal Child and Health building in Parkdale for use as a Heritage and History Centre. Kingston's historical records are being stored in the centre and, in future, history groups will be able to use the historical resources for their research.	 on track

ACTION	PROGRESS	STATUS
Investigate the establishment of a Farm Museum	Discussions with potential donors of items for display has commenced, with photos taken of potential items for exhibition. Some preliminary work has been done towards the logistics and costing of establishing and maintaining a Farm Museum. A report went to Councillors on 18 March 2019.	 on track
Consider the restoration of the Heritage Nylex Sign on the Nepean Highway	Council resolved to seek funding from external parties to pay for the restoration of the sign. Council officers facilitated a meeting with community members in April 2018 about funding strategies. Council officers are continuing discussions with site tenant Bunnings to gauge their support of works being undertaken to restore the sign and the possibility of sponsorship/funding.	 on track
Develop a business case to advocate with State Government for the Cheltenham Court House to be used by Kingston Council for potential community uses	Discussions have been undertaken with Cheltenham Police about how the facility is currently being used and potential community use investigated. The Department of Justice has recently indicated that they have a need for the site.	 off track

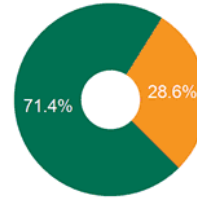
4 Our free-moving safe, prosperous and dynamic city



Expenditure



Actions



Performance Indicators

● BUDGET SPENT
 ● BUDGET REMAINING
 ● ON TRACK
 ● IN PROGRESS
 ● OFF TRACK

Annual Service Highlights

<p>75</p> <p>School crossings</p>	<p>21,196</p> <p>Pets registered in Kingston</p>	<p>35,014</p> <p>Parking infringements issued annually by Parking Contractor</p>
<p>450</p> <p>Food samples taken annually</p>	<p>16,256</p> <p>Businesses in Kingston</p>	<p>20,932</p> <p>Annual hours of use of City of Kingston arts and cultural venues</p>

Our Services



HOME

- Community local law enforcement



LIFESTYLE

- Animal management
- Arts & cultural services
- Economic development & business support
- Festivals & events
- Urban activity centre development



HEALTH

- Food safety regulation & health monitoring services












TRAVEL

- Community transport for the elderly & people with disabilities
- Street lighting maintenance
- Parking enforcement & prosecutions
- Parking management
- Road safety
- Traffic engineering
- Transport planning







Our free-moving safe, prosperous and dynamic city

4.1. Vibrant shopping centres and employment precincts







INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Footpath Trading applications processed within 15 days	13 footpath trading applications were received for the quarter with two processed after 15 days.	90.00%	90.00%	84.00%	 in progress
ACTION	PROGRESS				STATUS
Develop and implement a capital and renewal program to improve the amenity of activity/retail centres	Investigations continued into the development of the capital and renewal plan for minor activity centres with civil asset conditions rating confirmed. Mentone Renaissance public realm improvements are underway with Mentone Parade works completed and the Piazza currently under construction. Works are due to for completion in mid 2019. Upgrades to Carrum streetscape have been negotiated as part of the level crossing removal project.				 on track
Continue the implementation of the Moorabbin Junction Urban Renewal Strategy	Officers are working with consultants to develop an Urban Design Framework for the west precinct of the activity centre and to prepare an update to the Eastern Edge analysis.				 on track
Implementation of the key initiatives identified in the Mentone Renaissance project	The Piazza and Mentone Parade upgrade construction is underway with Mentone Parade works completed and the piazza anticipated to be completed in mid-2019. LXP plans have been released showing connectivity of the new station with the piazza area.				 on track
Work with the Level Crossing Removal Authority to ensure that the works in Bonbeach, Edithvale and Carrum provide opportunities to further enhance the existing retail centres	In line with the resolution of Council, officers continued to negotiate the outcomes for the Carrum foreshore promenade including the delivery of a food and beverage tenancy.				 on track
Advocate to the State Government for the inclusion of the following projects as part of the Carrum Revitalisation project: additional storage facilities for Carrum Lifesaving Club (\$150,000); further contribution to Carrum Sailing and Motor Boat Club (\$350,000) to cover the shortfall in their upcoming facility redevelopment and project management costs; others as required	Officers are meeting fortnightly with the LXRA to work through the Carrum level crossing and revitalisation project including advocating for funding for the Carrum Lifesaving Club and Sailing and Motor Boat Club.				 on track
Consider how to improve the viability and street scape of the shopping strips of Chelsea (Nepean Highway) and Edithvale (Nepean Highway)	In April 2018, Council resolved to undertake a Structure Plan for Chelsea Activity Centre with MGS appointed to lead a multi-disciplinary consultant team. Initial engagement with traders and those in the immediate area will be notified of the project through April, with broader notification and engagement through May.				 on track

ACTION	PROGRESS	STATUS
Consider in consultation with the local business owners and residents, improvements to the viability and streetscape of the Parkdale Shopping Centre in Como Parade West	The scope of works has been completed for the streetscape improvements with an update provided to Councillors in December. Detailed design commenced in this quarter and the project will continue through the Capital Works plan.	 completed
Find a suitable location for seniors' recreation equipment, in conjunction with Rotary	<p>Bentleigh Moorabbin Central Rotary Club approached Council to work toward a funding partnership to provide adult fitness equipment at Moorabbin Reserve, in conjunction with the implementation of other funded master plan works.</p> <p>Concept plans, renders and cost estimates were presented to the Club on 6 February for consideration.</p> <p>Council is waiting for confirmation on a funding contribution from Rotary. Quotations will be obtained as part of the Moorabbin Reserve Masterplan.</p>	 off track

4.2. Understand and support our thriving profitable local economy





INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Level of satisfaction of participants at business education initiatives		90.00%	90.00%	95.00%	 on track
ACTION	PROGRESS				STATUS
Analyse economic data on the regional economy and employment trends to inform decision making	Economic impact statements have been prepared to support grant applications by others in the organisation. Members of the public have been assisted with economic data requests. Industry sector data from Economy ID has been utilised in projects to understand the highest employing industries in Kingston.				 on track
Work across the peak regional bodies to support economic investment in Kingston and in the broader South East Region	The South East Economic Development Managers met twice in this quarter and Kingston contributed to the working group looking at governance arrangements. Kingston was represented at the two meetings of the South East Melbourne Innovation Partnership held in this quarter. Information is shared between partner organisations at this gathering with the purpose of linking industry, research and government to strengthen the regional economy through collaboration.				 on track
Encourage local job seekers to register on the Kingston Jobs portal and undertake data analytics to better understand trends in the Kingston employment market	The Kingston Jobs Portal has continued to grow, with the number of job seekers increasing in this quarter. The numbers of jobs posted, and page views have also increased. Targeted marketing and promotion has led to more awareness of the portal in the community and increased usage.				 on track
Facilitate business education and skills development	Business education events delivered in this quarter provided opportunities for skill development in understanding ATO business requirements and marketing a business.				 on track
Work with telecommunication providers to ensure Kingston businesses have access to appropriate high speed broad band services and promote the internet as an essential service	Discussions are ongoing with experts in the Internet of Things to help inform Council's role in assisting the local economy to embrace such opportunities. We will continue to monitor and promote any opportunities through our networks. Topical NBN information is shared with the community as appropriate (for example, information on avoiding internet scams was circulated in this quarter).				 on track

