

Agenda

Ordinary Meeting of Council

Monday, 22nd July 2019

Commencing at 7.00pm

Council Chamber
1230 Nepean Highway, Cheltenham

kingston.vic.gov.au

John Nevins
Chief Executive Officer
Kingston City Council

community inspired leadership



City of
KINGSTON

**City of Kingston
Ordinary Meeting of Council**

Agenda

22 July 2019

Notice is given that an Ordinary Meeting of Kingston City Council will be held at 7.00pm at Council Chamber, 1230 Nepean Highway, Cheltenham, on Monday, 22 July 2019.

1. Apologies

2. Confirmation of Minutes of Previous Meetings

Minutes of Ordinary Council Meeting 24 June 2019

Minutes of Special Council Meeting 17 July 2019

3. Foreshadowed Declaration by Councillors, Officers or Contractors of any Conflict of Interest

Note that any Conflicts of Interest need to be formally declared at the start of the meeting and immediately prior to the item being considered – type and nature of interest is required to be disclosed – if disclosed in writing to the CEO prior to the meeting only the type of interest needs to be disclosed prior to the item being considered.

4. Petitions

Objection to Application for Planning Permit - 276 Nepean Highway, Parkdale
Chelsea Skate Park Lights

5. Presentation of Awards

Nil

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8. Planning and Development Reports

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Agenda Item No: 8.1

PARKING INFRINGEMENT REIMBURSEMENT SCHEME UPDATE

Contact Officer: Jonathan Guttman, General Manager Planning and Development

Purpose of Report

This report responds to the direction of the Council at its Ordinary Council Meeting on 25 March 2019 by providing an update on the initial phase of the Parking Infringement Reimbursement Scheme.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Note the contents of this report as an update on the Parking Infringement Reimbursement Scheme.
2. Note that appropriate provision has been made in the Financial Statements for the 2018/19 financial year and Long Term Financial Strategy (\$2,048,920.73).
3. Provide to Council's Audit Committee a copy of this report prior to the next Audit Committee Meeting on 17 September 2019 and that relevant Officers attend to respond to any questions Committee Members may have.
4. Receive a further report in July 2020 regarding the effectiveness of the Parking Infringement Reimbursement Scheme.

1. Executive Summary

Since the direction of the Council at its Ordinary Council Meeting on the 25 March 2019, Officers have been establishing and more recently administering a reimbursement scheme for individuals who sought an internal review of a parking infringement issued under the Infringements Act 2006 and were unsuccessful in having it overturned generally between 1 July 2006 and 26th December 2016.

The significant preparatory work in establishing the scheme has identified that 21,851 infringements were impacted and the total value of the infringements issued that fall within this category was \$2,048,920.73. Council commenced on the 28th May 2019 writing to identified impacted parties making them aware. For the week ending 14th July, 2019 the following response rate has been achieved:

- Total of 10,097 applications for reimbursement have been received by Council.
- Total of \$562,375.24 has been transferred to the holding account for payment to eligible applicants.
- Of the 10,097 applications received 4,963 (49.15%) have been made online, 1,144 (11.33%) have been made via email and 3,990 (39.51%) have been received via hardcopy.

Following initial feedback received by Councillors regarding ensuring an efficient reimbursement process was created, Council established a relationship with Australia Post that allows for reimbursements directly to the customer (upon proof of identity and submission of a unique barcoded letter) in Australia Post outlets. Reimbursements can take the form of a cash payment and/or direct debit into a customer's bank account.

As part of the preparation of the 2018/2019 Financial Statements Council includes a provision of \$2,048,920.73

Senior Officers have also provided periodic updates on the reimbursement process to Council's Audit Committee and it is recommended that this report form the basis of an update following consideration by the Council. The Audit Committee has previously reflected a view that the Council is following a robust process in administering the reimbursement scheme.

Given the significant initial take-up of the scheme by impacted parties (and efforts to redirect incorrectly addressed correspondence) it is not recommended that further promotion of the scheme occur at this time and a further review occur in July 2020.

2. Background

Council has been provided with periodic updates on the issues associated with a potential administrative error in the processing of requests for an internal review of a parking infringement under the Infringements Act 2006. The Council resolved at its 25 March 2019 Ordinary Council Meeting as part of Item 8.1 to:

That Council:

1. *Approve a reimbursement scheme that incorporates the following:*
 - 1.1. *Email and acknowledging all those who have pre-registered for notification regarding this matter in the week commencing 1 April 2019.*
 - 1.2. *Commence the notification of potentially impacted parties in May 2019.*
 - 1.3. *A review of the need to provide additional display advertisements in the local newspapers and in The Age newspaper following the commencement of direct notifications of reimbursements in July 2019.*
2. *In administering the reimbursement scheme in accordance with Recommendation 1. undertake the following:*
 - 2.1. *Notify, using the contact details at the time of the infringement review all those considered eligible for a refund.*
 - 2.2. *Ensure that all staff members who are assisting this process are appropriately briefed including dealing with representatives of deceased members of the community, business related infringement reimbursement enquiries, car rental related matters and other circumstances that may be presented through the reimbursement process.*

3. *Receive further advice in July 2019 on:*
 - 3.1. *The revised number of parties potentially impacted and the appropriate provision to be made in the Financial Statements for the 2018/19 financial year and Long Term Financial Strategy.*
 - 3.2. *Advice received from its Audit Committee on this matter as relevant.*
 - 3.3. *The level of response received from the potentially impacted parties.*

Council Officers have been progressively working through the above resolutions and this report provides an update to the Council in response to its resolutions that sought additional advice in July 2019.

Reimbursement Program

Following the direction from Council in March 2019, the following has occurred to establish the reimbursement scheme.

- Over a 7-week period the historical data has been analysed by members of the Compliance and Amenity Department to ensure that only eligible customers were formally notified of the scheme. Notifications were sent to identified parties on 28th May, 2019 and this has resulted in 21,851 infringements being identified. It has also been established that the total amount for the infringements is \$2,048,920.73.
- Enhancements were made to Councils Database system to effectively manage the reimbursement process, to ensure that appropriate retrieval and future auditing of the process can be efficiently undertaken.
- Having examined a range of repayment options a relationship was formulated with Australia Post to manage the reimbursement process directly with the customer. The customer having received confirmation from Council of their eligibility is able to visit any Australia Post store and receive either cash or EFT transfer to a nominated account. The customer is provided with a unique barcode via correspondence from Council and must produce identification to obtain the reimbursement from Australia Post. This initiative has a range of benefits including the efficiency of the refund for the customer and the aggregation of financial information by Australia Post for Councils own budgetary and auditing purposes.
- To support the program through the initial phase of notifying impacted customers 4 additional temporary staff were placed into the Customer Care team to assist Customers and escalate queries where required around customer verification.

Number of Impacted Parties and Uptake of Reimbursements

Since the commencement of the scheme on the 28 May 2019 the following represents the data as at week ending 14 July 2019.

	Number	% of total
Total Numbers of Impacted Infringements	21,851	NA
Total Number of Applications Made	10,097	46.21% of total impacted infringements
Total Claimed Amount	\$351,950.90	17.17% of total \$ allocated
Total Transferred to Reserve Account for Claiming	\$560,986.44	27.37% of total \$ allocated
Applications made via hardcopy correspondence	3,990	39.51% of total applications made

	Number	% of total
Applications made via email	1,144	11.33% of total applications made
Applications made online	4,963	49.15% of total applications made
Number of calls into the Customer Care on this topic	2,246	NA

3. Discussion

3.1 Council Plan Alignment

Goal 5 - Our well-governed and responsive organisation

Direction 5.4 - A responsive and well managed organisation

Significant attention has been given to the process of validating eligible customers and ensuring an efficient and coordinated reimbursement scheme is established to align with this direction of the Council Plan.

3.2 Consultation/Internal Review

A significant range of Council Departments have been involved in establishing and administering the Reimbursement Scheme. They include the:

- Communications and Community Relations Department;
- Compliance and Amenity Department;
- Finance and Performance Planning Department; and
- Information Services Department

In line with the resolution of the Council in March 2019, a detailed briefing was provided to front line customer service areas. This has also involved the preparation of detailed question and answer material for the purposes of answering customer queries.

Since the commencement of the reimbursement scheme the Customer Care, Service Excellence Coordinator has provided regular updates to Officers on the take-up of the scheme. Officers have also liaised with the City of Monash who are also administering a reimbursement scheme presently.

3.3 Operation and Strategic Issues

3.3.1 Broader reimbursement scheme promotion

At the time of preparing this report the reimbursement scheme has been in operation for approximately ten weeks. At this point, Council has received 10,097 applications which represents 46.21% of the total number of people Council has directly notified.

Beyond initial media releases and information provided on its website during the early phases of Council resolving to commence a reimbursement process, a significant effort has been made to alert those impacted to the reimbursement scheme.

Recent analysis has been undertaken to determine the effectiveness of Councils initial media releases and website promotion of the scheme encouraging potentially impacted customers to pre-register. This analysis shows that only 29% of the customers who initially pre-registered were in fact eligible for a reimbursement.

Given the initial promotion work and the higher than anticipated response rate received, the report recommends reviewing the need for further notification and/or advertisement once the scheme has been in operation for 12 months.

3.3.2 Provision in the Financial Statements

In accordance with Australian Accounting Standards the appropriate provision of \$2,048,920.73 has been made in the Financial Statements for the 2018/19 financial year. The Provision will progressively be drawn down as refunds are made.

3.3.3 Briefings of Council's Audit Committee

Senior Officers have also provided updates to Council's Audit Committee on the following occasions:

- Audit Committee Meeting on the 12 December 2018
- Audit Committee Meeting on the 20 March 2019
- Audit Committee Meeting on the 12 June 2019

This report also recommends providing the upcoming meeting of the Audit Committee on the 17 September 2019 with a copy of this report for its review and reference.

4. Conclusion

4.1 Environmental Implications

No significant environmental implications are associated with the recommendations of this report.

4.2 Social Implications

Throughout the development of the reimbursement scheme a significant focus has been placed on the customer experience provided to impacted parties. This has resulted in Council robustly testing the data to determine impacted parties and establishing an efficient repayment process through Australia Post which has already received significant take-up.

4.3 Resource Implications

The costs associated with establishing and implementing the reimbursement scheme are as follows:

Agency Staff \$47,226.44

Australia Post \$3.40 per refund x 8,124 claims = \$34,329.80

Mailout \$8,091.52

Other costs such as additional IT software support services have yet to be included.

Internal resources from across the organisation have also been relied upon to assist in the preparation and carrying out of the reimbursement scheme. The reliance on internal resources is now greatly reduced given the advanced stage of the reimbursement scheme and is largely focused on internal reporting.

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4.4 Legal / Risk Implications

Significant effort has been put into validating the data, designing an effective database system for managing infringements and controlling the release of funds using unique customer identifiers and required personal identification. These initiatives were specifically introduced to reduce the potential of fraudulent behavior.

Author/s: Jonathan Guttmann, General Manager Planning and Development

Reviewed and Approved By: Jonathan Guttmann, General Manager Planning and Development

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 8.2

GREEN WEDGE PLAN REVIEW STEERING COMMITTEE

Contact Officer: Bianca Coughlan, Principal Strategic Planner

Purpose of Report

The purpose of this report is to provide Council with a draft Terms of Reference to respond to its resolutions at the Ordinary Council Meeting on 23 April 2019 regarding the establishment of a Steering Committee of interested Councillors to oversee and guide the Kingston Green Wedge Management Plan Review and Kingston Green Wedge Agricultural Preservation and Strengthening Strategy.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Endorse the Terms of Reference of the Green Wedge Management Plan Steering Committee (refer Appendix 1).
2. Note the indicative meeting dates of the committee

1. Executive Summary

At the Ordinary Council meeting of 23 April 2019, the following Notice of Motion 21/2019 (NOM) was carried:

That Council appoint a steering committee of any interested Councillors to oversee and guide the Kingston Green Wedge Management Plan Review and the Kingston Green Wedge Agricultural Preservation Strategy. Further that the committee work with Ethos Urban, appropriate Council Strategic Planning officers, the Green Wedge project officer and any relevant staff and consultants appointed to implement the Chain of Parks or related strategies.

Following direction from Council, Officers have begun work on the Green Wedge Management Plan Review and have appointed Ethos Urban as the consultant firm.

A brief for the Kingston Green Wedge Agricultural Preservation and Strengthening Strategy has been finalised and will shortly be subject to public tender. The outcomes of this consultant work will inform the concurrent review of Council's Green Wedge Management Plan.

Council officers have drafted a Terms of Reference (Attachment 1) which provides guidance as to the purpose of the committee, structure and facilitation of meetings. It is expected that the Committee will meet throughout the development of the Green Wedge Management Plan Review project.

Officers will be required to follow normal governance processes and provide for updates to Councillors through Councillor Information Sessions and when felt appropriate formal direction at key milestones from the Planning Committee or through an Ordinary Council Meetings.

2. Background

At its Ordinary Council meeting on 27 August 2012, Council adopted the KGWMP. The Plan was prepared for Council by consultants Planisphere (now Ethos Urban). The KGWMP is a reference document within the Kingston Planning Scheme.

Since the preparation of the KGWMP there have been several significant policy changes at a State and Local Government level including:

- The State Government's amendments to the rural and green wedge zones in 2013.
- Council's adoption of Amendment C143 to the Kingston Planning Scheme. This Amendment rezoned land north of Kingston and Heatherton Roads from a Special Use Zone – Schedule 2 (Earth and Energy Resources Industry) to a Green Wedge A Zone to reflect the recommendations of the KGWMP.
- The introduction of Plan Melbourne 2017.
- The State Government's ongoing review of Green Wedge Planning Provisions including consideration of the role of strategic agricultural land in Green Wedge areas (currently underway).

At its Ordinary Council meeting on 26 February 2018 Council resolved to review the KGWMP (2012). The consultant is required to review the existing KGWMP and prepare an updated Green Wedge Plan that:

- Is consistent with and implements the policies and provisions in State and Local Planning provisions and in Plan Melbourne 2017 to protect the environmental, agricultural and landscape values of the Kingston Green Wedge.
- Meets the requirements of the Planning Practice Note 31: Preparing a Green Wedge Management Plan issued by Department of Environment, Land, Water and Planning.
- Reconstitutes the Green Wedge Stakeholder Group as constituted in 2012 to consider/recommend the need for minor amendments (as required in the Planning Scheme and the Planning Practice Note 31).
- Continues the strategic direction for the Kingston Green Wedge as articulated by the Kingston Green Wedge Management Plan.
- Can be readily incorporated into the South East Green Wedge Management Plan.
- Evaluates the performance of the Green Wedge Plan 2012.
- Reviews and updates all actions in the Green Wedge Plan 2012.
- Drafts and incorporates amendments and follow up actions as directed in the Council Resolution of 24 July 2017.
- Explores and develops policy to guide dwellings, built form and places of worship.
- Reviews the suitability of the Special Use Zones in the Kingston Green Wedge to ensure they comply with the Green Wedge and Green Wedge A planning controls beyond the specific use.

Concurrent to this, the Kingston Green Wedge Agricultural Preservation and Strengthening Strategy is also being prepared. The aim of this strategy is to support and enhance agriculture in the Kingston's Green Wedge in line with the following action items identified for focussed review in the Kingston Green Wedge Management Plan, 2012:

- Action item 48 - Support the retention of existing agricultural activities in the green Wedge.
- Action item 50 - Support the establishment of new small scale horticultural activities that involve farm sales and wholesale plant nurseries.
- Action item 51 - Provide a venue and management for the establishment of a farmers market.
- Action item 132 - Actively monitor State and Federal grant programs, particularly in the areas of recreation, sustainability, agriculture innovation, environment and economic development, and submit funding submissions based on the outcomes and actions of the Green Wedge Plan.

This work is currently subject to open tender.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.1 - Intergenerational land use planning for a sustainable community

The Steering Committee will provide input into the Green Wedge Management Plan Review and the Green Wedge Agricultural Preservation and Strengthening Strategy which will ensure the long term sustainability and viability of the Green Wedge.

3.2 Consultation/Internal Review

Council officers have sought feedback from Ethos Urban on the draft terms of reference and indicative meeting dates.

3.3 Operation and Strategic Issues

3.3.1 Steering Committee Meeting facilitator

The Committee will be facilitated by the Mayor.

3.3.2 Indicative meeting dates

It is anticipated that the Steering Committee will meet on a number of occasions between August and November 2019.

3.3.3 Governance

Officers will ensure that minutes of the Steering Committee Meetings are provided to all Councillors.

It will also be necessary that briefings with respect to the strategic planning work continue to occur through Councillor Information Sessions and where required direction be formally sought through the Planning Committee or an Ordinary Council Meetings at key project milestones (eg release of draft documents for exhibition).

3.3.4 Coordination / Timeframes



In discussions with Ethos Urban the establishment of the Steering Committee needs to be constructed in a manner to ensure that project timeframes are not compromised given the need to also report to the Councillor Information Session and Council more formally. Officers will need to work with the Steering Committee and Ethos Urban to ensure that sufficient time is provided after steering committee meetings for work to be undertaken to then be scheduled for formal reporting to Councillors.

In reviewing the direction of the Notice of Motion to 'oversee and guide' the strategic planning work, Ethos Urban have reinforced the importance of working with the Steering Committee noting they have also raised the importance of the professional integrity of the work they have been commissioned to undertake. Officers are confident this can be carefully managed and would provide advice to the Council should any issues arise.

4. Conclusion

It is proposed that the Steering Committee will operate in line with the attached draft Terms of Reference and provide input in the Green Wedge Management Plan review and Agricultural Preservation and Strengthening Strategy. Council officers will liaise with Councillors and Ethos Urban to finalise meeting dates.

Appendices

Appendix 1 - Green Wedge Committee - Draft Terms of Reference - 22 July 2019 (Ref 19/104792)  

Author/s:	Bianca Coughlan, Principal Strategic Planner
Reviewed and Approved By:	Rita Astill, Team Leader Strategic & Environmental Planning Paul Marsden, Manager City Strategy Jonathan Guttmann, General Manager Planning and Development

8.2

GREEN WEDGE PLAN REVIEW STEERING COMMITTEE

1	Green Wedge Committee - Draft Terms of Reference - 22 July 2019	17
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Green Wedge Plan Steering Committee Terms of Reference

<p>Purpose and Scope of Committee:</p>	<p>Council has established a Green Wedge Plan Steering Committee by Notice of Motion 21/2019 to oversee and guide the preparation of the Kingston Green Wedge Management Plan Review and the Kingston Green Wedge Agricultural Preservation and Strengthening Strategy.</p> <p>The Committee is a Steering Committee of Council and will have a strategic focus.</p> <p>The Green Wedge Plan Steering Committee will comprise of interested Councillors and will provide feedback and recommendations in relation the Green Wedge Plan Review project and preparation of the Green Wedge Agricultural Preservation and Strengthening Strategy. The feedback and recommendations of the Steering Committee will then be provided to the Consultants.</p> <p>The Green Wedge Committee has no delegated decision-making power from Council.</p>
<p>Committee Objectives:</p>	<p>The objective of the Green Wedge Plan Steering Committee is to:</p> <ul style="list-style-type: none"> • Assist Council in achieving its goals as set out in the Council Plan to ensure the long-term sustainability and viability of the Green Wedge. • Provide strategic advice and feedback in relation the preparation of the Kingston Green Wedge Management Plan Review and Agricultural Preservation and Strengthening Strategy Projects.
<p>Criteria for membership:</p>	<p>Green Wedge Committee members are Councillors at the City of Kingston.</p>
<p>Membership Structure:</p>	<p>The Green Wedge Committee will comprise of interested Councillors.</p>
<p>Selection of Members:</p>	<p>Appointment will be for the life of the Green Wedge Plan Review and Agricultural Preservation Strategy projects.</p>
<p>Facilitation of Meetings</p>	<p>Meetings will be chaired by the Mayor or representative of the Mayor.</p> <p>The Chair will ensure that:</p> <ul style="list-style-type: none"> • Meetings run smoothly and efficiently. • The agenda is followed.

GREEN WEDGE COMMITTEE TERMS OF REFERENCE

	<ul style="list-style-type: none"> • Councillors, members and Officers are asked to disclose conflicts of interest. • All members have an opportunity to contribute to discussions on each agenda item. • All members are respectful of each other and listen to each other's opinions. • The meeting concludes within one hour of its commencement.
Administrative Support:	<p>The City Strategy Department will:</p> <ul style="list-style-type: none"> • Provide terms of reference to committee members. • Compile and circulate agendas, compile and distribute minutes including a copy to the General Manager, Planning and Development, Chief Executive Officer and Consultants appointed to undertake the work. <p>General Managers and selected Council Officers will provide professional advice to the committee as required.</p>
Decision Making:	<p>It is preferable that recommendations of the Green Wedge Plan Steering Committee are made by consensus, or if not by majority vote.</p> <p>Feedback and advice from the Green Wedge Plan Steering Committee will be provided to the Consultants undertaking the project.</p>
Conflict of Interest and Confidentiality:	<p>The Local Government Act identifies direct and indirect conflicts of interest which require disclosure as and when they arise. Members of the Green Wedge Plan Steering Committee must be fully aware of their responsibilities with regard to the management of interests in relation to the discharge of their duties as members.</p> <p>Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Chief Executive Officer either prior to a meeting or at the meeting and dealt with in line with the Act and any relevant Council policies or guidelines.</p> <p>It is intended that the Green Wedge Plan Steering Committee will be a forum for discussing proposed policies and actions relating to the Green Wedge Management Plan Review and Green Wedge Agricultural Preservation and Strengthening Strategy projects.</p> <p>It is envisaged that members will, at times, be provided with confidential information that is not available in the public realm. It is expected that all members of the Green Wedge Plan Steering Committee maintain confidentiality in relation the information presented at meetings as well as matters discussed during the course of the meetings.</p> <p>Confidential information will not be disclosed without the Council's prior approval or endorsement via a formal Council resolution.</p>

GREEN WEDGE COMMITTEE TERMS OF REFERENCE

Meetings:	<p>Green Wedge Committee meetings will be held as required during the Green Wedge Management Plan Review Project to align with key stages and deliverables of the consultant team. Meetings will be scheduled between the months of August and November 2019. Further meetings will be scheduled in the event the project timelines extend, or as directed by the General Manager Planning and Development. Members will be engaged using digital platforms between scheduled meetings.</p> <p>Under special circumstances a meeting may be cancelled or re-scheduled. All meetings will take place in Council's Cheltenham office.</p> <p>It is expected that each committee member will be available to attend the meetings.</p>
Guiding Principles:	<ul style="list-style-type: none"> • We are inclusive, open minded and respectful of everyone's perspective. • We put our personal agendas aside and provide advice for the greater good of the diverse City of Kingston community. • Challenging and exploring are an integral part of what we do and how we operate. • We represent and commit to the value of the committee. • We actively participate and engage in the work of the committee. • We are punctual, well prepared, timely with responses and we follow through. • We are realistic about what we can achieve. • We have a strong focus on outcomes.
Reporting:	<p>Minutes of Green Wedge Plan Steering Committee meetings will be prepared by Council Officers and circulated to all Councillors and the consultants appointed by Council.</p> <p>Feedback and recommendations of the Green Wedge Plan Steering Committee will be provided to the Consultants undertaking the Green Wedge Management Plan Review and Agricultural Preservation and Strengthening Strategy project.</p> <p>Should any recommendations of the Green Wedge Committee not be accepted by the Consultants a response to Council will be prepared outlining why any recommendations have not been able to be incorporated into the relevant plan.</p>
Related Documents:	<p>Council Plan 2017 ñ 2021</p> <p>Green Wedge Management Plan (2012)</p>
Review:	To be reviewed in June 2020

9. Community Sustainability Reports

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22 July 2019

Agenda Item No: 9.1

CON-19/23 - DALES PARK PAVILION CONSTRUCTION - AWARD OF CONTRACT

**Contact Officer: Steve Lewis, Manager Community Buildings
Fiona Baxter, Acting Team Leader - Capital Projects**

Purpose of Report

The purpose of this report is to seek Council approval to award Contract 19/23 - Dales Park Pavilion Construction project to the recommended tenderer from the tender submissions received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Receive the information and note the outcome of the tender assessment process for Contract 19/23 – Dales Park Pavilion Construction, as set out in the confidential appendices attached to this report.
2. Agree to award Contract 19/23 – Dales Park Pavilion Construction for the final adjusted fixed lump sum price of \$4,265,711.00 (exclusive of GST) to DURA Constructions Pty Ltd.
3. Approve the allocation of a separate contingency allocation, as set out in the attached confidential appendix and delegate authority to the CEO, or his nominee, to expend this allowance to ensure the successful completion of the project.

1. Executive Summary

Tenders have been sought for the redevelopment of the Dales Park Netball Pavilion via open tender procedure. This report is seeking Council's approval to award Contract 19/23 – Dales Park Pavilion Construction project to DURA Constructions Pty Ltd. for an adjusted lump sum price of \$4,265,711.00 (excl. gst), in order to develop the pavilion and associated facilities (including warm up court and landscaping) to support netball activities at the Reserve. The report outlines the tenders received and the outcome of the tender evaluation process followed to arrive at the recommendations proposed in the report.

2. Background

In accordance with the resolution of Council of 26 November 2018, officers have now completed detailed design and consultation for the redevelopment of Dales Park Netball Pavilion building and additional warm up netball court and reserve landscaping. Accordingly, officers have sought tenders via an open tender procedure for the construction of the proposed new facility.

Tenders have been received and evaluated and officers are now seeking approval to award Con 19/23 to the contractor considered by the Tender Evaluation Panel to offer best value to Council. Contractors who have submitted tenders have undergone a series of assessments in relation to insurances, experience, organisational capacity, financial status, OHS systems compliance & referee checks.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

The proposed construction of the new Dales Park Pavilion is in direct response to the age and poor condition of the existing building, as well as the need to meet user requirements and to ensure that the facility is fit for purpose following extension of the netball courts in 2017/18.

3.2 Consultation/Internal Review

Consultation has been undertaken with a wide range of internal and external stakeholders, who have all contributed towards the design of the proposed new facility.

On 16th October 2018, a community consultation event was held on site at the existing Dales Park pavilion following a mail out to approximately 80 residents in the surrounding area. No objections were received.

Subject to approval by Council, officers will provide further information to the public on the project and its implementation programme.

3.3 Operational and Strategic Issues

3.3.1 Tender evaluation

Tenders closed at 12.00pm on 23 May 2019, at which point eight (8) tender submissions were received from the following contractors:-

<i>Tenders Submission Received at Close of Tender Period (in alphabetical order)</i>
2Construct Pty Ltd.
Allmore Constructions Pty Ltd.
Bowden Construction Pty Ltd.
Connell Design Construction Pty Ltd
Dura Constructions Pty Ltd
Fimma Constructions Pty Ltd
Melbcon Pty Ltd
Rodine Australia Pty Ltd

<i>Tender Offers Received at Close of Tender Period (excl. GST) (in lowest to highest order)</i>
\$4,163,323.00
\$4,298,469.00
\$4,396,470.00
\$4,497,800.00
\$4,531,181.00
\$4,697,754.00
\$5,249,994.82
\$5,411,399.00

The Tender Evaluation Panel (TEP) comprised the following Officers:

- Steve Lewis – Manager Community Buildings;
- Fiona Baxter – Acting Team Leader, Capital Projects, Community Buildings
- Moya Hutchison – Capital Projects Manager, Community Buildings
- Mark Stockton – Team Leader Sports & Recreation
- Anthony U – K20 Architecture (Technical Advisor)
- India Mitchell – K20 Architecture (Technical Advisor)
- Coralie Buckley – Vice President Kingston District Netball Association (KDNA) (Observer)
- Rodney Tatter – Kingston District Netball Association (KDNA) (Observer)

The evaluation criteria used to evaluate all tenders under Con 19/23 (listed in order of importance) were as follows:-

(i) PASS/FAIL Criteria

- Compliance with OHS, Environmental and Insurance requirements
- Financial Capacity

(ii) Weighted Scored Criteria

- Previous Relevant Experience in projects of similar scale and scope
- Price / Financial Benefit to Council
- Ability to meet set time constraints
- Methodology
- Resources

Following close of tenders, and based on the application of the above criteria, the TEP undertook interviews with three short listed tenderers to identify any errors and/or omissions made within their initial tender submissions. In addition, the TEP also worked with the short-listed tenderers to consider the range of tender options and to agree a final adjusted lump sum tender price, based on the agreed final scope of works.

This final agreed works scope included:-

- Alternative landscape works
- Netball warm-up court

As a result of the above assessment process, details of which are included in the attached confidential appendices, the following final adjusted lump prices for the three (3) short listed contractors are outlined below, as follows:-

<i>Final Adjusted Tender Lump Sum – inclusive of all nominated tender options to be accepted and the correction of any stated errors/omissions by tenderers (excl. GST) (in lowest to highest order)</i>
\$4,265,711.00
\$4,511,280.00
\$4665,923.00

Based on the revised fixed lump sum offers detailed in this report and the attached confidential evaluation matrix, it is recommended that Council agree to award Contract 19/23 Dales Park Pavilion Construction project for the revised fixed lump sum price of \$4,265,711.00 (excl. GST) to Dura Constructions Pty Ltd., on the basis that they provide Council with the best overall value.

A confidential tender evaluation matrix is attached to this report for Councillor information (please see Appendix 1).

In addition, Council is also asked to approve the allocation of a separate project contingency allowance, as identified in the attached confidential appendix, and to delegate authority to the CEO (or his nominee) to expend this allowance to expedite the successful implementation of the project.

3.3.2 Programme of Works

Subject to Council approval, the redevelopment of the Dales Park Pavilion is expected to commence on site during August 2019 and is anticipated to be completed by November 2020.

Arrangements have been made to support the clubs operating from the reserve throughout the construction works. These include staging of construction of the new pavilion and demolition of the existing pavilion to ensure that facilities remain available for participants and spectators throughout the proposed construction process, which will ensure that the site remains fully operational throughout the entirety of the proposed construction works.

4. Conclusion

4.1 Environmental Implications

Relevant site investigations such as cultural heritage soil and vegetation assessments have been undertaken at the outset of the design process for this project.

In addition, the design of the proposed new building has been developed in accordance with Council's adopted Environmental Sustainable Design Policy 2018, which guides the environmental design standards for such Council buildings.

4.2 Social Implications

The new sporting pavilion will provide state of the art facilities for Kingston District Netball Association (KDNA) who operate from the Dales Park site. KDNA currently administers 13 clubs, with a total of 152 teams and who play 72 games on Saturdays during the Autumn and Spring netball seasons each year.

The current pavilion is small and poorly configured and is a significant limiting factor on the clubs operating from the Dales Park Reserve in relation to administration, storage, change facilities and social/training spaces.

4.3 Resource Implications

The proposed budget for the redevelopment of the Dales Park Pavilion, warm up court and associated landscape works is as follows:-

Dales Park Pavilion project	2018/19	2019/20	2020/21	TOTAL
C0315 Advanced Design Budget	\$30,000			\$30,000
C0450 Dales Park Pavilion	\$200,000	\$1,100,000	\$2,620,000	\$3,920,000
Grant (Female Friendly)		\$500,000		\$500,000
Club Contribution			\$50,000	\$50,000
C0320 Dales Park Reserve Master Plan		\$300,000	300,000	\$600,000
TOTAL	\$230,000	\$1,900,000	\$2,970,000	\$5,100,000

It is noted that funding from the Master Plan account, currently allocated across the Financial Years of 19/20 and 20/21 in the existing Capital Programme has been included within the overall project budget to support the development of the warm up netball court and associated landscape works as part of the implementation of the broader reserve Master Plan.

A breakdown of the final total project expenditure for the Dales Park Pavilion, warm up court and associated works, based on the award of Contract 19-23 as recommended, is included as a confidential appendix to this report for Councillor information (Appendix 2).

Subject to Council agreeing to award Contract 19-23 to the recommended tenderer, all anticipated project expenditure can be met from within the above approved resources.

4.4 Legal / Risk Implications

Failure to provide appropriate community infrastructure is likely to have reputational risks for Council and will impact on future residents needs in this part of the municipality.

Appendices

Appendix 1 - Dales Park Pavilion Tender Evaluation matrix (Ref 19/151967) -
Confidential

Appendix 2 - Dales Park Pavilion Project Expenditure (Ref 19/120294) - Confidential

Author/s: Steve Lewis, Manager Community Buildings
Fiona Baxter, Acting Team Leader - Capital Projects

Reviewed and Approved By: Steve Lewis, Manager Community Buildings
Mauro Bolin, General Manager Community Sustainability

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 9.2

CON-19/36 - 43 GARDEN BOULEVARD, DINGLEY – COUNCIL DEPOT AWARD OF CONTRACT

Contact Officer: Steve Lewis, Manager Community Buildings

Purpose of Report

The purpose of this report is to seek Council approval to award Contract Contract 19/36 - 43 Garden Boulevard, Dingley – Council Depot refurbishment project to the recommended tenderer from the tender submissions received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Receive the information and note the outcome of the tender assessment process for Contract 19/36 - 43 Garden Boulevard, Dingley – Council Depot, as set out in the confidential appendices to this report;
2. Agree to award Contract 19/36 – 43 Garden Boulevard, Dingley – Council Depot for the final adjusted fixed lump sum price of \$2,891,250.00 (exclusive of GST) to Ducon Buildings Solutions Pty Ltd; and
3. Approve the allocation of a separate contingency allocation, as set out in the confidential appendix and delegate authority to the CEO, or their nominee, to expend this allowance to ensure the successful completion of the project.

1. Executive Summary

Tenders have been sought via open tender procedure for the refurbishment of 43 Garden Boulevard, Dingley, which has recently been purchased by Council to facilitate the consolidation of several of its existing depot operations into a single combined site.

This report is now seeking Council's approval to award Contract 19/36 – 43 Garden Boulevard, Dingley – Council Depot project to Ducon Buildings Solutions Pty Ltd. for an adjusted lump sum price of \$2,891,250.00 (excl. gst), to facilitate the refurbishment of the building to support Council's depot operations. The report outlines the tenders received and the outcome of the tender evaluation process followed to arrive at the recommendations proposed in the report.

2. Background

Officers have now completed detailed design and consultation for the refurbishment 43 Garden Boulevard, Dingley into a new Council Depot facility. Planning permission was granted by Council at its June 2019 meeting and tenders have been sought for the required refurbishment works.

Tenders have now been received and evaluated. Officers are now seeking approval to award Contract 19/36 to the contractor considered by the Tender Evaluation Panel to offer best value to Council. Contractors who have submitted tenders have undergone a series of assessments in relation to insurances, experience, organisational capacity, financial status, OHS systems compliance & referee checks.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

The proposed creation of a new centralised depot facility for Council will improve Council's operational services by providing improved facilities and providing opportunities for greater levels of collaboration.

3.2 Consultation/Internal Review

External consultation has been undertaken with adjoining properties via the Planning Permit process and no objections have been received.

Internal consultation has been undertaken with a range of internal stakeholders who have contributed significantly towards the design of the proposed refurbished facility.

3.3 Operation and Strategic Issues

3.3.1 Tender evaluation

Tenders closed at 12.00pm on Friday 14 June 2019, at which point ten (10) tender submissions were received from the following contractors:-

<i>Tenders Submission Received at Close of Tender Period (in alphabetical order)</i>
Alchemy Construct Pty Ltd
Ausbuild Constructions Pty Ltd
CorStoCon Business Trust (t/a Cornerstone Construction P/L)
COTA Group Pty Ltd
Ducon Buildings Solutions Pty Ltd
Fimma Constructions Pty Ltd
Harris HMC Interiors Pty Ltd
Jorant Pty Ltd
Rodine Australia Pty Ltd
Stosius Staff Constructions Pty Ltd

<i>Tender Offers Received at Close of Tender Period (excl. GST) (in lowest to highest order)</i>
\$2,422,665.00
\$2,675,285.00
\$2,748,854.00
\$2,784,330.00
\$2,859,245.59
\$2,933,824.00
\$2,950,281.00
\$2,972,079.00
\$2,998,876.00
\$3,083,355.00

The Tender Evaluation Panel (TEP) comprised the following Officers:

- Steve Lewis – Manager Community Buildings;
- Margie Hanrahan – Manager Accesscare
- Rachelle Quattrocchi – Manager Infrastructure
- David Shepard – Acting Manager Parks
- Mark Smith – Project Manager Cushman & Wakefield (Technical Advisor)
- Matt Selman – Architect Ellis Group (Technical Advisor)

The evaluation criteria used to evaluate all tenders under Contract 19/36 (listed in order of importance) were as follows:-

(i) PASS/FAIL Criteria

- Compliance with OHS, Environmental and Insurance requirements (A copy of the recommended tenderer's OHS Compliance Certificate is attached as Appendix 1)
- Financial Capacity

(ii) Weighted Scored Criteria

- Previous Relevant Experience in projects of similar scale and scope
- Price / Financial Benefit to Council
- Ability to meet set time constraints
- Methodology
- Resources

Following close of tenders, the TEP identified that three (3) of the tender submissions received were non-conforming in nature due to significant divergences from the tender specification and were excluded from further evaluation.

From the remaining tenderers, the TEP identified a total of four (4) tenderers to be shortlisted through the scoring of the above adopted assessment criteria.

Consequently, the TEP then undertook detailed interviews with these shortlisted contractors to identify any areas of risk and/or any remaining clarifications from their initial tender submissions.

In addition, the TEP also worked with the short-listed tenderers to consider a range of tender options and to agree a final adjusted lump sum tender price, based on the agreed final scope of works.

As a result of the above assessment process, details of which are included in the attached confidential appendices, the following final adjusted lump prices for the three (4) short listed contractors are outlined below, as follows:-

<i>Final Adjusted Tender Lump Sum – inclusive of all nominated tender options to be accepted and the correction of any stated errors/omissions by tenderers (excl. GST) (in lowest to highest order)</i>
\$2,582,660.00
\$2,891,250.00
\$2,934,330.00
\$3,050,000.00

Based on the revised fixed lump sum offers detailed in this report, and the attached confidential evaluation matrix, it is recommended that Council agree to award Contract 19/36 - 43 Garden Boulevard, Dingley – Council Depot project for the revised fixed lump sum price of \$2,891,250.00 (excl. GST) to Ducon Buildings Solutions Pty Ltd., on the basis that they provide Council with the best overall value, in terms of delivery within the required Council timescale, proposed contractor risk management arrangements, overall cost and the approach/methodology proposed by each contractor.

A confidential tender evaluation matrix is attached to this report for Councillor information (please see Appendix 2).

In addition, Council is also asked to approve the allocation of a separate project contingency allowance, as identified in the attached confidential appendix, and to delegate authority to the CEO (or their nominee) to expend this allowance to expedite the successful implementation of the project.

3.3.2 Programme of Works

Subject to Council approval, the refurbishment of 43 Garden Boulevard, Dingley to create a new consolidated Council Depot is expected to commence on site during August 2019 and is anticipated to be completed by February 2020.

4. Conclusion

4.1 Environmental Implications

The design of the proposed building has been developed in accordance with Council's adopted Environmental Sustainable Design Policy 2018, which guides the environmental design standards for such Council buildings.

4.2 Social Implications

The refurbished centralized depot will provide greater opportunities for customer service gains through the enhanced collaboration and co-working space to be created at the new facility.

4.3 Resource Implications

The current approved budget for the refurbishment works at 43 Garden Boulevard, Dingley is \$3.7 Million. This is required to meet all costs including relocation, fixtures & fittings, fees etc.



A breakdown of the final total project expenditure for the refurbishment of 43 Garden Boulevard, Dingley, based on the award of Contract 19-36 as recommended, is included as a confidential appendix to this report for Councillor information (Appendix 3).

Subject to Council agreeing to award Contract 19-36 to the recommended tenderer, all anticipated project expenditure can be met from within the above approved resources.

4.4 Legal / Risk Implications

Failure to provide appropriate community infrastructure is likely to have reputational risks for Council and will impact on future residents needs in this part of the municipality.

Appendices

Appendix 1 - Certificate of OHS Compliance - Ducon Building Solutions Pty Ltd (Ref 19/134993)  

Appendix 2 - Con 19-36 Final Tender Evaluation Matrix (Ref 19/137533) - Confidential

Appendix 3 - Con 19-36 43 Garden Boulevard Dingley Depot - Breakdown of total project expenditure (Ref 19/137534) - Confidential

Author/s: Steve Lewis, Manager Community Buildings

Reviewed and Approved By: Mauro Bolin, General Manager Community Sustainability

9.2

CON-19/36 - 43 GARDEN BOULEVARD, DINGLEY – COUNCIL DEPOT AWARD OF CONTRACT

1	Certificate of OHS Compliance - Ducon Building Solutions Pty Ltd	37
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CERTIFICATE OF COMPLIANCE
AMALGAMATED COUNCILS OF VICTORIA

Ducon Building Solutions Pty Ltd

Have been assessed and have provided sufficient evidence to be Compliant as a Level 1 Contractor within the Amalgamated Councils of Victoria OHS Contractor management system.

Date: Tuesday, 2 July 2019

This assessment remains valid for a period not exceeding 2 years from the issue date.

Certification will be suspended upon the expiry of Insurance Policies, Licences and Certification documents.

Repeated or serious safety breaches may lead to the cancellation of this certification.

Compliance to Level 1 allows the contractor to undertake tasks assessed as High Risk Construction, Extreme, High, Medium and Low Risk

community inspired leadership



Ordinary Meeting of Council

22 July 2019

Agenda Item No: 9.3

RESPONSE TO NOTICE OF MOTION NO. 36/2019 - SCOUT AND GUIDE HALLS COMPLIANCE WITH DISABILITY DISCRIMINATION ACT

Contact Officer: Donna Feore, Senior Facilities Development Planning Coordinator

Purpose of Report

To provide Council with the requested information regarding the works required to achieve Disability Discrimination Act 1992 (DDA) compliance at Scout and Guide Halls located in Kingston, including estimated costings and a proposed program of works.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Note the range of potential works required at Scout Halls as detailed in section 3.3.2, which has been prepared in response to the Notice of Motion No. 36/2019, as considered at Ordinary Council on 22 June 2019.
2. Authorise officers to undertake further collaboration with Scouts Victoria and Guides Victoria to:
 - Review the list of facilities and priorities for intervention that targets those of greatest usage; and
 - Provide a further report at a future Ordinary Meeting of Council outlining these priorities including the potential for funding contributions and a proposed funding strategy.

1. Executive Summary

This report has been prepared in response of Notice of Motion No. 36/2019 as noted in minutes of the June Ordinary Council Meeting as follows:

That, noting the CIS discussion and report regarding Scout Halls in the City of Kingston that referenced cost - and noting the general consensus from Councillors about making Scout Halls DDA compliant; Council receive a report to the July Ordinary Meeting of Council regarding commencing such works to ensure DDA compliance immediately (with the exclusion of Lambert Island).

That a triage system be implemented for Scout Halls to ensure those requiring immediate assistance are completed first - with the remainder to be completed within 18 months.

Further that should further time be required - officers are to provide a report explaining progress to date.

2. Background

Further to the Notice of Motion No. 36/2019 this report provides information regarding the estimated costings and proposed program of works for Scout and Guide Halls compliance with DDA.

There are 12 Scout Halls currently in use in the City of Kingston and the scouting movement has had a presence in Kingston since it was established in Australia in 1910. Council has supported Scouts Victoria through granting successive leases to occupy Council land for scouting purposes.

There are also Guide Halls in the City Kingston that Council has supported through granting successive leases to occupy Council land for this purpose.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

The proposed upgrade of the Scout and Guide Halls to comply with the DDA is in direct response to the age and condition of the existing facilities and the impact of people of all abilities to access these public buildings.

3.2 Consultation/Internal Review

This report has been developed with input from Property Services.

Officers have previously provided Council with a verbal presentation regarding the requirements for DDA compliance at Scout Halls.

3.3 Operation and Strategic Issues

3.3.1 Legislative context

The DDA provides protections for everyone in Australia against discrimination based on disability.

The DDA makes it unlawful to discriminate against someone if they have a disability in a range of areas including access to facilities used by the public and access to activities of clubs and associations.

This could include access to the facilities and activities provided in Scout and Guide Halls.

3.3.2 Required compliance works and proposed program for Scout Halls

Table 1 below provides cost estimates and a proposed program of works to achieve compliance with the DDA in Scout Halls where possible. The proposed program of works has been prioritised into three categories as follows:

Category 1-Works that can be completed within 18 months.

Category 2 - Works that may take longer than 18 months due to statutory approvals required.

Category 3 - Projects that should be deferred for broader technical and strategic review.

**City of Kingston
Ordinary Meeting of Council**

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Table 1 – Estimated costings and proposed program of works to achieve DDA compliance for Scout Halls

Category 1 – Scout Hall projects that can be delivered within 18 months					
Scout Hall	Carpark	Ramp	Bathroom	Kitchen	Estimated Cost
Regents Park (1 st Edithvale)	\$8,000	\$35,000	\$85,000	\$4,000	\$132,000
Dingley	\$2,000	\$45,000	\$85,000	\$4,000	\$136,000
1 st Mordialloc	\$7,000	\$40,000	\$85,000	\$2,000	\$134,000
Yet Keiu Sea Scouts (Old Hall)	\$1,200	\$10,000	Completed	\$2,500	\$13,700
Yet Keiu Sea Scouts (New Hall)	NA	NA	\$35,000	\$2,500	\$37,500
Chicquita Park (Mentone)	\$8,000	\$50,000	\$25,000	\$5,000	\$88,000
Category 2 – Scout Hall projects that require additional statutory approvals and time to be implemented					
Chelsea Aspendale Scouts – Building located on road reserve and will require formal extinguishment to regularise the site and improvements proposed.	\$8,000	NA	\$85,000	\$10,000	\$103,000
4 th Mordailloc Sea Scouts	Cost for demolition can be accommodated from 19/20 Buildings Demolition budget subject to building being formally relinquished by Scouts Victoria and DWELP approval being obtained.				
5 th Mordialloc Sea Scouts	Project to renovate this facility is included in Forward Capital Plan in years 19/20, 20/21 and 21/22 and subject to DWELP approval.				
Category 3 – projects requiring technical and strategic review before commencement					
Bonbeach Scout Hall	\$8,000	\$15,000	\$85,000	\$4,000	\$112,000
Bricker Reserve	\$1,200	\$30,000	\$90,000	\$4,000	\$125,200
7 th Cheltenham	\$7,000	\$50,000	\$90,000	\$4,000	\$151,000
Sub total					1,032,400
Estimated design fees					\$128,240
Estimated project contingency					\$256,380
Estimated asbestos and hazardous material removal contingency					\$250,000
Estimated Total					\$1,667,020

It is important to note that full compliance with DDA may not be achievable at all sites given a range of site and building limitations at some locations. Further to this, no detailed investigative works have been undertaken to date and all costs outlined above are indicative aiming to mitigate this risk. The costs outlined in Table 1 include sizable contingencies for design and to accommodate possible latent conditions, together with an allocation for asbestos and hazardous material removal.

Councillors should note that the renovation of the 5th Mordialloc Scouts facility has already been approved in Council's Forward Capital Plan. DDA compliance works at this site will be and undertaken as part of this planned reconfiguration, which is scheduled for completion in the 2021/22 financial year. These works will enable the 4th Mordialloc Sea Scouts to relocate to this facility.

Further to this and subject to Council approval, officers recommend that work with Scouts Victoria be undertaken to facilitate the handover and demolition of the 4th Mordialloc Sea Scouts building on Lambert Island which can be accommodated from 19/20 Buildings Demolition budget.

Please note that the program of works proposed in Table 1 does not include:

- 3rd Chelsea Air Scouts (Showers Ave) as this facility is fully compliant with DDA;
- Show Time Scouts (Ewar St) as they are currently working with Council to identify an alternative location; and
- The bathroom upgrade for the Yet Keiu Sea Scout Hall (old) as these works have already been completed.

Given the range of considerations outlined above, the indicative cost for the DDA compliance works for Scout Halls is \$1,667,020 (excl. GST). It should be noted that this indicative cost includes contingency costs and a separate allocation for asbestos and hazardous material removal, should it be required.

Subject to Council approval, officers recommend further collaboration with Scouts Victoria is undertaken to;

- Review the list of facilities and priorities for intervention to optimise resource targetting; and
- That a further report is presented outlining the priorities and includes potential for a funding contribution from Scouts and a proposed funding strategy.

3.3.3 Condition of Scout facilities and potential for latent conditions

The average age of the Scout Halls is over 50 years and they are generally in poor condition based on audit data with an average condition score of 5.3 (1 being in new condition and 10 being the facility has failed).

Historically there has been a poor standard of self-managed maintenance which has often been undertaken without Council approval.

There are a range of compliance issues identified for Scout Halls including:

- Safety issues;
- Essential Safety Measures; and
- Disability access.

Previous Council interventions at Scout Halls has included Essential Safety Measures compliance including:

- Exit doors;
- Extinguishers;
- Emergency lights; and
- Hose reels and hydrants.

In addition to this Council has undertaken the removal of hazards such as gas bottles, flammable materials and asbestos. Council has also undertaken repairs of electrical and plumbing installation in some instances.

Given the poor condition of the Scout Halls there is the potential for latent conditions which may increase the indicative costs of the proposed project as outlined in section 3.3.2. Contingencies have been built into the indicative cost estimates in Table 1 to minimise the impact of any cost increases.

3.3.4 Leasing and Licensing arrangements for Scouts Halls

Further to the report presented to the Strategic Councillor Information Session on 12 March 2019 (IC19/281), outlining the status of existing leasing and licensing arrangements between Council and Scouts Victoria and proposed recommendations for an approach moving forward, officers have engaged with Scouts Victoria to seek clarification regarding their strategic position, priorities and potential for a funding contribution toward DDA compliance.

Subject to Council approval, officers recommend further collaboration with Scouts Victoria be undertaken to review the list of facilities and priorities for intervention that targets those of greatest usage and that a further report is presented outlining the priorities and including the potential for a funding contribution and a proposed funding strategy.

3.3.5 Compliance works for Guide Halls

Consistent with DDA compliance works for Scout Halls, there is an opportunity to engage with Guides Victoria to explore opportunities to invest in Guide Halls to improve equity and access.

Subject to Council approval, officers recommend further engagement and collaboration with Guides Victoria be undertaken to:

- Review the list of facilities and priorities for intervention that targets those of greatest usage; and
- Provide a further report at future meeting outlining these priorities including the potential for funding contributions and a proposed funding strategy.

3.4 Options

3.4.1 Option 1 – Proceed with the proposed project to achieve compliance with the Disability Discrimination Act and allocate required funding in the Forward Capital Program

That Council:

1. Note the range of potential works required at Scout Halls as detailed in section 3.3.2, which has been prepared in response to the Notice of Motion No. 36/2019, as considered at Ordinary Council on 22 June 2019.

2. Authorise officers to undertake further collaboration with Scouts Victoria and Guides Victoria to:
 - Review the list of facilities and priorities for intervention that targets those of greatest usage; and
 - Provide a further report at future meeting outlining these priorities including the potential for funding contributions and a proposed funding strategy.

3.4.2 Option 2 – Do not proceed with the proposed project to achieve compliance with the Disability Discrimination Act

Council may wish to not proceed with the proposed project to achieve compliance with the Disability Discrimination Act at this time and:

- Provide further or varied direction to officers; and/or
- Take no further action.

4. Conclusion

4.1 Environmental Implications

Subject to Council approval, appropriate due diligence will be observed throughout the proposed design process for some sites. This could include the completion of a range of statutory approvals and specialist site assessments including:

- Department of Environment Water Land Planning; and
- Heritage Approvals.

4.2 Social Implications

Scouting is a worldwide movement that has shaped the development of youth and adults for over 100 years. In Victoria there are 17,000 youth members and 5000 adult members.

People with disabilities are one the most disadvantaged groups in Australia and ensuring that Scout and Guide Halls are DDA compliant would provide equal access for children, youth and adults with disabilities and their families to join the Scouts and participate fully in activities.

Undertaking a similar process for Guide Halls would also provide equity of access for children, youth and adults with disabilities and their families wishing to join the Guides and participate fully in activities.

7,610 people or of 5% of the population in the City of Kingston in 2016, reported needing help in their day-to-day lives due to disability. Further to this there is an increase of 116 people aged 10-19-years in the City of Kingston who have reported a need for assistance.

4.3 Resource Implications

Should Council wish to proceed with the proposed project to achieve compliance with the Disability Discrimination Act, provision of \$1,667,020 will be required to be allocated to the Forward Capital Plan within the 19/20 and 20/21 financial years.

Should Council seek to undertake a similar process for Guide Halls further costings will be provided in a future report.

Subject to Council approval, officers recommend that a further report outlining potential funding contributions and a recommended a funding strategy be provided to Council at a later date.

4.4 Legal / Risk Implications

Council could be subject to reputational and legal risk in the instance a complaint is lodged with Equal Opportunity and Human Rights Commission in the area of access to facilities used by the public.

Partial completion of DDA compliance works at Scout and Guide Halls could expose Council to legal challenged based on the DDA.

Author/s: Donna Feore, Senior Facilities Development Planning Coordinator
Reviewed and Approved By: Steve Lewis, Manager Community Buildings
Mauro Bolin, General Manager Community Sustainability

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 9.4

MENTONE LIFE SAVING CLUB REDEVELOPMENT PROJECT

Contact Officer: Donna Feore, Senior Facilities Development Planning Coordinator

Purpose of Report

The purpose of this report is to advise Council about the State Government funding announcement relating to the redevelopment of the Mentone Life Saving Club facility and to seek the necessary Council approval to enable the project to be progressed.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Note the State Government funding announcement relating to the redevelopment of Mentone Life Saving Club facility.
2. Note the outcome of initial consultation with the Mentone Life Saving Club representatives and the Club's support for the redevelopment of the facility.
3. Note the attached concept design proposal for the Mentone Life Saving Club facility and precinct, for the proposed future redevelopment of the facility.
4. Note the financial implications arising from this report, as set out in section 4.3 of this report, including the pre-commitments in future years.
5. Approve the inclusion of a kiosk within the building design, as recommended in the Life Saving Victoria's "Facilities of the Future" design guidelines.
6. Approve the configuration of the public amenities in the attached concept plan and authorises officers to continue to work the Mentone Ice-bergers group to identify suitable alternatives that meet their requirements.
7. Approve that Option 1 of the viewing and observation options be presented as part of the proposed public consultation process as outlined in section 3.3.4 of this report.
8. Authorise officers to continue to work with club representatives, Life Saving Victoria (LSV) and Emergency Services Infrastructure Authority (ESIA) to progress the redevelopment of the facility, including the following actions:
 - Continue to engage with relevant stakeholders, including the Mentone Life Saving Club and Mentone Ice-bergers group;
 - Undertake further community consultation;
 - Provide an update report to Councillors regarding the key outcomes of the community consultation process; and
 - Seek an additional funding contribution from the State Government to contribute to the cost of the proposed precinct works within the project.

1. Executive Summary

As part of the May 2018 State Government budget announcements, Life Saving Victoria (LSV) has secured funding for the redevelopment of Aspendale, Bonbeach and Mentone Life Saving Club (MLSC) facilities. Each facility has been allocated a total of \$2m per building towards the cost of redevelopment (please see letter from LSV Appendix 3).

The recent State Government funding announcement for the redevelopment of the Aspendale and the Bonbeach Life Saving Clubs have been discussed in separate reports at a previous Council meeting, whilst this report seeks Council approval of the:

- Concept plans developed with MLSC committee representatives and other relevant stakeholders for the redevelopment of the MLSC facility and precinct; and
- Necessary operational processes and funding allocation within Council's Forward Capital Programme, to enable the project to be progressed and ultimately implemented.

2. Background

Life Saving Clubs are important community facilities located along Kingston's foreshore, which provide a range of beach safety services to the community, such as beach patrols and sea rescue, as well as supporting the community through providing essential training in swimming and water safety.

Kingston Council has a strong track record in planning for and delivering renewal of these crucial facilities jointly with LSV and State Government over the last 8-9 years, with new facilities being built at Carrum and Mordialloc, and a further redevelopment currently underway at Edithvale.

In recognition of this proactive partnership approach, and the importance afforded by the State Government to the services provided by Life Saving Clubs across the City, the State Government budget announcement in May 2018 confirmed funding allocation for the redevelopment of Aspendale, Bonbeach and Mentone Life Saving Club facilities. This report deals specifically with the proposed project at Mentone.

Since the announcement from State Government, officers have met with representatives of all three Clubs, LSV, Department Environment Land and Water Planning (DELWP) and Emergency Services Infrastructure Authority (ESIA) to discuss their requirements and to develop concept plans and cost estimates for the redevelopment of each of the existing buildings.

As Councillors will be aware from working on other life-saving club construction projects, building designs for this type of facility are developed to accord with building development guidelines contained within LSV's "Facilities of the Future" design guide and with the coastal management siting guidelines, managed through DELWP.

The existing facility is in reasonable condition given its age and high usage, however, it is not compliant with the Disability Discrimination Act 1992 (DDA) and access to the site by essential emergency, Council and Club vehicles is restricted and difficult. This physical condition of the facility is discussed further in section 3.3.7 of this report.

This report has been prepared to:

- Provide Councillors with information on the outcome of the initial discussions with the MLSC committee;
- Seek Council approval of the concept plan for MLSC facility and precinct, which have been developed with Club committee and other relevant stakeholders; and
- Seek Council approval to commence the necessary community consultation processes and to allocate the required funding within Council's Forward Capital

Programme, to enable the proposed MLSC project to be progressed and implemented.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

The proposed redevelopment of the MLSC facility and precinct is in direct response to the age, condition and limited configuration of the existing building and the impact on the ability to support the ongoing provision of emergency service responses at this public beach, of which attracts several thousands of visitors each summer.

3.2 Consultation/Internal Review

An internal working group has been established for this project including officers from Community Buildings, Traffic Management, Infrastructure and the Foreshore Coordinator.

Following the announcement of funding from State Government, officers have met with MLSC committee representatives, as well as other stakeholders from LSV, ESIA and DELWP on several occasions and have developed concept designs for the Mentone site.

A letter of support from the MLSC committee is attached to this report (see Appendix 3) and Councillors are asked to consider and approve the attached concepts as the basis for the future redevelopment of the facility and precinct, given the in-principle support afforded by the MLSC.

Council officers have also met with the Mentone Ice-bergers who meet daily to swim at the Mentone Beach and use the MLSC public amenities. Feedback from the Ice-bergers indicates that their preference is to have access to communal toilet and shower facilities. This issue is discussed in more detail in section 3.3.11 of this report.

Subject to Council approval of the attached concept plans, broader community consultation will be undertaken regarding the siting and building plans with the local community, beach users and adjoining neighbours prior to any applications for statutory approvals being sought, e.g. Marine and Coastal Consent from DELWP, etc.

Subject to Council's approval, a Communications and Engagement Plan will be prepared in conjunction with Council's Communications & Events Team to provide the community with information regarding this project and to seek feedback on the concept. This is discussed in further detail in section 3.3.1 of this report.

3.3 Operation and Strategic Issues

3.3.1 Council consideration and sign off of draft concept designs and progression of community consultation process

Subject to Council approval of the attached concept plans of the proposed redevelopment of the facility and precinct (see Appendix 1), Council is requested to authorise officers to continue to work with MLSC representatives, LSV and ESIA to progress the redevelopment of the facility and precinct, including undertaking community consultation, as outlined in the Table 1 below:

Table 1 - Proposed Communications and Engagement Plan

Proposed Action	When
Update key stakeholders including the Mentone Icebergers and MLSC via a range of information sessions and meetings	August 2019 - ongoing
Information provided to community members regarding the proposed redevelopment, such as: <ul style="list-style-type: none"> - Website content, including Your Kingston Your Say - Information bulletin - Signage - KYC article - Information sessions - Social media - Email updates 	Mid-August 2019 - ongoing
Inform the media about the proposed redevelopment	Mid-August 2019

Officers will provide an update report to Councillors later in the year outlining the key outcomes of the consultation process.

3.3.2 Council Allocation of Funding

Based on the attached draft facility and precinct plans, indicative costs for the proposed building and broader precinct works are estimated to be approximately \$11,300,000 - \$11,500,000 (excl. gst, design costs and contingencies). A summary of the principal two project options are set out in below:-

Option 1: Indicative Costs with Viewing Platforms set within the landscape of the precinct (Officer recommended option)

Description	Indicative cost
Building and associated entry deck	\$6,266,722
Viewing platforms	\$ 515,020
South DDA pedestrian ramp	\$749,975
North vehicular ramp	\$581,410
New car park including drainage/Naples Road outlet improvement works	\$1,864,120
Basic landscaping elements	\$50,000
Shared pedestrian path	\$563,621
Staircase	\$190,000
Promenade works	\$500,000
Indicative costs (exc. GST, design cost and contingencies)	\$11,280,868

Option 2: Indicative Costs with Roof Top Viewing Deck

Description	Indicative cost
Building and associated entry deck	\$6,266,722
Roof Top Deck	\$ 700,300
South DDA pedestrian ramp	\$749,975
North vehicular ramp	\$581,410
New car park including drainage/Naples Road outlet improvement works	\$1,864,120
Basic landscaping elements	\$50,000
Shared pedestrian path	\$563,621
Staircase	\$190,000
Promenade works	\$500,000
Indicative costs (exc. GST, design cost and contingencies)	\$11,466,148

Councillors are asked to note that the available funding for the proposed building and broader precinct project within the adopted capital programme is \$11,880,000 as set out in detail in section 4.3 of this report.

3.3.3 Mentone Foreshore precinct works

As part of the proposed redevelopment project, a range of civil works will be undertaken to ensure a seamless integration between the proposed facility and the surrounding precinct to enhance accessibility to the foreshore. These works are required given the poor condition of the carpark and pedestrian access to the facility and foreshore isn't currently DDA compliant.

It is proposed that these works will include the renewal of the public carpark, minor landscaping works, viewing decks and the creation of trafficable vehicle access and DDA compliant pedestrian access.

This strategic approach to the project will promote a coordinated and streamlined delivery that will provide community benefit and cost efficiencies in terms of process and project management.

3.3.4 Viewing and observation options

The existing MLSC building currently provides a roof top viewing deck that is well utilised by the public and considered a community asset. It should be noted that access to the existing roof top deck is not currently DDA compliant.

Viewing and observation options have been developed as part of the concept planning for the proposed redevelopment of the MLSC. Options, including a range of possible pros and cons, are listed as follows:

- Option 1 - A range of DDA compliant viewing platforms and green spaces provided within the precinct landscape to offset the possible loss of the roof top deck. (Officer recommended option)

Option 1 - Pros	Option 1- Cons
<ul style="list-style-type: none"> • MLSC committee members have indicated a preference for this option. • DWELP have acknowledged general support for this option pending community feedback. • Improved building security and reduced maintenance issues. • Reduction in overall height of facility which will maximise views bay views from adjacent neighbours and Beach Rd. • Reduced construction costs as outlined in section 3.3.2. 	<ul style="list-style-type: none"> • Community members may express a preference for the roof top deck to be retained.

Option 2 - Retain roof top deck

Option 2 - Pros	Option 2 - Cons
<ul style="list-style-type: none"> • DWELP have acknowledged general support for this option pending community feedback. • Community members may express a preference for the roof top deck to be retained. 	<ul style="list-style-type: none"> • MLSC committee members have indicated a preference for Option 1. • Increased risks for building security and associated maintenance issues eg. break ins and vandalism. • Increase in overall height of facility due to required parapet for the roof top deck which may impact bay views from the adjacent neighbours and Beach Rd. • Increased land take-up due to requirement for DDA compliant ramp. • Increased construction costs as outlined in 3.3.2.

Based on the 'pros and cons' listed above, and subject to Council approval, officers recommend Option 1, which consists of a range of DDA compliant viewing platforms and green spaces provided within the precinct landscape to offset the loss of the roof top deck.

3.3.5 Indicative Implementation Programme

The MLSC redevelopment will be a significant project for Council and the local community. The project will involve extensive due diligence work, community consultation and various statutory approvals prior to commencing construction.

Planning triggers for the project will include:

- Vegetation removal; and
- Use.

Based on these areas of work, and pending Council support the following is the current proposed high level indicative implementation program for the proposed MLSC project:

Table 4 – Indicative implementation timetable

Mentone Life Saving Club Redevelopments – Indicative Implementation Timetables	
Activity	Mentone
Council consideration of concept building design	July 2019
Community Information Sessions	August 2019
Update report provided to Councillors	October 2019
Marine and Coastal Act Consent sought	November 2019
Planning Permit application submitted <i>(Please note that the project could be delayed if a referral to VCAT is made)</i>	November 2019
Tenders sought	June 2020
Council to consider award of contract for construction works	August 2020
Commencement of works	November 2020
Building occupation	March 2022
Completion of civil and precinct works	August 2022

3.3.6 Initial feedback from the Mentone Life Saving Club

In their letter of support (Appendix 2) the MLSC have indicated support for the concept plans and have provided feedback regarding some minor modifications which have been addressed in the attached facility concept plans.

The MLSC have indicated a preference for the kiosk to be replaced by a storage area. However, the LSV's "Facilities of the Future" design guide indicates LSC facilities should include the introduction of kiosks and casual retail areas to allow for greater community gathering spaces and to engage with the community.'

Based on the minimum requirements outlined in the LSV's "Facilities of the Future" design guide, officers recommend that the kiosk be retained as part of the redevelopment project for the sake of future proofing the design, should a kiosk be required in the future. In the interim the MLSC will be able to utilise the kiosk for storage.

3.3.7 Mentone Life Saving Club – condition of facility

The existing facility is in reasonable condition given its age and high usage. The building, however, does requires ongoing protection and maintenance to manage the significant corrosion of steel reinforcement and concrete (concrete cancer), which has been caused by environmental factors and weather conditions experienced at the site. In addition to this,

- The facility is not compliant with DDA;
- Access to the site by emergency vehicles, beach maintenance vehicles and club trailers is also compromised, creating safety risks to members of the public; and
- The facility's lack of storage space means that essential equipment is stored off site at a cost of approximately \$25,000 per annum, which is fully met by MLSC.

3.3.8 Access

The MLSC facility and the surrounding precinct is not currently compliant with the DDA from a pedestrian access perspective.

This means the MLSC facility and precinct is unable to meet the needs of people who have a disability or are experiencing mobility issues. The closest DDA compliant beach access is located at Mordialloc.

In addition to this, vehicle access is also substandard, which impacts on response times for emergency and rescue vehicles, and on MLSC operations given the level of vehicle movement to drop off and pick up essential lifesaving equipment and resources.

3.3.9 Mentone Life Saving Club – facility utilisation and membership

The existing MLSC has approximately 1,400 members, which according to the MLSC committee, makes it the fifth largest LSC in Victoria.

Feedback from the MLSC suggests that the size and configuration of the existing facility reduces its ability to support growth in membership and to introduce new life saving innovations; which has an impact on its overall operational efficiency and capacity to respond to changing needs and contemporary water safety and rescue practices.

The MLSC has reported that the lack of storage at the existing facility is one of its greatest challenges and to address this they currently rent a separate storage facility at a cost to the MLSC of approximately \$25,000 per annum.

The existing facility is not compliant with the DDA which limits the use of the facility operationally and for broader community use.

The MLSC is used by club members and the community seven days a week and the committee have a deliberate strategy to increase community use through casual and regular hire of the facility.

3.3.10 Reducing risk and crime through facility design

Given Council's commitment to the safety of children and community members, the design for the public amenities in the proposed facility redevelopment has taken contemporary risk and crime mitigation practices into account.

This includes the provision of public toilets and showers in separate cubicles to replace the existing amenities, which are currently provided in a communal setting.

The design of the existing and the proposed public amenities has been independently assessed by Victoria Police and an independent risk and safety consultant. Details are as follows:

1. Victoria Police assessment:

Victoria Police have undertaken a Crime Prevention Through Environmental Design (CPTED) assessment of the of the existing and proposed public amenities at the MLSC. This assessment indicates that the proposed configuration of the public amenities offers good natural surveillance, no concealment opportunities and direct sightlines to each cubicle to avoid entrapment. Whereas, the current design does not offer these surveillance opportunities and by design, lends themselves to entrapment and potential crime.

2. Independent Security Risk Assessment:

An independent Security Risk Assessment of the existing and proposed configuration of public amenities at the MLSC has been conducted by an external OHS consultant. According to this Assessment:

- The current configuration poses several risks to the community, particularly children, as the design provides opportunities for an offender to cause harm due to the numerous blind spots in both the male and female public amenities; and the average level of risk has been assessed as 'significant'; and
- The proposed configuration presents a 'superior' option regarding public safety and child protection as each cubical is clearly visible from the beach and surrounding area which is a deterrent to offenders. The average of risk for the proposed configuration has been assessed as 'medium'.

3.3.11 Mentone Ice-Bergers

The Mentone Ice-bergers have been meeting at the Mentone beach to swim and use the public amenities for over 30 years and are an important part of the Mentone community.

Council officers have met with the Mentone Ice-bergers, who have expressed a view that their preference for the public amenity in the proposed facility be communal as is currently provided in the existing facility. This option is not supported by the independent risk and security advice discussed in section 3.3.10 above.

Officers propose to continue to work with representatives of the Mentone Ice-bergers to identify a suitable solution. This could include exploring options with the MLSC and the Mentone Ice-bergers to facilitate access to MLSC amenities through an affordable community membership arrangement. This option is supported by the MLSC, as outlined in Appendix 3 and is in operation at another life-saving club on the bay.

3.4 Options

3.4.1 Option 1 – Proceed with the proposed consultation in relation to the redevelopment of the Mentone Life Saving Club and surrounding precinct and report back to Council (officer recommended option)

This option is recommended by officers based on the importance of the facility to the community and beach users, and in view of the sizeable funding contribution available from State Government to assist with the redevelopment costs.

Redevelopment of this facility and precinct provides the opportunity to renew aging critical infrastructure which is located within an exposed and extreme environment. Requirements for ongoing maintenance and compliance works will be reduced and the new buildings can be designed to mitigate against the potential effects of climate change/sea level rise, ensuring that the facility is available to the community for the next 50-70 years.

3.4.2 Option 2 – Do not proceed with the proposed consultation in regard to the redevelopment of the Mentone Life Saving Club and surrounding precinct (not recommended)

This option is not recommended on the basis that if not replaced now, the building will become increasingly reliant on programmed and reactive maintenance works from Council as the facility ages and the impacts of weather events and climate change impact on existing facility.

4. Conclusion

4.1 Environmental Implications

Subject to Council approval, appropriate environmental due diligence will be observed throughout the proposed design process. This will include the completion of a series of specialist site assessments, including:

- Vegetation Assessment;
- Cultural Heritage Management Plan (CHMP); and
- Coastal Hazard Vulnerability Assessment (CHVA).

In addition, the design of the proposed new facility will include significant ESD features, in line with Council's adopted Building Environmental Sustainable Design Strategy.

4.2 Social Implications

Life Saving Clubs perform a highly valuable community service, helping to keep thousands of beach visitors safe. These clubs also support the health and wellbeing of members of all ages through training, skill development and social interaction.

Further to this, people with disabilities are one of the most disadvantaged groups in Australia and ensuring that the MLSC facility and surrounding precinct is DDA compliant would provide equal access for people with disabilities and their families to participate in an active lifestyle and enjoy Kingston's foreshore.

4.3 Resource Implications

Table 4 below provides a breakdown of Council capital funding notionally allocated within Council's forward capital works program towards the construction of the Mentone Life-saving club redevelopment and broader precinct works.

**City of Kingston
Ordinary Meeting of Council**

Agenda

22 July 2019

Table 5 - Mentone Life Saving Club Redevelopment Program – Current Capital Budget Allocations

Project Code	Item	2018/19	2019/20	2020/21	2021/22	Total
C0442	Mentone Life Saving Club Redevelopment Program – Rates contribution	\$-	\$-	\$1,105,681	\$4,394,319	\$5,500,000
	Mentone Life Saving Club Redevelopment Program – State Government Grant contribution	\$-	\$230,000	\$1,000,000	\$700,000	\$1,930,000
	Mentone Life Saving Club Redevelopment Program – Foreshore fund	\$-	\$-	\$-	\$1,000,000	\$1,000,000
N0656	Mentone Coastal Precinct Plan Implementation	\$47,000	\$203,000	\$500,000	\$1,900,000	\$2,650,000
N0264	Naples Rd Carpark and Drainage Outlet	\$-	\$-	\$300,000	\$500,000	\$800,000
	Total	\$47,000	\$433,000	\$2,905,681	\$8,494,319	11,880,000

Council is asked to note and approve the indicative financial implications arising from this report, as set out above and notes the pre-commitments in future years as outlined in Table 5.

As outlined in section 3.3.2 of this report the indicative cost of this project is expected to be \$11,280,868, which is well within the current budget allocation of \$11,880,000 as set out above in Table 5.

It should also be noted that, subject to the outcome of community consultations and any statutory approval processes, that the above arrangements may need to be adjusted, should there be any delays or objections received during the process so that the project can be progressed. The proposed redevelopment of the MLSC indicates a high level of investment and the costs outlined in section 3.3.2 of this report are indicative and don't include contingencies for latent conditions.

Given the high cost, increased scale and complexity of this project when compared to other Life Saving Club projects, officers recommend seeking an additional funding contribution from the State Government to contribute to the cost of the proposed precinct works associated with the project.

4.4 Legal / Risk Implications


The existing life-saving club building is in reasonable condition but is aging and suffers from poor internal configuration and limited storage space. The building is also exposed to a highly corrosive environment and requires significant ongoing monitoring and pre-emptive maintenance to keep it fully operational.

If redevelopment was not pursued, Council would need to consider costly maintenance work to the structure to remain viable in the harsh coastal environment in which the facility sits.


Given the scale and complexity of this project there is a risk that costings may vary due to latent conditions.

Based on information from the Coastal Hazard Vulnerability Assessment the MLSC facility has been designed to mitigate the risk of inundation until 2070.