4.3. Rich in arts, innovation and tourism


INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Attendances at Kingston run Arts events		20,150.00	13,950.00	15,390.00	 on track
ACTION	PROGRESS				STATUS
Work with investors in Kingston seeking to introduce 'tourist or lifestyle based' businesses that will add to its ability to attract visitors to the City	This activity continues as usual practice, for example discussions have occurred with several potential investors who are looking to establish new visitor-focused developments in the municipality. The Business Directions team has contributed to internal discussions on the proposed Water Park, which will be a major tourist facility if built.				 on track
Develop and implement the Arts and Culture Strategy	The final draft of the Arts and Cultural Strategy 2018-22 was endorsed by Council on 27 August 2018 and has been published.				 completed
Support arts and entertainment focused businesses and entrepreneurship in our urban centres	Council continues to work with a local arts operative that has established a creative arts studio. Links between the arts sector and the Aspire program have also been fostered with positive outcomes for re-use of materials and business outcomes.				 on track
Identify opportunities to support emerging arts and entertainment focused industries to establish and grow within Kingston	Through the Better Approvals Project, local arts and entertainment businesses have been assisted to navigate the regulatory processes. The Business Directions team has linked a local creative network to resources through the ASPIRE program. This has facilitated an ongoing relationship between parties and opportunities for growth for the creative network.				 on track
Undertake an assessment of the opportunities for an arts precinct in Chelsea for potential State Government funding	Council officers are considering ways to ensure any future usage of LF Payne Hall compliments wider updates to the Chelsea Community Precinct. A community consultation committee is being established to identify the arts and cultural needs of the precinct.				 on track



4.4. Integrated accessible transport and free moving city

ACTION	PROGRESS	STATUS
Develop and implement an Integrated Transport Strategy	Background data collection for this project is being conducted and a draft vision and objectives prepared. This will be tested with Council and staff during April, followed by community consultation.	 on track
Provide facilities for cyclists to support and encourage cycling, particularly at train stations	The inclusion of the level crossings in Chelsea means that every level crossing between Edithvale Road and Seaford will be removed by 2025. Both Council and the Level Crossing Removal Authority recognise the opportunity this presents to provide a continuous separated bike path for this length of Station Street to connect with the shared user path all the way to Frankston. A shared user path is being provided from Southland to Warrigal Road as part of the Cheltenham and Mentone level crossing removals.	 on track
Develop and implement safe and effective local area traffic management solutions	This is on track for completion by the end of the year. The final project to be delivered this year is the Edithvale Road pedestrian signals, which are under construction.	 on track
Monitor and review the car parking within local streets surrounding Regents Park following the development of netball courts and work with residents and clubs to explore a parking permit system and parking changes for the numbered streets.	Following consultation with residents, parking changes have been introduced to three local streets near Regents Park.	 on track
Consult with residents on a proposal to implement suitable traffic treatments such as speed humps, speed cushions and one-way narrow points in Imes Street, MacGregor Street, Victoria Street and Keith Street; with the intent to encourage walking and cycling through the area to reduce motor vehicle trips.	This action is complete. Concept plans and costings have been produced and joint funding of approximately \$200,000 has been received from VicRoads under the Safe Travel in Local Streets Program. The initial works are scheduled for 2019/20.	 completed
Consider the South East Regional Freight Strategy	The South East Regional Freight strategy will be considered during the development of Kingston's Integrated Transport Strategy.	 on track
Appropriately manage and enforce Council's parking areas particularly around schools	Local Laws staff and our parking contractors continue to patrol all school crossings and issue infringements to any vehicles observed offending. Parking patrols are conducted daily in car parks, activity centres and around schools.	 on track
Identify opportunities and advocate for more parking with the removal of level crossings	There is a modest increase in commuter car parking being provided at the new Carrum Station. To offset commuter car parking lost at Mentone for construction there will be temporary car parking provided at Parkdale Station. Council has resolved to advocate to Public Transport Victoria and the State Government to make this car parking permanent, as there is presently no formal car parking at Parkdale Station.	 on track

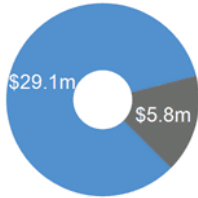
ACTION	PROGRESS	STATUS
Investigate the need for ticketed parking for non-residents near the foreshore and shopping strips	This issue is being explored through the development of the Chelsea Structure Plan. Consequently, the completion date has been extended to 2019/20.	 off track
Identify opportunities and advocate for cycle and walkway connections with the removal of level crossings	A shared path is proposed from Heather Grove, Cheltenham to Warrigal Road, Mentone as part of the level crossing removals. A pedestrian connection to Cheltenham Park from Cheltenham activity centre will also be achieved; however, Council is seeking to have this bridge deck widened to provide a higher standard connection.	 on track
Review, update and implement the Cycling Strategy	Originally planned for 2018/19, the review will now be conducted in 2019/20 following the adoption of the Integrated Transport Strategy.	 off track
Confirm alignment of the remaining section of the Bay Trail and undertake construction works	<p>The planning permit for stage 3, Rennison Street Parkdale to Main Street Mordialloc, is currently being advertised until 16 May 2019. Coastal consent and VicRoads approval are also pending for stage 3.</p> <p>A planning permit for the construction of the Bay Trail stage 2 was granted in October 2018 after VCAT upheld Council's decision to award a permit.</p>	 off track

4.5. Keeping our community safe and protected

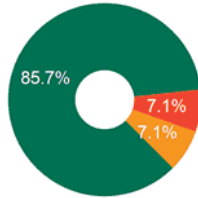
INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Health Services - Inspections of registered premises	The number of inspections was slightly under target due to temporarily lower staffing and a high number of complaints received. All statutory inspections will be completed by the end of the year.	1,795.00	1,345.00	1,311.00	 in progress
Fines and official warnings issued for animal offences	The result is higher than usual due to increased summer patrols.	1,000.00	760.00	977.00	 on track
Health Services - Food samples taken and analysed		400.00	283.00	292.00	 on track
AM2 Animals reclaimed [percentage of collected registered and unregistered animals impounded (including feral cats), returned to their owner]		60.00%	60.00%	64.34%	 on track
ACTION	PROGRESS				STATUS
Explore opportunities for a 24/7 dog off leash beach in the southern part of the municipality	Councillors determined not to proceed with the proposed Edithvale 24-hour dog off leash area.				 completed
Review and consult the community for other opportunities for dog off leash areas given the changing nature of the housing stock within the City	Local Laws regularly receives requests from the community for consideration of new dog off leash areas. These areas are assessed and, if suitable, reported to Council for further consideration. Council is now looking at opportunities for fencing off a dog off leash area in the South Ward.				 on track
Update the Spring Road Reserve Park Plan to include a designated off leash area within the Spring Road Reserve, Dingley Village and develop a communication strategy to promote the new area within the Reserve.	The Spring Road Reserve Master Plan has been completed with a designated dog off leash area in the northern section of the park. Signage has been installed within the reserve and border of the off leash area.				 completed
Review animal management policies to encourage responsible pet ownership - focusing on returning dogs to their homes, first offence option, reduced registration fees for dogs over 12 years old, better micro chipping and more robust tags and alternative pound facilities	A report was considered by Council in mid-2018 and officers have implemented the resolution of Council.				 completed
Ensure Kingston is prepared for disaster through the implementation of strategic emergency management and disaster recovery plans	The Emergency Prepare project (www.emergencyprepare.com.au) was rolled out in collaboration with three other councils - with promotion of the website and booklet in the January to March quarter. The Emergency Prepare resources have proved very popular with emergency service agencies and councils across the state.				 on track

ACTION	PROGRESS	STATUS
Implement Kingston's Road Safety Strategy	<p>Kingston has been included as one of the Councils participating in the review of the Victorian Road Rules, in recognition of Kingston's leadership in community road safety.</p> <p>Activities this quarter have included engagement with primary schools through a Principals' Forum and launch of WOW Kingston (Walk or Wheels) program which is a class competition to run during term 2 that incentivises students to walk or ride to school.</p>	 on track
Ensure Council's enforcement functions remain relevant to the key changes occurring in the City	<p>We are continually assessing methods and areas of enforcement as changes are made within the municipality - e.g. modifying enforcement practices around building sites and rail crossing projects.</p> <p>No new changes were made to methods of enforcement in the January to March quarter.</p>	 on track