Appendices

Appendix 1 - Facility and Precinct Concept Plans for Mentone Life Saving Club (Ref 19/128664)  [↓](#)

Appendix 2 - Letter of Support from the Mentone Life Saving Club regarding proposed redevelopment (Ref 19/45846)  [↓](#)

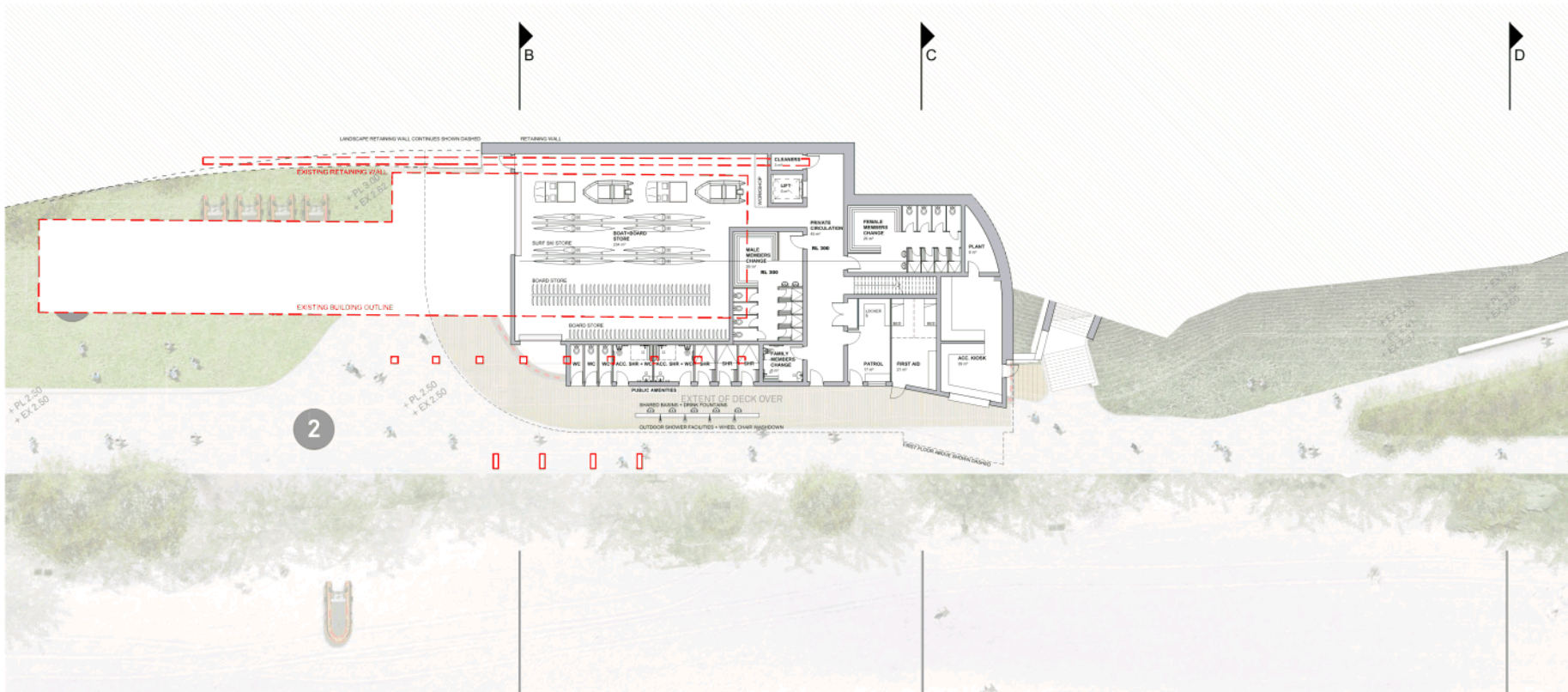
Appendix 3 - Funding Confirmation Letter from Life Saving Victoria for Aspendale, Bonbeach, and Mentone LSC Redevelopments - July 2018 (Ref 18/542510)  [↓](#)

Author/s: Donna Feore, Senior Facilities Development Planning Coordinator
Reviewed and Approved By: Steve Lewis, Manager Community Buildings
Mauro Bolin, General Manager Community Sustainability

9.4

MENTONE LIFE SAVING CLUB REDEVELOPMENT PROJECT

1	Facility and Precinct Concept Plans for Mentone Life Saving Club	61
2	Letter of Support from the Mentone Life Saving Club regarding proposed redevelopment	67
3	Funding Confirmation Letter from Life Saving Victoria for Aspendale, Bonbeach, and Mentone LSC Redevelopments - July 2018	71



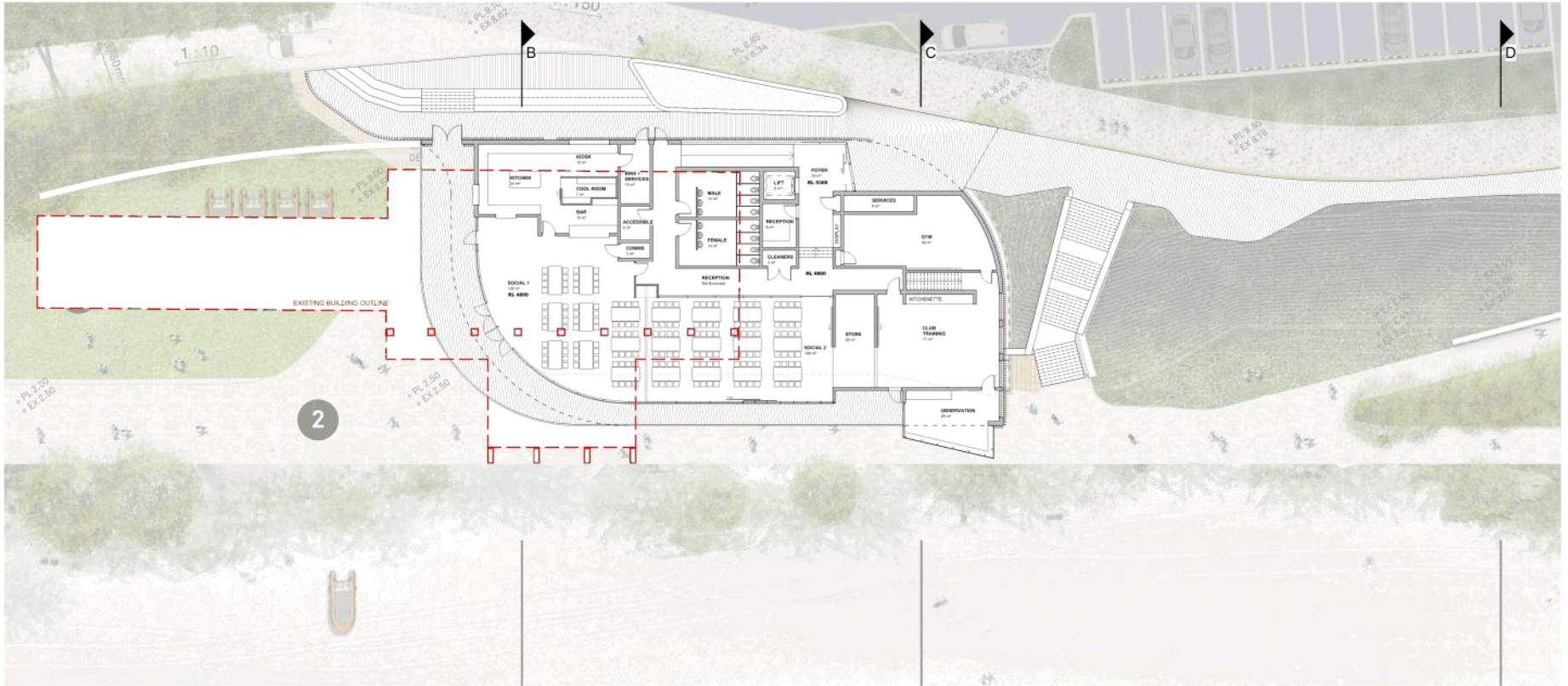
PROPOSED GROUND FLOOR PLAN
SCALE 1:100



PROPOSED NORTH ELEVATION
SCALE 1:100

GROUND FLOOR PLAN
1:100



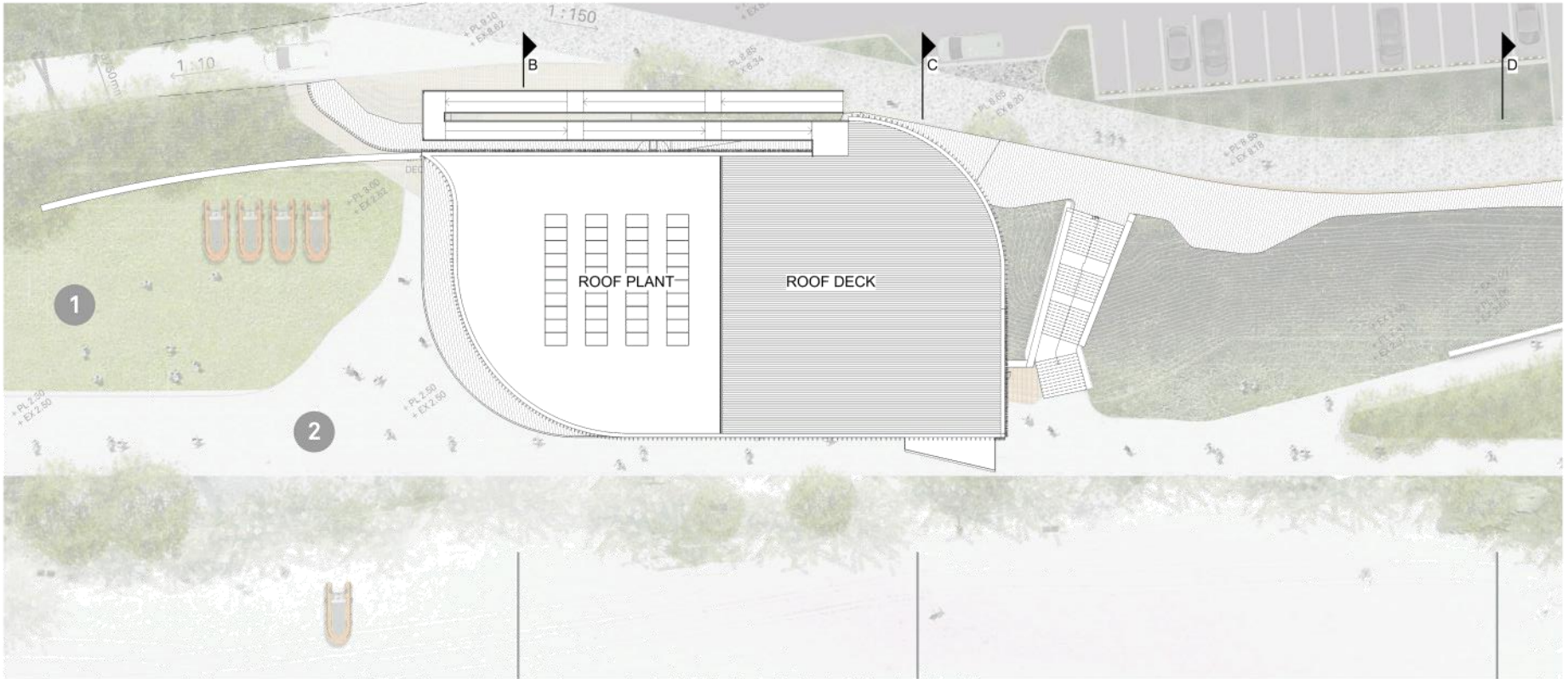


PROPOSED FIRST FLOOR PLAN
SCALE 1:100

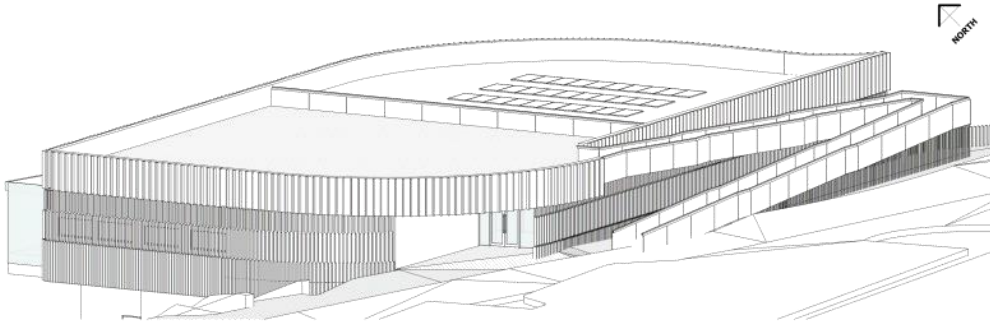


PROPOSED SOUTH ELEVATION
SCALE 1:100

FIRST FLOOR PLAN
1:100



ROOF DECK OPTION PLAN
SCALE 1:100



ROOF DECK OPTION
SCALE

ROOF DECK OPTION
1:75



**MENTONE COASTAL
PRECINCT PLAN
CONCEPT DESIGN**

- 1 Recreation Lawn
- 2 Promenade
- 3 Mentone LSC First Floor
- 4 Car Park - 45 Spaces
- 5 DDA Compliant Pedestrian Ramp
- 6 Lookout
- 7 Service Vehicle & LSC Access Ramp
- 8 DDA Parking
- 9 Stairs
- 10 Improved Drainage



Revision
A, Concept Design

Date
June - 2019

Scale
NTS

Client
Kingston City Council

Project Name
Mentone Coastal Precinct Plan
Mentone

Drawing
SK-01
Concept Design

Note: Indicative location and layout for Life Saving Club
Disclaimer: information provided represents indicative design and intended as guide only.
There may be variations depending on legislative approvals and detailed design constraints.
Works may be implemented in stages as funding is available.

Indicative layout only - not for construction.

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HASSELL



**MENTONE COASTAL
PRECINCT PLAN
PHOTOMONTAGE 1**

Revision
A, Concept Design

Date
June - 2019

Client
Kingston City Council

Project Name
Mentone Coastal Precinct Plan
Mentone

Drawing
SK-04
Concept Design

HASSELL

Note: Indicative location and layout for Life Saving Club
Disclaimer: Information provided represents indicative design and intended as guide only.
There may be variations depending on legislative approvals and detailed design constraints.
Works may be implemented in stages as funding is available.

Indicative layout only - not for construction.

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**MENTONE COASTAL
PRECINCT PLAN
PHOTOMONTAGE 2**

Revision
A, Concept Design

Date
June - 2019

Client
Kingston City Council

Project Name
Mentone Coastal Precinct Plan
Mentone

Drawing
SK-05
Photomontage 2

HASSELL

Note: Indicative location and layout for Life Saving Club
Disclaimer: information provided represents indicative design and intended as guide only.
There may be variations depending on legislative approvals and detailed design constraints.
Works may be implemented in stages as funding is available.

Indicative layout only - not for construction.

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Fiona Baxter
Acting Team Leader- Capital Projects
Community Buildings
City of Kingston



7 March 2019

Dear Fiona,

Thank you for the opportunity to meet with Council on 26 February 2019. In this meeting you requested Mentone Life Saving Club providing feedback on the following items:

1. Updated Concept Design drawings; and
2. Community Memberships

Firstly we would like to complement Council on the preparation of updated plans; your team has managed to capture the majority of our feedback and requests previously communicated. We continue to support the location of the facility to the east of its current location. It is also the clubs belief that the current facility design is greatly enhanced by the revised shape and the inclusion of an at grade main entry from the adjoining carpark. The opportunity to incorporate an at grade entry has significantly improved the clubs presence in the precinct, provides a defined visitor entry (which the club currently lacks) and enhances our ability to attract new members and opportunities for the facility.

1 Updated Concept plans

Ground Level A101:

Kiosk- As previously advised the club does not require a kiosk on the ground floor. Notwithstanding we can use the space for other club activities and are happy to keep this in the current location however would like it renamed as club storage.

There is no internal access to the kiosk which reduces the functionality of this space regardless of its use. Therefore we request internal access be provided. We note this may impact the adjacent first aid and patrol rooms. We note that the Life Saving Victoria Clubhouse of the Future guidelines for patrol room and observation room is 24sqm. The current observation room is 31sqm so the patrol room can easily be reduced to accommodate the access and expansion to the adjacent first aid room.

Board Store- the current plan only indicates one external access from the Boat & Board Store. Given the number of craft movements on any given day this is insufficient. The club requires additional access points in the façade to the board store to enable members to move surf craft in and out of the board room. It is the clubs intention to segregate the patrol craft, IRB's, ATV etc from the general surf craft

skis & boards. This segregation is particularly important for safety of junior members, so there is no interaction with vehicles within the store.

Toilets- we note there are no urinals in the male toilets. The club is also concerned about the size of the change area provided in each of the male and female toilets. If the club agrees to expanded facility usage as discussed below the change areas will be inadequate for the number of users.

Additional Storage- there is currently a recess in the perimeter structure to the east behind the female toilets. The club believes this is a missed opportunity to create more space. We understand this may have been deliberately incorporated due to the entry levels for the front entry above. However the club is willing to have a space with a lower head height that we could be utilized for storage.

First Floor A102:

Internal ramp- The club is concerned about the functional space the internal ramp takes up. We would like Council to consider relocating this outside the facility.

Social Space/Training Room- Our original briefing to council was the desire to create an accessible area on the first floor for patrol and members to access without interacting with social space 1 & 2 we termed this the "the dirty area". The benefit of this approach is that it enables the club to undertake core functions e.g. patrol, pre-training stretching and post training evaluation activities whilst the venue is utilized for other club activities or by other entities without interaction.

Whilst the current plan goes some way to achieve this with the direct connection to the observation room, there is a lack of accessible social space on the first floor that achieves the functionality outlined above, including the gym location.

We offer the attached sketch to articulate a solution that we would like council to consider. The sketch re-arranges the gym and store to create space directly adjacent to the observation room which club members can use with direct access from the ground floor.

2 Community Membership

Mentone LSC acknowledges in the proposed plans the loss of a communal space in both the male and female public amenities. The Club is currently undertaking a refresh of its Constitution, and part of this process has been to review our existing membership categories. Upon approval of the revised Constitution, the Club will be introducing a new membership category – Community membership.

The conditions of membership for this category will be determined on a 'group by group' basis. This new membership category is designed to allow the Club to establish a formal affiliation with groups who currently use, or in the future may use the clubrooms or have a relationship with the club. Mentone LSC is open to discussions on how this approach may be of benefit in the overall planning for facility redevelopment.

Thank you for your considerable work in this critical phase and the club assures you of our ongoing commitment to work together to make a successful project for the future.

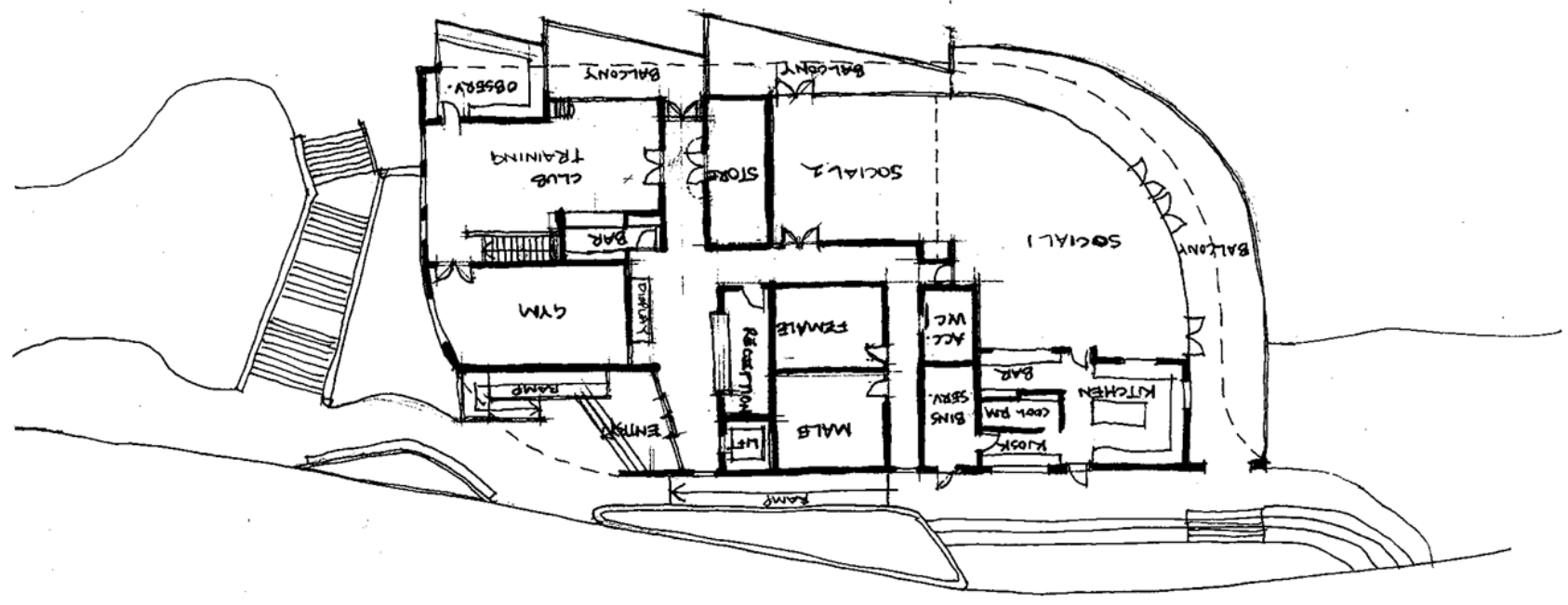
Regards

Tim Eerhard

Mentone Building Committee

Club Building Project Manager

~~MANTONE LIFE SAVING CLUB~~
FIRST FLOOR PLAN
28 FEB 2019





23 July 2018

Steve Lewis
Manager, Community Buildings
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Dear Steve,

Re Lifesaving Facility Redevelopment Business Case

Life Saving Victoria (LSV) is pleased to provide confirmation that the Mentone, Aspendale and Bonbeach Life Saving Clubs have been successful in accessing \$2M each of State Government funding for the redevelopment of their lifesaving facilities.

The State Government funding decision was based on a proposal (business case) submitted to the Government's Expenditure Review Sub-Committee (ERSC) and developed by LSV in partnership with Emergency Management Victoria.

The business case validated the need for club redevelopment and the delivery approach based on a detailed examination of the following key elements consistent with ERSC's formalised and rigorous requirements:

- Identified Problem/Opportunity.
- Benefits of the redevelopment.
- Consideration of potential strategic interventions to address the problem.
- Review of previous funding decisions.
- Analysis of options, including financial, risk and impact comparisons.
- Development of recommended solution, including governance, project management strategy, stakeholder engagement, performance measures etc.

The documentation, process and successful outcome described above verifies that a business case has been developed and endorsed for the purposes of facility redevelopment.

Please note that all ERSC-related documentation is classified as Cabinet-in-Confidence. Adam Putnins, Manager Investment Planning and Development, Emergency Management Victoria can provide additional information in relation to the ERSC process should you require it. Adam can be contacted at adam.putnins@emv.vic.gov.au or 8685 1331

Yours sincerely,

A handwritten signature in black ink, appearing to read "D Schultz".

David Schultz
Chairman
Facilities Development Committee



Ordinary Meeting of Council

22 July 2019

Agenda Item No: 9.5

COMMUNITY GRANTS PROGRAM 2019-2020 - FUNDING RECOMMENDATIONS FOR PARTNERSHIP GRANTS AND ANNUAL GRANTS ALLOCATIONS

Contact Officer: Dominic McCann, Coordinator Community Wellbeing

Purpose of Report

To present Council with recommended funding allocations for the 2019-2020 Community Grants Program to enable the distribution of the approved funding from the 2019-2020 budget. The recommendations relate specifically to the funding streams of Partnership Grants and Annual Grants.

Disclosure of Officer / Contractor Direct or Indirect Interest

Emily Boucher - Team Leader Environmental Planning - declared an indirect conflict of interest by close association (S.78 LGA) in two applications:

- 1) Nola Barber Kindergarten where she has a personal relationship with the Vice President (Appendix 7) and;
- 2) Mordialloc Community Centre where she has a family membership, and her children attend regular activities. (Appendix 8).

Emily Boucher did not take part in assessing these two applications and excused herself from the Assessment Panel deliberations when these two applications were tabled for discussion.

No other Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Approves funding of \$2,000 to Farm Road Pre-School Incorporated, subject to applicant complying with all grant conditions.
2. Approves funding of \$8,500 to Aspendale Gardens Residents Association, subject to applicant complying with all grant conditions.
3. Approves the Approves the Partnership Grants and Annual Grants' funding allocations as recommended in Appendices 1- 3.
4. Approves the transfer of identified Annual Grants' recipients to Partnership Agreements as recommended in Appendix 4.
5. Approves the late application from Destiny Care and allocates \$10,000 Annual Grant funding for its emergency relief program.

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6. Approves the late application from Parkdale Cricket Club and allocates \$7,500 Annual Grant funding as a contribution to the purchase of a ride-on turf roller.
7. Approves additional funding of \$2,643 to Chelsea Bowling Club to cover the cost of purchasing new tables and chairs.
8. Approves additional funding of \$8,000 to Rotary Club Chelsea for the purchase of mobility scooters.
9. Approves additional funding of \$8,200 to Mordialloc Light Opera Company to help cover the increased costs of production.
10. Approves additional grant funding of \$6,000 to the Pantry 5000 Partnership Grant to help cover costs of increased demand on its welfare relief services.
11. Engage with Emergency Relief Providers in Kingston to understand community needs and consider external funding sources to support growth in demand.

1. Executive Summary

The 2019-2020 Community Grants Program attracted 75 Partnership and 145 Annual grant applications (total 220).

Full details of the assessment of the 2019-2020 Partnership and Annual grants' applications are provided respectively in Appendices 1- 3.

1.1 Budget Summary

As part of its recent budget deliberations, Council allocated funding of \$1,457,538 to the 2019-2020 Community Grants budget for Annual, Partnership, and Irregular Grants. Irregular Grants are not subject to this report as they are processed throughout the financial year.

The following table summarises the financial details for all categories of the 2019-2020 Community Grants program:

Category	2019/2020 Allocated Budget	2019/2020 Recommended Allocation	Comments
Partnership Grants			
<ul style="list-style-type: none"> • <i>Community Centres/ Neighbourhood Houses - Partnership Agreements</i> 	\$539,535	\$539,535	Full budget allocated
<ul style="list-style-type: none"> • <i>Other Organisations - Partnership Agreements</i> 	\$565,716	\$558,840	\$6,876 Unallocated
<ul style="list-style-type: none"> • <i>Community Event Grants - Partnership Agreements</i> 	\$25,237	\$25,237	Full budget allocated
Total - Partnership Grants	\$1,130,488	\$1,123,612	\$6,876 Unallocated
Annual Grants	\$315,100	\$270,449	\$44,651 Unallocated

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Category	2019/2020 Allocated Budget	2019/2020 Recommended Allocation	Comments
<i>Irregular Grants</i>	\$11,950	\$0	\$11,950 Unallocated*
Totals	\$1,457,538	\$1,394,061	\$63,477 Nett unallocated*

Notes:

* *Irregular Grants will be considered throughout the financial year 2019-2020 as requests are submitted.*

** *Unallocated funds may be distributed to the community as requests are submitted and Council approved throughout the year.*

2. Background

Council offers a range of opportunities for groups and individuals that service the municipality to apply for financial assistance by way of a Community Grant. Grants are primarily offered to:

- Enable not-for-profit organisations to deliver services, programs, special events and other activities to the community which would not otherwise be provided; and
- Enable the community to participate in a broader range of activities than those directly funded by Council, through full or partial funding of costs.

The categories of all grants for the Community grants program and their nominated 2019/2020 budget allocations are:

- Partnership Grants (**\$1,130,488**)
- Annual Grants (**\$315,100**); and
- Irregular Grants (**\$11,950**).

In addition to the categories above, the following grant categories and budgets provide an overall indication of the access to Council funding available to community based organisations:

- Individual Development Grants (\$26,199);
- Schools Development Grants (\$8,694);
- Arts Grants (\$22,279); and
- Ethnic Meals Grants (\$69,415).

Overall, budgeted Council grants to the community total \$1,584,125 for the 2019/2020 Financial Year. The recommendations in this report relate only to funding recommendations for Partnership Grants and Annual Grants.

A summary of all applications received and the recommended grant allocations across the Council Grants' categories for submitting organisations, are provided in Appendix 5.

Appendix 6 is the working document of all annual grant applications and recommendations.

The major grants category descriptions are:

Partnership Grants

- Partnership Grants provide secure and longer term (three years) funding support to community centres, neighbourhood houses, emergency services, social welfare organisations and seniors and multicultural groups to address organisational operational requirements and it includes festivals and events components.

Annual Grants

- Annual Grants are for multiple neighbourhood area groups and organisations and designed to provide funding for one-off activities that have municipal significance. The maximum funding available for an Annual Grant is \$10,000 per application. A maximum limit of \$2,000 per application is available for the purchase of equipment; and a maximum of \$5,000 per application is available for minor capital works. For minor capital works, groups are required to match funds provided.

2.1 Process

Applications for the 2019-2020 Community Grants program were open from 29 January 2019 until 31 March 2019 and were promoted through:

- Kingston Your City;
- Council's website;
- Social media including Facebook advertising;
- Emails to all groups that applied for grants in the previous three years;
- Mail out to all organisations on Council's Social Development database;
- Mail out to organisations that expressed a wish to be on a mailing list;
- Distribution of flyers and posters to Council's customer service, libraries, community centres and neighbourhood houses;
- Public notices in local newspapers; and
- Placement of Community Grants Guidelines and posters at Kingston libraries.

Four public information sessions for potential applicants were held across the municipality.

These sessions provided information on the Grants' guidelines and the overall application process. Further presentations were made to Probus Clubs, Seniors Clubs Network, Kindergarten Committees network, and the Neighbourhood House Network. Overall a total of 91 people attended the various grants presentations. Reminder emails were sent to all organisations two weeks prior to the application period closing and reminders were added to the Council website and Council's Facebook page.

Council continued to use the online application process this year which has improved the application process for many applicants. For those applicants who had no access to the internet, hard copy applications were made available and these were entered electronically by Council officers. Individual help sessions were also offered to applicants, particularly those who had difficulties with the on-line application process. Seven organisations took up this opportunity for one-on-one support, while many other groups received telephone support.

Of the 220 grants applications, 75 were received for the Partnership Grants program, and 145 for the Annual Grants program. All applications were registered and reviewed by Council officers to ensure that they complied with the funding guidelines and where applicable, applicants were provided with an opportunity to supply further information.

Council officers apply a pro-active 'enabling approach' to the community grant program to keep entry barriers low for groups and to help groups ensure their submitted applications are compliant and eligible for consideration. In alignment with this approach, almost 20% of all applicants were contacted for additional information.

It should also be noted that there was a significant increase in the numbers of applications to the Annual Grants program. In 2018-2019, there were a total of 114

applications and in this round numbers increased to 145. 18 of these applications have been submitted by groups that have not applied for community grants in the past.

3. Discussion

3.1 Council Plan Alignment

Goal 3 - Our connected, inclusive, healthy and learning community
Direction 3.4 - Promote an active, healthy and involved community life

Community Grants enable the provision of funds to enhance opportunities for groups and individuals to provide strong, cohesive and engaged communities under Goal 3: *Our connected, inclusive, healthy and learning community*; and in particular Key Directions and Objectives:

3.4 Promote an active, healthy and involved community life;

3.4.1 Provide festivals and events that encourage community connections and local participation;

3.4.3 Strengthen community participation and connections by supporting community groups and networks; and

3.4.4 Celebrate and encourage social, cultural and spiritual diversity.

3.2 Consultation/Internal Review

3.2.1 Annual Applications

Annual applications were distributed for expert comment from relevant Council Departments and teams including: Community Buildings; Property Services; Libraries; Children's Services; Sport and Recreation; Environmental Planning; Community Engagement; and Parks. The following cross departmental staff assessment panel was formed to assess the Annual Grant applications in accordance with Council's Grants Policy:

- Dominic McCann - Co-ordinator Community Wellbeing Social Development;
- Kathryn Scarpella - Community Grants and Networks Officer Social Development;
- Justin Gayner - Team Leader Arts & Cultural Services;
- Deb Murray - Sport and Recreation Response Officer;
- Antoinette Cesario - Administrative Officer Property Services;
- Jane Yang - Volunteer Development Officer Social Development
- Lydia Sorensen - Community Development Officer Youth and Family Services;
- Carla Cruickshanks - Acting Team Leader Financial Accounting
- Emily Boucher - Principal Environment Officer Environmental Planning;
- Thomas Rekaris - Sport and Recreation Response Officer
- Kirsten Palfrey - Operations Officer Hubs and Partnerships; and
- Ali Johns - Co-ordinator Children's Services Partnerships Family Youth & Children's Services.

3.3 Operation and Strategic Issues

3.3.1 Recommended allocations to seniors/multicultural groups

Applications for the Annual Grants Program were received from a range of seniors/multicultural groups for ongoing operational costs associated with regular weekly activities such as the provision of lunches and various social, cultural and recreation activities.

Of the 14 seniors/multicultural groups that applied for Annual Grants for regular weekly social activities, *The Victorian Association of WW2 Veterans from the former Soviet Union* (as per Appendix 4) will this year qualify under the Grants Policy to transition to Partnership Grants as they will have completed three years of consecutive Annual Grant allocation. The balance (13 groups) will over time qualify and transition to Partnership Grants. Eventually, subject to Council approval, all existing seniors and multicultural groups will transfer to Partnership Grants.

To ensure equity of funding to these groups, the funding formula approved by Council applies. This formula is based on the number of Kingston residents participating in each of the groups and provides a series of thresholds for grants:

No. of Kingston residents	Funding level	Current No. of groups
0 - 50	\$900	3
51 - 100	\$1,200	6
101+	\$1,500	5

3.3.2 Transfer of identified Annual Grants to Partnership Agreements

In accordance with the Community Grants Policy adopted by Council on 23 February 2015, all community groups that have been receiving funding consecutively over a three-year period will proceed through to the Partnership Grants program.

Transferring these groups to Partnership Agreements provides greater certainty for community groups in planning activities and will reduce the administrative burden of having to apply each year for grants for activities that they deliver on a regular basis. The activities provided are predominantly related to multicultural and seniors' groups and their communities.

The programs and activities delivered by these groups have been successfully and consistently delivered over a three-year period and are considered a valuable contribution to the wellbeing of their communities.

To financially accommodate this group over a three-year period, funding would be transferred from the Annual Grants budget to the Partnership Grants budget.

3.3.3 Unsuccessful applications

Appendix 3 attached provides Councillors with grant applications that were assessed not suitable and ineligible. 30 groups were assessed as not eligible for funding for a variety of reasons such as: inadequate planning, organisation based outside of Kingston, low level community benefit, no quotes for equipment, insufficient information on finances and budgets, projects that are school based, or the group was in receipt of a Kingston Charitable Fund Grant.

3.3.4 Community Grants Program 2019-2020 - Late applications and requests for variations to funding. (Appendix 9)

Council has received several requests to consider late applications and variations to funding requests. These requests are outlined in Appendix 9 attached.

3.3.5 Community Welfare Organisations

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Over the past few years Council has received an increasing number of grant applications from social welfare organisations for the provision of emergency relief measures to disadvantaged members of the community, and an increase in the funding required for the provision of emergency relief.

The table below provides a summary of the social welfare-based groups and organisations that have applied for funding to support disadvantaged members of the community:

Organisation	Partnership Grant 2019-2020	Annual Grant 2019-2020	Kingston Charitable Fund
Bayside Community Information and Support Services (BayCISS)	\$31,882	\$5,500 (Not recommended because of Charitable Fund Grant)*	\$8,000
Chelsea Community Support Services Inc.	\$93,618	\$5,000 (Not recommended because of Charitable Fund Grant)*	\$5,000
Family Life	\$53,466	\$0	\$0
Make A Difference Dingley Village Inc.	\$28,515	\$10,000 (Not recommended because of Charitable Fund Grant)*	\$10,000
Mentone Community Assistance and Information Bureau Inc.	\$34,218	\$10,000	\$0
Pantry 5000	\$8,279	\$6,000 (Recommend to be transferred to Partnership Grant)*	\$5,000
Peninsula Community Legal Centre	\$38,495	\$0	\$0
South East Community Links	\$17,108	\$0	\$0
Anglican Parish of Longbeach	\$0	\$8,000	\$0
Bayside Community Care Matt's Place Community Meals Program	\$0	\$8,000 (Not recommended because of Charitable Fund Grant)*	\$2,600
Community Care - (Chelsea Careworks - Churches of Christ Community Care Auspice)	\$0	\$10,000	\$0
Destiny Care	\$0	\$10,000	\$0
St Vincent de Paul Society x 8 Branches	\$7,015	\$0	\$0
Kingston Resource Care Ltd	\$0	\$0	\$3,000
Food for Change Foundation Ltd	\$0	\$0	\$5,000
Springvale Benevolent Society	\$0	\$0	\$2,000

* The Kingston Grants Program will prioritise support where: The applicant is not already in receipt of substantial funding and/or in-kind support from Council. (Except for those in receipt of a Partnership Grant)

A number of these groups have identified increasing demands on their services.

The Anglican Parish of Longbeach estimate an increase of about 20% on its program providing warm clothes for families in the Chelsea area.

Pantry 5000 currently supports between 180 and 200 individuals and families per week and has had over 2,400 registered recipients in the 7 years of its operation. This number continues to grow at a rate of between 5 and 10 new registrations each week.

Destiny Care in Dingley has seen such an increase on its services that it has had to move into a larger building.

In 2017, it served 1,450 lunches (an average of 39 people each week); and provided 3,272 hampers (an average of 88 each week) which has assisted a total of 1,427 people. In addition, it made up 200 Christmas Hampers, which helped over 520 people to have a proper Christmas dinner. It held a Christmas BBQ Lunch for its clients and families to end the year, where it provided Christmas Lunch for 160 people.

The numbers of hampers distributed, and lunches served are double what was provided 5-6 years ago, with an increase again on 2017.

Given the increase in applications and the increased demand on welfare services Council officers plan to undertake work with the various agencies to assess the needs in the community, and the increased demands on welfare services. External funding sources should be considered to support growth in demand.

3.3.6 Summary of additional fund allocations

The table below identifies community groups who have submitted both late applications and requested additional funding. Should Councillors approve, it is recommended that \$42,343 be allocated to cover the following requests:

Grant Category	Unallocated	Group	Extra funding requested	Submitted late applications	Unallocated
Partnership Grants	\$6,876				
Annual Grants	\$44,651				
		Destiny Care		\$10,000	
		Parkdale Cricket Club*	\$7,500	√	
		Chelsea Bowling Club	\$2,643		
		Rotary Club Chelsea	\$8,000		
		Mordialloc Light Opera Company	\$8,200		
		Pantry 5000	\$6,000		
Total	\$51,527		\$32,343	\$10,000	\$9,184

* Parkdale Cricket Club submitted a late application and are requesting additional funds.

3.3.7 Applications from Professional Grant Writers

Officers have identified that over the past few years there has been an increase in the numbers of applications received from professional grant writers acting on behalf of sports clubs or other community groups. In the current grants round, 8 applications have been submitted by a professional grant writer. Please see table below.

Colleagues in other Councils in the south-east region have been experiencing a similar trend and have raised concerns that funding allocated to community groups through the grants programs may be going to pay commercial for-profit grant writers. It seems that some professional grant writers charge a flat rate fee of up to \$300 for the service while others charge a commission of up to 10% on a successful grant.

A number of groups that applied for Council grants have advised that there are a number of reasons why they engage professional grant writers: - small numbers of committee members doing all of the work running the clubs and don't have the capacity to make a submission, they don't have the time, professional grant writers know the various local, state and federal Government and philanthropic grants

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that are available, it is easier for the clubs to give all of the information over to the grant writers and let them do the work.

It also seems that the Grants Professionals are a partner with several clubs through the various regional sporting bodies. They speak at the regional forums and advise the clubs on grants that are available.

2019-20	2018-19	2017-18	2016-17	2015-16
Freccia Azzurra	Chelsea Junior Football Club	Southern Football Netball League	Assumption Netball Club	Long Beach Tennis Club
Le Page Cricket Club	Carrum Patterson Lakes Football Netball Club		Cheltenham Junior Football Club	
Chelsea FC	Mordialloc Redbacks Junior Football			
Highbett Football & Netball Club	Cheltenham Amateur Swimming Club			
Cheltenham Junior Football Club	Cheltenham Junior Football Club			
SALT – Sport & Life Training				
SMJFL – South Metro Junior Football League				
QR06 St Kilda Football Club – June 2019				

3.4 Options

3.4.1 Option 1a: Funding to Farm Road Pre-school

Approves funding of \$2,000 to Farm Road Pre-School Incorporated, subject to applicant complying with all grant conditions.

3.4.2 Option 1b: Funding to Farm Road Pre-school

Not approves funding of \$2,000 to Farm Road Pre-School Incorporated.

3.4.3 Option 2a: Funding to Aspendale Gardens Residents Association

Approves funding of \$8,500 to Aspendale Gardens Residents Association, subject to applicant complying with all grant conditions.

3.4.4 Option 2b: Funding to Aspendale Gardens Residents Association

Not approves funding of \$8,500 to Aspendale Gardens Residents Association.

3.4.5 Option 3a:

Partnership and Annual Grant funding recommendations

That Council approves allocations as recommended by the Grants Assessment Panel as per Appendices 1 - 3.

3.4.6 Option 3b: Partnership and Annual Grant funding recommendations

That Council not approves the allocations as recommended by the Grants Assessment Panel as per Appendices 1 - 3.

- 3.4.7 Option 4a: Establishment of new Partnership Agreements**
That Council approves the transfer of one group from Annual Grants to Partnership Grants as listed in Appendix 4.
- 3.4.8 Option 4b: Establishment of new Partnership Agreements**
That Council not approves the transfer of one group from Annual Grants to Partnership Grants as listed in Appendix 4.
- 3.4.9 Option 5a: Late application from Destiny Care**
That council approves the late application from Destiny Care and allocates \$10,000 Annual Grant funding for its emergency relief program.
- 3.4.10 Option 5b: Late application from Destiny Care**
That Council not approves the late application from Destiny Care and does not allocate Annual Grant funding.
- 3.4.11 Option 6a: Late application from Parkdale Cricket**
That Council approves the late application from Parkdale Cricket Club and allocates \$7,500 Annual Grant funding as a contribution to the purchase of a ride-on turf roller.
- 3.4.12 Option 6b: Late application from Parkdale Cricket**
That Council not approves the late application from Parkdale Cricket Club and does not allocate Annual Grant funding.
- 3.4.13 Option 7a: Additional funding for Chelsea Bowling Club**
That Council approves additional funding of \$2,643 to Chelsea Bowling Club to cover the cost of purchasing new tables and chairs.
- 3.4.14 Option 7b: Additional funding for Chelsea Bowling Club**
That Council not approves additional funding to Chelsea Bowling Club.
- 3.4.15 Option 8a: Additional funding to Rotary Club of Chelsea**
That Council approves additional funding of \$8,000 to Rotary Club Chelsea for the purchase of mobility scooters.
- 3.4.16 Option 8b: Additional funding to Rotary Club of Chelsea**
That Council not approves additional funding to Rotary Club Chelsea.
- 3.4.17 Option 9a: Additional funding to Mordialloc Light Opera Company**
That Council approves additional funding of \$8,200 to Mordialloc Light Opera Company to help cover the increased costs of production and hire of Shirley Burke Theatre
- 3.4.18 Option 9b: Additional funding to Mordialloc Light Opera Company**
That Council not approves additional funding to Mordialloc Light Opera Company
- 3.4.19 Option 10a: Additional funding to Pantry 5000 Partnership Grant**
That Council approves additional grant funding of \$6,000 to the Pantry 5000 Partnership Grant

3.4.20 Option 10b: Additional funding to Pantry 5000 Partnership Grant

That Council not approves additional grant funding of \$6,000 to the Pantry 5000 Partnership Grant.