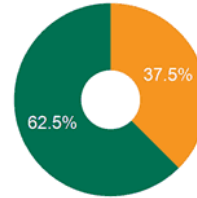
5 Our well-governed and responsive organisation



Expenditure



Actions



Performance Indicators

● BUDGET SPENT
 ● BUDGET REMAINING
 ● ON TRACK
 ● IN PROGRESS
 ● OFF TRACK

Annual Service Highlights

<p>6,568</p> <p>Live chat sessions</p>	<p>133,956</p> <p>Incoming correspondence registered</p>	<p>1,350</p> <p>Employees</p>
<p>5</p> <p>Citizenship ceremonies held</p>	<p>114,569</p> <p>Calls to customer service</p>	<p>3,777</p> <p>Annual hits on Council Meeting web streaming</p>

Our Services



HOME

- Customer service
- Property rating & collection services



LIFESTYLE

- Communications & community relations
- Lobbying on behalf of the community







HEALTH

- Emergency management coordination




Our well-governed and responsive organisation




5.1. Support decision making to provide an efficient and effective Council which embodies the principles of democracy

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Requests actioned through the Customer Request Management System (CRM) within service standards (year to date %)	Year to date, there were 38,171 requests closed on time and 6,295 closed late. Request volumes are up 19% on the same time last year, which is a large increase across the organisation.	90.00%	90.00%	85.84%	 in progress
Proportion of positive versus negative references about Council in the media	In the January to March quarter, there were 98 mentions of Kingston with 3 negative (3%), 17 neutral (17%) and 78 positive (80%).	75.00%	75.00%	80.00%	 on track

ACTION	PROGRESS	STATUS
Prepare a report detailing the process to be adopted to allow for recording of the gallery in the Council Chamber during Ordinary Council meetings and Planning Committee Meetings.	At its meeting on 24 September 2018, Council adopted the Recording of Public Meetings Policy which includes a process for the recording of the public gallery at Council meetings.	 completed
Embed a community engagement component in all key Council projects from commencement of the project	The Communications and Events team have begun working with key teams across the organisation to ensure that they are considering their approach to engagement at the beginning of their projects and building this into the project planning. An organisation-wide approach to community engagement and consultation will be captured as part of a new Engagement Policy and associated strategy and guidelines.	 in progress

5.2. Responsible and sustainable financial management



INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Organisational labour costs, variance from budget		10.00%	10.00%	3.43%	 on track
Rates revenue received as a percentage of rates outstanding		96.00%	80.00%	80.97%	 on track
Supplementary property valuations completed	A two-monthly supplementary was processed in March. No further supplementaries will be processed in 2018/19.	3,000.00	2,250.00	4,364.00	 on track








ACTION	PROGRESS	STATUS
Continue to encourage increased take-up of electronic rates notices	Electronic rate notice platforms are being considered to determine if there are easier ways for ratepayers to register. Work has commenced with one provider on developing a solution for notices to be emailed to real estate agents in bulk.	 on track
Review potential alternative revenue generating opportunities across Kingston	The Finance Department continued to provide support to all areas of Council where they identify alternative revenue-generating opportunities.	 on track
Implement and administer Patterson Lakes Beach Maintenance Special Charge	The special charge commenced 31 August 2017. All notices have been issued and collection of the levy is aligned with the rate notice payment cycles.	 completed

5.3. Foster staff health and wellbeing, promote our organisational values and encourage leadership and high productivity

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
E3 Resignations and terminations compared to average staff (permanent staff) (audited)	The number of resignations was slightly higher than target for quarter three due to normal seasonal variation.	10.00%	10.00%	10.06%	 in progress
ACTION	PROGRESS				STATUS
Develop and implement the Kingston Business Continuity Plan	The Business Continuity Plan for Kingston is in place; completed in 2018.				 completed

5.4. A responsive and well managed organisation

INDICATOR	COMMENT	FULL YEAR TARGET	TARGET	RESULT	STATUS
Customer Service - First point of contact resolution (YTD)	Our YTD performance is consistently good, averaging 85% for the last 9 months.	80.00%	80.00%	85.00%	 on track
Customer Service telephone calls answered within service standard (20 seconds) YTD	This result is slightly under target due to high call volumes in January.	80.00%	80.00%	74.00%	 in progress

ACTION	PROGRESS	STATUS
Develop asset management plans for Council assets, including the establishing of acceptable levels of service in terms of quality, quantity, reliability, cost and responsiveness	In March, Council's Audit Committee supported the development of an Asset Management Strategic Improvement Plan to be completed by December 2019. This will guide priorities and resourcing for the continuous improvement of asset management practices, and service planning to address future demand and risks to services. The review of asset plans is approximately three months behind schedule and will continue into 2019/20.	 off track
Develop a list of all new assets that will be constructed as part of the LXRA projects along the Frankston train line, with indicative future maintenance and replacement costs	Regular meetings with LXRA are continuing, with discussions focused on clarifying responsibilities and ownership of assets to be created during this project. This includes protection of existing Council assets that may be impacted during construction.	 on track
Prepare an asset management plan and a compliance risk assessment for the Edithvale Public Golf Course	Council has responded to some of the immediate risk concerns such as fencing. Matters such as asset responsibility require further assessment with Melbourne Water and the Golf Club. This information will inform occupancy arrangements.	 on track
Review the staff Performance Management System	This project was completed, with a new system implemented (myKAD) in order to track staff development and performance conversations.	 completed
Develop a strategic workforce plan	Benchmarking of capabilities across the sector has commenced.	 on track
Provide customer service with a major IT focus	The Ignite call management system is now in operation and a workforce management and rostering system has been implemented for the Customer Care team. Kingston's new Chatbot can now answer 130 programmed questions. The Chatbot has dealt with 2,500 unique customers and answered 3,405 questions since its launch in quarter two.	 on track
Enhance online payment and service requests options for residents and ratepayers	Work has continued on developing the electronic rate notice portal. Ratepayers can now make online rates payments, change their address details and make direct debit applications through the portal. Currently, Council website direct debit applications are being reviewed. Providing more convenient access for ratepayers to their rates information through a website portal is also being considered.	 on track

ACTION	PROGRESS	STATUS
Manage the Governance Framework and the Compliance Policy	<p>The Compliance Register for the 2017/18 financial year was presented to the Audit Committee on 18 September, with the Audit Committee satisfied with the process.</p> <p>All managers and general managers have signed off on their individual compliance checklists, with the process finalised in October 2018. The Governance team continues to develop mechanisms to strengthen the governance framework.</p>	 on track

Kingston City Council
Quarterly Financial Statements
For the 9 Months ending 31st March 2019

Income Statement

	Actual YTD to Mar 19 \$000	Published Budget YTD to Mar 19 \$000	Favourable/ (Unfavourable) \$000	Favourable/ (Unfavourable) %	Ref
Revenue					
Rates and Charges	141,795	139,262	2,533	1.8%	
Grants and Subsidies	25,712	23,177	2,535	10.9%	1
Grants - Capital	2,388	2,448	(60)	-2.5%	
Contributions	269	287	(18)	-6.3%	
Statutory fees and fines	7,592	7,388	204	2.8%	
User Fees	15,294	14,820	474	3.2%	
Interest Income	2,504	1,565	939	60.0%	2
Other Income	573	335	238	71.0%	3
Total Revenue	196,127	189,282	6,845	3.6%	
Expenses					
Employee Benefits	57,959	60,014	2,055	3.4%	
Materials and Services	54,956	55,251	295	0.5%	
Bad and Doubtful Debts	19	0	(19)		
Depreciation & Amortisation	20,250	20,250	0	0.0%	
Interest/Borrowing Costs	191	260	69	26.5%	4
Total Expenses	133,375	135,775	2,400	1.8%	
Net Gain(Loss) on Disposal of Infrastructure, Property, Plant and Equipment	99	0	99		
Surplus	62,851	53,507	9,344	0	

Variance Explanations

Ref	Item	Explanation
1	Grants and Subsidies	Grants and Subsidies total revenue is \$25.7m and is \$2.5m favourable to budget due to a favourable variance in Access Care of \$1.1m. Family and Children's Centres are favourable to budget by \$945k, Family day Care are favourable (293k), Family Children Centres (549k) and Before After School Care & Holiday Program (103k). State Government Non Capital Grants revenue is \$1.9m and is \$275k favourable to budget due to the Bay Trail and flood lighting projects.
2	Interest Income	Interest Income total revenue is \$2.5m and is \$939k favourable to budget due to higher than normal cash holdings and this is expected to continue.
3	Other Income	Other Income is \$573k and is \$238k favourable to budget due to unbudgeted Workcover Insurance income of \$185k and Fire Services Property Levy of \$95k
4	Interest/Borrowing Costs	Interest/borrowing costs is \$191k and is \$69k favourable to budget due to large loan repayment on the Cheltenham Office Building.

Kingston City Council
Quarterly Financial Statements
For the 9 Months ending 31st March 2019

Cash Flow Statement

	Actual YTD to Mar 19 \$000	Budget YTD to Mar 19 \$000	Favourable/ (Unfavourable) \$000	Favourable/ (Unfavourable) %	Ref
Cash Flows from Operating Activities					
Rates	120,922	118,144	2,778	2.4%	
Grants - Operating	23,183	24,771	(1,588)	-6.4%	
Grants - Capital	2,388	1,188	1,200	101.0%	1
Contributions	7,898	292	7,606	2604.8%	2
Statutory fees and fines	7,592	7,284	308	4.2%	
User charges	16,332	16,878	(546)	-3.2%	
Interest	2,504	1,500	1,004	66.9%	3
Increase/(Repayment) of Trust Funds and Deposits	217	0	217	100.0%	
Other Receipts	573	371	202	53.4%	4
Payments to Employees	(57,762)	(59,970)	2,208	3.7%	
Payments to Suppliers	(78,585)	(63,389)	(15,196)	-26.7%	5
Net Cash Provided by Operating Activities	45,262	47,069	(1,807)	-3.8%	
Cash Flows from Investing Activities					
Payment for Infrastructure, Property, Plant & Equipment	(20,942)	(23,487)	2,545	10.8%	5
Proceeds from sale of Infrastructure, Property, Plant & Equipment	99	100	(1)	1.0%	
Net Cash Provided by Investing Activities	(20,843)	(23,387)	2,544	10.9%	
Cash Flows from Financing Activities					
Borrowing Costs	(194)	(297)	103	34.7%	6
Increase/(Repayment) of interest bearing loans & borrowings	(6,867)	(4,492)	(2,375)	-52.9%	7
Net Cash (used in) Financing Activities	(7,061)	(4,789)	(2,272)	-47.4%	
Net Increase in Cash and Cash Equivalents	17,358	18,893	(1,535)	8.1%	
Cash and Cash Equivalents at the Beginning of the Financial Year	136,627	100,110	36,517	36.5%	
Cash and Cash Equivalents at the End of Period	153,985	119,003	34,982	29.4%	

Variance Explanations

Ref	Item	Explanation
1	Grants - Capital	Capital grants total revenue of \$2.4m is \$1.2m favourable to budget due to the timing of receiving grant revenue, this includes revenue of \$375k for the Pavilion and \$200k for Dales Park.
2	Contributions	Contributions, Reimbursements & Donations of \$7.9m is \$7.6m favourable to budget and includes the unbudgeted receipt of open space cash contributions from developers and stormwater contributions of \$4.2m
3	Interest	Interest Income total revenue of \$2.5m and is \$1.5m favourable to budget due to higher than expected cash holdings invested at financial institutions.
4	Other Receipts	Other receipts total revenue of \$573k is \$202k favourable to budget due to parental leave income.
5	Payments to Suppliers & Payments for Infrastructure, Property, Plant and Equipment	Supplier payments and payments for infrastructure, plant and equipment is \$12.6m unfavourable to budget due to the payment of the Fire Services Levy.
6	Borrowing Costs	Borrowing costs of \$194k is \$103k favourable to budget is due to a early lump sum loan repayment towards 1230 Nepean Hwy Purchase
7	Increase/(Repayment) of interest bearing loans & borrowings	Repayment of interest bearing loans and borrowings are unfavourable to budget by \$2.3m due to a early lump sum loan repayment made towards the 1230 Nepean Highway purchase.

Kingston City Council
Quarterly Financial Statements
For the 9 Months ending 31st March 2019

Balance Sheet

	Actual as at Mar 19 \$000	Annual Budget \$000	Favourable/ (Unfavourable) \$000	Favourable/ (Unfavourable) %	Ref
Current Assets					
Cash and Cash Equivalents	153,985	90,055	63,930	71.0%	1
Trade and Other Receivables	33,833	7,841	25,992	331.5%	2
Non-current Assets classified as Held for Sale	885	0	885	0.0%	
Other Assets	1,738	0	1,738	100.0%	
Total Current Assets	190,441	97,896	92,545	94.5%	
Non Current Assets					
Trade and Other Receivables	0	20	(20)	-100.0%	
Infrastructure, Property, Plant & Equipment	2,418,194	2,315,297	102,897	4.4%	
Investment Property	4,473	0	4,473	100.0%	
Intangible Assets	180	0	180	100.0%	
Total Non Current Assets	2,422,847	2,315,317	107,530	4.6%	
Total Assets	2,613,288	2,413,213	200,075	8.3%	
Current Liabilities					
Trade and Other Payables	6,760	13,680	6,920	50.6%	2
Provisions	15,440	17,355	1,915	11.0%	4
Interest Bearing Loans and Borrowings	1,205	5,446	4,241	77.9%	5
Trust Funds and Deposits	5,969	3,184	(2,785)	-87.5%	6
Fire Services Property Levy Payable	4,492	0	(4,492)	0.0%	
Total Current Liabilities	33,866	39,665	5,799	14.6%	
Non Current Liabilities					
Provisions	1,446	1,346	(100)	-7.4%	
Interest Bearing Loans and Borrowings	5,010	1,761	(3,249)	-184.5%	7
Total Non Current Liabilities	6,456	3,107	(3,349)	-107.8%	
Total Liabilities	40,322	42,772	2,450	5.7%	
Net Assets	2,572,966	2,370,441	202,525	8.5%	
Equity					
Accumulated Surplus	1,425,150	1,383,734	41,416	3.0%	
Asset Revaluation Reserve	1,105,315	964,623	140,692	14.6%	
Other Reserves	42,501	22,084	20,417	92.5%	8
Total Equity	2,572,966	2,370,441	202,525	8.5%	

Variance Explanations

Ref	Item	Explanation
1	Cash and Cash Equivalents	Cash and Cash Equivalents are favourable to budget by \$64m. The budget does not take into account the higher opening cash position. The budget is a year end position and variance is expected to reduce as key payments for capital and operational expenditure are met during the year.
2	Trade and Other Receivables	Trade and Other Receivables are \$27m higher than budget due to the rate debtors for 2018/19 which will decline as the rates are paid during the year.
3	Trade and Other Payables	Trade and Other Payables are \$6.9m favourable to budget and includes expenditure accruals and invoices payable.
4	Provisions	Provisions are favourable to budget by \$1.9m. Provisions include landfill remediation of \$1.3m and employee provisions.
5	Interest Bearing Loans and Borrowings	Interest Bearing Loans & Borrowings current liability is favourable to budget by \$4.2m due to a early lump sum loan payment of \$3.8m for the purchase of the Cheltenham Office building.
6	Trust Funds and Deposits	Trust Funds and Deposits are unfavourable to budget by \$2.8m and include asset protection permits and other sundry deposits.
7	Interest Bearing Loans and Borrowings	Interest Bearing Loans & Borrowings non-current liability is unfavourable to budget by \$3.2m due to the early lump sum loan payment \$3.8m for the purchase of the Cheltenham Office building.
8	Other Reserves	Other Reserves are \$20.4m favourable to budget. Other Reserves include \$23.7m in Open Space reserve contributions, \$6.5m for Aged & Community Care Reserves, \$10.2m in reserve contributions for the Kingston Foreshore and Green Wedge Reserves which are the fire the renewal and development of Councils foreshore and non urban areas. Budgeted capital expenditure of \$6.8m is funded by other reserves has not yet occurred.