4. Conclusion

Council's Community Grants Program provides essential financial assistance to a range of community groups and organisations. It is proposed that the Assessment Panel's recommended funding of \$1,394,061 for *Partnership and Annual Grants* be allocated to community groups and organisations for the 2019-2020 Community Grants Program. Funding will provide for positive community outcomes and fulfil community alignment with Council's strategic plans.

4.1 Environmental Implications

Environmental issues are considered within specific projects.

4.2 Social Implications

The funding provided to successful applicants demonstrates Council's commitment to working in partnership with local groups; and enables Council to support events, projects, services and/or initiatives that are of benefit to the community and complement Council's service provision.

4.3 Resource Implications

4.3.1 Unallocated funds

The Irregular Grants budget of \$11,950 has not been allocated at this stage. It is intended that this will be made available to eligible groups and individuals throughout 2019/20 to address irregular grant applications, if and when submitted.

Council's 2019-2020 budget allocation has a provision of \$1,457,538 to fund the Partnership, Annual and Irregular Grants program for 2019-2020. The current budget can accommodate the grants distribution to community organisations as recommended.

Grant Category	Unallocated	Extra funding requested	Unallocated
Partnership Grants	\$6,876	\$6,000	
Annual Grants	\$44,651	\$36,343	
Total	\$51,527	\$42,343	\$9,184

Should Council approve the community grant recommendations, and the additional funding requests, as detailed in this report, an amount of \$9,184 would be available to respond to other requests that come to Council outside the normal community grants process and timeframes. These remaining funds would then be allocated as approved by Council in response to community needs and Council's priorities.

4.4 Legal / Risk Implications

There are no legal implications. All groups that apply for funding are incorporated or are auspiced by an incorporated body and have their own public liability insurances.

It should be noted that officers will ensure that all successful applicants comply with the grants criteria - have current public liability insurance, have no outstanding debts to Council, have complied with any Approvals-in-Principle and have acquitted for any previous grants received - before they receive any of the approved funding in 2019-2020.

Appendices

Appendix 1 - Partnership Grants - Recommended Successful Funding (Ref 19/98800)



Appendix 2 - Annual Grants - Recommended Successful Funding (Ref 19/98801)



Appendix 3 - Annual Grants - Unsuccessful (Ref 19/100157)



Appendix 4 - Multicultural Seniors Transfers from Annual to Partnership Grants (Ref 19/102038)



Appendix 5 - All Grant Applications (Ref 19/101118)



Appendix 6 - All Annual Grant Recommendations (Ref 19/97225)



Appendix 7 - Conflict of Interest - panel member - Emily Boucher - Nola Barber Kindergarten (Ref 19/73067)



Appendix 8 - Conflict of Interest - panel member - Emily Boucher - Mordialloc Community Centre (Ref 19/88005)



Appendix 9 - Late Applications and requests for funding variations (Ref 19/117059)



Author/s: Dominic McCann, Coordinator Community Wellbeing
Reviewed and Approved By: Mauro Bolin, General Manager Community Sustainability

9.5

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Appendix 1 - Partnerships Grants Funding recommendations 2019-2020		HPE CM 19/7047	
Organisation for Partnership Grants	Activity Description	Amount recommended 2018-2019	Amount recommended 2019-2020
Community Centres and Neighbourhood Houses			
Aspendale Gardens Community Service Inc.	Operational support	\$62,745.56	\$64,627.93
Chelsea Heights Community Centre	Operational support	\$62,745.56	\$64,627.93
Cheltenham Community Centre	Operational support	\$84,600.10	\$87,138.10
Dingley Village Neighbourhood Centre Inc.	Operational support	\$62,745.56	\$64,627.93
Longbeach Place Inc.	Operational support	\$62,745.56	\$64,627.93
Mordialloc Community Centre	Operational support	\$62,745.56	\$64,627.93
Mordialloc Neighbourhood House	Operational support	\$62,745.56	\$64,627.93
Patterson Lakes Community Centre	Operational support	\$62,745.56	\$64,627.93
Sub-Total Community Centres and Neighbourhood Houses		\$523,819.02	\$539,533.59
Festivals and Events			
Hellenic Community of Moorabbin	Annual Greek Carnival	\$11,255.09	\$11,592.74
Mordialloc Brass Band Inc. (MOJO)	Big Band Sunset Festival	\$13,247.23	\$13,644.74
Sub-Total Events		\$24,502.32	\$25,237.48
Community Welfare Service Organisations			
Bayside Community Information and Support Services (BayCISS)	Operational support	\$30,953.71	\$31,882.32
Chelsea Community Support Services Inc.	Operational support	\$90,891.94	\$93,618.70
Emerge women and children's support network	Little Sparkz to Bright Minds	\$62,600.00	\$55,150.00
Family Life	Operational support	\$51,908.77	\$53,466.03
Make A Difference Dingley Village Inc.	Operational support	\$27,684.67	\$28,515.21

Organisation for Partnership Grants	Activity Description	Amount recommended 2018-2019	Amount recommended 2019-2020
Mentone Community Assistance and Information Bureau Inc.	Operational support	\$33,221.64	\$34,218.29
Pantry 5000	Operational support	\$8,038.64	\$8,279.80
Peninsula Community Legal Centre	Operational support	\$37,374.31	\$38,495.54
South East Community Links - formerly SEAAC	Operational support	\$16,610.67	\$17,108.99
St Vincent de Paul Society - Aspendale Conference	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - Clayton South Conference	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - East Parkdale Conference	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - Mentone	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - Moorabbin/Bentleigh Conference	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - Mordialloc	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - Our Lady of the Assumption Conference, Cheltenham	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
St Vincent de Paul Society - St Joseph's Chelsea Conference	To provide financial assistance to disadvantaged residents	\$851.30	\$876.84
Sub-total Community Welfare Service Organisations		\$366,094.75	\$367,749.59
Community Interest Organisations			
Australian Wildlife Assistance and Rescue Education (AWARE)	Operational Support	\$3,090.00	\$3,182.70
Chelsea Historical Society	Operational support	\$3,000.00	\$3,090.00
Dingley Village Historical Society	Operational Support	\$3,000.00	\$3,090.00
Eisteddfod by the Bay	Operational support	\$23,255.55	\$23,953.32
Mordialloc Historical Society	Operational support	\$3,000.00	\$3,090.00
South Oakleigh Wildlife Shelter	Operational support	\$3,090.00	\$3,182.70
Vital Volunteers	Operational support	\$3,090.00	\$3,182.70

Organisation for Partnership Grants	Activity Description	Amount recommended 2018-2019	Amount recommended 2019-2020
Sub-total Community Interest Organisations		\$41,525.55	\$42,771.42
Brass Bands			
Chelsea Concert Band	Program costs	\$9,187.86	\$9,463.50
Mordialloc Brass Band Inc.	Program costs	\$9,187.86	\$9,463.50
Southern Area Concert Band Inc.	Program costs	\$9,187.86	\$9,463.50
Sub-total Brass Bands		\$27,563.58	\$28,390.49
VicSES			
Victoria State Emergency Service - Chelsea Unit	24 hour emergency service to the City of Kingston	\$46,537.93	\$47,934.07
Victoria State Emergency Service - Moorabbin Unit	24 hour emergency service to the City of Kingston	\$23,531.96	\$24,237.92
Sub-total VicSES		\$70,069.89	\$72,171.99
Multicultural and Seniors Groups			
Anglo-Indian Australasian Association of Vic. Inc.	Senior Citizens Social Support	\$1,500.00	\$1,545.00
Associations Pensionati La ziali l'd Monash	Senior Citizens Social Support	\$983.45	\$1,012.95
Argos and District Australian Greek Seniors Citizen Club of Kastoria	Senior Citizens Social Support	\$983.45	\$1,012.95
Australia Greek Elderly Citizens Club of Mentone	Senior Citizens Social Support	\$1,311.27	\$1,350.61
Avellino Circolo Pensioners Of Springvale Inc.	Senior Citizens Social Support	\$954.81	\$983.45
Carrum Community Activity Centre Inc.	Senior Citizens Social Support	\$10,464.87	\$5,000.00
Circolo Pensionati Campani Italiano Di Clayton	Senior Citizens Social Support	\$954.81	\$983.45
Circolo Pensionati Italiani Di Benteigh Inc.	Senior Citizens Social Support	\$1,545.00	\$1,591.35
Circolo Pensionati Italiani de Oakleigh e Clayton Inc.	Senior Citizens Social Support	\$900.00	\$927.00

Organisation for Partnership Grants	Activity Description	Amount recommended 2018-2019	Amount recommended 2019-2020
Croatian Senior Citizens Group of Keysborough	Senior Citizens Social Support	\$1,200.00	\$1,236.00
Ethnic Discussion Club	Senior Citizens Social Support	\$954.81	\$983.45
Greek Elderly Citizens of Clayton and Districts Inc.	Senior Citizens Social Support	\$1,311.27	\$1,350.61
Greek Orthodox Community of Monash and Districts	Senior Citizens Social Support	\$983.45	\$1,012.95
Greek Senior Citizens Group of Moorabbin	Senior Citizens Social Support	\$1,311.27	\$1,350.61
Greek Senior Citizens of Southern Eastern Regions and Districts	Senior Citizens Social Support	\$983.45	\$1,012.95
Greek Seniors and Pensioners Association of Clayton and District Inc.	Senior Citizens Social Support	\$983.45	\$1,012.95
Greek Women's Senior Citizens Club of McKinnon "Rhea"	Senior Citizens Social Support	\$983.45	\$1,012.95
Hellenic Community of the City of Moorabbin	Senior Citizens Social Support	\$1,639.10	\$1,688.27
Independent Hellenic Seniors Citizens Association of Clayton and Districts	Senior Citizens Social Support	\$1,311.27	\$1,350.61
Italian Senior Citizens Group of Moorabbin Inc	Senior Citizens Social Support	\$1,236.00	\$1,273.08
Kingston Chinese Senior Citizens Club Inc.	Senior Citizens Social Support	\$1,639.10	\$1,688.27
Kondia Limnos Senior Citizens Club	Senior Citizens Social Support	\$983.45	\$1,012.95
Lemnian Community of Victoria Limited	Senior Citizens Social Support	\$1,311.27	\$1,350.61
Maltese La Vallette Association Inc.	Senior Citizens Social Support	\$927.00	\$954.81
Multicultural Grandparents Playgroup	Senior Citizens Social Support	\$983.45	\$1,012.95
Multicultural Nature Guides	Senior Citizens Social Support	\$1,030.00	\$1,060.90
Multicultural Women's Sewing and Knitting Group	Senior Citizens Social Support	\$983.45	\$1,012.95
Mythri Social and Cultural Association Inc.	Senior Citizens Social Support	\$1,500.00	\$1,545.00
Parkdale Mordialloc Combined Pensioners Association	Senior Citizens Social Support	\$983.45	\$1,012.95
Pilipino Elderly Association of South East Region	Senior Citizens Social Support	\$1,639.10	\$1,688.27
Ryan Group	Senior Citizens Social Support	\$1,500.00	\$1,545.00
Senior Citizens Freccia Azzurra Inc	Senior Citizens Social Support	\$1,545.00	\$1,591.35

Organisation for Partnership Grants	Activity Description	Amount recommended 2018-2019	Amount recommended 2019-2020
Shalom Association	Senior Citizens Social Support	\$1,273.00	\$1,311.19
Spanish Speaking Senior Club Of Clayton	Senior Citizens Social Support	\$954.81	\$983.45
St. Andrew's Parish Friendship Group.	Senior Citizens Social Support	\$954.81	\$983.45
Victoria Malayalee Seniors Association Inc.	Vishu celebration (Malayalam New year) Onam celebration (Festival of Kerala) seniors week celebration	\$1,273.00	\$1,311.19
Sub-Total Multicultural and Seniors Group		\$51,976.07	\$47,756.54
Sub-Total Community Centres and Neighbourhood Houses		\$523,819.02	\$539,533.59
Sub-Total Festivals and Events		\$24,502.32	\$25,237.48
Sub-total Community Welfare Service Organisations		\$366,094.75	\$367,749.59
Sub-total Community Interest Organisations		\$41,525.65	\$42,771.42
Sub-total Brass Bands		\$27,563.58	\$28,390.49
Sub-total VicSES		\$70,069.89	\$72,171.99
Sub-Total Multicultural and Seniors Group		\$51,976.07	\$47,756.54
Partnerships Grants Total		\$1,105,551.28	\$1,123,611.09

Disbanded

Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
1st Chelsea Heights Scout Group	Essential equipment, including backpacks, solar panels (and ancillary battery and storage/transport box)	\$2,000	\$1,700	Partial funding recommended
3000 Acres	Let's Talk Community Gardens - establishing a new community food growing garden in Mordialloc	\$3,900	\$1,000	Partial funding recommended
Acacia Avenue Preschool	Sandpit Cover for new Preschool Outdoor Area	\$1,495	\$1,495	Full funding recommended
African Women's and Families Network	Family Health and Wellbeing - to enhance access to main stream resources, build relationships with the community, business, Governments at all levels and schools through the development of educational information sessions, workshops/ forums on range of topics	\$7,000	\$1,200	Partial funding recommended.
Anglican Parish of Longbeach	Winter Warmers Hampers - provision of blankets, gloves, socks, beanies, baby clothes and grocery vouchers to vulnerable families nominated by local schools in Chelsea area .	\$8,000	\$8,000	Full funding recommended
Archangel Michael Senior Social Club of Oakleigh	"El-nayroz Feast" Coptic New Year Festival and Father Day - to contribute to building a vibrant, engaging and socially active community whilst holding onto rich Egyptian culture	\$7,000	\$1,500	Partial funding recommended
Aspendale Entertainment Community Troupe Inc	Production of Oliver the musical based on Charles Dickens' "Oliver Twist"	\$7,500	\$7,500	Full funding recommended
Aspendale Gardens Residents Association	Aspendale Gardens Community Fun Day - get together for a day of fun, festivities and community building.	\$8,500	\$8,500	Full funding recommended
Aspendale North Kindergarten	Technology Aides for teaching- purchase a second iPad and related accessories to support teaching in the classroom	\$1,800	\$1,745	Partial funding for equipment only.
Aspendale Presbyterian Church	Aspendale Playgroups - purchase of learning and craft materials for the children's playgroups.	\$1,992	\$650	Partial funding recommended
Aspendale Scout Group	Camping and Camp Craft - purchase of tents for increasing Scout membership	\$1,998	\$1,998	Full funding recommended
Aspendale Sporting Group	Replacement of older portable goals with Alpha goals which are a more stable construction that will last a lot longer.	\$2,000	\$2,000	Full funding recommended
Australian Coptic Families Social Club In	Creating a strong and vibrant Coptic and wider community - to increase social inclusion and connect people with each other, and with the environment they live in.	\$10,000	\$1,500	Partial funding recommended

*For organisations allocated partial funding, delivery of program will not be compromised

Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Australian Skateboarding Federation	King of Concrete Chelsea - a State/ National Level Skateboarding Competition that draws the best skateboarders from all over the country in the age groups of 9 and Under, 12 and Under, 16 and Under, Womens, Masters and Open.	\$5,000	\$1,630	Partial funding recommended
Bayside Cricket Club	Upgrading Cricket Wicket equipment - to enable repairs on mowers and rollers.	\$1,900	\$1,900	Full funding recommended
Beach Patrol Australia Inc	Beach Patrol - promoting the activities of the group and engage with nmore members of the community to be involved in removing litter and rubbish from foreshore	\$2,000	\$2,000	Full funding recommended
Carers Victoria	Carers Victoria's Kingston Mingle 2019. The Mingle event will have a health and wellbeing focus; connecting carers with local services, supports, activities and other carers, providing sustainable supports and helping continue in their caring role.	\$5,958	\$5,498	Partial funding recommended
Carrum Surf Life Saving Club	Swimming & Board Cans (Buoys) - purchase of equipment to improve training opportunities for the increasing Club membership	\$1,738	\$1,738	Full funding recommended
Chelsea & District Inter-Church Council	Community Christmas Carol - strengthen community spirit and for the local churches to strengthen their relationship with one another.	\$1,000	\$500	Partial funding recommended
Chelsea Bowling Club	New Chairs and Tables - to replace old furniture that is damaged and no longer useable.	\$4,643	\$2,000	Partial funding recommended
Chelsea FC	Purchase of balls, goals, bibs and cones to use during 2 large tournaments that the Club runs to benefit our juniors and masters women teams.	\$2,000	\$2,000	Full funding recommended
Chelsea Heights Community Centre	Upgrade Community Centre Equipment - replacement of damaged trestle tables	\$2,000	\$2,000	Full funding recommended
Chelsea Heights Kinder	Outdoor learning equipment to help develop gross motor skills and coordination of the children.	\$2,000	\$2,000	Full funding recommended
Chelsea Heights Tennis Club	To replace old and damaged Court Baggers which are used to prepare the courts for use.	\$2,000	\$2,000	Full funding recommended
Chelsea Junior Football Club	Canteen equipment upgrade. The current equipment in the canteen needs replacing. The Club wants to purchase a new bain marie.	\$1,389	\$1,389	Full funding recommended

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Chelsea Longbeach Surf Life Saving Club	Growing our Senior Competition. Purchase of Nipper boards and equipment suitable for senior age group	\$2,000	\$2,000	Full funding recommended
Cheltenham Baseball Club Inc	Baseball Batting Tunnel Refurbishment. Repairs to and replacement of the wire netting and the soft internal soft netting on the existing Batting Tunnel at the Kingston Heath Reserve	\$5,000	\$5,000	Full funding recommended
Cheltenham Community Centre	To support the development of the Community Café - designed for CALD communities - to develop skills and provide lunches to the community	\$6,752	\$2,880	Partial funding recommended
Cheltenham Junior Football Club	Kitchen Equipment - purchase of new oven	\$2,000	\$2,000	Full funding recommended
Cheltenham Panthers Netball Club	Equipment and uniforms for 'Come and Try' days to increase participation	\$2,000	\$2,000	Full funding recommended
Chu Chu Club Vietnamese Senior Assoc.	Cultural, recreational, social, and educational activities	\$2,000	\$900	Partial funding recommended
Clarinda & District Greek Senior Citizens Club	Social, recreational and cultural activities	\$900	\$900	Partial funding recommended
Clarinda Lions Club Inc	Storage for BBQ trailer and equipment used for community events	\$1,800	\$1,800	Full funding recommended
Clarinda Senior Social Group	Regular social activities	\$2,000	\$1,500	Partial funding recommended
CLOC Musical Theatre Inc	Re-roofing Project for Dane Road Premises. Roof is leaking and causing damage - working with Council to replace roof	\$5,000	\$5,000	Full funding recommended. Funding to be allocated from Community Buildings maintenance budget
Community Care - (Churches of Christ Community Care)	Nurturing the Hungry - a weekly free community breakfast for those within the community who were experiencing food and financial insecurity.	\$10,000	\$10,000	Full funding recommended
Cosenza Italian Senior's Group of Clarinda	Regular social, cultural and recreational activities	\$1,200	\$1,200	Partial funding recommended
Country Women's Association Mentone	CWA - newly established group needing kitchen equipment - food mixer and food processor - to cook and raise funds at fetes for different community groups and communities in need.	\$1,100	\$800	Partial funding recommended
Cyprian Community of Southern Suburbs of Melbourne Senior Citizens Club	Cultural, social and recreational activities	\$2,000	\$1,500	Partial funding recommended

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Dingley Village Men's Shed Inc	Land preparation for workshop extension to accommodate growth in membership and increased demand on programs	\$5,000	\$5,000	Full funding recommended
Edithvale Life Saving Club	Purchase of fridge for First Aid room to store vital supplies needed to respond to first aid emergencies and uniforms to members for beach patrols	\$2,000	\$2,000	Full funding recommended
Edithvale Preschool	Fencing Upgrade. The current fencing on Joffre Avenue has become unsightly and unsafe due to rust and instability in the footings. The proposed activity is to replace the fencing and emergency gates on Joffre Avenue and improve safety	\$5,000	\$5,000	Full funding recommended
Edithvale-Aspendale Junior Football Club Inc	More footballs for increased numbers participating at the club and a new BBQ for fund raising	\$2,000	\$1,358	Partial funding recommended
Farm Road Pre School	New tables to create a welcoming and inspiring learning environment that is consistent with the newly renovated facilities. Renovation funding does not include new furniture	\$2,000	\$2,000	Full funding recommended
Friends of Braeside Park Inc	Safety vests with logo for night study walks and other Friends' activities	\$400	\$400	Full funding recommended
Friends of Edithvale-Seafood Wetlands Inc	Wetland Study Group. The group is interested in discovering what is in the water and mud (micro and macro invertebrates). This will be a longitudinal study to look at trends in the health of the water..	\$338	\$338	Full funding recommended
Friends of the Grange	To encourage the local people in a sense of pride and ownership and greater usage of this Reserve through working bees and Wedding Bush Festival	\$700	\$700	Full funding recommended
Friendship Square Child Care & Kindergarten Co-operative	Additional learning materials, furniture and storage solutions for each of the four rooms that the different age groups use..	\$2,000	\$2,000	Full funding recommended
Highett Football Netball Club	Equipment - footballs, domes and bibs to further increase participation, especially from girl players in the juniors and auskick teams	\$2,000	\$2,000	Full funding recommended
Highett Neighbourhood Community House	Higher Ground - Food & Music Festival is a once a year event, held over 5 hours, off the main street of Highett, Highett Road. It is a community celebration of Highett with live music, pop up bars and food trucks all within the Kingston Council car park surrounding the Highett library.	\$6,000	\$3,000	Partial funding recommended

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Highbett Preschool	Resources for Stephanie Alexander Kitchen Garden Foundation - to introduce pleasurable food education to children during their learning years, in order to form positive food habits for life, and develop gardening skills	\$2,000	\$1,242	Partial funding recommended
Imvrians' Society of Melbourne Inc	Purchase and mounting of TV for members of the Imvrians Society - people of Greek descent from the Island of Imvros,	\$1,950	\$1,795	Partial funding recommended
Italian Social Club of Moorabbin	Regular social, cultural and recreational Activities	\$1,500	\$1,500	Full funding recommended
Kingston & District Netball Association	Furniture - tables and chairs to seat 120 persons at the new pavilion	\$2,000	\$2,000	Full funding recommended
Kingston Calisthenics Club	Equipment - Rods and clubs, blocks, resistance bands, mats and other supportive devices	\$1,000	\$1,000	Full funding recommended
Kingston for Human Rights Inc	Celebration of the Universal Declaration of Human Rights - annual event at Shirley Burke Theatre involving keynote speaker, musical entertainment and a catered supper provided along with the exhibition of the children's artwork and presentation of the prizes.	\$5,900	\$2,000	Partial funding recommended
Kingston Indian Senior Citizens Association	Multicultural/Multifaith Christmas Celebration	\$1,000	\$900	Partial funding recommended
Kingston Men's Shed	More Efficient Technology for Woodwork Machines. New and improved Helical cutting spindles for our two noisiest and costly to maintain woodworking machines and two boxes of replacement cutters.	\$1,724	\$1,724	Full funding recommended
Kingston Toy Library	New Costumes and Construction Toys - to increase sensory exploration, physical activity, promote a healthy lifestyle, encourage family social interaction and raise awareness of sustainability for members and their children	\$2,000	\$2,000	Full funding recommended
Ladies Probus Club of Cheltenham	Regular social and recreational activities	\$1,200	\$1,200	Full funding recommended
Ladies Probus Club of Kingston Inc	Bendigo Bus Trip. The main purpose of this trip is to give the members, who would otherwise be unable to participate, the opportunity to get out and enjoy social and cultural activities	\$2,000	\$1,550	Partial funding recommended
Le Page Park Cricket Club	New training nets and upgraded bowling machine for the middle oval to keep up with the growing junior participation	\$2,000	\$2,000	Full funding recommended

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Le Page Tennis Club	Tennis Court repairs and maintenance - to ensure the courts are in a safe playing condition and comply with OH&S regulations	\$5,000	\$5,000	Full funding recommended
Livingston Kindergarten	Outdoor Play equipment upgrade to improve outdoor learning area to expand he children's early motor skills, co-ordination, balance and	\$1,760	\$880	Partial funding recommended
LOTS Theatre Inc	Legends of the Skies Series 7 - live theatre performances at the Aviation Museum brings to life the stories of aviation legends and	\$5,000	\$5,000	Full funding recommended
Melbourne Begonia Society	Melbourne Begonia Society Annual Show - provide an opportunity for the general public to see and purchase an extensive variety of begonias that are not readily available from commercial nursery outlets, or are rare and endangered species. Hall hire and cleaning, purchase of plants	\$1,500	\$1,500	Full funding recommended
Melbourne Shwetambar Jain Sangh Inc	Paryushan Maha Parva 2019 is one of the two most important yearly festivals for the Jains, the other being Diwali.	\$9,500	\$1,500	Partial funding recommended
Mentone Community Assistance & Information Bureau	Emergency Relief Program - providing emergency relief support to disadvantaged members of the community to assist them through a financial crisis.	\$10,000	\$10,000	Full funding recommended
Mentone Cricket Club	Cricket Covers - purchase of a new set of cricket wicket covers for the main ground at the Hogben-Meckiff reserve in Remo St Mentone.	\$2,000	\$2,000	Full funding recommended
Mentone Pony Club	Suitable clubhouse furniture - tables and chairs - to improve the club room to provide more storage and better amenity for members, volunteers and guests.	\$2,000	\$2,000	Full funding recommended
Mentone Pre-school	Replace Flooring - reduce the amount of carpet in the playroom and increase the amount of vinyl flooring to provide a more flexible and healthy learning space.	\$5,000	\$5,000	Full funding recommended
Mentone Public Library	Lending Library - purchase of books and library requisites	\$1,000	\$1,000	Full funding recommended
MLOC Productions Inc	Performance of musical theatre productions twice a year.	\$1,800	\$1,800	Full funding recommended
Moorabbin Area Toy Library	'Toys for All Abilities' project will focus on expanding the range of sensory toys in order to provide a more inclusive experience for	\$3,000	\$1,000	Partial funding recommended.
Mordialloc & District Historical Society	Print a book - reprinting 400 copies of the book ' <i>Mentone Through the Years</i> '	\$8,889	\$4,889	Partial funding recommended.

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Mordialloc Bowling Club	The replacement of sun blinds on the west facing windows of the clubhouse, to reduce heat and glare on days of high temperature, to make it more comfortable for members and visitors and to reduce the cost of cooling.	\$2,000	\$2,000	Full funding recommended
Mordialloc Community Centre Inc	Fitter For Life Gymnastics - a Gymnastics Victoria accredited program designed for the over 55 age group. The program aims to improve mobility, strength, balance, coordination and flexibility in a fun, social and welcoming environment.	\$2,000	\$2,000	Full funding recommended
Mordialloc Lapidary Club	Purchase of 2 specialised power tools for stone carving with the necessary attachments, flexi shafts and relevant bits, sanding and grinding wheels and pads.	\$2,000	\$2,000	Full funding recommended
Mordialloc Preschool	Outdoor learning blocks - a variety of shapes (rectangular prism, window, wedge, cube) that foster creative and imaginative play.	\$2,000	\$2,000	Full funding recommended
Mordialloc Social Running Club	Safety equipment - headlamps for night running, 1st Aid Kits and coaching - 2 people to attend a Run Leader Course	\$2,500	\$112	Partial funding recommended
Multicultural Senior Citizen Group of Kingston and Surrounding Regions	Regular social, cultural and recreational activities	\$5,000	\$1,500	Partial funding recommended
National Council of Jewish Women (Vic) Community Services (NCJW)	Caring Mums - program is a confidential, non- denominational, home-based, free service providing emotional support to mothers of newborn babies and pregnant women.	\$10,000	\$5,000	Partial funding recommended
Nola Barber Kindergarten	Outdoor play equipment - to help develop children's gross motor skills , confidence, agility, risk taking which are fundamental areas of development for children of this age.	\$2,000	\$2,000	Full funding recommended
Open Russian Education Hub (OREH)	Regular Russian cultural events	\$2,000	\$1,200	Partial funding recommended
Parkdale Gift Inc	Parkdale Gift Sporting Festival - In 2020 the Parkdale Gift will present a unique experience for spectators, athletes & participants and showcase professional running, tennis and boxing prior to the running of the world renown Stawell Gift.	\$10,000	\$10,000	Full funding recommended
Parkdale Preschool	Integrating STEM (Science Technology Engineering & Mathematics) an opportunity for the children to discover the joy of STEM by providing opportunities and experiences for them to explore and question the world around them - STEM resources - microscopes, materials	\$2,000	\$2,000	Full funding recommended

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Parkdale United Cricket Club	All girls junior equipment - purchase cricket equipment including - batting pads and gloves, thigh guards, helmets etc. for new girls team.	\$2,000	\$1,927	Partial funding recommended
Patterson Lakes Combined Probus Club Inc	Recreational day trip on Puffing Billy heritage train	\$1,200	\$1,200	Full funding recommended
Peninsula Dragonflies Incorporated	Purchase of trailer to safely transport the equipment required to attend regattas and functions and to store and protect property of Peninsula Dragonflies	\$2,000	\$2,000	Full funding recommended
Probus Club of Dingley Central	Subsidy of venue hire of Kingston Gardens Community Church for general meetings	\$1,200	\$1,200	Full funding recommended
Red Chamber Chinese Opera Group	Performance of Shaoxing Chinese Opera at Kingston City Hall	\$10,000	\$2,063	Partial funding recommended
Rotary Club of Chelsea	The purchase of 15 mobility scooters for local residents who have difficulty accessing their community due to their lack of mobility.	\$10,000	\$2,000	Partial funding recommended.
Rotary Club of Mordialloc	Annual Gnome and Fairy Festival at George Woods Reserve, Governor Road, Mordialloc. The event involves families with young children and provides for stalls from local schools, kindergartens, Girl Guides, Scouts, Toy-Library and other local community groups	\$4,000	\$4,000	Full funding recommended
Russian Senior Choir of Kingston Inc	Senior Choir Performance concert including on-going preparation for concerts, taking part in festivals of Russian Choirs Competition, involvement of Russian speaking Australians of all backgrounds	\$9,830	\$2,160	Partial funding recommended
Sandybeach Centre	Music Respite and afternoon tea for carers at St. Augustine's Hall Mentone - a 2 hour interactive music program where artists come and entertain carers and share afternoon tea	\$1,000	\$1,000	Full funding recommended
South Metro Junior Football League (SMFJL)	Healthy Choices Canteen Project - to encourage healthy eating among SMJFL clubs through a program with the various strategies - community education, training for clubs on developing healthy menus, promotion of healthy choices, etc. Club is working with Council on this initiative	\$10,000	\$10,000	Full funding recommended
Southern Suburbs Orchid Society Inc	Annual show and sale of orchids and orchid growing supplies held at NG Wishart Senior Citizens Club.	\$1,000	\$1,000	Full funding recommended to cover cost of facility hire

*For organisations allocated partial funding, delivery of program will not be compromised

Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020			HPE 19/98801	
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Special Olympics Australia Melbourne Southern	Hire of Mentone Tennis Club for sports and active recreation for people with an intellectual disability,	\$920	\$920	Full funding recommended
Sport & Life Training Ltd (SALT)	Kingston & SALT Partnering to create city of wellbeing - deliver 20 SALT mental health and wellbeing education sessions to sporting clubs within the City of Kingston.	\$10,000	\$5,000	Partial funding recommended
Springvale Lions Baseball Club	Diamond Girls - purchase of baseball equipment - gloves, balls, bats, helmets etc - in order to continue to offer an inclusive opportunity for local members of the community. The program will be free to junior girls aged 12 - 16 in the community.	\$1,800	\$1,800	Full funding recommended
Sri Lanka Victoria Friendship Association	Community Variety Fun Night with a variety of activities including: short drama, traditional dancing, sing-a-long and trivia followed by dinner. To be held at Clarinda Community Centre.	\$1,750	\$1,750	Full funding recommended
St Aidan's Anglican Church Parkdale	Refinishing St Aidan's Hall Floor - Robert Street Parkdale.- sanding and sealing the wooden floor of the hall that is used for a range of activities	\$1,705	\$1,705	Full funding recommended
St Bedes Hockey Club	The purchase a new women's goalkeeping kit for the women's team - including: - leg guards, hand protectors, wrap around pants, helmet - and other protective items that are vital to being safe in goals. Currently women goalkeepers are using kits cobbled together from the men's kits	\$1,750	\$1,750	Full funding recommended
St Joseph's Care & Concern Group	Christmas Lunch for elderly men and women who are living alone in the community. The average age attendance at previous functions is approximately 80-90 years.	\$500	\$500	Full funding recommended
St Louis & St Bridgets Social Justice Action Group (JAG)	Coming Together Picnic - a BBQ lunch to encourage games and activities that bring the many volunteers in the Justice Action Group and the community together, and celebrates cultural diversity and opens the door for acceptance of different life stories and conversation.	\$850	\$850	Full funding recommended
TRY Australia Children's Services	Creating a Sensory Learning Area for Children with sensory sensitivities - the purchase of specialised equipment in order to create a fun and creative learning environment for all children to achieve their goals.	\$1,414	\$1,414	Full funding recommended
Unified Filipino Elderly Association Inc (UFEA)	On-going regular health & wellness programs for members	\$6,000	\$1,200	Partial funding recommended

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Appendix 2 - Annual Grants - Successful - Funding Recommendations 2019-2020		HPE 19/98801		
Group/organisation name	Activity title	Amount Requested	Amount Recommended	Assessment Panel Comments
Victorian Association of World War 2 Veterans from the ex Soviet Union	AVWSU - We remember. Generating multimedia content to capture memories of our veterans and store on-line	\$2,000	\$900	Partial funding recommended
VIRWC - Victorian Immigrant & Refugee Women's Coalition	Clarinda Women's Friendship Group conducting regular social, cultural, wellbeing and sports and activities for women, kids and families - seeking equipment and other materials for their activities.	\$7,000	\$900	Partial funding recommended.
Westall Social Tennis Club	Tennis activities - tennis balls, rackets, court squeegees and 1st Aid Kits	\$2,000	\$2,000	Full funding recommended
Whitehorse Woodturners Inc	The Australian Woodturning Exhibition 2020 to be held at Kingston City Hall	\$10,000	\$8,000	Partial funding recommended
Yet Kieu Sea Scouts	Annual children's festival	\$1,200	\$1,200	Full funding recommended
Yooralla	Holiday activities for 10 residents with disability living in a group home	\$1,999	\$1,999	Full funding recommended
	Total	\$391,344	\$275,449	

*For organisations allocated partial funding, delivery of program will not be compromised

Appendix 3 - Community Grants Program - Annual Grants - Unsuccessful 2019-2020		HPE CM 19/100157	
Group/organisation name	Activity title	Amount requested	Amount recommended
Abbeyfield Society Dingley Village	Water Water Everywhere - install a watering system for the large garden including herb & vegetable patch and individual garden plots.	\$8,317	\$0
Anglican Parish of Longbeach Food Distribution - Pantry 5000	Purchase of food to support disadvantaged people	\$6,000	\$0
Animalia Wildlife Shelter	Flying Fox Food Fund - purchase of food and other supplies for rescued wildlife particularly flying foxes	\$1,800	\$0
Aspendale Tennis Club	Improve access to women's toilets and remodelling of internal storage space into court viewing area.	\$5,000	\$0
Bayside Community Care	Matt's Place Community Meals Program - provides people who are disadvantaged in our local community access to a free, nutritious, hot two-course meal, in a safe welcoming environment, at two locations, weekly in Kingston	\$8,000	\$0
Bayside Community Information & Support Service (Bayciss)	Complex Needs Facilitator - employment of social worker to work with people presenting with complex needs, including homeless or at risk of homelessness, financial hardship, mental health, domestic violence, housing and medical issues.	\$9,642	\$0
Calvary Health Care Bethlehem	#LiveDieWell - Awareness of "end of life" event to coincide with Halloween.	\$10,000	\$0
Chelsea Community Support Services	Food Security for Homeless & Disadvantaged. Provision of 500 Cafe` cards at \$20 each for disadvantaged clients of the service to be used at cafe`s in Chelsea.	\$5,000	\$0
Chelsea PC Support Group	Senior IT Support - increase the digital literacy of senior citizens in the community - venue hire, presentations, gifts for presenters, prizes, administration costs	\$2,000	\$0
Chelsea Probus Club Inc	Purchase of laptop and software program for Newsletter production	\$1,000	\$0
Cheltenham 7th Scouts	Electrical Work - the hall is in need of an electrical upgrade including new powerpoints, safety switches and some rewiring.	\$2,000	\$0
Clarinda Tennis Club	Open Day - to promote new membership numbers	\$1,500	\$0
Dingley Primary School	Bike Scooter Shed	\$10,000	\$0

Dingley Village Historical Society	Dingley Dossiers - scan and store the Dossiers and preserve items for future needs.	\$4,500	\$0
Edithvale Primary School	Outdoor learning and exercise equipment	\$10,000	\$0
Freccia Azzurra Club	Purchase of Bocce balls for members to help reduce the cost to members	\$2,000	\$0
Gould League	Program Review & Marketing	\$9,926	\$0
L'Chaim Chabad - Kingston	Adult Education Lectures, Programs Classes	\$5,000	\$0
LifeWorks Relationship Counselling	Success in the Third Age Pilot Program - program aimed at improving personal resilience and efficacy (coping skills), reducing the incidence and impact of anxiety and depression	\$5,000	\$0
Make a Difference Dingley Village	Eliminate Poverty one step at a time - providing emergency relief support to disadvantaged members of the community	\$10,000	\$0
Mercy Place Northcliffe: Mercy Aged and Community Care	Living Longer by Getting Stronger - purchase and installation of walking bars/rails	\$1,850	\$0
Millefiori Senior Citizens Italian Social Club Inc	Office Equipment - laptop and printer	\$1,748	\$0
Mordialloc College	To purchase and place permanent circuit equipment and table tennis tables in the school grounds that can be utilised by the school community during school days,	\$5,000	\$0
Old Mentonians Hockey Club (Mentone Hockey Club)	Video analysis and skills - the purchase of equipment to provide an elevated viewing perspective of the playing area	\$1,680	\$0
Pure Allstars	Individual application for Cheerleading competition	\$500	\$0
Sandy Youth Group	Sandy Youth - Community Transport - hire of bus to transport young people to various activities and venues across Bayside and Kingston	\$1,600	\$0
Shalom Association	Festival of Amateurs by the Russian Speaking community	\$1,800	\$0
St Catherine's Primary School	Lunchtime lego - activities for kids at lunchtime to increase fine motor skills	\$2,000	\$0
Valguarnera Italian Social Club	New heating and cooling system at Valguarnera Italian Social Club rooms, Heatherton Rd. Clayton South. Valguarnera Italian Social Club was founded by Sicilian migrants in 1970	\$5,000	\$0

Victorian Historical Combat Academy	Historical Sabre Fencing Tournament. To promote and demonstrate martial arts practised in the Victorian era focusing on Italian sabre fencing, bayonet fencing, la canne, quarterstaff, and others.	\$1,200	\$0
		\$139,063	\$0.00

Appendix 4 - Organisations proposed to transfer from Annual Grants to Partnership Grants		HPE CM 19/102038			
Organisation	Activity	Amount Granted 2016-2017	Amount Granted 2017-2018	Amount Granted 2018-2019	Amount Recommended 2019-2020
Victorian Association of WW2 Veterans from the Former Soviet Union	Regular social, cultural and recreational activities	\$1,200.00	\$1,200.00	\$1,200.00	\$900.00
Total					\$900.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
1st Chelsea Heights Scout Group			\$1,700.00				\$1,700.00
3000 Acres			\$1,000.00				\$1,000.00
Abbeyfield Society Dingley Village			\$0.00				\$0.00
Acacia Avenue Preschool			\$1,495.00				\$1,495.00
African Women's and Families Network			\$1,200.00				\$1,200.00
Anglican Parish of Longbeach			\$8,000.00				\$8,000.00
Anglican Parish Longbeach Food Distribution (Pantry)	\$8,279.80		\$0.00				\$8,279.80
Anglo-Indian Australasian Association of Vic Inc	\$1,545.00						\$1,545.00
Animalia Wildlife Shelter			\$0.00				\$0.00
Archangel Michael Senior Social Club of Oakleigh			\$1,500.00				\$1,500.00
Argos & District Aust Greek Senior Citz Club of	\$1,012.95					\$2,000.00	\$3,012.95
Aspendale Entertainment Community Troupe Inc			\$7,500.00				\$7,500.00
Aspendale Gardens Community Service	\$64,627.93				\$ 500.00		\$65,127.93
Aspendale Gardens Residents Association			\$8,500.00				\$8,500.00
Aspendale North Kindergarten			\$1,745.00		\$ 500.00		\$2,245.00
Aspendale Presbyterian Church			\$650.00				\$650.00
Aspendale Scout Group			\$1,998.00				\$1,998.00
Aspendale Sporting Group			\$2,000.00				\$2,000.00
Aspendale Tennis Club			\$0.00				\$0.00
Associations Pensionati La ziali l'd Monash	\$1,012.95					\$1,000.00	\$2,012.95
Australia Greek Seniors Club of Mentone	\$1,350.61						\$1,350.61
Australian Coptic Families Social Club In			\$1,500.00				\$1,500.00
Australian Cypriot Sports & Social Association Snr						\$0.00	\$0.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Australian Greek Seniors Club of Mentone						\$3,000.00	\$3,000.00
Australian Skateboarding Federation			\$1,630.00				\$1,630.00
Avellino Circolo Pensioners Of Springvale Inc.	\$983.45						\$983.45
AWARE (Australian Wildlife Assistance Rescue & Educ.	\$3,182.70						\$3,182.70
Bayside Community Care			\$0.00				\$0.00
Bayside Community Information & Support Serv	\$31,882.32		\$0.00				\$31,882.32
Bayside Cricket Club			\$1,900.00				\$1,900.00
BeachPatrol Australia Inc			\$2,000.00				\$2,000.00
Berendale School				\$0.00			\$0.00
Calvary Health Care Bethlehem			\$0.00				\$0.00
Carers Victoria			\$5,498.00				\$5,498.00
Caroline Packham				\$5,000			\$5,000.00
Carrum Community Activity Centre Inc	\$5,000.00						\$5,000.00
Carrum Surf Life Saving Club			\$1,738.00				\$1,738.00
Chandralaya School of Dance				\$0.00			\$0.00
Chelsea & District Inter-Church Council			\$500.00				\$500.00
Chelsea Bowling Club			\$2,000.00				\$2,000.00
Chelsea Community Support Services	\$93,618.70		\$0.00				\$93,618.70
Chelsea Concert Band	\$9,463.50						\$9,463.50
Chelsea FC			\$2,000.00				\$2,000.00
Chelsea Heights Community Centre	\$64,627.93		\$2,000.00				\$66,627.93
Chelsea Heights Kinder			\$2,000.00				\$2,000.00
Chelsea Heights Tennis Club			\$2,000.00				\$2,000.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Chelsea Junior Football Club			\$1,389.00				\$1,389.00
Chelsea Historical Society	\$3,090.00						
Chelsea Kindergarten					\$ 1,000.00		\$1,000.00
Chelsea Longbeach Surf Life Saving Club			\$2,000.00				\$2,000.00
Chelsea PC Support Group			\$0.00				\$0.00
Chelsea Probus Club Inc			\$0.00				\$0.00
Cheltenham 7th Scouts			\$0.00				\$0.00
Cheltenham Baseball Club Inc			\$5,000.00				\$5,000.00
Cheltenham Community Centre	\$87,138.10		\$2,880.00		\$ 1,000.00		\$91,018.10
Cheltenham Junior Football Club			\$2,000.00				\$2,000.00
Cheltenham Panthers Netball Club			\$2,000.00				\$2,000.00
Chu Chu Club Vietnamese Senior Assoc.			\$900.00				\$900.00
Circolo Pensionati 'Don Bosco' Inc						\$750.00	\$750.00
Circolo Pensionati Campani Italiano Di Clayton	\$983.45					\$750.00	\$1,733.45
Circolo Pensionati Italiani Di Bentleigh Inc	\$1,591.35					\$1,500.00	\$3,091.35
Circolo Pensionati Italiani Di Oakleigh e Clayton Club	\$927.00					\$2,000.00	\$2,927.00
Clarinda & District Greek Senior Citizens Club			\$900.00			\$3,000.00	\$3,900.00
Clarinda Lions Club Inc			\$1,800.00				\$1,800.00
Clarinda Senior Social Group			\$1,500.00			\$3,000.00	\$4,500.00
Clarinda Tennis Club			\$0.00				\$0.00
CLOC Musical Theatre Inc			\$5000. Funding to be allocated from Community Buildings maintenance budget				\$0.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Community Care			\$10,000.00				\$10,000.00
Cosenza Italian Senior's Group of Clarinda			\$1,200.00				\$1,200.00
Cosenza Senior Citizens of Kingston Inc						\$3,000.00	\$3,000.00
Country Women's Association Mentone			\$800.00				\$800.00
Croatian Senior Citizens Group Keysborough	\$1,236.00					\$2,000.00	\$3,236.00
Cyprian Community of Southern Suburbs of Melbourne Senior Citizens Club			\$1,500.00			\$3,000.00	\$4,500.00
David Tut Kuiy				\$0.00			\$0.00
Deakin University				\$4,855.00			\$4,855.00
Dingley Village Historical Society Inc.	\$3,090.00						\$3,090.00
Dingley Village Men's Shed Inc			\$5,000.00				\$5,000.00
Dingley Village Neighbourhood Centre Inc.	\$64,627.93						\$64,627.93
Dingley Village Primary School			\$0.00				\$0.00
Edithvale Life Saving Club			\$2,000.00				\$2,000.00
Edithvale Preschool			\$5,000.00				\$5,000.00
Edithvale Primary School			\$0.00				\$0.00
Edithvale-Aspendale Junior Football Club Inc			\$1,358.00				\$1,358.00
Eisteddfod by the Bay	\$23,953.32						\$23,953.32
Elonera Preschool Association				\$0.00			\$0.00
Emerge Women & Children's Support Network	\$55,150.00						\$55,150.00
Ethnic Discussion Club	\$983.45						\$983.45
Evesham Road Kindergarten					\$ 800.00		\$800.00
Family Life	\$53,466.03						\$53,466.03
Farm Road Pre School			\$2,000.00		\$ 750.00		\$2,750.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Follett Road Playgroup					\$ 500.00		\$500.00
Freccia Azzurra Club			\$0.00				\$0.00
Friends of Braeside Park Inc			\$400.00				\$400.00
Friends of Edithvale-Seafood Wetlands Inc			\$338.00				\$338.00
Friends of the Grange			\$700.00				\$700.00
Friendship Square Child Care & Kinder Co-operative			\$2,000.00				\$2,000.00
Friendship square Co-Op					\$ 650.00		\$650.00
Gayle Stsone							\$0.00
Gould League			\$0.00				\$0.00
Greek Elderly Citizens of Clayton & Districts	\$1,350.61					\$3,000.00	\$4,350.61
Greek Orthodox Community of Clayton Inc						\$3,000.00	\$3,000.00
Greek Orthodox Community of Monash and Districts	\$1,012.95						\$1,012.95
Greek Senior Citizens Association of Moorabbin Inc	\$1,350.61					\$3,000.00	\$4,350.61
Greek Senior Citizens of Southern Eastern Reg &	\$1,012.95					\$3,000.00	\$4,012.95
Greek Seniors & Pensioners Assoc of Clayton &	\$1,012.95					\$3,000.00	\$4,012.95
Greek Women's Senior Citizens Club McKinnon	\$1,012.95					\$2,000.00	\$3,012.95
Hellenic Community of the City of Moorabbin	\$1,688.27	\$11,592.74				\$3,000.00	\$16,281.01
Highett Football Netball Club			\$2,000.00				\$2,000.00
Highett Neighbourhood Community House			\$3,000.00				\$3,000.00
Highett Preschool			\$1,242.00		\$ 814.00		\$2,056.00
Imvrians' Society of Melbourne Inc			\$1,795.00				\$1,795.00
Independent Hellenic Senior Citizens Assoc of Clayton	\$1,350.61					\$3,000.00	\$4,350.61
Italian Senior Citizens Group of Moorabbin Inc	\$1,273.08					\$750.00	\$2,023.08
Italian Senior Citizens of Heatherton (La Barraca)						\$3,000.00	\$3,000.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Italian Social Club - City of Moorabbin Inc			\$1,500.00			\$1,500.00	\$3,000.00
Jack Earle							\$0.00
Jacqui Gordon				\$5,000.00			\$5,000.00
James Price				\$5,000.00			\$5,000.00
Jayson Patterson				\$3,360.00			\$3,360.00
John Barrie Dyke				\$0.00			\$0.00
Kingston & District Netball Association			\$2,000.00				\$2,000.00
Kingston Calisthenics Club			\$1,000.00				\$1,000.00
Kingston Chinese Senior Citizens Club Inc	\$1,688.27			\$0.00		\$3,000.00	\$4,688.27
Kingston for Human Rights Inc			\$2,000.00				\$2,000.00
Kingston Indian Senior Citizens Association			\$900.00			\$3,000.00	\$3,900.00
Kingston Men's Shed			\$1,724.00				\$1,724.00
Kingston Toy Library			\$2,000.00				\$2,000.00
Kingston Turkish Senior Citizen Inc						\$2,000.00	\$2,000.00
Kondia Limnos Senior Citizens Club	\$1,012.95					\$3,000.00	\$4,012.95
Ladies Probus Club of Cheltenham			\$1,200.00				\$1,200.00
Ladies Probus Club of Kingston Inc			\$1,550.00				\$1,550.00
L'Chaim Chabad - Kingston			\$0.00				\$0.00
Le Page Park Cricket Club			\$2,000.00				\$2,000.00
Le Page Tennis Club			\$5,000.00				\$5,000.00
Lemnian Community of Victoria Seniors Group	\$1,350.61					\$3,000.00	\$4,350.61
LifeWorks Relationship Counselling			\$0.00				\$0.00
Livingston Kindergarten			\$880.00				\$880.00
Llewellyn Michael Bates							\$0.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Longbeach Place Inc.	\$64,627.93						\$64,627.93
LOTS Theatre Inc			\$5,000.00				\$5,000.00
Make a Difference Dingley Village	\$28,515.21		\$0.00				\$28,515.21
Maltese La Vallette Association Inc	\$954.81						\$954.81
Maria Smonelli							\$0.00
Melbourne Begonia Society			\$1,500.00				\$1,500.00
Melbourne Shwetambar Jain Sangh Inc			\$1,500.00				\$1,500.00
Mentone Community Assistance & Information	\$34,218.29		\$10,000.00				\$44,218.29
Mentone Cricket Club			\$2,000.00				\$2,000.00
Mentone Pony Club			\$2,000.00				\$2,000.00
Mentone Pre-school			\$5,000.00				\$5,000.00
Mentone Public Library			\$1,000.00				\$1,000.00
Mercy Place Northcliffe: Mercy Aged and Community			\$0.00				\$0.00
Millefiori Senior Citizens Italian Social Club Inc			\$0.00				\$0.00
MLOC Productions Inc			\$1,800.00				\$1,800.00
Moorabbin Area Toy Library			\$1,000.00				\$1,000.00
Mordialloc & District Historical Society	\$3,090.00		\$4,889.00				\$7,979.00
Mordialloc Bowling Club			\$2,000.00				\$2,000.00
Mordialloc Brass Band Inc.	\$9,463.50	\$13,644.74					\$23,108.24
Mordialloc College			\$0.00				\$0.00
Mordialloc Community Centre	\$64,627.93		\$2,000.00				\$66,627.93
Mordialloc Lapidary Club			\$2,000.00				\$2,000.00
Mordialloc Neighbourhood House	\$64,627.93						\$64,627.93
Mordialloc Preschool			\$2,000.00				\$2,000.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Mordialloc Social Running Club			\$112.00				\$112.00
Multicultural Grandparents Playgroup	\$1,012.95						\$1,012.95
Multicultural Natures Guides	\$1,060.90						\$1,060.90
Multicultural Senior Citizen Group of Kingston and Surrounding Regions			\$1,500.00			\$3,000.00	\$4,500.00
Multicultural Women's Sewing and Knitting Group	\$1,012.95						\$1,012.95
Mythri Social and Cultural Association Inc	\$1,545.00				\$ 500.00		\$2,045.00
NCJW National Council of Jewish Women(Vic) Com.			\$5,000.00				\$5,000.00
Nikky Agnello				\$2,500			\$2,500.00
Nola Barber Kindergarten			\$2,000.00				\$2,000.00
Old Mentonians Hockey Club (Mentone Hockey Club)			\$0.00				\$0.00
OREH - Open Russian Education Hub			\$1,200.00				\$1,200.00
Parkdale Gift Inc			\$10,000.00				\$10,000.00
Parkdale Mordialloc Combined Pensioners	\$1,012.95						\$1,012.95
Parkdale Preschool			\$2,000.00		\$ 500.00		\$2,500.00
Parkdale United Cricket Club			\$1,927.00				\$1,927.00
Patterson Lakes Combined Probus Club Inc			\$1,200.00				\$1,200.00
Patterson Lakes Community Centre	\$64,627.93						\$64,627.93
Patterson Lakes Primary School			\$0.00				\$0.00
Peninsula Community Legal Centre	\$38,495.54						\$38,495.54
Peninsula Dragonflys Incorporated			\$2,000.00				\$2,000.00
Pilipino Elderly Association of South East Region	\$1,688.27					\$2,000.00	\$3,688.27
Polo Jimenez							\$0.00
Probus Club of Dingley Central			\$1,200.00				\$1,200.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Red Chamber Chinese Opera Group			\$2,063.00			\$750.00	\$2,813.00
Robert Scholen				\$1,000			\$1,000.00
Rotary Club of Chelsea	\$3,182.70		\$2,000.00				\$5,182.70
Rotary Club of Mordialloc			\$4,000.00				\$4,000.00
Russian Senior Choir of Kingston Inc			\$2,160.00				\$2,160.00
Ryan Group	\$1,545.00						\$1,545.00
Sandy Youth Group			\$0.00				\$0.00
Sandybeach Centre			\$1,000.00				\$1,000.00
Senior Citizen Russian Club "Friendship"						\$1,500.00	\$1,500.00
Senior Citizens Freccia Azzurra Inc	\$1,591.35					\$3,000.00	\$4,591.35
Shalom Association	\$1,311.19		\$0.00				\$1,311.19
South East Community Links - formerly SEAAC	\$17,108.99						\$17,108.99
South Metro Junior Football League (SMFJL)			\$10,000.00				\$10,000.00
South Oakleigh Wildlife Shelter	\$3,182.70						\$3,182.70
Southern Area Concert Band	\$9,463.50						\$9,463.50
Southern Suburbs Orchid Society Inc			\$1,000.00				\$1,000.00
Spanish Speaking Senior Citizens Club of Clayton	\$983.45					\$750.00	\$1,733.45
Special Olympics Australia Melbourne Southern			\$920.00				\$920.00
Sport & Life Training Ltd (SALT)			\$5,000.00				\$5,000.00
Springvale Lions Baseball Club			\$1,800.00				\$1,800.00
Sri Lanka Victoria Friendship Association			\$1,750.00				\$1,750.00
St Aidan's Anglican Church Parkdale			\$1,705.00				\$1,705.00
St. Andrew's Parish Friendship Group.	\$983.45						\$983.45
St Bedes Hockey Club			\$1,750.00				\$1,750.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
St Catherine's Primary School			\$0.00				\$0.00
St Joseph's Care & Concern Group			\$500.00				\$500.00
St Louis & St Bridgets Social Justice Action Group			\$850.00				\$850.00
St Vincent de Paul Society - St Andrews Clayton South	\$876.84						\$876.84
St Vincent de Paul Society - Aspendale Conference	\$876.84						\$876.84
St Vincent de Paul Society - East Parkdale Conference	\$876.84						\$876.84
St Vincent de Paul Society - Mentone	\$876.84						\$876.84
St Vincent de Paul Society - Moorabbin/Bentleigh	\$876.84						\$876.84
St Vincent de Paul Society - Mordialloc	\$876.84						\$876.84
St Vincent de Paul Society - Our Lady of the	\$876.84						\$876.84
St Vincent de Paul Society - St Joseph's Chelsea	\$876.84						\$876.84
Sundowner Kindergarten					\$ 750.00		\$750.00
The Leading Dramatic Society Theatre Inc				\$0.00			\$0.00
The Three Hierachs Greek Elderly Group						\$3,000.00	\$3,000.00
TRY Australia Children's Services			\$1,414.00				\$1,414.00
Unified Filipino Elderly Association INC (UEFA)			\$1,200.00			\$1,000.00	\$2,200.00
Valguarnera Italian Social Club			\$0.00				\$0.00
Victoria Malayalee Seniors Association Inc.	\$1,311.19						\$1,311.19
Victoria State Emergency Service - Chelsea Unit	\$47,934.07						\$47,934.07
Victoria State Emergency Service - Moorabbin Unit	\$24,237.92						\$24,237.92
Victorian Association of World War 2 Veterans from the ex Soviet Union			\$900.00				\$900.00
Victorian Historical Combat Academy			\$0.00				\$0.00
VIRWC Victorian Immigrant & Refugee Women's			\$900.00				\$900.00

Appendix 5 - Community Grants Program 2019-2020 - All Grant Applications and Allocations HPE 19/101118

Organisation	Partnership Grants	Festivals and Events	Annual Grants	Arts Grants	Children's Week Grants	Ethnic Meals Grants	Total
*Green shading identifies those groups in receipt of a number of grants							
Westall Kindergarten					\$ 1,000.00		\$1,000.00
Westall Social Tennis Club			\$2,000.00				\$2,000.00
Whitehorse Woodturners Inc			\$8,000.00				\$8,000.00
Yet Kieu Sea Scouts			\$1,200.00		\$ 750.00		\$1,950.00
Yooralla			\$1,999.00				\$1,999.00
Total	\$1,098,373.6	\$25,237.48	\$270,449.00		\$ 10,014.00	\$82,250.00	\$1,509,949.09
Festival and Events funding is a component of the Partnership grants							

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
1st Chelsea Heights Scout Group	Essential equipment, including backpacks, solar panels (and ancillary battery and storage/transport box)	\$2,000	\$1,700
3000 Acres	Let's Talk Community Gardens - establishing a new community food growing garden in Mordialloc.	\$3,900	\$1,000
Abbeyfield Society Dingley Village	Water Water Everywhere - install a watering system for the large garden including herb & vegetable patch and individual garden plots.	\$8,317	\$0
Acacia Avenue Preschool	Sandpit cover for new Preschool Outdoor Area	\$1,495	\$1,495
African Women's and Families Network	Family Health and Wellbeing - to enhance access to main stream resources, build relationships with the community, business, Governments at all levels and schools through the development of educational information sessions, workshops/ forums on range of topics.	\$7,000	\$1,200
Anglican Parish of Longbeach	Winter Warmers Hampers - provision of blankets, gloves, socks, beanies, baby clothes and grocery vouchers to vulnerable families nominated by local schools in Chelsea area .	\$8,000	\$8,000
Anglican Parish of Longbeach Food Distribution - Pantry 5000	Purchase of Food to Support Disadvantaged People	\$6,000	\$0
Animalia Wildlife Shelter	Flying Fox Food Fund - purchase of food and other supplies for rescued wildlife particularly flying foxes	\$1,800	\$0
Archangel Michael Senior Social Club of Oakleigh	"El-nayroz Feast" Coptic New Year Festival and Father Day - to contribute to building a vibrant, engaging and socially active community whilst holding onto rich Egyptian culture	\$7,000	\$1,500
Aspendale Entertainment Community Troupe Inc	Production of Oliver the musical based on Charles Dickens' "Oliver Twist"	\$7,500	\$7,500
Aspendale Gardens Residents Association	Aspendale Gardens Community Fun Day - get together for a day of fun, festivities and community building.	\$8,500	\$8,500
Aspendale North Kindergarten	Technology Aides for teaching- purchase a second iPad and related accessories to support teaching in the classroom	\$1,800	\$1,745
Aspendale Presbyterian Church	Aspendale Playgroups - purchase of learning and craft materials for the children's playgroups and venue contribution, craft materials, Christmas party and gifts, morning tea supplies.	\$1,992	\$650

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Aspendale Scout Group	Camping and Camp Craft - purchase of tents for increasing Scout membership	\$1,998	\$1,998
Aspendale Sporting Group	Replacement of older portable goals with Alpha goals which are a more stable construction that will last a lot longer.	\$2,000	\$2,000
Aspendale Tennis Club	Improve access to women's toilets and remodelling of internal storage space into court viewing area.	\$5,000	\$0
Australian Coptic Families Social Club Inc	Creating a strong and vibrant Coptic and wider community - to increase social inclusion and connect people with each other, and with the environment they live in.	\$10,000	\$1,500
Australian Skateboarding Federation	King of Concrete Chelsea - a State/ National Level Skateboarding Competition that draws the best skateboarders from all over the country in the age groups of 9 and Under, 12 and Under, 16 and Under, Womens, Masters and Open.	\$5,000	\$1,630
Bayside Community Care (Matt's Place)	Matt's Place Community Meals Program - provides people who are disadvantaged in our local community access to a free, nutritious, hot two-course meal, in a safe welcoming environment, at two locations, weekly in Kingston.	\$8,000	\$0
Bayside Community Information & Support Service (Bayciss)	Complex Needs Facilitator - employment of social worker to work with people presenting with complex needs, including homeless or at risk of homelessness, financial hardship, mental health, domestic violence, housing and medical issues.	\$9,642	\$0
Bayside Cricket Club	Upgrading Cricket Wicket equipment - refurbishment of existing mowers and rollers.	\$1,900	\$1,900
Beach Patrol Australia Inc	Beach Patrol - promoting the activities of the group and engage with more members of the community to be involved in removing litter and rubbish from foreshore. Purchase of branded t-shirts for volunteers.	\$2,000	\$2,000
Calvary Health Care Bethlehem	#LiveDieWell - Awareness of "end of life" event to coincide with Halloween.	\$10,000	\$0
Carers Victoria	Carers Victoria's Kingston Mingle 2019. The Mingle event will have a health and wellbeing focus; connecting carers with local services, supports, activities and other carers, providing sustainable supports and helping continue in their caring role.	\$5,958	\$5,498

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Carrum Surf Life Saving Club	Swimming & Board Cans (Buoys) - purchase of equipment to improve training opportunities for the increasing Club membership	\$1,738	\$1,738
Chelsea & District Inter-Church Council	Community Christmas Carol - strengthen community spirit and for the local churches to strengthen their relationship with one another.	\$1,000	\$500
Chelsea Bowling Club (Seeking funding in excess of the \$2,000 limit for equipment)	New Chairs and Tables - to replace old furniture that is damaged and no longer useable.	\$4,643	\$2,000
Chelsea Community Support Services	Food Security for Homeless & Disadvantaged. Provision of 500 Cafe' cards at \$20 each for disadvantaged clients of the service to be used at café's in Chelsea.	\$5,000	\$0
Chelsea FC	Purchase of balls, goals, bibs and cones to use during 2 large tournaments which the Club runs to benefit the juniors and masters women teams.	\$2,000	\$2,000
Chelsea Heights Community Centre	Upgrade Community Centre Equipment - replacement of damaged trestle tables.	\$2,000	\$2,000
Chelsea Heights Kinder	Outdoor learning equipment to help develop motor skills and coordination of the children.	\$2,000	\$2,000
Chelsea Heights Tennis Club	To replace old and damaged Court Baggers which are used to prepare the courts for use.	\$2,000	\$2,000
Chelsea Junior Football Club	Canteen equipment upgrade. The current equipment in the canteen needs replacing. The Club wants to purchase a new Bain Marie.	\$1,389	\$1,389
Chelsea Longbeach Surf Life Saving Club	Growing the Senior Competition. Purchase of Nipper boards and equipment suitable for senior age group	\$2,000	\$2,000
Chelsea PC Support Group	Senior IT Support - increase the digital literacy of senior citizens in the community - venue hire, presentations, gifts for presenters, prizes, administration costs	\$2,000	\$0
Chelsea Probus Club Inc	Purchase of laptop and software program for Newsletter production	\$1,000	\$0
Cheltenham 7th Scouts	Electrical Work - the hall is in need of an electrical upgrade including new powerpoints, safety switches and some rewiring.	\$2,000	\$0

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Cheltenham Baseball Club Inc	Baseball Batting Tunnel Refurbishment. Repairs to and replacement of the wire netting and the soft internal soft netting on the existing Batting Tunnel at the Kingston Heath Reserve	\$5,000	\$5,000
Cheltenham Community Centre	To support the development of the Community Café - designed for CALD communities - to develop skills and provide lunches to the community	\$6,752	\$2,880
Cheltenham Junior Football Club	Kitchen Equipment - purchase of new oven and fryer	\$2,000	\$2,000
Cheltenham Panthers Netball Club	Equipment - bibs, netballs and uniforms for 'Come and Try' days to increase participation	\$2,000	\$2,000
Chu Chu Club Vietnamese Senior Assoc.	Cultural, recreational, social, and educational activities	\$2,000	\$900
Clarinda & District Greek Senior Citizens Club	Social, recreational and cultural activities	\$900	\$900
Clarinda Lions Club Inc	Storage for BBQ trailer and equipment used for community events	\$1,800	\$1,800
Clarinda Senior Social Group	Regular social and recreational activities	\$2,000	\$1,500
Clarinda Tennis Club	Open Day - to promote new membership numbers	\$1,500	\$0
CLOC Musical Theatre Inc	Re-roofing Project for Dane Road Premises. Roof is leaking and causing damage - working with Council to replace roof.	\$5,000	\$5,000
Community Care - (Churches of Christ Community Care)	Nurturing the Hungry - a weekly free community breakfast for those within the community who were experiencing food and financial insecurity.	\$10,000	\$10,000
Cosenza Italian Senior's Group of Clarinda	Regular social, cultural and recreational activities	\$1,200	\$1,200
Country Women's Association Mentone	CWA - newly established group needing kitchen equipment - food mixer and food processor - to cook and raise funds at fetes for different community groups and communities in need.	\$1,100	\$800
Cyprian Community of Southern Suburbs of Melbourne Senior Citizens Club	Cultural, social and recreational activities	\$2,000	\$1,500
Dingley Primary School	Bike Scooter Shed	\$10,000	\$0

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Dingley Village Historical Society	Dingley Dossiers - scan and store the Dossiers and preserve items for future needs.	\$4,500	\$0
Dingley Village Men's Shed Inc	Land preparation for workshop extension to accommodate growth in membership and increased demand on programs	\$5,000	\$5,000
Edithvale Life Saving Club	Purchase of fridge for First Aid room to store vital supplies needed to respond to first aid emergencies and uniforms to members for beach patrols	\$2,000	\$2,000
Edithvale Preschool	Fencing Upgrade. The current fencing on Joffre Avenue has become unsightly and unsafe due to rust and instability in the footings. The proposed activity is to replace the fencing and emergency gates on Joffre Avenue and improve safety	\$5,000	\$5,000
Edithvale Primary School	Outdoor learning and exercise equipment	\$10,000	\$0
Edithvale-Aspendale Junior Football Club Inc	More footballs for increased numbers participating at the club and a new BBQ for fund raising	\$2,000	\$1,358
Farm Road Pre School	New tables to create a welcoming and inspiring learning environment that is consistent with the newly renovated facilities. Renovation funding does not include new furniture	\$2,000	\$2,000
Freccia Azzurra Club	Purchase of Bocce balls for members to help reduce the cost to members	\$2,000	\$0
Friends of Braeside Park Inc	Safety vests with logo for night study walks and other Friends' activities	\$400	\$400
Friends of Edithvale-Seafood Wetlands Inc	Wetland Study Group. The group is interested in discovering what is in the water and mud (micro and macro invertebrates). This will be a longitudinal study to look at trends in the health of the water.	\$338	\$338
Friends of the Grange	To encourage the local people in a sense of pride and ownership and greater usage of this Reserve through monthly working bees and the annual Wedding Bush Festival	\$700	\$700
Friendship Square Child Care & Kindergarten Co-operative	Additional learning materials, furniture and storage solutions for each of the four rooms that the different age groups use.	\$2,000	\$2,000
Gould League	Program Review & Marketing	\$9,926	\$0
Highbett Football Netball Club	Equipment - footballs, domes and bibs to further increase participation, especially from girl players in the juniors and auskick teams	\$2,000	\$2,000

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Highett Neighbourhood Community House	Higher Ground - Food & Music Festival is a once a year event, held over 5 hours, off the main street of Highett, Highett Road. It is a community celebration of Highett with live music, pop up bars and food trucks all within the Kingston Council car park surrounding the Highett library.	\$6,000	\$3,000
Highett Preschool	Resources for Stephanie Alexander Kitchen Garden Foundation - to introduce pleasurable food education to children during their learning years, in order to form positive food habits for life, and develop gardening skills	\$2,000	\$1,242
Imvrians' Society of Melbourne Inc	Purchase and mounting of TV for members of the Imvrians Society - people of Greek descent from the Island of Imvros.	\$1,950	\$1,795
Italian Social Club of Moorabbin	Regular social, cultural and recreational Activities	\$1,500	\$1,500
Kingston & District Netball Association	Furniture - tables and chairs to seat 120 persons at the new pavilion	\$2,000	\$2,000
Kingston Calisthenics Club	Equipment - Rods and clubs, blocks, resistance bands, mats and other supportive devices	\$1,000	\$1,000
Kingston for Human Rights Inc	Celebration of the Universal Declaration of Human Rights - annual event at Shirley Burke Theatre involving keynote speaker, musical entertainment and a catered supper provided along with the exhibition of the children's artwork and presentation of the prizes.	\$5,900	\$2,000
Kingston Indian Senior Citizens Association	Multicultural/Multifaith Christmas Celebration	\$1,000	\$900
Kingston Men's Shed	More Efficient Technology for Woodwork Machines. New and improved Helical cutting spindles for our two noisiest and costly to maintain woodworking machines and two boxes of replacement cutters.	\$1,724	\$1,724
Kingston Toy Library	New Costumes and Construction Toys - to increase sensory exploration, physical activity, promote a healthy lifestyle, encourage family social interaction and raise awareness of sustainability for members and their children	\$2,000	\$2,000
Ladies Probus Club of Cheltenham	Regular social and recreational activities	\$1,200	\$1,200
Ladies Probus Club of Kingston Inc	Bendigo Bus Trip. The main purpose of this trip is to give the members, who would otherwise be unable to participate, the opportunity to get out and enjoy social and cultural activities	\$2,000	\$1,550

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
L'Chaim Chabad - Kingston	Adult Education Lectures, Programs Classes	\$5,000	\$0
Le Page Park Cricket Club	New training nets and upgraded bowling machine for the middle oval to keep up with the growing junior participation	\$2,000	\$2,000
Le Page Tennis Club	Tennis Court repairs and maintenance - to ensure the courts are in a safe playing condition and comply with OH&S regulations	\$5,000	\$5,000
LifeWorks Relationship Counselling	Success in the Third Age Pilot Program - program aimed at improving personal resilience and efficacy (coping skills), reducing the incidence and impact of anxiety and depression	\$5,000	\$0
Livingston Kindergarten	Outdoor Play equipment upgrade to improve outdoor learning area to expand he children's early motor skills, co-ordination, balance and concentration techniques.	\$1,760	\$880
LOTS Theatre Inc	Legends of the Skies Series 7 - live theatre performances at the Aviation Museum brings to life the stories of aviation legends and their machines to educate and inform audiences of Australia's rich heritage in early aviation.	\$5,000	\$5,000
Make a Difference Dingley Village	Eliminate Poverty one step at a time - providing emergency relief support to disadvantaged members of the community	\$10,000	\$0
Melbourne Begonia Society	Melbourne Begonia Society Annual Show - provide an opportunity for the general public to see and purchase an extensive variety of begonias that are not readily available from commercial nursery outlets, or are rare and endangered species. Hall hire and cleaning, purchase of plants	\$1,500	\$1,500
Melbourne Shwetambar Jain Sangh Inc	Paryushan Maha Parva 2019 is one of the two most important yearly festivals for the Jains, the other being Diwali.	\$9,500	\$1,500
Mentone Community Assistance & Information Bureau	Emergency Relief Program - providing emergency relief support to disadvantaged members of the community to assist them through a financial crisis.	\$10,000	\$10,000
Mentone Cricket Club	Cricket Covers - purchase of a new set of cricket wicket covers for the main ground at the Hogben-Meckiff reserve in Remo St Mentone.	\$2,000	\$2,000
Mentone Pony Club	Suitable clubhouse furniture - tables and chairs - to improve the club room to provide more storage and better amenity for members, volunteers and guests.	\$2,000	\$2,000

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Mentone Pre-school	Replace Flooring - reduce the amount of carpet in the playroom and increase the amount of vinyl flooring to provide a more flexible and healthy learning space.	\$5,000	\$5,000
Mentone Public Library	Lending Library - purchase of books and library requisites	\$1,000	\$1,000
Mercy Place Northcliffe: Mercy Aged and Community Care	Living Longer by Getting Stronger - purchase and installation of walking bars/rails	\$1,850	\$0
Millefiori Senior Citizens Italian Social Club Inc	Office Equipment - laptop and printer	\$1,748	\$0
MLOC Productions Inc	Performance of musical theatre productions twice a year.	\$1,800	\$1,800
Moorabbin Area Toy Library	'Toys for All Abilities' project will focus on expanding the range of sensory toys in order to provide a more inclusive experience for members, support the developmental needs of children of all abilities, and grow awareness of the benefits of sensory play.	\$3,000	\$1,000
Mordialloc & District Historical Society	Print a book - reprinting 400 copies of the book ' <i>Mentone Through the Years</i> '	\$8,889	\$4,889
Mordialloc Bowling Club	The replacement of sun blinds on the west facing windows of the clubhouse, to reduce heat and glare on days of high temperature, to make it more comfortable for members and visitors and to reduce the cost of cooling.	\$2,000	\$2,000
Mordialloc College	To purchase and place permanent circuit equipment and table tennis tables in the school grounds that can be utilised by the school community during school days.	\$5,000	\$0
Mordialloc Community Centre Inc	Fitter For Life Gymnastics - a Gymnastics Victoria accredited program designed for the over 55 age group. The program aims to improve mobility, strength, balance, coordination and flexibility in a fun, social and welcoming environment.	\$2,000	\$2,000
Mordialloc Lapidary Club	Purchase of 2 specialised power tools for stone carving with the necessary attachments, flexi shafts and relevant bits, sanding and grinding wheels and pads.	\$2,000	\$2,000
Mordialloc Preschool	Outdoor learning blocks - a variety of shapes (rectangular prism, window, wedge, cube) that foster creative and imaginative play.	\$2,000	\$2,000
Mordialloc Social Running Club	Safety equipment - headlamps for night running, 1st Aid Kits and coaching - 2 people to attend a Run Leader Course	\$2,500	\$112

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Multicultural Senior Citizen Group of Kingston and Surrounding Regions	Regular social, cultural and recreational activities	\$5,000	\$1,500
National Council of Jewish Women (Vic) Community Services (NCJW)	Caring Mums - program is a confidential, non- denominational, home-based, free service providing emotional support to mothers of newborn babies and pregnant women.	\$10,000	\$5,000
Nola Barber Kindergarten	Outdoor play equipment - to help develop children's gross motor skills , confidence, agility, risk taking which are fundamental areas of development for children of this age.	\$2,000	\$2,000
Old Mentonians Hockey Club (Mentone Hockey Club)	Video analysis and skills - the purchase of equipment to provide an elevated viewing perspective of the playing area	\$1,680	\$0
Open Russian Education Hub (OREH)	Regular Russian cultural events	\$2,000	\$1,200
Parkdale Gift Inc	Parkdale Gift Sporting Festival - In 2020 the Parkdale Gift will present a unique experience for spectators, athletes & participants and showcase professional running, tennis and boxing prior to the running of the world renown Stawell Gift.	\$10,000	\$10,000
Parkdale Preschool	Integrating STEM (Science Technology Engineering & Mathematics) an opportunity for the children to discover the joy of STEM by providing opportunities and experiences for them to explore and question the world around them - STEM resources - microscopes, materials	\$2,000	\$2,000
Parkdale United Cricket Club	All girls junior equipment - purchase cricket equipment including - batting pads and gloves, thigh guards, helmets etc. for new girls team.	\$2,000	\$1,927
Patterson Lakes Combined Probus Club Inc	Recreational day trip on Puffing Billy heritage train	\$1,200	\$1,200
Patterson Lakes Primary School	Training of Therapy Dog. Attendance at a 5 day intensive Therapy Dog training course with K9 Support. Dog will provide therapy for students and residents of aged care facilities.	\$3,980	\$0
Peninsula Dragonflys Incorporated	Purchase of trailer to safely transport the equipment required to attend regattas and functions and to store and protect property of Peninsula Dragonflys	\$2,000	\$2,000
Probus Club of Dingley Central	Subsidy of venue hire of Kingston Gardens Community Church for general meetings	\$1,200	\$1,200