Kingston City Council
Quarterly Financial Statements
For the 9 Months ending 31st March 2019

Capital Works

Asset	Actual YTD to Mar 19 \$000	Annual Budget \$000	% Complete	Ref
Property				
Land	4,919	3,640	135%	1
Buildings	17,601	25,028	70%	
Plant & Equipment				
Plant, machinery and equipment	97	340	29%	2
Computers and telecommunications	2,045	2,605	79%	
Library Books	777	1,056	74%	
Infrastructure				
Roads	3,505	5,632	62%	
Footpaths & cycleways	920	5,729	16%	3
Drainage	2,493	4,707	53%	4
Recreational, leisure & community facilities	2,564	4,022	64%	
Parks, open space and streetscapes	2,538	7,098	36%	5
Off street car parks	14	339	4%	6
Other infrastructure	90	420	21%	7
Total capital works expenditure	37,563	60,616	62%	
Projects Represented by:				
New asset expenditure	5,673	7,807	73%	
Asset expansion expenditure	4,625	5,492	84%	
Asset renewal expenditure	17,335	28,304	61%	
Asset upgrade expenditure	9,283	17,988	52%	
Non Asset	647	1,025	63%	
Total capital works expenditure	37,563	60,616	62%	

Variance Explanations

Ref	Item	Explanation
1	Land	Increase in expenditure due to Council resolution at its 26 November 2018 meeting to purchase land in Victory Road, Clayton South for \$2.6M as part of the Green Wedge
2	Plant, machinery and equipment	Less than forecast expenditure due to delivery lag for imported Trucks. Vehicle replacements valued at \$360k are on order pending delivery in the fourth quarter
3	Footpaths & cycleways	Less than forecast expenditure due to VCAT appeals and delays obtaining necessary approvals for the Bay Trail Shared Path project. A carry over to 2019/20 of \$2.8M has been nominated.
4	Drainage	Less than forecast expenditure due to timing of tenders. Over \$1.7M of projects are currently works in progress. Program is to be fully expended by EOFY
5	Parks, open space and streetscapes	Less than forecast expenditure is largely attributed to a delayed start to the Mentone Renaissance Project (\$3.4M) to be completed by end June. There has been \$1.8M of carry overs to 2019/20 nominated across various projects.
6	Off street car parks	Less than forecast expenditure is due to \$170k for Foreshore Ticket Parking machine replacements being carried over to 2019/20 and \$250k for carpark at Walter Galt reserve being rescheduled pending recommendations from ground condition analysis.

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 11.4

ASSEMBLY OF COUNCILLORS RECORD REPORT

Contact Officer: Stephanie O'Gorman, Governance Officer

Purpose of Report

To provide copies of the Assembly of Councillors records in line with Section 80A of the Local Government Act 1989 to support openness and transparency of Governance processes.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council note the contents of this report for the public record.

1. Executive Summary

This report contains records for all meetings defined as an Assembly of Councillors under Section 80A of the Local Government Act 1989, (the Act).

2. Background

The Act requires that Assembly of Councillors records are reported to the next possible meeting of Council. This seeks to promote openness and transparency of Council decision making and to place on public record any declarations of direct or indirect interests by Councillors.

3. Discussion

3.1 Council Plan Alignment

Goal 5 - Our well-governed and responsive organisation

Direction 5.1 - Support decision making to provide an efficient and effective council which embodies the principles of democracy

The reporting of Assembly of Councillors meets the requirements of the Act and is critical to Direction 5.1.

3.2 Consultation/Internal Review

Not applicable to this report.

3.3 Operation and Strategic Issues

3.3.1 Legislative Requirements

As prescribed by section 80A of the Act, the written record only needs to be a simple document that records:

- The names of all Councillors and staff at the meeting;
- A list of the matters considered;
- Any conflict of interest disclosed by a Councillor; and
- Whether a Councillor who disclosed a conflict leaves the assembly.

A standard Assembly of Councillors form will be used as the record for the purposes of the Act. These form the appendices to the report. At times, however to avoid duplication, minutes of some meetings may be attached as the record of the Assembly if they include the required information, including disclosures.

Section 80A of the Act requires a Councillor attending an assembly to disclose a conflict of interest and leave the room whilst the matter is being considered.

This requirement is explained in further detail in Practice Note No. 6 Assemblies of Councillors which was authored by Local Government Victoria. This Practice Note advises that unlike Council meetings, it is not necessary for a Councillor to disclose any details of the conflict of interest. It is sufficient to just disclose that the conflict of interest exists and this is all that should be recorded.

The rationale behind this limited requirement is to protect Councillors' privacy. In Council or Special Committee meetings, Councillors have an option under the Act to disclose a conflict of interest in writing to the CEO, which allows for the nature and type of the conflict of interest to remain private. The Act does not provide this option in relation to Assemblies of Councillors and thus Councillors are only required to disclose the existence of a conflict of interest and not the nature and type of interest at an assembly.

4. Conclusion

The report is provided in line with Section 80A of the Act which requires that the record of an assembly must be reported to the next practical Ordinary Meeting of Council and recorded in the minutes of that meeting.

4.1 Environmental Implications

Nil

4.2 Social Implications

Tabling Assembly of Council records supports disclosure and transparency of Council operations.




4.3 Resource Implications

Nil

4.4 Legal / Risk Implications

Reporting Assemblies of Councillors to Council meets the legislative requirement contained in section 80A of the Act.

Appendices

- Appendix 1 - Assembly of Councillors Record - Planning Councillor Information Session
- 6 May 2019 (Ref 19/93123)  [↓](#)
- Appendix 2 - Assembly of Councillors Record - Strategic Councillor Information Session
- 13 May 2019 (Ref 19/93125)  [↓](#)
- Appendix 3 - Assembly of Councillors Record - Strategic Councillor Information Session
- 20 May 2019 (Ref 19/99364)  [↓](#)

Author/s: Stephanie O'Gorman, Governance Officer
Reviewed and Approved By: Phil DeLosa, Manager Governance
Paul Franklin, General Manager Corporate Services

11.4

ASSEMBLY OF COUNCILLORS RECORD REPORT

1	Assembly of Councillors Record - Planning Councillor Information Session - 6 May 2019	295
2	Assembly of Councillors Record - Strategic Councillor Information Session - 13 May 2019	299
3	Assembly of Councillors Record - Strategic Councillor Information Session - 20 May 2019	303

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 6 May 2019

Time: 5.45pm

Assembly Location: Oakleigh Room, 1230 Nepean Highway Cheltenham

Assembly Reason: Planning Councillor Information Session

Attendees:

Councillor/s:

Cr Georgina Oxley (Mayor)
Cr Tamara Barth
Cr Tamsin Bearsley
Cr Ron Brownlees OAM
Cr David Eden (arrived 7.12pm)
Cr Geoff Gledhill
Cr Steve Staikos (arrived at 6.06pm)
Cr Rosemary West OAM

Officer/s:

John Nevins, Chief Executive Officer
Mauro Bolin, General Manager Community Sustainability
Paul Franklin, General Manager Corporate Services
Daniel Freer, General Manager City Assets and Environment
Jonathan Guttman, General Manager Planning and Development
Tracey Cheeseman, Senior Advisor, Stakeholder Relations and Strategic Communications
Phil De Losa, Manager Governance
Paul Marsden, Manager City Strategy
Ian Nice, Manager City Development
Joanne Creedon, Governance Officer
Ross Gregory, Manager Traffic and Transport
Alex Reid, Principal Traffic & Transport Engineer

Apologies:

Cr George Hua

Matter/s Discussed:

1. Apologies
2. Disclosures by Councillors, Officers and Contractors of any Conflict of Interest
3. Notes of the Planning CIS Meeting of 1 April 2019
4. Individual Ward Briefings
5. Planning Delegations Email - April 2019
6. Draft Agenda - Planning Committee

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

7. Alex Fraser Planning Permit Briefing
8. Kingston Integrated Transport Strategy
9. Response to Notice of Motion No. 6/2018 - Cr West - Signs for Parks
10. Proposed Agenda Items for June Ward Committee Meetings
11. 1230 Nepean Highway Municipal Office
12. Special Meeting of Council
13. Report on Legal Advice
14. Invitations
15. Briefing by Nick Kelly, McArthur Recruitment re CEO Recruitment

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest? Yes

Councillor Disclosures: (refer 2 over page)

Nil

Record if a Councillor left the meeting during the discussion.

N/A

Officer Disclosures: (refer 4 over page)

Nil

Completed by: Stephanie O'Gorman, Governance Officer

Date: 13 May 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 13 May 2019

Time: 5.45pm

Assembly Location: Oakleigh Room, 1230 Nepean Highway Cheltenham

Assembly Reason: Strategic Councillor Information Session

Attendees:

Councillor/s:

Cr Georgina Oxley (Mayor)
 Cr Tamara Barth
 Cr Tamsin Bearsley
 Cr Ron Brownlees OAM
 Cr David Eden (arrived at 7.04pm)
 Cr Geoff Gledhill
 Cr Steve Staikos
 Cr Rosemary West OAM

Officer/s:

John Nevins, Chief Executive Officer
 Mauro Bolin, General Manager Community Sustainability
 Paul Franklin, General Manager Corporate Services
 Daniel Freer, General Manager City Assets and Environment
 Jonathan Guttman, General Manager Planning and Development
 Megan O'Halloran, Manager Communications & Community Relations
 Phil De Losa, Manager Governance
 Jaclyn Murdoch, Manager Compliance and Amenity
 Tim Bearup, Manager Libraries and Social Development
 Ray Tiernan, Acting Coordinator Community Development
 Steve Lewis, Manager Community Buildings
 Anthony Ziem, Team Leader Facilities Maintenance
 Julian Harvey, Manager Property Arts and Leisure Services
 Rachelle Quattrocchi, Manager Infrastructure
 Bridget Draper, Manager Active Kingston
 Daniel Ferguson, Project Consultant Sport and Recreation

Apologies:

Cr George Hua

Matter/s Discussed:

1. Apologies
2. Disclosures by Councillors, Officers and Contractors of any Conflict of Interest
3. Notes of the Strategic CIS Meeting of 15 April 2019

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

4. Planning Compliance in the Green Wedge - Quarterly Report April 2019
5. Sponsorship - Aspendale Gardens-Edithvale Community Bank "Community Pitch Project"
6. 1230 Nepean Highway - Proposed Oakleigh Room & Balcony Building Improvement Works
7. Presentation - Scouts Victoria
8. MWRRG Collective Residual Waste Disposal Services Contract
9. Receipt and Processing of Recyclable Material (Recycling Processing)
10. GR Bricker Reserve (West) Master Plan - Adoption
11. Response to Notice of Motion No. 12/2019 - Cr. Oxley - South Ward Open Space
12. Response to Notice of Motion No. 3/2019 - New Parks on Melbourne Water Land - Update
13. Draft Agenda - Ordinary Meeting of Council - See Separate Agenda
14. Provision of Legal Services - Contract No 13/129
15. Frankston Council proposal for a joint Councillors dinner
16. Proposal to Invite Cr Michael Heffernan from Bayside Council to speak with Crs on their experiences from owning and operating a public golf course
17. Invitations

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest?

Yes

Councillor Disclosures: (refer 2 over page).

Nil

Record if a Councillor left the meeting during the discussion.

N/A

Officer Disclosures: (refer 4 over page)

Nil

Completed by: Stephanie O'Gorman, Governance Officer

Date: 14 May 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 20 May 2019

Time: 5.45pm

Assembly Location: Oakleigh Room, 1230 Nepean Highway Cheltenham

Assembly Reason: Strategic Councillor Information Session

Attendees:

Councillor/s:

Cr Georgina Oxley (Mayor)
 Cr Tamsin Bearsley
 Cr Ron Brownlees OAM
 Cr David Eden (arrived at 7.00pm)
 Cr Geoff Gledhill
 Cr Steve Staikos (arrived at 6.08pm)
 Cr Rosemary West OAM

Officer/s:

John Nevins, Chief Executive Officer
 Mauro Bolin, General Manager Community Sustainability
 Paul Franklin, General Manager Corporate Services
 Daniel Freer, General Manager City Assets and Environment
 Jonathan Guttman, General Manager Planning and Development
 Megan O'Halloran, Manager Communications & Community Relations
 Phil De Losa, Manager Governance
 Stephanie O'Gorman, Governance Officer
 Elisabetta Robecchi, Community Development Officer
 Ray Tiernan, Acting Coordinator Community Development
 Tim Bearup, Manager Libraries and Social Development
 Julian Harvey, Manager Property and Arts
 Steve Lewis, Manager Community Buildings
 Bridget Draper, Manager Kingston Active
 Anthony Ziem, Team Leader Community Buildings

Apologies:

Cr George Hua

Matter/s Discussed:

1. Apologies
2. Disclosures by Councillors, Officers and Contractors of any Conflict of Interest
3. Notes of the Strategic CIS Meeting of 13 May 2019

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

4. Business and Economic Development Advisory Committee Notes - 11 April 2019
 5. Access and Equity Advisory Committee Notes - 13 February 2019
 6. Councillor Workshop Minutes
 7. Response to Notice of Motion No 11/2019 - Cr Brownlees - Kingston Heath Reserve Sporting Precinct
 8. Disability Improvements - Community Buildings
 9. Land Acquisitions Along Tootal Road Dingley Village
 10. Presentation: Library Community Panel Recommendations to Councillors
 11. KP-1993/5158A - 19 - 71 Carroll Road, Oakleigh South - VCAT Appeal Lodged and Compulsory Conference Position Sought
 12. Level Crossing Removal Project Update - Public Realm and Asset Management
 13. Community Engagement Policy Discussion
 14. Rate Valuation Modelling Presentation
 15. Review of Councillor Information Session Format
 16. Draft Chief Executive Officer Employment and Remuneration Policy
 17. Invitations
- Other Business
- Le Bon Farm Collection
 - Junior Mayor Election
 - Social and Affordable Housing Developments Bus Tour

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest?

Yes

Councillor Disclosures: (refer 2 over page)

Nil

Record if a Councillor left the meeting during the discussion.