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Pure Allstars	Individual application for Cheerleading competition	\$500	\$0
Red Chamber Chinese Opera Group	Performance of Shaoxing Chinese Opera at Kingston City Hall	\$10,000	\$2,063
Rotary Club of Chelsea (Seeking funding in excess of the \$2,000 limit for equipment)	The purchase of 15 mobility scooters for local residents who have difficulty accessing their community due to their lack of mobility.	\$10,000	\$2,000
Rotary Club of Mordialloc	Annual Gnome and Fairy Festival at George Woods Reserve, Governor Road, Mordialloc. The event involves families with young children and provides for stalls from local schools, kindergartens, Girl Guides, Scouts, Toy-Library and other local community groups	\$4,000	\$4,000
Russian Senior Choir of Kingston Inc	Senior Choir Performance concert including on-going preparation for concerts, taking part in festivals of Russian Choirs Competition, involvement of Russian speaking Australians of all backgrounds	\$9,830	\$2,160
Sandy Youth Group	Sandy Youth - Community Transport - hire of bus to transport young people to various activities and venues across Bayside and Kingston	\$1,600	\$0
Sandybeach Centre	Music Respite and afternoon tea for carers at St. Augustine's Hall Mentone - a 2 hour interactive music program where artists come and entertain carers and share afternoon tea	\$1,000	\$1,000
Shalom Association	Festival of Amateurs by the Russian Speaking community	\$1,800	\$0
South Metro Junior Football League (SMFJL)	Healthy Choices Canteen Project - to encourage healthy eating among SMJFL clubs through a program with the various strategies - community education, training for clubs on developing healthy menus, promotion of healthy choices, etc. Club is working with Council on this initiative	\$10,000	\$10,000
Southern Suburbs Orchid Society Inc	Annual show and sale of orchids and orchid growing supplies held at NG Wishart Senior Citizens Club.	\$1,000	\$1,000
Special Olympics Australia Melbourne Southern	Hire of Mentone Tennis Club for sports and active recreation for people with an intellectual disability,	\$920	\$920
Sport & Life Training Ltd (SALT)	Kingston & SALT Partnering to create city of wellbeing - deliver 20 SALT mental health and wellbeing education sessions to sporting clubs within the City of Kingston.	\$10,000	\$5,000

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Springvale Lions Baseball Club	Diamond Girls - purchase of baseball equipment - gloves, balls, bats, helmets etc - in order to continue to offer an inclusive opportunity for local members of the community. The program will be free to junior girls aged 12 - 16 in the community.	\$1,800	\$1,800
Sri Lanka Victoria Friendship Association	Community Variety Fun Night with a variety of activities including: short drama, traditional dancing, sing-a-long and trivia followed by dinner. To be held at Clarinda Community Centre.	\$1,750	\$1,750
St Aidan's Anglican Church Parkdale	Refinishing St Aidan's Hall Floor - Robert Street Parkdale.- sanding and sealing the wooden floor of the hall that is used for a range of activities	\$1,705	\$1,705
St Bedes Hockey Club	The purchase a new women's goalkeeping kit for the women's team - including: - leg guards, hand protectors, wrap around pants, helmet - and other protective items that are vital to being safe in goals. Currently women goalkeepers are using kits cobbled together from the men's kits	\$1,750	\$1,750
St Catherine's Primary School	Lunchtime lego - activities for kids at lunchtime to increase fine motor skills	\$2,000	\$0
St Joseph's Care & Concern Group	Christmas Lunch for elderly men and women who are living alone in the community. The average age attendance at previous functions is approximately 80-90 years.	\$500	\$500
St Louis & St Bridgets Social Justice Action Group (JAG)	Coming Together Picnic - a BBQ lunch to encourage games and activities that bring the many volunteers in the Justice Action Group and the community together, and celebrates cultural diversity and opens the door for acceptance of different life stories and conversation.	\$850	\$850
TRY Australia Children's Services	Creating a Sensory Learning Area for Children with sensory sensitivities - the purchase of specialised equipment in order to create a fun and creative learning environment for all children to achieve their goals.	\$1,414	\$1,414
Unified Filipino Elderly Association Inc (UFEA)	On-going regular health & wellness programs for members	\$6,000	\$1,200
Valguarnera Italian Social Club	New heating and cooling system at Valguarnera Italian Social Club rooms, Heatherton Rd. Clayton South. Valguarnera Italian Social Club was founded by Sicilian migrants in 1970	\$5,000	\$0

Appendix 6 - Consolidated Annual Grants 2019-2020 - Successful/Unsuccessful Recommendations		HPE 19/97225	
Group/organisation name	Activity title	Amount Requested	Amount Recommended
Victorian Association of World War 2 Veterans from the ex Soviet Union	AVWSU - We remember. Generating multimedia content to capture memories of our veterans and store on-line	\$2,000	\$900
Victorian Historical Combat Academy	Historical Sabre Fencing Tournament. To promote and demonstrate martial arts practised in the Victorian era focusing on Italian sabre fencing, bayonet fencing, la canne, quarterstaff, and others.	\$1,200	\$0
VIRWC - Victorian Immigrant & Refugee Women's Coalition	Ciarinda Women's Friendship Group conducting regular social, cultural, wellbeing and sports and activities for women, kids and families - seeking equipment and other materials for their activities.	\$7,000	\$900
Westall Social Tennis Club	Tennis activities - tennis balls, rackets, court squeegees and 1st Aid Kits	\$2,000	\$2,000
Whitehorse Woodturners Inc	The Australian Woodturning Exhibition 2020 to be held at Kingston City Hall	\$10,000	\$8,000
Yet Kieu Sea Scouts	Annual children's festival	\$1,200	\$1,200
Yooralla	Holiday activities for 10 residents with disability living in a group home	\$1,999	\$1,999
		\$534,387	\$275,449



City of KINGSTON

I, Emily Boucher, Team Leader Enviro Planning hereby disclose a conflict of interest in the following matter: personal relationship with Lorissa Belton, Vice President, Nola Barber kinder

This matter is being considered (tick one appropriate):

- under delegation by officers
- At a meeting of Council
- At a meeting of a Special Committee
- At an Assembly of Councillors – e.g. CIS meeting

<input type="checkbox"/>
<input checked="" type="checkbox"/>
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on 11 April 2019 - panel meeting #1

The class of the interest is (tick one appropriate):

- A direct interest
- OR**
- indirect interest by close association (section 78)
- indirect financial interest (section 78A)
- indirect interest because of conflicting duty (section 78B)
- indirect interest because of receipt of gift(s) (section 78C)
- indirect interest through civil proceedings (section 78D)
- Indirect interest because of impact on residential amenity (section 78E)
- Interest due to personal friendship that may be perceived to create a conflict

<input type="checkbox"/>
<input checked="" type="checkbox"/>
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<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

[NB all references to sections are references to sections in the Local Government Act 1989].

The nature of the interest is as follows:

.....

.....

.....

The completed form must be given to the Meeting Chair for on-forwarding to the Chief Executive Officer and Manager Governance.

community inspired leadership

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City of KINGSTON

I, Emily Boucher hereby disclose a conflict of interest in the following matter: Mordialloc Community Centre Community Grants Application

This matter is being considered (tick one appropriate):

- under delegation by officers
At a meeting of Council
At a meeting of a Special Committee
At an Assembly of Councillors - e.g. CIS meeting

Form with a checked box for 'At a meeting of Council'

on panel met on Monday 6th May 2019. The class of the interest is (tick one appropriate):

- A direct interest
OR
indirect interest by close association (section 78)
indirect financial interest (section 78A)
indirect interest because of conflicting duty (section 78B)
indirect interest because of receipt of gift(s) (section 78C)
indirect interest through civil proceedings (section 78D)
Indirect interest because of impact on residential amenity (section 78E)
Interest due to personal friendship that may be perceived to create a conflict

Form with a checked box for 'indirect interest by close association (section 78)'

[NB all references to sections are references to sections in the Local Government Act 1989].

The nature of the interest is as follows:

As a user of the facility I have a "family membership" of Mordialloc Community Centre (my children do dancing and gymnastics).

The completed form must be given to the Meeting Chair for on-forwarding to the Chief Executive Officer and Manager Governance.

community inspired leadership

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*Appendix 9**Community Grants Program 2019-2020 - Late applications and requests for variations to funding.***1 Destiny Care - Late Application**

A late application was received from Destiny Care, a Dingley based church organisation, which provides assistance to disadvantaged members of the community in the City of Kingston. They have applied for financial support of \$10,000 for their emergency relief programs.

Destiny Care had a number of structural and staff changes over the past few months and an application to the Community Grants Program was completely overlooked. Destiny Care has received grants in previous years for its emergency relief programs and Community Grant funding is critical to providing assistance to disadvantaged members of the Kingston community - particularly at Christmas.

Should Council consider and approve this late application it is recommended that \$10,000 be allocated to Destiny Care from the current budget allocations.

2 Parkdale Cricket Club - late application and request for funding in excess of the \$2,000 limit for equipment.

A late application was received from Parkdale Cricket Club seeking funding for a Ride-on Turf Roller for the facility at Gerry Green Reserve.

The total cost of the roller is \$24,695 and the Club is seeking funding of \$7,500 to enable them to purchase the equipment. The application was received after the closing date and the funds that the Club is seeking exceeds the limit of \$2,000 specified in the Community Grants Policy for the purchase of equipment.

The Club would not be able to purchase the roller without the support of Council and the Community Grant of \$7,500.

Should Council approve, it is recommended that \$7,500 be allocated to Parkdale Cricket Club from the current budget allocations.

3 Chelsea Bowling Club - request for funding in excess of the \$2,000 limit for equipment

Chelsea Bowling Club has submitted an application seeking funding of \$4,643 to replace tables and chairs at the Club that have fallen into a state of disrepair.

This request exceeds the limit of \$2,000 specified in the Community Grants Policy for the purchase of equipment.

The total cost of the tables and chairs is \$9,284 and the Club can make a contribution of \$4,641 to the purchase. The Club has advised, however, that they would not be able to purchase all of the equipment needed if they were allocated only \$2,000. The Club is seeking Council support for the funding to cover the remaining \$4,643.

Should Council approve, it is recommended that \$4,643 be allocated to Chelsea Bowling Club from the current budget allocations.

4 Rotary Club of Chelsea - request for funding in excess of the \$2,000 limit for equipment.

The Rotary Club of Chelsea has submitted an application seeking funds of \$10,000 to purchase mobility scooters for people with a disability who do not have the resources to purchase their own.

This request exceeds the limit of \$2,000 specified in the Community Grants Policy for the purchase of new equipment.

The Rotary Club of Chelsea plans to purchase and maintain mobility scooters for local residents who have difficulty accessing community activities due to their lack of mobility.

The total cost of the project is \$49,050, with Rotary contributing of \$39,050 from its own funds.

Should Council approve, it is recommended that \$10,000 be allocated to the Rotary Club Chelsea from the current budget allocations.

5 Mordialloc Light Opera Company (MLOC) - Request for additional funding for the delivery of its stage productions

MLOC submitted an application for funding to support the planning and delivery of two performances at Shirley Burke Theatre. The application was submitted before the closing date and with all of the appropriate documentation.

The amount of funding originally requested was \$1,800.

Subsequent to the application being received the President of the MLOC contacted Council to seek an increase in the level of funding requested citing an increase in costs over time and the changing focus of the theatre company to encouraging more community participation and engagement as well as putting on the two performances. They are now requesting the maximum grant of \$10,000 available.

Council's Arts Team has advised that the cost of the hire of Shirley Burke Theatre and the cost of administering tickets sales for MLOC would come to approximately \$13,000. Funding of \$10,000 would enable MLOC to cover a significant portion of the theatre hire.

Should Council approve, it is recommended that an allocation of \$10,000 be made to Mordialloc Light Opera Company.

6 Pantry 5000 - request for additional funding to its Partnership Grant allocation

Pantry 5000 is a church-based community organisation providing emergency food relief and on-going food support for those in financial difficulty in the Southern Kingston and Northern Frankston municipal areas.

The Group is currently in receipt of a Partnership Grant and under that on-going agreement, if approved by Council, it will be receiving \$8,279 in 2019-2020.

The group has also applied for an Annual Grant of \$6,000 for its emergency relief food distribution program.

However, subsequent to the Annual Grant application being received, Council has received a request from Pantry 5000 to discontinue its application for an Annual Grant and to have the funding transferred to Partnership Grant funding to help cover the increased demands on their service.

Should Council approve, it is recommended that an additional grant allocation of \$6,000 in Partnership Grant funding be made to Pantry 5000.

7 Groups no longer in receipt of Partnerships Grants – Parkdale Probus Club and Parkdale Women’s Club.

Council has been advised that Parkdale Probus Club and Parkdale Women’s Club have discontinued operations. Subsequently they will no longer require a Partnership Grant.

8 Reduction in Partnership allocation - Carrum Community Activity Centre

Carrum Community Activity Centre has advised Council that it no longer requires the level of funding through a Partnership Grant that it has received in previous years.

In 2018-2019 the group received \$10,464.87 to support the delivery of its programs and activities. In the 2019-2020 funding round the group has agreed that \$5,000 is a more appropriate level of funding. The adjustment has been made in Appendix 1 attached.

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 9.6

DRAFT 2019 - 2022 KINGSTON YOUTH STRATEGY

Contact Officer: Zorica Djuric, Team Leader Youth & Family Services

Purpose of Report

The purpose of the report is to seek endorsement of the draft 2019-2022 Kingston Youth Strategy before seeking public comment and feedback.

This report is an overview of the Strategy that will provide Council with a youth participation framework and key priority areas of service delivery over the next four years. The Strategy considers over 5,000 voices from our community that was collected over the last two years.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Endorse the draft Kingston Youth Strategy for public consultation and feedback.
2. Receive a further report outlining the consultation findings and consideration of the draft Kingston Youth Strategy.

1. Executive Summary

A draft Kingston Youth Strategy has been developed, based on extensive research and community consultation, which has informed the Strategy's themes, priority areas, key directions and actions.

The draft Strategy outlines how Kingston City Council will support, empower, and advocate for young people aged 12 to 25 years. It guides the design and delivery of youth services provided by Council and informs youth services delivered by government and not-for-profit organisations.

Officers are seeking endorsement of the draft Kingston Youth Strategy before seeking public comment and feedback. Please refer to *Attachment 1: 2019-2022 Draft Kingston Youth Strategy*.

2. Background

Council has traditionally had a youth strategy in place to guide planning and service delivery, and to inform service responses by other organisations within the municipality. The current strategy's term has expired, and significant changes have taken place in both the youth service system and Kingston community.

Some key statistics about young people in Kingston follow, drawn from several sources including population data, resilience surveys, and a survey carried out while developing the new Strategy:

- As at **2016**, over **25,300** (or **16.7 %** of) residents were young people aged 10 to 24 years and this is forecast to increase. (Source: id consulting 2016);
- Only 39% of young people surveyed identified that they felt they had a Positive Identity, followed by 50% with Positive Values and 59% identifying Educational Engagement.
- 27.5% of young people reported feeling unsure about their future (Source: 2018 Kingston Youth Strategy Survey).
- 37% of young people reported concerns about housing affordability and accessibility (Source: 2018 Kingston Youth Strategy Survey).
- 36% of educators and service providers recognise that young people are having challenges coping with stress (Source: 2018 Kingston Youth Strategy Survey).

The new four-year Strategy is informed by extensive community consultation with young people, parents, service providers and educators, a thorough data analysis, and a literature review including current policy context and research.

Four priority areas for action were identified:

1. Healthy and resilient

Research and consultation indicates that some young people could strengthen their health and resilience in several areas, particularly getting enough sleep, improving their self-esteem, and dealing with feelings of depression, anxiety, and pressure.

Actions proposed for Youth Services include co-designing services with young people, using social media to encourage healthier choices, creating new pathways to access support, and increasing understanding and awareness of mental health.

2. Acknowledged

According to service providers and educators, young people in Kingston are "*creative, energetic, innovative and have a voice that needs to be heard*". While some young people are participating or contributing to their community and feel that they are being heard, others are not as connected or acknowledged for their contribution.

Key directions and actions for Youth Services include providing spaces to build social connections, facilitating youth leadership and consultation, promoting the achievements and impact of young people, and encouraging inclusion.

3. Engaged

Young people benefit from having positive connections with their family, at school and within the community. Young people told us they want to feel empowered. They want to feel safe and be involved.

Actions proposed for Youth Services include supporting vulnerable young people, providing more targeted resources, strengthening online and social media networks, and partnering with other Council departments.

4. Prepared

Many young people told us they feel unsure about the future which can lead to feelings of anxiety and stress. Young people experience many significant changes and transitions including commencing Year 7, leaving school, starting work and becoming an independent young adult.

Key directions and actions for youth services include partnering to deliver “Adulting” workshops, providing work-ready accredited training; raising awareness about the world of work, and expanding youth volunteering opportunities.

3. Discussion

3.1 Council Plan Alignment

Goal 3 - Our connected, inclusive, healthy and learning community

Direction 3.1 - Respond to our community’s social needs

Objective 3.1.1 – Support the development of effective plans, projects and policies through data collection and research

Direction 3.3 – Enhance the wellbeing and participation of families and children

Objective 3.3.3 – Support young people to be resilient, healthy and engaged

3.2 Consultation/Internal Review

In 2017 **5,065 students** across Year 3 to Year 12 in 19 local primary and secondary schools completed an online resilience survey. Students shared their thoughts on ten key areas relating to resilience. The findings from this Survey were an important input into the development of the Strategy and informed subsequent engagement activities.

In 2018 and early 2019, **667 participants** were engaged in the Youth iPad survey to gather thoughts and responses in relation to the needs of young people and enhancing local service responses. An extensive literature review was also undertaken to consider national and state priorities.

The consultation undertaken with young people, parents and educators/service providers identified four broad themes. The consultation and data analysis informed the development of the key directions, priority areas and actions under each theme.

In February 2019, **12 Youth Advisory Consultative** members participated in workshops to review the themes, priority areas and proposed actions. A summary of the feedback provided by Youth Consultative Committee members follows:

- Actions should consider resources being made available to young people where calling or meeting face-to-face are not the only means for young people to gain access to information;
- Young people need greater access to resources that assists them with their future path or plans. This includes: workshops on understanding taxes, preparing young people for interviews, assisting with cover letters and general budgeting;
- More volunteering opportunities that provide real transferrable skills for future employability;
- Opportunities where young people can be considered for internships;
- Young people to be appreciated for their efforts large or small and acknowledged in both publicly and privately; and
- Young people to work alongside adults and being recognised that they have something to offer.

3.3 Operational and Strategic Issues

3.3.1 Priority Areas

Implementation of the draft Strategy will provide new opportunities for young people to engage with Council's youth services. The key directions and actions proposed in the draft Strategy can be implemented, however, within current financial and human resources.

3.3.2 Move to Former Mordialloc Masonic Hall

The change in location for Council's youth services team to the former Mordialloc Masonic Hall in mid-2020 provides an opportunity to review and refresh programs and services offered. The draft Strategy will provide a clear reference point for these review processes.

3.4 Options

Two options are identified for Council's consideration:

1. To endorse the draft 2019-2022 Kingston Youth Strategy for public consultation and feedback;
2. To not endorse the draft Strategy for public consultation and feedback.

4. Conclusion

4.1 Environmental Implications

Access to online surveys was encouraged as much as possible, and use of hard copy surveys correspondingly reduced. No further environmental implications arose from developing the draft Strategy.

4.2 Social Implications

Young people make up 16.7% of the Kingston municipality. The development of the draft Strategy provides an opportunity for Council to publicly demonstrate its support for young people and the important role we have in our local community. The Strategy provides a clear pathway for strengthening the health and wellbeing of young people.

4.3 Resource Implications

The Strategy actions will be implemented within current budget allocations. External funding opportunities will be pursued to strengthen service delivery where appropriate and as described in the draft action plan.

4.4 Legal / Risk Implications

The draft Strategy has taken into consideration changes in the legislative and regulatory context for youth service provision, in particular, the introduction of the Child Safe Standards in Victoria.

Appendices

Appendix 1 - 2019-2022 Draft Kingston Youth Strategy (Ref 19/113151) 

Author/s: Zorica Djuric, Team Leader Youth & Family Services
Reviewed and Approved By: Mark Patterson, Manager Family Youth and Children's Services
Mauro Bolin, General Manager Community Sustainability

9.6

DRAFT 2019 - 2022 KINGSTON YOUTH STRATEGY

1	2019-2022 Draft Kingston Youth Strategy	149
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2019-2022 Kingston Youth Strategy

Healthy & Resilient | Acknowledged | Engaged | Prepared

Draft Report 18 June 2019



City of
KINGSTON

community inspired leadership



Aboriginal Acknowledgement

The City of Kingston acknowledges the Kulin Nation as the custodians of the land on which the municipality is a part and pays its respect to their Elders past and present. Council is a member of the Inter Council Aboriginal Consultative Committee.

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Mayor's Foreword

It is with great pleasure that I present our new Youth Strategy for 2019-2022. This document is a strategic plan for the City of Kingston to support, empower and advocate on behalf of young people aged 12 to 25 years in Kingston.

This Strategy was developed with young people and for young people because

- the process empowers young people to actively shape the future of their City;
- young people possess unique ideas and lived experiences that may differ greatly to adults; and
- youth participation creates important partnerships between Council and young people where we better understand and learn from each other

From the many youth voices who shared their ideas and opinions during the surveying and consultation program, common themes emerged. These themes were reinforced in the views shared by parents/carers and representatives of our schools and youth services organisations.

The four priority areas are:

1. Healthy and resilient
2. Acknowledged
3. Engaged
4. Prepared

This Strategy shows Council's commitment to support our young people to achieve their goals and aspirations. It prioritises programs, services and initiatives that support youth resilience, empowerment and voice.

I would like to thank the 5,664 young people and 68 community members who contributed their thoughts, concerns and ideas that have informed the development of this Strategy.

Cr Georgina Oxley
Mayor
2019

Our mission, commitment and approach to youth participation

Our Mission

"Here for young people"

Our commitment to young people

Kingston Youth Services is committed to ensuring when we deliver our services and programs that we:

- Provide ongoing support where needed;
- Create meaningful opportunities for participation;
- Foster independence and prepare young people for their future; and
- Acknowledge that young people come with their own aspirations.

Our approach to genuine youth participation

Council's Youth Participation Framework (*Appendix 1: Youth Participation Framework*) outlines the commitment of Kingston Youth Services to the practice and principles of youth participation. Youth participation has been articulated as a right in the United Nations Rights of the Child (*Source: Articles 12 to 14*) and identified as a protective factor in Child Safe Standard 7 (*Source: State of Victoria - Department of Health and Human Services*).

As a practice, youth participation involves young people in activities, organisations, government and community structures, and engages them on issues that directly affect them. Fundamentally it is about meaningful opportunities for young people, valuing their contributions and empowering them to help shape our world.

Kingston Youth Services supports young people's right to be involved in decisions that affect them. We feel young people have the right to represent their own interests in decision making. This includes individual care planning and goals, program design and evaluation and strategic planning. Youth participation benefits both young people and our organisation.

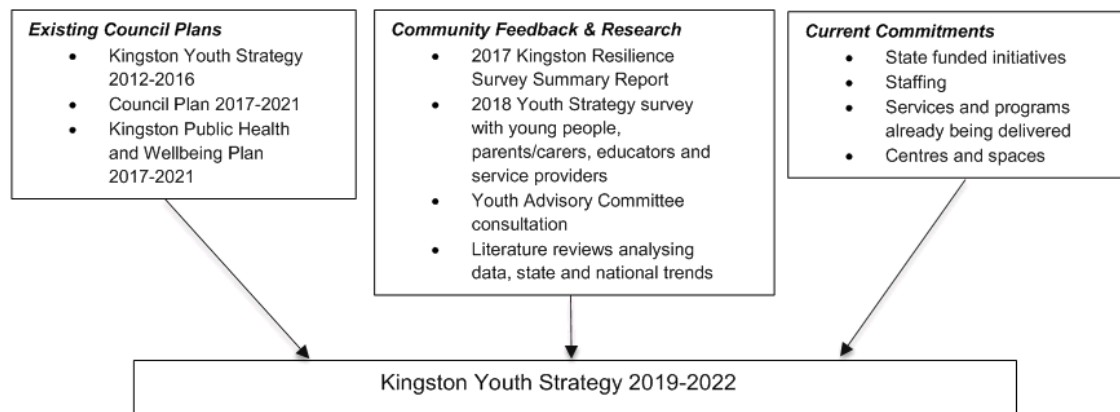
For further information about our approach please see Appendix 1.

Overview of key inputs for this Strategy

Inputs and Priorities

When determining priorities for the 2019-2022 Youth Strategy, several inputs were considered as shown below. This approach aimed to ensure the Strategy would align with existing organisational plans and current research, honour current commitments and encourage community ownership. *For more details, see Appendix 2: Background Information*

Diagram 1: Key Inputs



Subsequently, four priority areas were identified:

1. Healthy and resilient
2. Acknowledged
3. Engaged
4. Prepared

Priority areas discussed in further details commencing from page 8

Some statistics about young people in Kingston

Key Statistics

- Many of Kingston's 151,389 residents are young people. As at **2016**, over **25,300** (or **16.7 %** of) residents were young people aged 10 to 24 years and this is forecast to increase. (Source: *id consulting 2016*)
- **By 2026**, Kingston's population is forecast to reach 173,315 with **18,718 young people** 10 to 19 years and **10,572** aged 20 to 24 years. (Source: *id consulting 2016*)
- **Top 3 Resilience Domains** as identified from the 2017 Kingston Resilience Survey are Hope 72%, Adult Support 67%, and Healthy Mind 64% (Source: *Kingston Youth Resilience Initiative: 2017 Resilience Survey Summary Report*)
- **Top 3 Resilience Domains to improve** – only 39% of young people surveyed identified that they felt they had a Positive Identity, followed by 50% with Positive Values and 59% identifying Educational Engagement (Source: *Kingston Youth Resilience Initiative: 2017 Resilience Survey Summary Report*).
- **27.5%** of young people reported feeling **unsure about their future** (Source: *2018 Kingston Youth Strategy Survey*).
- **37%** of young people identified a **lack of understanding** and **support** for mental health and depression (Source: *2018 Kingston Youth Strategy Survey*).
- **37%** of young people reported concerns about **housing affordability and accessibility** (Source: *2018 Kingston Youth Strategy Survey*).
- **36%** of educators and service providers recognise that young people are having challenges **coping with stress** (Source: *2018 Kingston Youth Strategy Survey*).
- **33%** of parents surveyed identified concerns around **bullying** for their children. (Source: *2018 Kingston Youth Strategy Survey*).

Priorities, key directions and actions

Our plan

These priorities and underpinning key directions aim to address the challenges facing our young people. To achieve these objectives, we will review and refine our existing commitment to services, programs, spaces and activities. We will also partner with education providers, youth support agencies, community organisations, parents and carers to enhance greater outcomes for young people.

A supporting Action Plan will set out the annual program of youth programs, services, initiatives and activities to track our progress against each key direction. Outcomes will be reported at the end of each financial year.

The following information is presented for each of the four priorities:

- high level description
- snapshot of what young people, parents, educators and youth services organisations have said
- key points from research around Australia
- key directions and actions for Kingston Youth Services

Four Priority Areas

1. Healthy and resilient
2. Acknowledged
3. Engaged
4. Prepared

PRIORITY 1:

Kingston's young people are healthy and resilient

Good physical and mental health is integral to youth resilience and a quality life. Resilience is drawn from positive experiences and qualities that assist young people to becoming caring, responsible and productive adults. We want to support young people, so they feel confident and equipped to face the challenges that come their way. We want to create an environment where young people, parents and carers can easily access reputable services and credible information when they need to.

What our young people told us

Findings from the 2017 Resilience Survey for secondary students showed that some young people could strengthen their health and resilience in several areas:

- 79% eat breakfast at home 3 or more days a week
- 75% are able to concentrate
- 72% keep physically fit
- 68% are not unhappy or depressed
- 66% are not constantly under strain
- 64% not losing sleep through worry
- 63% are getting 8 hours sleep
- 62% feel good about themselves
- 54% text between 10pm and 6am

In the consultation for this Strategy we heard

- *"My school and relationship with my family and friends is going well and is the most important thing to me"* **Young person aged 15**
- *"My social life and working life are going super well. Getting involved with the community and planning a heap of events which is super satisfying. Also getting a lot of shifts at work which is awesome :)"* **Young person aged 20**
- *"Be more visible and come into the school and engage with students, run lunch time activities"* **Educator/Service Provider**
- *"Greater awareness of supports and local programs. It's always hard to get information out to young people, but better consistent and accessible information would ease the stress young people face of not knowing where to go for help or advice"* **Educator/Service Provider**
- *"A complete follow up of families and children at risk"* **Parent/Carer**

What the research says

Research from around Australia highlights the importance of youth resilience, health challenges and emphasis on good mental health:

- The National vision is for all young people to grow up safe, healthy, happy and resilient and to have the opportunities and skills they need to learn, work, engage in community life and influence decisions that affect them (Commonwealth of Australia, 2010)
- Research identifies five megatrends impacting the mental wellbeing of young Victorians over the coming 20 years (VicHealth, 2015a)

- A 10-year action agenda for health promotion in Victoria focuses on understanding mental wellbeing, a new focus on resilience and where to intervene (VicHealth, 2015b)
- Top three issues of personal concern to young people aged 15-19years: coping with stress, school or study problems and mental health (Mission Australia, 2018)
- There has been a focus on suicide prevention and the co-ordination of planning and treatment and mental health support for over two decades (Department of Health, 2017)
- Eating disorders are complex neuropsychiatric disorders and affect up to 9% of the Australian population in their lifetime, with an increase to 15% for females (Butterfly Foundation, 2017)
- A heavy burden of youth mental health is falling onto schools. Schools must have adequate wellbeing staff, but better local service provision is also needed, from prevention to tertiary intervention (Youth Affairs Council Victoria, 2018)

Key directions and actions for Kingston Youth Services

Key directions	Actions
1.1 Young people are supported when facing a set-back	<ul style="list-style-type: none"> • Providing more targeted resources and information nights: Providing further information and support to raise the awareness of parents, carers and educators about current issues affecting young people in Kingston. • Continue to provide a free counselling service: Providing access to medium/long-term counselling at no cost to young people.
1.2 Partnering with organisations and sporting clubs to enhance wellbeing opportunities for young people.	<ul style="list-style-type: none"> • Using social media to encourage healthier choices: Informing young people using social media about ways to make positive choices regarding emerging health and wellbeing issues. • Creating new pathways to accessing support: Leveraging existing and new partnership opportunities to strengthen young people's access to support and advice. • Collaborating to expand our understanding of vulnerable young people: Working in partnership with local providers such as Les Twentyman Foundation to develop a greater understanding into the local needs of vulnerable young people.
1.3 Young people have access to mental health support and resources in times that are challenging or stressful	<ul style="list-style-type: none"> • Increasing understanding and awareness of mental health: Strengthening partnerships with schools, community agencies and sporting clubs to raise awareness of mental health, school stress, anxiety and body image issues and reduce the stigma around seeking support. • Enhancing and expanding the Kingston Youth Services website: Reviewing and improving the capacity and user-friendliness of the Kingston Youth Services website, ensuring mental health resources and information is current and relevant.

PRIORITY 2:

Kingston's young people are acknowledged

Young people in Kingston are “*creative, energetic, innovative and have a voice that needs to be heard*”. These are the themes that emerged from educators and service providers when asked what is great about young people. Many young people have a social conscience and are positive and accepting of others and differences. We want to create an environment where young people feel welcome and their positive traits and contributions are acknowledged, valued and celebrated.

What our young people told us

Findings from the 2017 Resilience Survey for secondary students showed that some young people are participating or contributing and feel that they are being heard, but this could be increased:

- 92% value diversity
- 85% are eager to achieve
- 74% feel adults listen to them
- 52% are helping to make the community a better place
- 52% stand up for what they believe in
- 51% are involved creatively in music, art or similar

In the consultation for this Strategy we heard

- “*I am very happy with my family and friends. They are very accepting, understanding and I love them*” **Young person aged 13**
- “*School is going pretty well. I'm going to get an award at presentation night*” **Young person aged 14**
- “*Young people are really creative about things and often have a tendency to think outside the box*” **Educator/Service Provider**
- “*Young people have amazing ideas and are capable of so much*” **Educator/Service Provider**
- “*Provide leadership opportunities for young people to engage in*” **Parent/Carer**

What the research says

Research from around Australia highlights the importance of inclusion and youth being valued, recognised, acknowledged and celebrated.

- The Cultural and Linguistic Diverse youth population has grown at a faster rate over the past five years compared to the total and Australia-born population aged 12 to 24 (Centre for Multicultural Youth, 2014)
- Broad-level and targeted changes need to be implemented to support young gender diverse and transgender young people to foster consistency of rights across Australia (Smith, Jones, Ward, Dixon, Mitchell & Hillier, 2014)
- Victorian Youth Week is a week-long celebration of young people (aged 12–25) that happens every April. The week provides young people a chance to express their ideas

and views, and act on issues that affect their lives. It also celebrates the positive contributions young people make to their communities (Youth Central, 2019a)

- Every year young Victorians are honoured for their outstanding contributions to the Victorian community at the Young Achiever Awards. The awards recognise and celebrate young people who excel in fields like community service, volunteering, small business, digital innovation, environmental sustainability, healthcare, arts and fashion, and education (Youth Central, 2019b)

Key directions and actions for Kingston Youth Services

Key directions	Actions
2.1 Young people feel welcome and accepted	<ul style="list-style-type: none"> • Encouraging inclusion: Providing youth events and programs that meet the needs of our diverse community. Encouraging young people to participate and engage in Council's community events and festival program. • Providing places and spaces to socialise and build social connections: Exploring new ways that young people can socialise, participate in hobbies/activities and be comfortable with their uniqueness and diversity. • Ensuring youth friendly service provision: Working with young people to ensure Kingston Youth Services continues to be welcoming and easy to reach.
2.2 The efforts and contributions of young people are recognised and rewarded	<ul style="list-style-type: none"> • Showcasing positive stories about young people through media channels: Using new and current media channels to regularly share a variety of stories and announcements about the efforts and journeys of young people. • Facilitating youth leadership and consultation: Ensure that young people have a genuine voice and contribution when participating in Kingston Youth Services leadership programs and consultation processes.
2.3 Young people are valued and acknowledged in their community	<ul style="list-style-type: none"> • Promoting the achievements and impact of young people: Co-designing an approach that recognises and rewards individual and collective achievements of young people and youth volunteers in both private and public.

PRIORITY 3:

Kingston's young people are engaged

Being connected and having a sense of belonging is important to overall resilience and well-being. Young people benefit from having positive connections with their family, at school and within the community. Young people told us they want to feel empowered. They want to feel safe and be involved. We want to create an environment where young people feel engaged and heard.

What our young people told us

Findings from the 2017 Resilience Survey for secondary students showed many young people are connected to school and community and have a sense of belonging, having a say, but being engaged within their communities could be increased:

- 90% feel safe and secure at home
- 86% are engaged in the learning process
- 84% feel connected to school
- 84% say they have a safe neighbourhood
- 79% have not been bullied online in the last 12 months
- 77% are part of a club, sport or similar
- 52% are helping to make my community a better place
- 51% are involved creatively in music, art or similar
- 35% are involved in serving the community

In the consultation for this Strategy we heard

- *"I hope to have a family, good job and awesome neighbourhood"* **Young person aged 16**
- *"More youth-based community events based around all genres of music"* **Young person aged 17**
- *"Approaching schools directly with flyers, brochures outlining the programs in Kingston and getting the schools on board with referring young people to programs"*
Educator/Service Provider
- *"Opportunity for youth to have open discussions about their problems and a space to connect, use each other as resources"* **Educator/Service Provider**
- *"Get young people involved in planning community and environmental initiatives. The world we live in needs stronger community connections"* **Parent/Carer**

What the research says

Recent research from around Australia on young people focuses on student engagement, youth voice as well as the safety and protection of children, young people and families.

- Every school in Victoria is required to have a student engagement policy (Department of Education, 2019) and student voice and participation in Victorian government schools is being encouraged and monitored (Department of Education and Training, 2014)

- Youth voice in government priority setting and youth-focused policy, program and service design and empowering individual young people in their own care (State of Victoria, 2016)
- We need to make sure adults listen to children and young people and take their views seriously (Australian Human Rights Commission, 2018)
- The National framework for protecting children focuses on early intervention and prevention and action on critical areas of children's wellbeing (Commonwealth of Australia, 2009)
- Improving the safety of young people and reducing the likelihood that individuals will engage in offending behaviour is an important priority (Australian and New Zealand Crime Prevention Senior Officers' Group, 2012) There is significant evidence to show that young people are disproportionately affected by crime as both offenders and victims
- There is a National plan to achieve a significant and sustained reduction in violence against women and their children (Department of Social Services, 2011, 2016).

Key directions and actions for Kingston Youth Services

Key directions	Actions
3.1 Young people feel safe, connected and a sense of belonging	<ul style="list-style-type: none"> • Ensuring young people have a genuine voice and input: Providing opportunities for young people to have direct input into Council plans, programs and services and ensuring that youth participation principles are applied.
3.2 Young people and their families have easy access to youth-related information and resources	<ul style="list-style-type: none"> • Strengthening our online and social media networks: Increasing and improving Youth Services' online and social media presence (i.e. Facebook, Instagram and emerging platforms). Developing and curating digital resources. Establishing a profile as the "go-to place" for young people and adults around young people to locate credible youth-related facts, tips and resources.
3.3 Young people are involved and have a voice in local matters that affect them	<ul style="list-style-type: none"> • Partnering with others to increase visibility in the community: Increasing outreach efforts, having a visible presence at Council events, partnering and co-branding youth events and communicating via school and community newsletters. • Partnering with teams across Council departments: Increasing outreach efforts, having a visible presence in the community and building organisational capacity to consistently access and engage with young people. • Increasing our engagement with young people aged 18 to 25: Increased efforts in understanding the needs of 18-25 year old and providing additional services.

PRIORITY 4:

Kingston's young people are prepared

Many young people told us they feel unsure about the future which can lead to feelings of anxiety and stress. Young people experience many significant changes and transitions including: commencing Year 7, the next step after VCE/VCAL (Year 13), starting work and becoming an independent young adult. We want to create an environment where they feel optimistic, hopeful and confident to take the next step and understand what that might look like.

What our young people told us

Findings from the 2017 Resilience Survey for secondary students showed that many young people can make good decisions, but feeling positive and have a purpose about their future could be increased:

- 79% make good decisions
- 67% feel positive about their future
- 63% feel in control of their life and future
- 62% feel a sense of purpose in life

In the consultation for this Strategy we heard

- *"Programs to prepare students for the working world and how to deal with life after school"*
Young person aged 16
- *"Training about general life stuff: taxes, bills, super etc"*
Young person aged 19
- *"Greater access to volunteer opportunities and internships"*
Young person aged 20
- *"Creating volunteering groups which work towards helping others in their community"*
Educator/Service Provider
- *"More working and volunteering opportunities"*
Educator/Service Provider
- *"Assistance in volunteering opportunities and work experience"*
Parent/Carer

What the research says

Recent research from around Australia on young people focuses on being prepared for, and having pathways, to work and independent living.

- There are challenges and opportunities ahead for young people as the most significant disruption in the world of work since the industrial revolution begins to have an impact in the next decade. Young Australians need to learn the skills to be digitally-literate, financially-savvy, innovative and adaptable to help them navigate complex careers of the future (Foundation for Young Australians, 2016)
- As technology reduces the need for workers to complete routine, manual tasks they will spend more time focusing on people, solving more strategic problems and thinking creatively (Foundation for Young Australians, 2017)
- Disruptive innovations are creating new industries and business models, and destroying old ones. New technologies, data analytics and social networks are having a huge impact on how people communicate, collaborate and work (PwC, no date)

- While the overall rate of homelessness has been relatively stable over the last 12 years, increasing numbers of children, families and older people are experiencing homelessness (Commonwealth of Australia, 2008)
- Youth homelessness continues to be a problem in modern Australian society and is symbolic of social inequality and injustice in an otherwise affluent society (Commonwealth of Australia, 2012)
- Research shows while there are over 1,000 different occupations in Australia, they fall within seven new job clusters. The portability of skills has important implications for how we think about our careers and provide career education (Foundation for Young Australians, 2019)
- The Victorian Government supports mentoring in lots of different ways as part of the larger goal to improve things for all young Victorians. Mentoring programs are a way to help you to achieve your goals and improve your connection to family, friends, school and your community. They also help you to get involved in new opportunities that can lead to long-term positive outcomes (Youth Central, 2019c)

Key directions and actions for Kingston Youth Services

Key directions	Actions
4.1 Young people are supported to make good choices and handle transition periods	<ul style="list-style-type: none"> • Partnering to deliver new “Adulting” workshops: Covering basic life skills and general knowledge around topics such as how to rent, preparing a budget, paying taxes and securing a loan • Strengthening support to Year 7 students: Providing support to Year 7 students during lunchtime to reduce social isolation and build young people’s capacity to address challenges.
4.2 Young people to gain transferable skills to strengthen employment options	<ul style="list-style-type: none"> • Facilitating work-ready accredited/certified workshops: Including Responsible Service of Alcohol, Responsible Service of Food (RSF) and Prepare and Service Espresso Coffee. • Collaborating to raise awareness about the world of work: Exploring ways to increase young people’s employability skills and understanding about the changing employment landscape.
4.3 Meaningful developmental opportunities are available to young people	<ul style="list-style-type: none"> • Co-designing services and programs: Providing opportunities for young people to participate in the development of new and revised programs and services provided by Kingston Youth Services. • Short term internships within existing service scope: Providing opportunities that allows young people to be gain hands on experience with Kingston Youth Services staff. • Establishing a creative theatre program: Providing a platform for 17 to 25 year olds to upskill and establish themselves in the theatre world. • Increase local youth volunteering opportunities: Facilitating volunteering options where young people can connect, interact, develop new relationships within the wider community.

Implementing and Reporting

This Youth Strategy outlines Council's commitment to hearing from and collaborating with young people. The Youth Services team will oversee and coordinate the implementation of the key directions and actions in this Strategy. The team will also work collaboratively within Council, with external stakeholders and the community to implement or advocate for agreed key directions and actions. The team will monitor and report progress made on an annual basis. These reports will be made available online via www.kingstonyouth.org.au

Young people's aspirations for their future

When thinking about their future and the next 10 years, young people hoped for....

- *"I hope to be happy, have finished education, good income and be surrounded by family"* **Young person aged 12**
- *"A roof over my head and food on plate"* **Young person aged 12**
- *"Alive"* **Young person aged 13**
- *"Famous, rich, loved, have friends"* **Young person aged 13**
- *"I will have a job and a house which I will have enough money to pay for maybe even travel"* **Young person aged 14**
- *"Happy"* **Young person aged 14**
- *"Good job"* **Young person aged 15**
- *"Do the things I like"* **Young person aged 15**
- *"Going to Uni and having a house"* **Young person aged 16**
- *"Hopefully I'll be working in the Police force"* **Young person aged 16**
- *"Good job that pays well, nice home, starting a family"* **Young person aged 17**
- *"I don't even know if I will be alive by then. But if I am I would like to be living alone, travelling a lot, doing what I love, working in film and not struggling to get by"* **Young person aged 17**
- *"I have no idea, I am very uncertain about the future and haven't set my mind on anything"* **Young person aged 18**
- *"I hope I will have a good job that I enjoy and love"* **Young person aged 18**
- *"Family, job security, safety"* **Young person aged 19**
- *"Not sure yet"* **Young person aged 19**
- *"Own a house"* **Young person aged 20**
- *"Well travelled and educated. Climbing in a job I love"* **Young person aged 20**
- *"Rich and famous"* **Young person aged 21**
- *"Have my own house, supporting my future"* **Young person aged 21**
- *"Hopefully I'll be working as a Paramedic. It's the Australian dream to own your own home so I suppose investing in property would be ideal, although I struggle to imagine being able to afford a house"* **Young person aged 22**
- *"I'd like to be an accomplished artist and or musician"* **Young person aged 22**
- *"Kids, stable job, husband, good health and house"* **Young person aged 23**
- *"Unsure"* **Young person aged 23**
- *"Business goals"* **Young person aged 24**
- *"Moved out of home. In a job I love to do full time"* **Young person aged 24**
- *"Breathin n still pretty stoked"* **Young person aged 25**
- *"Owning a property - adopting more animals - stable career - physically, mentally, and emotionally healthy"* **Young person aged 25**

Appendix 1: Youth Participation Framework

Westhorpe's Continuum (1987)

Kingston Youth Services embraces the continuum proposed by Westhorpe (1987) as the basis for youth participation practice. As shown below, there are six points on the continuum which move from ad hoc input, structured consultation, influence, delegation and negotiation through to control. The continuum does not imply more or less control is better, but rather that certain stages will be more appropriate than others, depending on the situation and the young persons' capacity to be involved.

Diagram 2: Westhorpe Continuum (1987)



Kingston Youth Services enables and promotes genuine youth participation by:

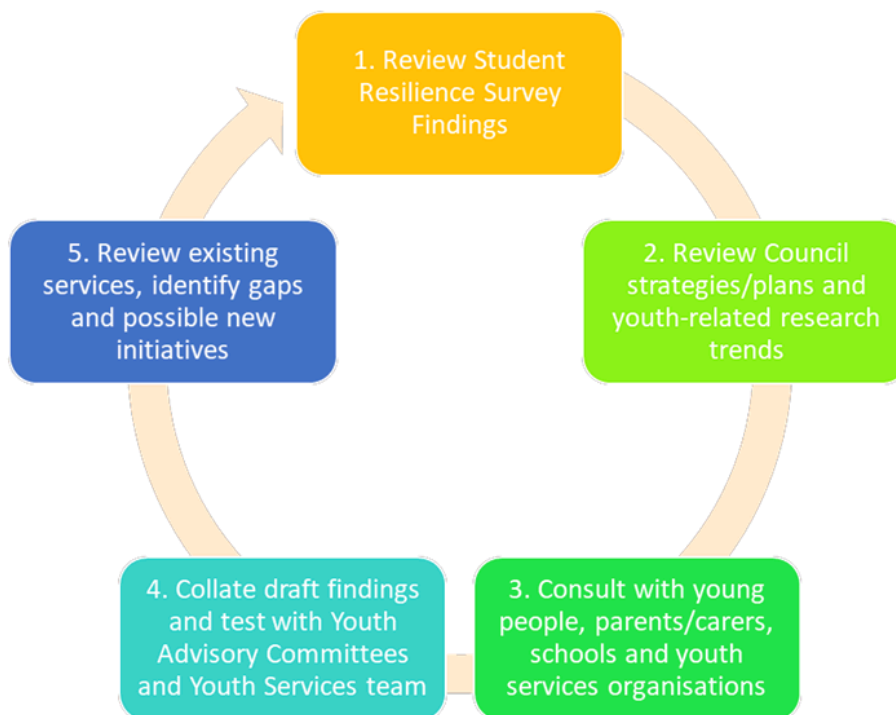
- Having a youth participation framework, action plan, policies and procedures that are clear and agreed upon as well as clear communication mechanisms so young people, families, staff and other stakeholders are aware of youth participation approaches, practices and outcomes.
- Supporting young people to understand their rights. Resources that can be accessed include: Rights and Responsibilities information, feedback and complaints mechanisms.
- Promoting and encouraging youth participation in strategic planning, program planning and review and project development.
- Dedicating resources to support and systematically monitor youth participation strategies and outcomes.
- Establishing a supportive, youth friendly environment for young people to ask questions, raise concerns and exercise their rights.
- Ensuring individual treatment, support planning and goal setting involves the young person and reflects their perspective.

Appendix 2: Background Information

Development of this Strategy

Kingston's Youth Strategy 2019-2022 is a partnership between Council and our young people and builds on the current services, programs and events offered by Youth Services. It presents our shared, priorities, key directions and actions, new initiatives and advocacy areas to empower local young people to be the best they can be.

This Strategy has been developed by Council based on direct input from local young people, parents/carers of young people and representatives of local schools and youth service organisations. This process involved **five key steps** as shown below.



Overview of consultation program and description of participants

In 2017, **5,065 students in Years 3 to 12 across 19 schools** within the Kingston municipality completed the online Resilience Survey. Students shared their thoughts on 10 key areas relating to resilience. The findings from this Survey was an important input into the development of the Strategy and informed subsequent engagement activities.

In 2018 and early 2019, **667 participants** were engaged via the following activities:

- 587 Youth iPad Survey responses (online and paper-based submissions)
- 18 Parent and carer online survey responses
- 50 Educators and youth services organisation online survey responses

- 12 Youth Advisory Committee participants in workshops

Overall, a total of 5,732 participants were engaged via the consultation program.

The demographic and descriptive features captured via engagement activity varied. However, the participation profile shows a broad cross-section of students and young people in Kingston participated. A variety of education and youth services representatives and organisations were engaged and parents/ carers were less engaged.

- **2017 Student Resilience Survey** – participating schools: Aspendale Gardens Primary School, Cheltenham Secondary College, Dingley Primary School, Edithvale Primary School, Heatherton Christian College, Holmesglen Vocational College, Kilbreda College, Kingswood Primary School, Le Page Primary School, Mentone Girls Grammar School, Mentone Girls Secondary College, Mentone Park Primary School, Mentone Primary School, Mordialloc Secondary College, Parkdale Primary School, Parkdale Secondary College, Parktone Primary School, Patterson Lakes Primary School, Patterson River Secondary College, St Andrew's Catholic Primary School, St Catherine's Primary School, St Louis de Montfort's Primary School, St Marks Primary School, Westall Primary School and Westall Secondary College.
- **2018 Youth Strategy Survey** – respondents: Connections: 71.5% live, 41.5% study, 13.1% work and 39.7% play or socialise in Kingston; Gender: 53.7% females, 42.9% males, 3.4% other; Age: 12 to 25 years (although 49% aged 12 to 14 years); Diversity: 16.9% speak a language other than English at home, same sex attracted/ intersex/ gender diverse or questioning (10.8%), 7.3% migrant or refugee, 3.1% person with a disability, 1.9% ATSI, 1.7% carer of a person with a disability.
- **2018 Parent/Carer Survey** – respondents: Connections: 94.4% live, 33.3% work, 16.7% volunteer and 22.2% socialise in Kingston; Gender: 77.8% females, 22.2% males; Age: 26-69 years of which 66.7% aged 35-39 years
- **2018 Educators and Youth Services Organisation survey** – organisations represented: Working in varied roles in the following local institutions/organisations – BGKLLLEN, Brighton Secondary College, Cheltenham Secondary College, City of Kingston, Department of Education and Training, Family Life, Headspace Elsternwick/Bentleigh, Les Twentyman Foundation, Mentone Girls Secondary College, Monash Health, Moorabbin Rugby Club, Mordialloc College, OutlookVic, Patterson River Secondary College, Riding for the Disabled, Rotary, Scout Association of Australia, Scouts Victoria, TaskForce community agency, Westall Secondary College and Whitelion.

Legislation surrounding the provision of youth services

In Australia, there is Federal and State Government legislation and regulations outlining the rights and entitlements of young people. Organisations, including the City of Kingston, providing services to, and interacting with, young people must consider establishing suitable structures and allocating sufficient resources to ensure compliant service provision.

Legislation and regulations relevant to young people Australia-wide includes:

- Family Law Act 1975
- Family Law Regulations 1984
- Family Law Rules 2004
- Human Rights and Equal Opportunity Commission Act 1986 - Declaration of the United Nations Convention on the Rights of the Child
- National Code of Practice for Providers of Education and Training to Overseas Students 2017
- National Disability Insurance Scheme (Children) Rules 2013
- Youth Allowance (Activity Test Exemption Guidelines) Determination 1998

Legislation and regulations relevant to young people in the State of Victoria includes:

- Charter of Human Rights and Responsibilities Act 2006
- Child Employment Regulations 2014
- Child Wellbeing and Safety Act 2005
- Child Wellbeing and Safety Regulations 2017
- Children, Youth and Families Act 2005
- Education and Training Reform Act 2006
- Education and Training Reform Regulations 2007
- Education and Training Reform (School Safety) Regulations 2011
- Equal Opportunity Act 2010
- Failure to Disclose 2014
- Failure to Protect 2015
- Freedom of Information Act 1982
- The Commission for Children and Youth People Act 2012
- Working with Children Act 2005

Local government and youth services provision

The Victorian local government sector plays an important role supporting and empowering young people. There are several contemporary issues which may affect local government youth services provision.

The Child Safe Standards of Service Delivery impact the way Council interacts with young people. Since January 2016, all Councils have been required to meet 'child safe' standards of service delivery for children under the age of 18 years. Child safe standards apply to all staff and volunteers at organisations delivering services for children. The standards refer to cultures of child safety, commitments and codes of conduct, appropriate screening, supervision, training and HR practices, processes for reporting and responding to suspected child abuse, strategies to identify and remove risks of abuse, and strategies to promote children's participation and empowerment. Organisations must demonstrate particular measures to protect the safety of Aboriginal children, children with disabilities, and children from diverse cultural backgrounds. Along with the recent

'Failure to Disclose' and 'Failure to Protect' laws, the Child Safe Standards have significant implications for Councils.

The Victorian Charter for Child Friendly Cities and Communities focuses on increasing participation by children in decision making forums and creating child friendly environments.

Established in 2012, the Victorian Child Friendly Cities and Communities Network has grown to over 70 members across the local government and planning sectors. The Charter is supported by a Hub which acts as a central location for information and resources (<http://www.vlga.org.au/Policy-Advocacy/Victorian-Child-Friendly-Cities-and-Communities-Hub>).

Local government has a role to play in encouraging inclusion and supporting the participation of LGBTI+ community members.

The Local Government Act directs that Councils play a critical role in encouraging and supporting active participation in civic life and ensuring that their delivery of services is both accessible and equitable. Councils are also required to act consistently within the framework of the Victorian Charter of Human Rights and Responsibilities and are bound by statutes relating to equal opportunity. Legal and social frameworks are in place to assist local governments to demonstrate diversity and inclusiveness across their culture and practice, both internally with staff and externally with community members who identify as lesbian, gay, bisexual, transgender, intersex or queer/questioning (LGBTIQ).

Emphasis on improving the quality of public participation and engagement approaches.

Community engagement is an important part of the good and democratic governance of local government. Councils have been leaders in the constant challenge to adapt and find new ways to engage meaningfully with their communities, including young people. Recent developments by IAP2 (2015 - Quality Assurance Standard for Community and Stakeholder Engagement) and Victorian Auditor General's Office (Public Participation in Government Decision-making: Better Practice Guide) emphasise better practice in citizen participation.

Councils play a lead role in community planning and advocacy, engage and consult with young people, provide funding for youth services, programs and events and have a compliance responsibility.

Local government is the backbone of generalist youth service delivery in Victoria, working with large numbers of young people (Youth Affairs Council Victoria, 2016). Youth Services teams promote young people's health, social inclusion, skill development and leadership, and provide young people with opportunities to engage in arts and culture, community strengthening and civic life and assist young people to navigate challenges and access specialist services where needed. Local government youth services include, but are not limited to:

- Leading community planning and advocacy for young people. Local government youth services play a vital partnership-building role, bringing together the different stakeholders that work with young people to coordinate service delivery, advocate for young people's needs, and leverage resources to meet local priorities. Many services and schools would struggle to work effectively together and access adequate resourcing without local government's support.
- Engaging and consulting with young people, and building young people's capacity as advocates and community leaders. Local government youth services are recognised as experts in youth engagement – an essential resource for councils wishing to hear young people's ideas and solutions to local problems.
- Funding, planning and delivering services, programs and events for young people. These are very diverse, ranging from holiday activities to mentoring programs, anti-discrimination campaigns, volunteering opportunities, L2P programs for novice drivers, and social supports for young people at risk of disengagement or marginalisation.
- Enabling local governments to prepare for and comply with their statutory obligations in relation to children up to the age of 18.

Some Councils also provide counselling services; drug and alcohol services; skate parks; youth oriented festivals; neighbourhood houses; sports programs, youth based advisory councils as well as school holiday and vacation care programs (see Know Your Council website).

Snapshot of Council's youth services provision

Council plays many roles in relation to young people in Kingston. Kingston's Youth Services team delivers a range of services, programs, spaces and activities that support young people aged 12 to 25 years who live, work, study or socialise within the municipality.



Youth Worker support, information and referral:

Council provides free individual support services. Youth Workers work alongside young people to support them with problem solving, advocacy, linking to other services, empowerment, decision making, practical assistance, negotiating relationships and communication. Registered psychologists provide psychological counselling aimed at reducing emotional distress and strategies to cope with life's problems.

Community based youth programs: Council provides a range of community based youth programs that are free, inclusive and provide young people with the opportunity to learn and develop skills. Current programs include AYC Cooking Program, Content Creators, Media Crew, FReeZA Fuse Productions, Universal youth magazine, Queer in Kingston, Social Impact Program, Youth Advisory Committees, Junior Mayor Election and Junior Council Program and Intergenerational Project.

School Based Programs: Council develops and facilitates school programs all secondary schools to strengthen youth resilience and address current youth issues as identified by schools and young people. Current programs include Year 7 Transition, Years 7 and 8 L.E.A.D (Leadership, Empowerment, Ambition, Direction), Year 9 Map Your World (co-facilitated with School Focused Youth Service) Year 10 & 11 Breaking the Man Code (Facilitated by Tomorrow Man), VCE / VCAL tailored workshops, Diversity / Diversity Alphabet (gender, sexual diversity, discrimination laws and being a supportive friend), School Information Talks on services and programs offered by Kingston Youth Services as well as Awareness and Engagement Events upon school request.

Youth Centres: Council provides free drop-in spaces at Southland Shopping Centre and Aspendale Gardens Community Centre.

Youth Events and recognition: Council provides free youth activities and events to promote drug and alcohol-free environments for young people to safely participate in. Kingston Youth Services promotes annual youth awards to recognise and celebrate the achievements and contributions of young people.

Youth Engagement: Council engages with young people and provides input/feedback opportunities through surveys and participant evaluations. The Youth Advisory Committees also provide feedback to Council on local youth issues and provide a platform for other Council departments wishing to seek feedback from young people.

Volunteer Program: Both the Youth Services and Family Support Services offer a number of programs and services for children, young people and their families in the City of Kingston. Volunteers provide an important service by assisting in informing and delivering these programs in group settings within the community.

Parent Education Sessions and Programs: Council provides information for parents and carers about current issues affecting young people via both Youth and Family Services.

Youth Networks: Council supports and participates in youth networks to increase collaboration and information sharing between local youth service providers. Networks include: Bayside, Glen Eira and Kingston Local Learning and Employment Network; Bayside, Glen Eira and Kingston Youth Network; and RESPECT Network.

Acknowledgments

Kingston Youth Services acknowledges the contribution of many young people, parents, carers, educators and service providers who participated and assisted others to participate in the Kingston Resilience Survey in 2017 and the Youth Strategy consultation in 2018 and 2019. We would like to thank the members of our Youth Advisory Committees that provided feedback in the development of this Strategy.

A special thanks to Cochrane Research Solutions for assistance in developing this document and collating all background information and research.

Youth Artist contribution and acknowledgement.

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10. City Assets and Environment Reports

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 10.1

STREET AND PARK TREE MANAGEMENT STRATEGY

Contact Officer: David Shepard, Acting Manager Parks and Recreation

Purpose of Report

The purpose of this report is to present the Street and Park Tree Management Strategy for adoption.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Acknowledge feedback received during consultation on the Street and Park Tree Management Strategy.
2. Adopt the Street and Park Tree Management Strategy (refer Appendix 1).

1. Executive Summary

Council first adopted a Tree Management Policy in 2011. This was revised during 2017 to incorporate references to new legislation. A draft was adopted for community consultation in August 2017 and then a notice of motion was resolved in December 2017 to change the name of the document to the Street and Park Tree Management Strategy. Community consultation concluded in January 2018, but further consultation was undertaken with Councillors in June, July and August 2018. A revised draft based on the feedback received and the context that Council is also preparing other strategic documents which relate to greening the city and tree canopy cover has been prepared for adoption.

2. Background

Council first adopted a Tree Management Policy in 2011. This was revised during 2017 to incorporate references to new legislation.

3. Discussion

3.1 Council Plan Alignment

Goal 2 - Our sustainable green environment with accessible open spaces
Direction 2.2 - Greening Kingston and place making

The Street and Park Tree Management Strategy sets out how Council will maintain trees on Council managed land in order to contribute to the sustainable green environment.

3.2 Consultation/Internal Review

Significant consultation has been undertaken on the Street and Park Tree Management Strategy during 2017 and 2018. Public consultation was undertaken between September 2017 and February 2018 with 12 submissions being received. The Public Spaces and Environment Advisory Committee considered the Strategy twice during this period. A summary of the submissions and responses and recommendations is included at Appendix A.

Consultation with Councillors was undertaken during June, July and August 2018 and then again in July 2019. Feedback received during these sessions has been included in the Draft Strategy.

3.3 Operation and Strategic Issues

3.3.1 Strategy scope

During the development of the Street and Park Tree Management Strategy a number of other strategic documents relating to the role of trees in Kingston were also under development. This includes the Living Melbourne: Our Metropolitan Urban Forest Strategy, Kingston's Biodiversity Strategy, Kingston's Urban Cooling Strategy, the Housing Strategy and Neighbourhood Character Study and Kingston's Climate Change Strategy.

The other strategic documents cover off on the benefits of trees, the targets for canopy cover and the rationale for biodiversity within an Urban Forest. This allows the Street and Park Tree Management Strategy to focus on the operational requirements to deliver the outcomes of the other strategies without the need to duplicate this work.

3.3.2 Principles

The principles of the Strategy are:

- Increasing canopy cover to mitigate urban heat island and impacts of climate change;
- Increasing the proportion of indigenous and native trees within the overall tree population to support wildlife and enhance biodiversity;
- Ensuring trees do not compromise safety or make other infrastructure unmanageable;
- Ensuring Council complies with legislative requirements;
- Enhancing the amenity of streetscapes and parks; and
- Ensuring the community are engaged.

3.3.3 Tree Management Activities

The Strategy is based around the key activities in the lifecycle of a tree. These are tree selection and establishment, tree maintenance, tree protection and tree removal. The principles are applied to each activity to set out policy positions and strategic actions.

3.3.4 Measurement

Measurement of the success of this strategy will be undertaken in three ways.

The process of implementing the strategy will be measured in terms of:

1. Number of street trees planted
2. Number of park trees planted
3. Proportion of indigenous and native trees planted
4. Successful establishment rate

The impact of implementing the policy will be measured in terms of:

1. Net number of street trees
2. Proportion of indigenous and native trees in streets

The outcomes of the strategy will contribute to the delivery of other Council Strategies including the Climate Change Strategy and Urban Cooling Strategy which includes. In particular this policy will increase canopy cover on Council land and contribute to the objective of increasing canopy cover in the municipality to 30%.

3.4 Options

3.4.1 Option 1

1. Acknowledge feedback received during consultation on the Street and Park Tree Strategy.
2. Adopt the Street and Park Tree Strategy.

3.4.2 Option 2

1. Acknowledge feedback received during consultation on the Street and Park Tree Strategy.
2. Release the Street and Park Tree Strategy for further consultation.

Options 1 is the preferred option as significant feedback has already been received from the community on the draft strategy.

4. Conclusion

4.1 Environmental Implications

The Street and Park Tree Management Strategy guides the operational management of trees on Council managed land and its implementation provides significant environmental benefits for Kingston. Increasing tree numbers and canopy cover will have positive impacts on carbon sequestration, urban cooling and wildlife habitat.

4.2 Social Implications

The residents and City of Kingston have made trees a priority for the environmental and quality of life benefits they provide. Protecting and enhancing Kingston's urban Forest through proper management is vital to sustaining a healthy, vibrant community.

4.3 Resource Implications

The Street and Park Tree Management Strategy includes a number of strategic actions. These can all be completed within Council's current resource allocations for the management of trees. As the tree numbers increase and the tree populations mature there will be a need to reevaluate the resourcing to ensure the urban forest continues to be appropriately maintained.

4.4 Legal / Risk Implications

The implementation of the Street and Park Tree Management Strategy will ensure that the risks associated with trees are being appropriately managed. It will also ensure that Council is complying with relevant legislation including the requirements specified by Energy Safe Victoria.

Appendices

Appendix 1 - Street and Park Tree Management Strategy_July 2019 (Ref 19/132682)



Author/s: David Shepard, Acting Manager Parks and Recreation
Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

10.1

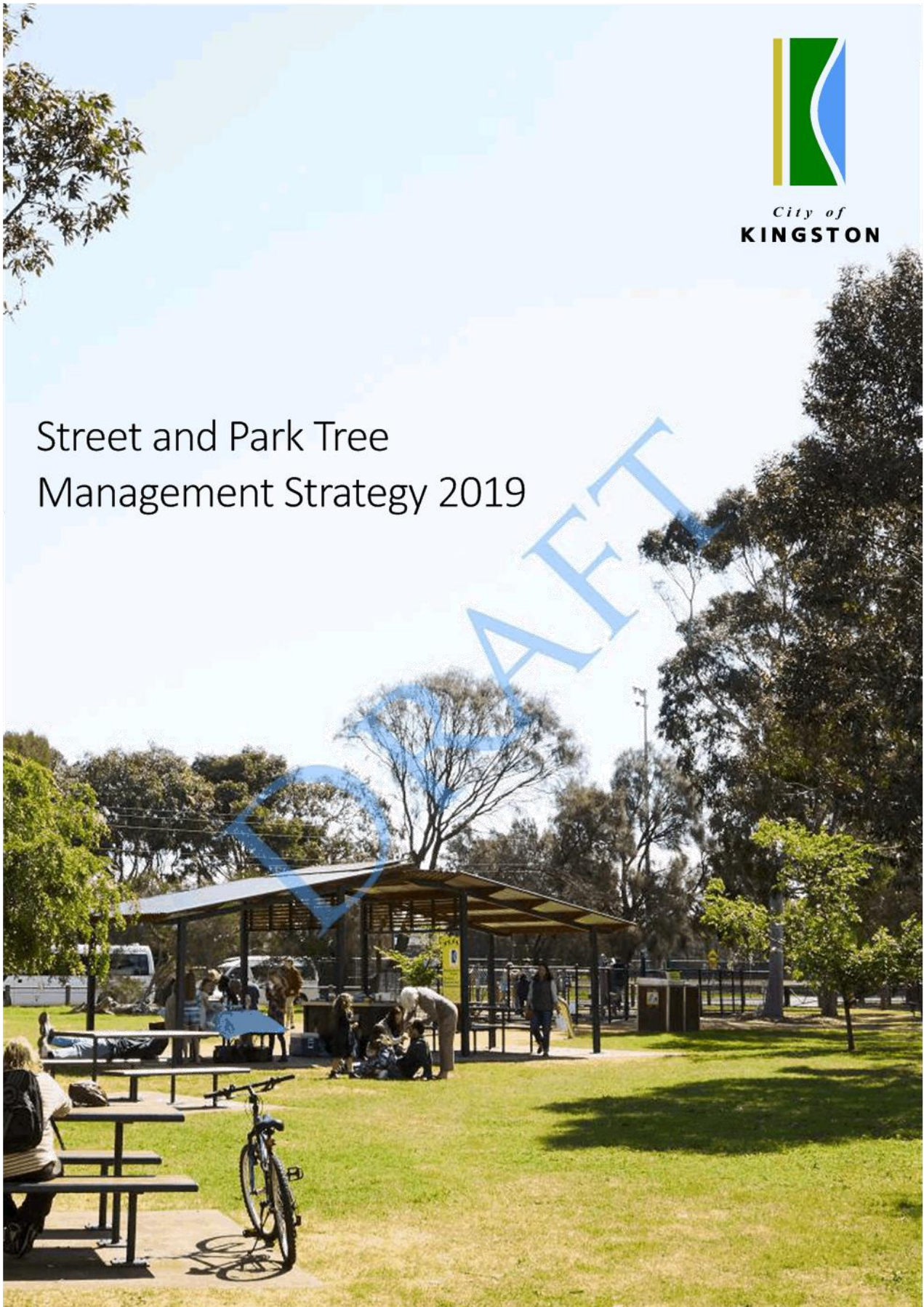
STREET AND PARK TREE MANAGEMENT STRATEGY

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City of
KINGSTON

Street and Park Tree Management Strategy 2019



VERSION NO.	Council adoption 2012 – Version 1
VERSION NO:	Update 2019 – Version 3
REVIEW	Strategy to be reviewed by 2024
RESPONSIBLE EXECUTIVE	General Manager City Assets and Environment
STRATEGY OWNER	Manager Parks

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Introduction & Vision

Vision

Council will maintain and enhance the urban forest to underpin the sense of a happy and healthy community, and to maintain vibrant neighbourhoods, through sustaining the City's beautiful streetscapes and parklands.

The urban forest will be resilient through the application of timely, scheduled works to respond to changes in the environment and the community's expectations. Council will undertake tree management programs to increase canopy coverage, protect existing trees, promote public safety and tree health, implement cost effective enhancement and maintenance of the public trees, increase public awareness of the value of our trees, and maximize the social, economic, and environmental benefits of public trees for current residents and future generations.

Executive Summary

The residents and the City of Kingston have made trees a priority for the environmental and quality of life benefits they provide. In response to the growing public appreciation of trees and to respond to the increasing challenge of managing trees in an urban environment, Council has developed a Street and Park Tree Management Strategy. The document outlines Council's policies and strategic direction in regard to the management of the public component of the Urban Forest.

Protecting and enhancing Kingston's urban forest through proper management is vital to sustaining a healthy, vibrant community. The urban forest provides a multitude of benefits from an ecological, climatic, architectural, psychological and economic point of view. The urban forest provides habitat and food sources for wildlife, provides efficient use of storm water runoff, mitigates noise and dust levels, improves air and water quality, absorbs pollutants, sequesters carbon and helps conserve energy. Understanding the functions, values and services that the urban forest provides is integral to its successful management.

The USDA Forest Service (2000) suggests that in the majority of cases, "the dollar value of existing trees will either remain the same or increase as time goes by, as long as they are maintained adequately. This is in contrast to other capital expenditures, such as building and maintenance equipment, which decreases in value with age." This is one of the reasons Council provides appropriate funding for the management of Kingston's urban forest each year.

Council has, or is developing, a number of strategies which specify the value of trees in public and private spaces and set appropriate targets. These include the Biodiversity Strategy, the Kingston Urban Cooling Strategy, the Kingston Climate Change Strategy, the Housing Strategy and Neighbourhood Character Study and Living Melbourne: Our Metropolitan Urban Forest Strategy which was produced by Resilient Melbourne and The Nature Conservancy, in consultation with various State and Local Govt authorities, NGOs and the private sector. This Street and Park Tree Management Strategy in conjunction with the Tree Management and Technical Guidelines provides the operational guidelines for achieving the visions and targets of the other strategies.

The City of Kingston Street and Park Tree Management Strategy is Volume 1 of the City of Kingston's tree management documents. While the Street and Park Tree Management Strategy provides an overview of the strategic direction for the management of the public Urban Forest, Volume 2 The City of Kingston Tree Management & Technical Guidelines underpins the implementation of the policy and outlines current best arboricultural practice for tree management functions. The Guidelines are a living document which is updated as legislation or other changes impact on practice.

Introduction

The City of Kingston is one of Melbourne's most diverse municipalities, with a population of approximately 156,754 (ABS Estimated Resident Population 2016), with a population density of 17.17 persons per hectare, living in 59,854 households over 91 square kilometres. It is the tenth largest municipality in Melbourne and continues to grow with a forecast population of 185,214 by 2036.

Trees are a significant part of Kingston's landscape character. They provide the City of Kingston with social, economic, amenity and environmental benefits. The community is naturally concerned with conserving trees - particularly large canopy trees that take many years to mature. In line with the State Government's Biodiversity Strategy, Kingston is aiming for to increase canopy cover throughout the City. The increase of the tree canopy cover is addressed at a practical level through the various elements of this strategy and underpinned by the Tree Policy & Technical Guidelines.

Kingston manages over 300 open space areas throughout the City, including areas such as Peter Scullin Reserve, Bicentennial Park, Bradshaw Park, The Grange Heathland, Kingston Heath Reserve and approximately 13 kilometres of foreshore. The importance of the City's open space and environmental areas is illustrated by the deep green colour in the City of Kingston logo.

The City of Kingston manages approximately 90,000 trees located within reserves, streets and Council managed facilities. It is a Council objective to protect and restore the quality of Kingston's natural environment and streetscapes, and to provide for the responsible management of its assets. All tree work shall be performed to the best arboricultural standard to provide healthy well balanced trees of good growth and aesthetically pleasing appearance.

Urban trees improve the quality of urban life and contribute to a sense of community; they also contribute to an attractive green city and can communicate the image of a positive, nature-oriented city. Indirectly, urban trees can promote tourism and enhance economic development. At the local level trees contribute to the quality of housing and working environments and their benefits are reflected in residential property values.

For councils deciding on where to direct expenditure in order to improve a street, planting trees can provide one of the most cost effective means of maximising a range benefits.

Tree Management Principles

The following principles will be applied across all tree management activities:

- Increasing canopy cover to mitigate urban heat island and impacts of climate change within the municipality in accordance with other strategies.
- Increasing the proportion of indigenous and native trees within the overall tree population to support wildlife and enhance biodiversity
- Ensuring trees do not compromise safety or make other infrastructure unmanageable
- Ensuring Council complies with legislative requirements
- Enhancing the amenity of streetscapes and parks
- Ensuring the community are engaged

Measurement

Measurement of this strategy will be undertaken in following ways.

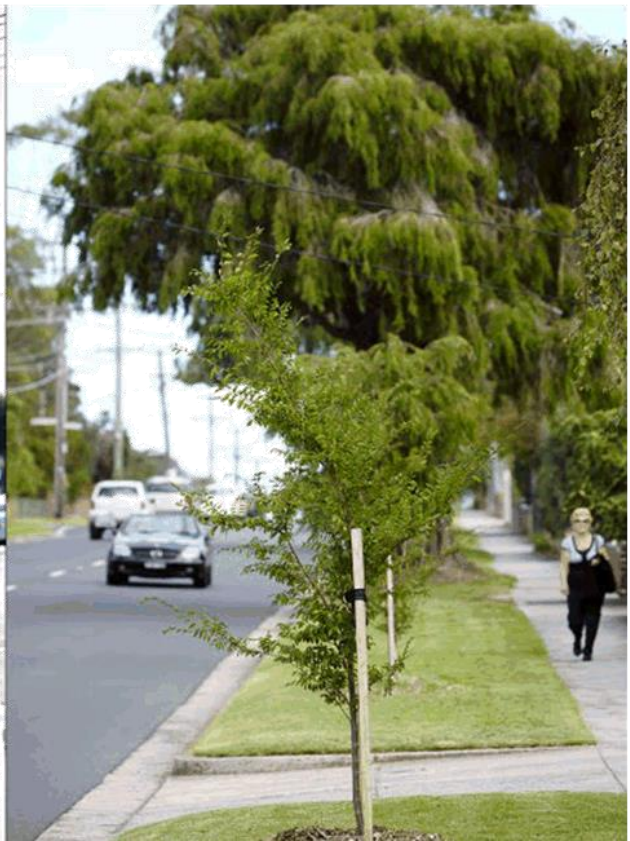
The process of implementing the strategy will be measured in terms of:

1. Number of street trees planted
2. Number of park trees planted
3. Proportion of indigenous and native trees planted
4. Successful establishment rate

The impact of implementing the policy will be measured in terms of:

1. Number of street trees
2. Proportion of indigenous and native trees in streets

The outcomes of the strategy will contribute to the delivery of other Council Strategies including the Climate Change Strategy and Urban Cooling Strategy which includes. In particular this policy will increase canopy cover on Council land and contribute to the objective of increasing canopy cover in the municipality to 30%.



Activity 1 - Tree Establishment

Tree Selection and Planting

Trees are the dominant component in landscapes and one of the most effective ways of improving the image and landscape character of a city is to upgrade the street tree / roadside and public open space planting.

Council recognises the value of tree planting as a method of increasing tree canopy cover and improving the urban forest so invests heavily in the planting and establishment of trees throughout the city. This also includes the selection of specific trees for suitability as well as the follow up watering over a two year period for all trees planted in Kingston.

Council will regularly review and investigate new tree species in line with aesthetic, functional and climatic/environmental requirements if necessary to find a species that will survive successfully in a particular area.

Policy statements

Increasing canopy cover

- *Proactively carry out tree planting in nature strips, parks and reserves and other Council managed land;*
- *Increase the number of trees and overall canopy coverage within the City's streets and other Council managed land;*
- *Maintain high tree planting and establishment standards;*

Increasing indigenous and native trees

- *Plant indigenous or native trees wherever possible and practical, however, appropriate alternative species may also be considered;*
- *Reinforce habitat links;*

Ensure safety/ Ensure legislative compliance

- *Select tree species for planting for their suitability to the site, biological diversity, performance, pest and disease resistance and potential to contribute to the landscape without onerous management or risk implications;*

Enhance amenity

- *Preserve and enhance the local character of the distinct areas within the City;*
- *Reinforce plantings along main roads in the City;*

Engage the community

- *Consult, inform and engage the community about all major projects involving tree planting.*

Strategic actions

- Evaluate existing streetscapes and identify new strategic planting opportunities.

- Develop a priority tree planting program for streets, parks and reserves in conjunction with park masterplans. Assessments will also identify links from parks and reserves to adjoining streets and other open space.
- Assess other Council managed land for tree planting opportunities.
- Continue to investigate tree species selection as a means of reducing conflicts with infrastructure and to respond to environmental changes.





Activity 2 - Tree maintenance

Pruning for safety, compliance and health

The City of Kingston maintains trees on Council-managed land to fulfil its legislative and management obligations to residents and visitors to the area. The key to maintaining and enhancing the urban forest is ensuring quality tree work. Maintenance work performed on trees aims to manage tree health and enhance the quality of the treed landscape across the City as well as reducing the inherent risks associated with trees in an urban area.

Public trees are planted and maintained by Council in accordance with this strategy and Tree Management Guidelines.