N/A

Officer Disclosures: (refer 4 over page)

Nil

Completed by: Stephanie O’Gorman, Governance Officer

Date: 21 May 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
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3. Section 3(1) definition:

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- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

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- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

12. Notices of Motion

Agenda Item No: 12.1

NOTICE OF MOTION NO. 15/2019 - CR WEST - IMPACT OF THE MORDIALLOC FREEWAY

I move :

That Council expresses concern about the failure of the Major Road Projects Authority and its predecessor VicRoads to show reasonable regard for the wishes and interests of the Kingston Council and community in its planning for the Mordialloc Freeway, such as:

1. Failing to provide a road overpass for the Dingley Freeway near the intersection of the freeway to provide an at-grade crossing for the Chain of Parks Trail, which Council's planning scheme and Green Wedge Management Plan indicate should accommodate pedestrians, cyclists, equestrians and a habitat corridor linking Karkarook Park with Braeside Park. State Government has recently committed \$25 million for the construction of the Chain of Parks only for the MRPV plans to result in the Chain of Parks Trail coming to a halt at a T-junction at the Dingley Freeway.
2. The impact of the proposed closure of Woodlands Drive on the landowners and tenants of Woodlands Industrial Estate, a number of whom made submissions in December saying they feared they would lose business and/or need to move if the works went ahead as originally planned. At the eleventh hour after a Council motion expressing concern, MRPV decided the closure of Woodlands Drive was not necessary and produced an alternative.
3. Their failure to take into account the potential health impact of the freeway on residents of adjoining suburbs, which was not even mentioned in the initial EES document.
4. Their failure to provide an acoustic fence for the length of Braeside Park despite having heard a senior park ranger estimate that the Park would lose a third of its half million human visitors a year.

They relented only when their own bird experts (along with Council's) indicated that without high, opaque, acoustic fences the birds that use the freeway reservation as a flyway between the various nearby wetlands would be at risk of roadkill and that the endangered Australasian Bittern could be driven to extinction, (which Council's expert indicated may be the consequence if the freeway goes ahead anyway as high fauna walls will impact on their connectivity.)

5. A similar disregard for human connectivity, by opposing the construction of underpasses proposed by Council to allow residents to cross the freeway reservation midway between road crossings at Braeside Park and Chadwick Grove.

If the Minister decides to permit the Mordialloc Freeway to go ahead after receiving the Inquiry and Advisory Committee report on EES submissions, Council hopes he will require the aforementioned measures and considerations to be heeded.

Cr Rosemary West

**City of Kingston
Ordinary Meeting of Council**

Agenda

27 May 2019

Note: This item was deferred from the Ordinary Meeting of Council held on 23 April 2019

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.2

NOTICE OF MOTION NO. 23/2019 - CR GLEDHILL - MENTONE TRAFFIC TREATMENTS

I move that:

1. Officers immediately restore the ability for all southbound traffic to turn right from Como Parade West into Mentone Parade Mentone through the provision of additional signage and the removal of current road markings;
2. Officers immediately reconsider the design of the traffic island at the intersection of Como Parade West and Mentone Parade to allow a safe left hand turn for northbound traffic wishing to enter Mentone Parade from Como Parade West;
3. The lane configuration in Balcombe Road Mentone be reviewed in order to improve traffic flow and reduce congestion; and
4. That any changes made remain in place until the level crossing removal is completed at which time a full review of traffic movement and parking in the Mentone retail precinct be undertaken.

Cr Geoff Gledhill

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.3

NOTICE OF MOTION NO. 24/2019 - CR BEARSLEY - MELBOURNE WATER - LONGBEACH DRAIN

I move :

That Council write to Melbourne Water requesting that they improve the water capacity of Melbourne Water's drain running beside the Longbeach trail (to mitigate the risk of flooding) and that they provide us with timelines and plans when available.

Cr Tamsin Bearsley

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.4

NOTICE OF MOTION NO. 25/2019 - CR BEARSLEY - TREE IN BRADINA COURT CHELSEA HEIGHTS

I move :

That Council remove the tree outside 10 Bradina Court Chelsea Heights and, after consultation with neighbouring residents, replace with a more appropriate native tree.

Cr Tamsin Bearsley

Appendices

Appendix 1 - Images of Tree - Bradina Court, Chelsea Heights (Ref 19/99484) 

12.4

NOTICE OF MOTION NO. 25/2019 - CR BEARSLEY - TREE IN BRADINA COURT CHELSEA HEIGHTS

1	Images of Tree - Bradina Court, Chelsea Heights	319
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Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.5

NOTICE OF MOTION NO. 27/2019 - CR WEST - REVIEW OF THE HERITAGE OVERLAY

I move that Council:

1. engage a heritage consultant to undertake a peer review and update of Kingston's heritage overlay with a view to considering:
 - Whether there are places or features in Kingston that warrant heritage listing that were not previously identified;
 - The condition of existing heritage-listed places and whether Council could assist owners in any way to enable better maintenance of places in a poor state of repair, such as
 - assisting with applications for heritage grants from State Government,
 - providing a rate rebate for all heritage-listed properties; and that:
2. Officers provide a report to Council's June meeting regarding how best this may be implemented;
3. As a preliminary step, ask the peer reviewer to provide a second opinion on several buildings and features currently subject to development applications including:
 - 422 Nepean Highway (said by residents to be the original farmhouse)
 - 15 Station Street, Aspendale (house of pioneer farmer Hugh Brown)
 - The staircase in the Mordialloc Masonic Hall
4. The industrial heritage consultant who provided Council's submission on the Pompei Boatworks to the February Heritage Council hearing be asked to provide a recommendation to Council in response to the Heritage Council's recommendation that Council consider a local heritage listing;
5. Council not approve demolition of the Pompei boatworks until Council has made a decision on the Heritage Council recommendation or has approved a development application for the site.

Cr Rosemary West

Officer Comment

Preliminary consideration has been given to this Notice of Motion and officer comment is provided below:

Background

Kingston undertook a comprehensive review of post European Settlement Heritage within the municipality by completing what is referred to as the Heritage Study Stage One and Stage Two in the early to mid 2000's. Planning Scheme Amendment C46 was then conducted to introduce new local planning policy content into the Kingston Planning Scheme and the listing of a number of sites within the Schedule to the Heritage Overlay at Clause 43.01 to the Kingston Planning Scheme. This work focused heavily on pre-second World War Heritage Places and Precincts within the municipality and involved an extensive community consultation and nomination process as well as a detailed review of potential heritage places.

Part 1 of the Notice of Motion

It is possible to undertake 'a peer review and update of Kingston's heritage overlay' mindful this is a very significant task and would involve Council determining a detailed scope of works. This scale of project would generally be instigated through discussions as part of the formulation of a new Council Plan given the significant focus required to complete a project of this scale. At present the City Strategy Department are working on several significant Strategic Planning initiatives including but not limited to:

- Housing and Neighbourhood Character Work
- Social and Affordable Housing Strategy
- Green Wedge Management Plan
- Agricultural Feasibility Study
- Planning for the Clayton Business Park
- Chelsea Structure Plan
- Working with the Level Crossing Removal Program and Major Roads Projects Victoria on the infrastructure initiatives they are working on.

The above is an ambitious work program for the balance of the Council term and in some instances continuing into the next term. And realistically it would not be feasible to complete the work envisaged in this NOM with existing resources and the current significant work program.

The State Government has established the Living Heritage Grants Program, 2019 Guidelines. The program has *\$8.5 million for a competitive community heritage grants program targeting "at risk" State-listed heritage places*. This limits access to applications for this fund to **State listed** heritage places and hence would not capture most of the heritage places listed in Kingston which are listed at a Local level.

Officers proactively assist owners of heritage places when enquiries are made with Council regarding prospective planning applications or assistance in identifying sources of information regarding heritage restoration. This includes Council funding heritage advice where required to review planning applications which are submitted to ensure the works build upon the heritage policies in the Kingston Planning Scheme.

Council currently provides a differential rate to several owners of heritage places within the municipality who receive a 10% discount.

Part 2 of the Notice of Motion

Officers who would likely prepare such a report are heavily involved in the work on the Housing Strategy and Neighbourhood Character Study and the Chelsea Structure Plan and a more realistic time for a suitably detailed report would be August should Council proceed further with seeking advice on this Notice of Motion.

Part 3 of the Notice of Motion

Three sites have been identified in Part 3 of the Notice of Motion.

422 Nepean Highway, Parkdale – This site was the subject of a report at the Planning Committee on May 22nd, 2019. The report at Section 13.2 outlined that Heritage Advice was sought and the consultant found that *‘there is not a basis for the dwelling to be listed in a heritage overlay’*.

15 Station Street, Aspendale – Advice was provided to Ward Councillors and Cr. West following her enquiry on 15th May, 2019 regarding this matter.

The staircase in the Mordialloc Masonic Hall – Advice was provided to all Councillors on the 9th May, 2019 by the General Manager Community Sustainability regarding the attempts made to retain the steps. The advice reinforces that following review by several specialist consultants, Council was unable to retain the staircase due most significantly to Disability Access and Building Code compliance issues.

Part 4 of the Notice of Motion

Officers acted upon the direction of the Council at its Ordinary Council Meeting on 27th August, 2019 by engaging Mr. Gary Vines of Biosis to lodge a submission to the Heritage Council in line with his recommendations regarding the Pompei Boatworks. A further confidential report was listed at the Ordinary Council Meeting on 24th September, 2018 by Officers.

The position held by Mr. Vines (on behalf of Council) was then considered by the Heritage Council at a hearing on 27th February, 2019. The advice provided by the Heritage Council not to include the property on the State Heritage Register was forwarded to all Councillors on 17th May, 2019. As is generally the practice of the Heritage Council it has recommended Council consider whether a Planning Scheme Amendment should be undertaken for a Local heritage listing.

Part 5 of the Notice of Motion

The preliminary view of Officers is that, the owner of the land can seek to obtain a demolition permit based on the planning status of the site. Council is likely to be unable to prevent the demolition of the buildings based on the current planning status of the site. On the basis Council wanted this matter to be further explored legal advice could be sought.

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.6

NOTICE OF MOTION NO. 28/2019 - CR WEST - NEED FOR A PUBLIC MEETING ON THE HOUSING STRATEGY AND NEIGHBOURHOOD CHARACTER STUDY

I move :

That Council holds a town hall or café-style public meeting for residents to be fully informed about and enabled to ask questions and to provide feedback on the draft housing strategy and neighbourhood character study.

Cr Rosemary West

Background:

Council held ward meetings attended by over 600 people to provide input into the housing strategy and neighbourhood character study last year, an needs to provide a similar opportunity for these and other interested residents to comment on the draft strategy/study.

Council appointed a randomly selected Community Panel of about 45 residents, representative of Kingston residents in terms of age, gender and location who were addressed by a range of development planners, architects and others over four meetings last year.

However, when Council invited this panel to be briefed on the draft strategy, last week, only four panel members attended, and they were not informed about the extent of extra development to be provided or about other matters addressed in point 2 above. When I attended this meeting,

I was not allowed to speak and was relegated to a back seat while planners and consultants sat with the four panel members around a table. I also attended one of the two drop-in information sessions last week and was not allowed to speak. This meeting was attended by six residents. Hence I was unable to provide the information or ask the questions that would have elicited the information residents needed to be properly informed.

I am concerned that:

1. The housing strategy will facilitate significantly more development than we need to meet our (ie the Currie and Brown) housing targets.
2. Council is not telling residents this, but in our communications and at the Community Panel, we have obscured the facts and implications behind these plans.
3. Residential Councillors have been given no explanations for why we need this extra development, when our demographic consultants, Currie and Brown, say we can easily meet our targets with our existing planning controls.

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.7

NOTICE OF MOTION NO. 29/2019 - CR GLEDHILL - WASTE AND DEBRIS - MORDIALLOC CREEK

I move :

1. That a meeting be organised for interested councillors, Melbourne Water, Council officers and members of Mordialloc creek community to discuss concerns over how Kingston is contributing to the waste and debris being collected through our drainage systems and washed out into Mordialloc Creek and Port Phillip Bay. The meeting should take place within 3 weeks from today.
2. That officers prepare a report to be included in the July cycle on the debris and rubbish collected through Kingston's drainage and how we can stop it from reaching our waterways and bay.

Cr Geoff Gledhill

Ordinary Meeting of Council

27 May 2019

Agenda Item No: 12.8

NOTICE OF MOTION NO. 26/2019 - CR GLEDHILL - RECYCLING PROGRAM

I move :

That officers prepare a report on how Kingston Council may act individually or in collaboration with other Councillors in order to secure the integrity of councils recycling program.

The report should cover all aspects of the process from collection to the end use of the recycled material.

The report would also provide details of costs that would be incurred.

Cr Geoff Gledhill

14. Confidential Items

14 Confidential Items

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the Local Government Act 1989. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

14.1 Response to Notice of Motion No. 12/2019 - Cr. Oxley - South Ward Open Space

Agenda item 14.1 *Response to Notice of Motion No. 12/2019 - Cr. Oxley - South Ward Open Space* is designated confidential as it relates to contractual matters (s89 2d)

14.2 KP-1993/5158A - 19 - 71 Carroll Road, Oakleigh South - VCAT Appeal Lodged and Compulsory Conference Position Sought

Agenda item 14.2 *KP-1993/5158A - 19 - 71 Carroll Road, Oakleigh South - VCAT Appeal Lodged and Compulsory Conference Position Sought* is designated confidential as it relates to proposed developments (s89 2e)

14.3 Land Acquisitions Tootal Road Dingley Village

Agenda item 14.3 *Land Acquisitions Tootal Road Dingley Village* is designated confidential as it relates to any other matter which the Council or special committee considers would prejudice the Council or any person (s89 2h)

Confidential Appendices

8.1 Planning Compliance in the Green Wedge - Quarterly Report April 2019

Appendix 1, Planning Compliance in the Green Wedge Spreadsheet - Update April 2019 is designated confidential as it relates to (s89 2h)

8.2 Level Crossing Removal Project Update - Public Realm and Asset Management

Appendix 3, Forward Capital Works Budget Projections Post 2019/20 is designated confidential as it relates to (s89 2d)

RECOMMENDATION

That in accordance with the provisions of section 89(2) of the *Local Government Act 1989*, the meeting be closed to members of the public for the consideration of the following confidential items:

14.1 Response to Notice of Motion No. 12/2019 - Cr. Oxley - South Ward Open Space

This agenda item is confidential in accordance with the Local Government Act s89(2) as it relates to contractual matters (s89 2d)

14.2 KP-1993/5158A - 19 - 71 Carroll Road, Oakleigh South - VCAT Appeal Lodged and Compulsory Conference Position Sought

This agenda item is confidential in accordance with the Local Government Act s89(2) as it relates to proposed developments (s89 2e)

14.3 Land Acquisitions Tootal Road Dingley Village

This agenda item is confidential in accordance with the Local Government Act s89(2) as it relates to any other matter which the Council or special committee considers would prejudice the Council or any person (s89 2h)

Confidential Appendices

**8.1 Planning Compliance in the Green Wedge - Quarterly Report April 2019
Appendix 1, Planning Compliance in the Green Wedge Spreadsheet -
Update April 2019**

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2h)

**8.2 Level Crossing Removal Project Update - Public Realm and Asset
Management**

Appendix 3, Forward Capital Works Budget Projections Post 2019/20

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)