The City of Kingston undertakes pruning programs on trees managed by Council to:

- reduce the risk to public safety,
- decrease risk of damage to property,
- provide clearances for pedestrians, vehicles and sight lines,
- provide clearances around services and utility lines,
- manage tree health, and
- to formatively shape young trees.

Street trees are inspected on a two-year cycle and if required, pruned to ensure tree health and required clearances that satisfy Council's legislative and management obligations to residents and visitors to the area.

An annual high voltage power line clearance program also occurs to meet the current Electricity Safety (Electric Line Clearance) Regulations.

Trees located within high use areas such as playgrounds in parks and reserves are inspected as part of a two year program. All other trees located in parks and reserves are inspected on a five year program. This tree inspection frequency is based on risk management principles of likelihood and consequences.

Maintenance work on trees will also occur in response to unexpected events or emergencies, such as tree or branch failure resulting from severe storms.

Certain trees within the municipality may require specialist maintenance work, for example, topiary trees that require pruning to maintain shape and aesthetics. Palms also require specific maintenance works. Some trees may require specialised tree surgery works.

Other tree maintenance tasks include management of tree roots and pests and diseases.

Any operation known to be detrimental to long-term tree health is not appropriate.

Tree root management

Certain tree root treatment work, including selective root pruning and root barrier / deflector installation, is occasionally required to be performed. This work is required for risk management,

to maintain public safety and contain tree root growth. Where necessary, root pruning is also required to undertake repairs or prevent damage to property, roads and pavements.

Council will consider a range of strategies, such as species selection and site assessment, infrastructure design solutions, root pruning and barrier placement, to avoid or manage tree root conflicts with infrastructure.

Management of pests and diseases

Pests and diseases are a component of the urban landscape and Council recognises that control measures will be required at times to maintain healthy and aesthetically pleasing landscapes. Council will adopt the principles of integrated pest and disease management (IPDM) to address pest and disease management with a focus on problem prevention through appropriate tree selection, planting and tree maintenance. Council officers will have a thorough understanding of the biology of the plants and key pests in relation to the ecosystems they are managing by completing on-going training and education. Advice and management programs will be sought from other agencies or pest control regulator, for example Department of Economic Development, Jobs, Transport and Resources (DEDJTR), to ensure the best approach is adopted for any pest outbreak.

Policy statements

Increasing canopy cover

- *Undertake tree maintenance works as required to protect, enhance and preserve existing trees to a high standard;*
- *Integrate latest technology to ensure tree maintenance programs continue to meet best tree care practices;*
- *Undertake root pruning of Council managed trees in accordance with the relevant Australia Standard to ensure the health, stability, and longevity of the tree;*
- *Undertake current best practice approach to pest management;*
- *Constantly monitor the urban forest to allow timely and appropriate maintenance responses.*

Increasing indigenous and native trees

- *Support research into biological controls for pests and diseases that pose a threat to indigenous and native species;*

Ensure safety/ Ensure legislative compliance

- *Undertake tree pruning in line with relevant legislative requirements, strategic policies and accepted tree care practices;*
- *Minimise the conflicting requirements of trees and infrastructure;*
- *Utilise a program of systematic tree assessment and timely best practice tree management to mitigate tree risk for residents and visitors to the City;*

- *Maintain accurate and current documentation on the status (condition) and management of Council's tree assets;*

Enhance amenity

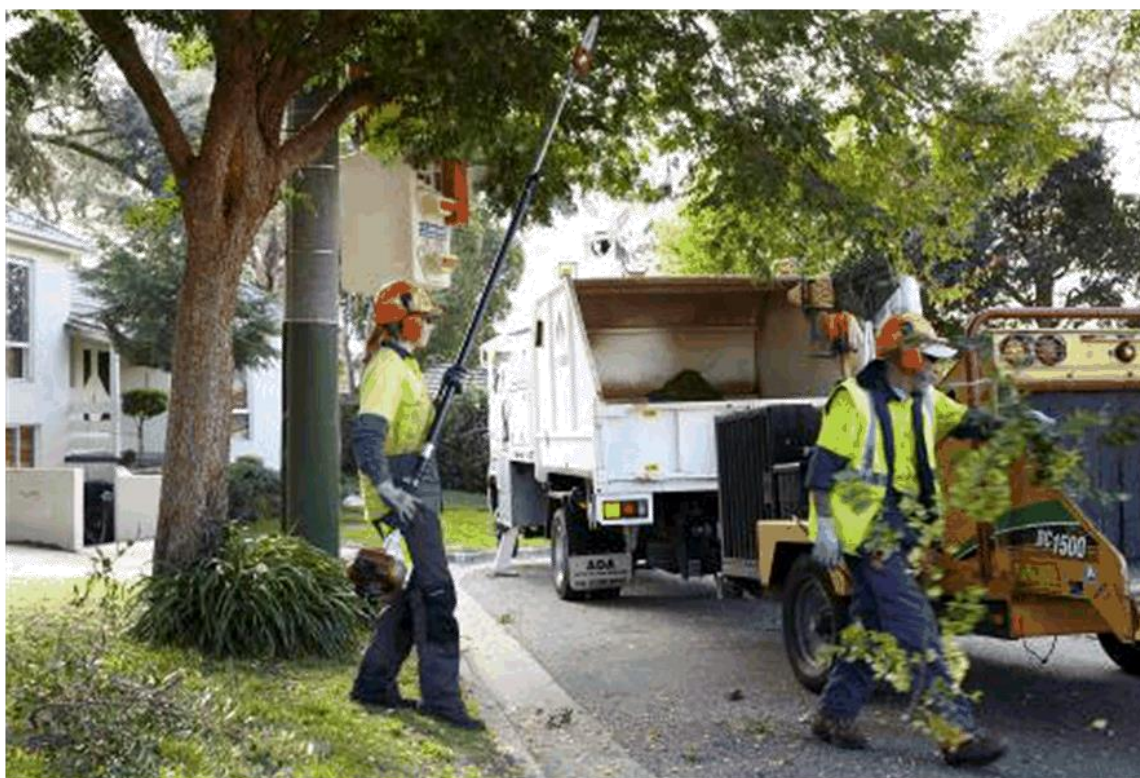
- *Undertake all pruning to comply with the current Australian Standard for Pruning of amenity trees;*

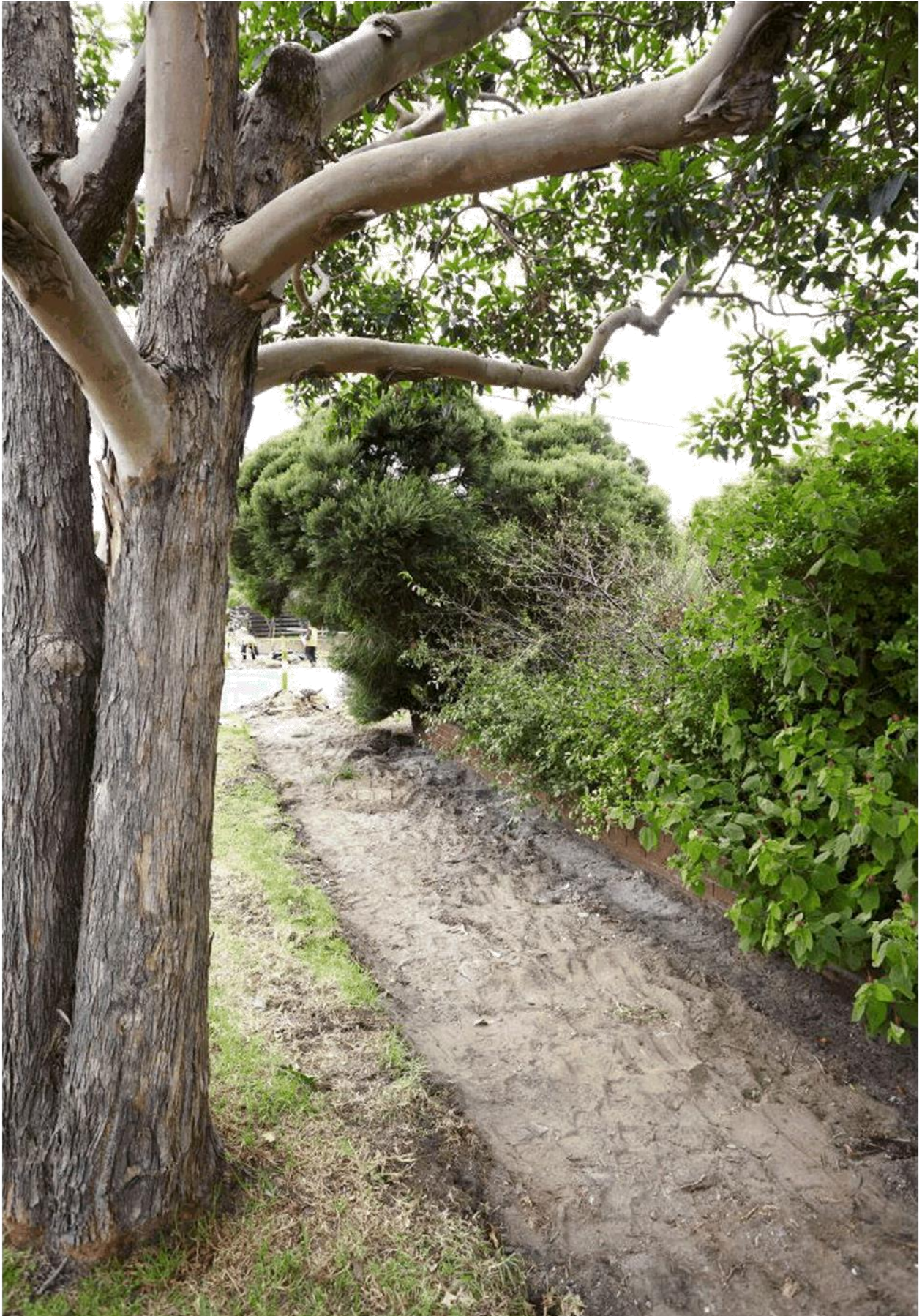
Engage the community

- *Communicate with residents when tree maintenance works are required.*

Strategic actions

- Investigate overhead powerline alternatives to reduce requirement for pruning of trees to meet Electricity Safety under the current Electric Line Clearance Regulations and Code of Practice for Electric Line Clearance, strategic policies and accepted tree care practices.
- Continue to maintain and update tree related records to assist with tree population status, risk assessment, works scheduling, monitoring and recording of the tree resource.
- Continue to adopt industry best practice to ensure optimum outcomes for the City's trees and the community.





Activity 3 - Tree protection

Protection of street and park trees

The primary goal of tree protection is the long-term survival and viability of a tree.

The urban forest is subject to a variety of pressures, conflicts, changes to land-use and public requirements. These pressures lead to damaged trees which may affect their function and viability in the landscape.

Protecting and maintaining healthy, safe and aesthetically pleasing trees is vital to Council achieving the desired landscape, social and environmental objectives for the City. The protection of the urban forest is a multi-departmental, community wide endeavour.

Assigning a Monetary Tree Value

Establishing and maintaining trees in the urban landscape incurs substantial costs. The return on this investment includes landscape amenity, amelioration of climatic conditions, ecological benefits and reducing environmental demand. Visual amenity value of a tree alone may be counter-balanced by other factors, for example the best use or benefits of the land the tree occupies. That is, the value of the land or the use of that piece of land that a tree occupies could be worth more than the tree.

Council requires a system for assessing the economic loss when trees are accidentally or maliciously damaged or destroyed or removed for private development.

Council will apply a cost-based approach to attaining a valuation for a public tree. Assigning a monetary value to a tree, based on the reasonable cost of associated works to reproduce or replace what existed is an equitable and objective measure of loss.

Policy statement

Increasing canopy cover

- *Council managed trees will be protected from construction works and other activities that threaten tree condition, safety or amenity;*
- *Compensation for the value of a tree will be sought if it requires removal for private development, or as a result of an unauthorised tree removal or a tree is damaged structurally or aesthetically to a point where it can be retained.*
- *Council will regularly review the compensation valuation method used to ensure this meets industry best practice.*

Increasing indigenous and native trees

- *On the foreshore and other areas where views are an issue, Council will plant at least five trees to replace any tree that is destroyed by vandalism and also erect a sign to indicate the vandalism has occurred. The sign will remain in place until the new trees are as tall as the tree that has been destroyed.*

Ensure safety/ Ensure legislative compliance

- *Residents are not permitted to prune, remove or plant any trees within a nature strip or park or reserve;*

Enhance amenity

- *The conflicting requirements of trees and maintenance or enhancements of other infrastructure will be minimised where possible;*

Engage the community

- *Regularly and clearly communicate the benefits of trees and the reasons for protecting them.*

Strategic actions

- Review and update the Significant Tree Register
- Develop and enforce tree protection guidelines, include information on the tree protection guidelines and relevant Australian Standards in all planning applications.
- Ensure Council projects do not impact negatively on the urban forest. Where trees are required to be removed ensure appropriate offset planting is undertaken.
- Ensure Council's website contains clear and accessible information on the benefits of trees and reasons for protecting them.





Activity 4 - Tree removal

Removal of trees from streets, parks and reserves

The City of Kingston will investigate all tree management options before recommending tree removal. While Council acknowledges trees will shed tree materials, this is seen as a natural occurrence and the removal of a tree solely on this basis is not supported.

There are circumstances, however, in which tree removal is an acceptable management option in nature strips, parks and reserves and other Council managed land when required for human health and safety, to protect infrastructure, to facilitate approved development and infrastructure improvements, to maintain a healthy urban forest or for ecological restoration.

Policy statement

Increasing canopy cover

- *All tree management options will be investigated prior to the recommendation for tree removal;*

Increasing indigenous and native trees

- *Trees will be removed when they are infected with an epidemic insect or disease where the recommended control is not applicable and removal is the recommended practice to prevent transmission.*

Ensure safety/ Ensure legislative compliance

- *Tree removals will be conducted within the Kingston tree risk management procedure and tree assessment method and with minimal environmental impacts;*
- *Trees that are dead or dying will be removed if necessary to ensure streets, parks and reserves are safe for use;*
- *Trees that are recognised woody weed species will be removed when opportunities are presented through the normal management of the City's tree population.*

Enhance amenity

- *Removal of trees will be undertaken where necessary to reinvigorate the City's landscapes;*

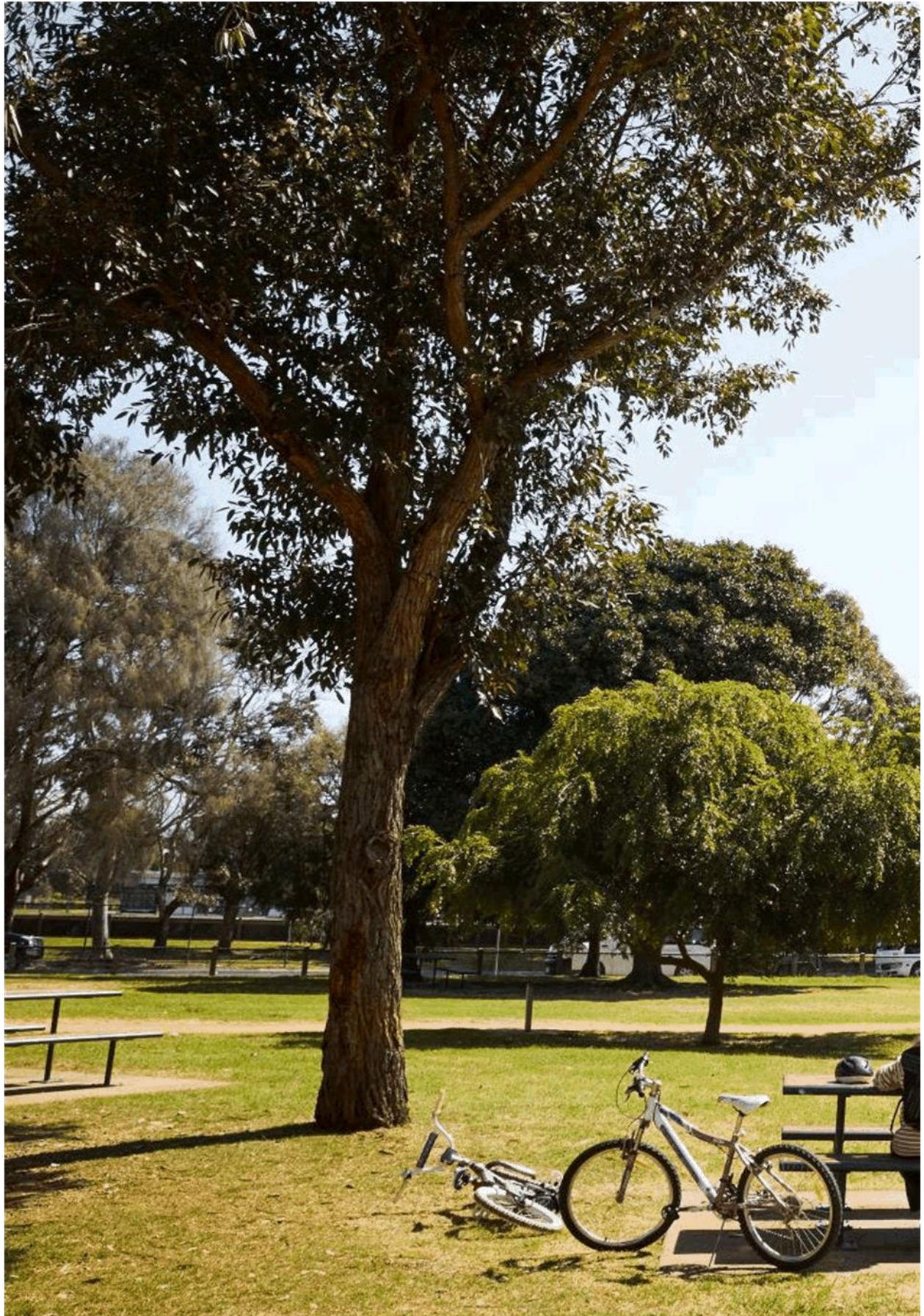
Engage the community

- *Council will provide residents a minimum fourteen days' notice regarding proposed street tree removal unless a tree poses an unacceptable risk and requires immediate removal.*
- *Residents have the option to appeal the decision to remove a tree and may obtain an independent arborist report.*

Strategic actions

- Continue to replace trees that have reached the end of their useful life expectancy, pose a risk, or no longer contribute to the amenity of streetscapes, Council managed facilities and/or parks.





Ordinary Meeting of Council

22 July 2019

Agenda Item No: 10.2

2019-2020 ARTS GRANTS PROGRAM - FUNDING RECOMMENDATIONS FOR GRANT ALLOCATIONS

Contact Officer: Justin Gayner, Team Leader Arts & Cultural Services

Purpose of Report

This report presents the recommendations of the Arts and Cultural Advisory Committee (ACAC) for:

- The allocation of funding for the 2019-2020 Arts Grants Program and seeks approval for the distribution of the grants.
- An increase in arts grants allocation of \$3,715 in recognition of the quality of applications received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Endorse the 2019-2020 Arts Grants funding allocations as recommended by the ACAC;
2. Refer the over expenditure of \$3,715 to Council's mid-year operational budget review; and
3. Authorise officers to distribute the Arts Grants in line with the funding guidelines and conditions outlined.

1. Executive Summary

In 2019, a budget of \$23,000 was allocated towards Council's Arts Grants Program to further Council's intention to support the arts community in line with the Council Plan and Council's Arts and Cultural Strategy 2018-2022.

Applications opened on Monday 29 January 2019 and closed on Sunday 31 March 2019. 19 submissions were received.

Each grant was reviewed and assessed by the ACAC against the arts grants criteria. Seven projects have been recommended for funding, totally \$26,715.

(Appendix 1 provides details of the assessment of the 2019-2020 Arts Grants Applications).

2. Background

2019-2020 Arts Grants Applications

In 2012, Council approved an annual grant stream for the arts to reinforce its commitment to supporting artists and arts organisations to contribute to Kingston's cultural sector.

In 2019, three grant categories replaced the four grant categories in place since 2012. The application process was also streamlined. These changes better support artists' applications to cross more easily between the application formats of a variety of funding programs, such as the Australia Council and Creative Victoria. It allows more scope for artists and communities to apply for projects of broader vision and depth. Each grant category reflects an important focus for the arts in the City of Kingston and supports the development of creative, innovative and original art projects with a public outcome in line with the objectives of Council's Arts and Culture Strategy 2018-2022.

Guidelines for the Arts Grants were developed in consultation with ACAC.

- Arts Projects: grants for emerging and professional artists whose projects take place in Kingston (up to \$5,000);
- Community Arts: grants for projects with significant involvement by community members that take place in Kingston (up to \$5,000); and
- Mentorships and Residencies: grants for professional development for Kingston residents (up to \$1,000).

All submissions are assessed against the following criteria:

- Creativity, innovation and originality
- Capacity to deliver the concept
- Capacity for engagement
- Addressing Council's vision for arts and culture
- Project outcomes

The 2019-2020 Arts Grants were promoted through:

- Kingston Your City
- Council website
- Kingston Arts website, e-news and Facebook
- Artscape
- Arts industry networks
- Relevant university art departments
- Direct email to Kingston Arts visual and performing arts databases
- Promotion at Kingston libraries, community centres, leisure centres and customer service

An information session for interested applicants was held at Kingston City Hall on Wednesday 6 February 2019. The session provided information about the guidelines and application process.

3. Discussion

3.1 Council Plan Alignment

Goal 4 - Our free-moving safe, prosperous and dynamic city
Direction 4.3 - Rich in arts, innovation and tourism

Council's continued investment in community derived arts initiatives supports and fosters our creative communities.

3.2 Consultation/Internal Review

Applications were received via Council's online SmartyGrants program. All applications were reviewed and assessed by ACAC prior to meeting on Tuesday 7 May 2019.

Council officers provided the Committee members with an overview of Council's Conflict of Interest process and transparency requirements. No conflicts of interest were declared.

The applications were highly diverse, proposing new works for multiple locations in Kingston, and presenting a strong community focus and innovative and original concepts. Of those recommended for funding, two have been recommended for partial funding.

3.3 Operation and Strategic Issues

Operational and Strategic Issues

In 2018, Kingston Arts ran three arts network meetings for visual arts, performing arts and photography, to elicit feedback on the Strategic Plan and to nominate industry-standard improvements to our approach. We received overwhelming feedback that our Arts Grants forms had become outdated within the broader arts sector. In addition to benchmarking other councils, government and philanthropic forms, this detailed feedback was incorporated into the re-writing of the forms themselves and the repositioning of the arts grants categories.

3.4 Options

3.4.1 Arts and Cultural Advisory Committee (ACAC) Recommendations

Funding allocations for 2019-2020 as recommended by ACAC are as follows:

- **Arts Projects (up to \$5,000)**

Caroline Packham hand-held projectors and performance exploring climate change and Port Phillip Bay.

Donna McCrae a multi-channel video installation responding to the story of two 19th century female 'ghosts' in the Cheltenham Pioneer Cemetery, their home for over a hundred years. This work will engage with local heritage, post-colonial critique and spooky thrills. This work is intended to be displayed in Kingston Arts' Bridge Projection Space around Halloween.

Jacqui Gordon visual art documentation (real and chronicled) of matrilineal heritage responding to the meaning of the word "nee" (ie. Prior to taking married name).

James Price A three channel video art projection, created specifically for the Kingston Bridge Projection Space. The work will be a contemporary artists homage to the long and proud association between Mentone Beach, and the artists and beach goers who have been drawn to its beauty.

Nicoleen (Nikky) Agnello interdisciplinary art and science work of a large format anatomical heart installation which evolves over time to bloom with flowers and fruit through capillary action and a time-lapse projection to discuss self-compassion and the flow on affect this has to society. Wellbeing workshops and film offered within the gallery space.

- **Community-based Art Projects (up to \$5,000)**

Jayson Patterson a week-long performance workshop for 16-year-old students from the Seaford, Carrum, Bonbeach and Chelsea areas, to encourage critical thinking about the future of work, labour and employment. The artists explore the subject matter laterally, through the processes of creating experimental contemporary performance. The project culminates in a performance in various public locations of high egress such as train stations and shopping strips.

- **Mentorships and Residencies (up to \$1,000)**

Robert Scholten the applicant seeks to extend his art practice into printmaking by developing a series of etchings based on everyday experience in the Kingston community. Cultural exchange – a key part of Robert’s art practice (mixing and layering of styles and marks), will also be involved through a mentorship in Chiang Mai.

3.5 Environmental Implications

It is recommended that artists delivering projects outdoors be expected to provide Council with a JSA. Council staff trained in OHS and First Aid will also support the projects on site to ensure they are safely delivered with minimal environmental impact. Promotional material will include maps showing the location of projects, the nearest public transport and parking.

3.6 Social Implications

The funding provided to successful applicants demonstrates Council’s commitments to supporting individual artists and arts organisations to present events, projects, services and / or initiatives that are of benefit to the community, that are not being delivered by Council.

3.7 Resource Implications

The current budget allocation for Council’s Arts Grants Program is \$23,000 which was established 7 years ago and has not increased to the current day. Should Council approve all funding recommendations as detailed in this report, an additional amount of **\$3,715** would need to be allocated to the Arts Grants budget 2019-2020. This extra funding would ensure that most projects were fully funded, as outlined below and in Appendix 1.

Applicants	Requested	Recommended
Caroline Packham	\$5,000	\$5,000
Donna McRae	\$4855	\$4855

**City of Kingston
Ordinary Meeting of Council**

Agenda

22 July 2019

Applicants	Requested	Recommended
Jacqui Gordon	\$5,000	\$5,000
James Price	\$5000	\$5000
Jayson Patterson	\$3360	\$3360
Nikky Agnello	\$5,000	\$2,500
Robert Scholten	\$1,000	\$1000
Total	\$30,855	\$26,715
	Total budget allocation	\$23,000
	Variance	-\$3,715

In the event that additional funding is not approved, officers would reconvene the ACA committee to identify an appropriate redistribution of funds which may include the removal or reduction of the recommended recipients funding. The funding submissions are responsible and do not have obvious areas for economy, it is therefore likely that some submissions would simply be cut.

3.8 Legal / Risk Implications

All successful applicants are required to attain and present a copy of their Public Liability Insurance before receiving funding and hold Intellectual Property.

Appendices

Appendix 1 - Appendix One ACAC Arts Grants Assessment 2019 (Ref 19/146200)  

Author/s: Justin Gayner, Team Leader Arts & Cultural Services
Reviewed and Approved By: Julian Harvey, Manager Property and Arts
Daniel Freer, General Manager City Assets and Environment

10.2

2019-2020 ARTS GRANTS PROGRAM - FUNDING RECOMMENDATIONS FOR GRANT ALLOCATIONS

1	Appendix One ACAC Arts Grants Assessment 2019	213
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					Assessment	
Applicant	Project name	Ask \$	Genre	Brief project summary	ACAC comments	Recommendation
Art Projects						
Caroline Peckham	Portia of Port Phillip Bay	\$5,000.00	Multi	Hand held projectors & performance exploring climate change and Port Phillip Bay	Yes from Geoff. Tamsin - an imaginative project. Lisa - would be good in a festival. Geoff - probably needs to be placed within another event. Yes from Tamsin - could be in the Human Rights event in December.	YES
Deakin University (auspice body)	Ladies of the Cemetery	\$4,855.00	Vis art	A multi-channel video installation about two 19th century female 'ghosts' in the Cheltenham Pioneer Cemetery - their home for over a hundred years. This work will engage with local heritage, post-colonial critique and spooky thrills. I hope to present this work in the Bridge Space Gallery around Halloween.	Lisa - yes, Tamsin - love this idea, Matt Harvey - interesting theme - cemetery and narratives. Julian - this could work well as an LXRA activity - potential for community event. Tamsin - Southern Metro Trust Cemetery is big on community engagement - get them involved. Geoff - maybe the project is too ambitious for the budget. Geoff and Lisa talked about how artists bring in friends to make budget work. Geoff - the applicant is talking about post-colonial technique - this is a misuse of this term. It is used to talk about the consequences of colonialism - however she doesn't address it all. Justin - MF to explore this with the artist - perhaps she is she beefing it up by using this terminology. Tamsin - Pare it down and focus on females their stories. Matt - Australia's first backhill country skier is buried there - she died on Mt. Featherston from massive head injury. Plaque there. And another explorer - a man - is also buried there.	YES
Jacqui Gordon	Formerly Née	\$5,000.00	Vis art	Vis art documentation (real and chronicled) of matrilineal heritage and the meaning of the word "née" (i.e. prior to taking male name)	Lisa - I like it. Geoff - I really like it. good track record in artist run spaces; her work is quite strong. Has she confirmed a space at KA? Justin: Michelle has set time slots aside for arts grants applicants. Geoff - if she gets in there will be a space for her? Geoff - it's a complicated project, many byers. Yes from Lisa and Geoff. Tamsin - this could be therapy for people who took on their husband's name.	YES
James Price	A long and delightful association	\$5,000.00	Vis art (animation) and public art	For The Bridge. Homage to history of Mentone Beach	Justin - thought it was a great project. Tamsin - will appeal to the general population. Justin - colourful and vibrant. Tamsin - people will know it immediately when they see it. Lisa - very professional and well put together. Geoff - a maybe; it's a v singular view of Mentone and has no reference and shows no diversity and starts history with Roberts - in the middle of colonialisation. Why not start earlier? and reflect the breadth of history in the area? Justin - MF could ask him to broaden his imagery; we can give them feedback and ask applicants to them to refine their ideas. Geoff - he's a beautiful illustrator. Matt - what is The Bridge. ACA C members explained the exhibition site and that KA has just put in big projectors. Tamsin - is it animated? Justin - yes animation. Matt - why is it \$5000 then if the gear is already there. Justin - we can look at his budget. Justin advised in kind artist fee is \$3000. Looked at budget. Panel agreed it is a valid fee for an animation but want to revise when after viewing all apps.	YES
Nicoleen (Nikky) Agnello	The Love Garden	\$2,500.00	Vis art	Interdisciplinary Art and Science work of a large format anatomical heart installation which evolves over time to bloom with flowers and fruit through capillary action and a time-lapse projection to discuss self-compassion and the flow on affect this has to society. Wellbeing workshops and film offered within the gallery space.	Geoff - the images are just crystals. Justin - it would be created through workshops and would evolve over time in the gallery; community members invited to participate. Tamsin - Nikky - wants the full amount; could we offer her \$1,000 to do the consultations? Geoff - had a preachy quality to it. Tamsin agreed - kids recognise that quality and get turned off by it very quickly; there's a lot of themes. MF reported Michelle James feedback - Nikki is a tryer - hard worker, never had a go offer her seed funding? Tamsin - let her start and see how manageable it is for her. Partial funding maybe. Panel decided to offer her \$2500 if council would accept that we wish to ask for \$7200 extra in funding, on top of our allocation of \$23,000.	YES
Gayle Stone	A qualitative research study: The effects of facilitating live art as active social inclusion for large groups	\$1,000.00	Multi	A 'tipped classroom'. Watching and making art, assessing impacts on wellbeing	No from Lisa. No from Geoff; is it an art project? self-interested. Justin - what is the community getting out of it apart from her? Lisa - is she actually qualified to do this kind of work? Geoff - she's a fitness instructor and art is secondary.	NO
Jack Earle	The Jack Earle Big Band's 2nd Album: A recording of the latest original Australian Jazz	\$5,000.00	Music	With a band of 17 improvisers, recording new deeper more complex jazz music. Mentor Ross Cockle.	Lisa - he works on musicals but she had never heard of him; lives in Parkdale. Tamsin - saw the group-sharing information. Geoff - the proposal could not go ahead without OzCo funding. Lisa - no but there should be an opportunity, if he does end up doing the album, for KA to assist with the launch - perhaps offer free venue. Lisa - he's been deputy keyboard on Elvis and is gainfully employed and doesn't need our help. Tamsin - could perform in Mord Food and Wine - we could keep a connection with him in other ways. Tamsin - asked if we could go back to him and ask if he needs venue, traffic control, rehearse in Art Centre. Justin - the recording studio upstairs.	NO
John barrie dyke	dyvo from planet Earthwale	\$5,000.00	Vis Art, music	A musical autobiography	Lisa - no. Geoff - kooky. Tamsin liked NEWK. Lisa looked at Youtube and googled him; it's just rubbish; thinks he's a cabaret artist; flyer was in German - she couldn't read it. Him talking about this woman 'she's a bogan shellie'. Tamsin - I thought he appealed only to himself. Geoff - happy to let the theatre people call the shots on this. Tamsin - we should check his following as he may have an idiosyncratic following. Lisa - It's not even an interesting character. Justin - a bit too abstract. Lisa - a bit too self-indulgent. No.	NO
Leopoldo Gomez (Polo Jimenez)	Year67	\$5,000.00	Vis art	Photographic exhibn of vintage car details in lightboxes	Lisa - maybe. Justin - an interesting connection between art and this industry. Lisa - he's got the images already; the money is for the lightboxes, it's just for materials. Geoff - doesn't like it in such a commercial space; a vintage car dealer; get them to sponsor the work. Matt - didn't see the connection; didn't like the shots. Julian - the car industry in Moorabbin is huge here - is this perhaps how we connect to this industry. Could KA think about it? A lot of car buffs are artisans. Tamsin - there is a big vintage car festival - huge audience. Matt - there is a strong automotive aspect to this area; interesting point of discussion. MF car culture in Moorabbin - an art exhibition about it? History of the industry in Moorabbin. Michael Kluge - photographed it. Tamsin - would have been more interesting if they were set up in a brewery. MF - could put up two containers - pop up bar, second pop up for gallery full of lightboxes. Matt - doesn't like the idea of lightboxes - interested in more contemp methods of exhibition - could be printed on matt paper and printed small so the viewer is drawn into it - cropped like an insta feed. Geoff - we're using the idea to curate our own proposal. Its a NO but there is scope for an offline discussion. KA to follow up	NO
Llewellyn Bates	Hookups	\$5,000.00	Film	Public service announcement short film highlighting the dangers for teens to meet strangers off the internet and via social media.	Geoff - didn't like Llewellyn's first film; had an actor playing a character with cerebral palsy. Lisa - didn't like the script. Geoff - didn't like the way the script represents online relationships. Lisa - I saw no resolution of the story - it was a bit sexist - poor girl victimised by two boofheads; is this the kind of arts activity (public service announcement) that KA wants to fund? Julian - perhaps this sits in a community safety space. Panel - suggests to Llewellyn that he try a creative project rather than something that is social justice issue. Perhaps talk to him about getting a mentor.	NO

Maris Simonelli	Make Light Not War	\$4,700.00	Public & vis art	This project will create pieces that challenge perpetuating myths surrounding the acceptance and integration of renewable energy technology into our daily lives. Given the clear science on climate change, I'd like to connect people to the potential and the optimism that this technology provides through my sculptural artworks.	Geoff no - quality of practice quite low and quite poor. Matt - no. Lisa no.	NO
Community Arts						
Jayson Patterson		\$3,360.00	Multi performance	A week long performance workshop for 16 year-old students from the Seaford, Carrum, Bonbeach and Chelsea areas. Critically thinking about the future of work, labour, and employment through the processes of experimental contemporary performance. Culminating in a devised performance on the final day in locations with high public egress such as stations, shopping strips.	Lisa - really loves this project. MF explained that arts activities in the school, service work experience in areas of the arts that the school does not provide. Lisa - Chuncky Move choreographer and a recipient of the Tanya Luedke scholarship - best contemp Australian dance. ACAC members asked to view the budget and noted that he was spending all the money on making this accessible. Julian - this is sending a great message that arts is a business and a job by someone who's from the area. Lisa - really interpretative and fluid form of choreography, really freeing. Performing in a variety of sites such as train stations. Geoff - didn't get to read this application this but it sounds amazing. YES	YES
The Leading Dramatic Society Theatre inc.		\$2,000.00	Music, perf	Family Album radio recorded play live in the studio of Kingston Arts Centre theatre. Moondate Musical 2020 original music theatre play written by Kerry Susan Drake about putting the first woman who has a baby born on the moon	Lisa - no. It was noted that the material seemed quite strange and inappropriate for family audiences. All group - no.	NO
Etonera Preschool Association Inc	Welcome sculptures	\$4,500.00	Vis art, public art	To create a vibrant and engaging art sculpture display in the entrance carpark gardens of Etonera Preschool. Incorporating our belief in sustainable practices the focus will be on incorporating recycled metal materials to create visually stimulating sensory sculptures representing the kangaroo, koala and possum groups at the kindergarten.	Lisa - no. There's more worthy applications. Only a small section of the community who will be enriched - whereas other projects reach many more people.	NO
Kingston Chinese Senior Citizens Club Inc.	Chinese Cultural Community festival	\$3,000.00	Performance (festival)	Bring together people from all works of life via Chinese cultural festival	Ineligible. Not within Kingston.	NO
Berendale School		\$5,000.00	Public art, participatory	VCAL students will be working with an artist in residence to create public art for their Bush Tucker Garden at Berendale School.	Excellent application and very well received but it is ineligible. Not in Kingston. Tamsin suggested giving the school a letter of support from the Mayor to take to Bayside Council noting that unfortunately we couldn't support this project as it is in Bayside, we love the project, start the dialogue with Bayside then co-fund 50/50 from somewhere in Council.	NO
Chandralaya School of Dance	Glimpse of Dr. Jansaki Rangarajan's Brilliance	\$5,000.00	Performance, participatory	This project is to enable one of the very famous Performing Artists - Dr. Jansaki Rangarajan to come and perform/ conduct workshops at Melbourne and spread her knowledge and years of experience to the upcoming artists in Melbourne	Lisa - no. Geoff - there is a big line in the budget for flights. In the future, KA should stipulate that grants are not for overseas travel except in the case of mentorships & residencies. Tamsin - we could help her out with the space. Justin - some of our major hirers are Indian cultural groups. Tamsin - Kingston Arts is a perfect venue for the workshops. Could we offer the space at a discounted rate or in-kind? Julian - noted that staff costs are high and how would we cover these? Justin - we would have to see if the venue is available. MF - source this information; caste might be an issue for hirers - discuss the possibility of in kind support once all facts are checked. Discuss the work; would it offend her if we advertised the workshop to other hirers.	NO
David Tut Kuly	Create Our Future Colourful	\$5,000.00	Vis art	Nuer community Foundation Australia Inc.(NCF), in partnership with African Women's & Family Network (AWAFN), would like to present 'Create Our Future Colourful'- a 12 month community arts and craft program, targeting 30 children and youths of South Sudanese and African background (however open to other backgrounds) aged 5-15 year old.	This project will be funded through Kingston Arts Community Initiatives line. Should there be a formal meet and greet between Council and elders? Or are there other ways to introduce themselves to one another and form connections with South Sudan. Tamsin - noted that South Sudan boy will be deported for role in riots on beach.	NO
Mentorships & Residencies						
Robert Scholten		\$1,000.00	Vis art (print making)	To extend my art practice into printmaking by developing a series of etchings based on everyday experience in the Kingston community. Cultural exchange - a key part of my art practice (mixing and layering of styles and marks) - will also be involved as mentorship will take place in Chiang Mai.	Yes. Committee suggested that KA run a mentor program in the arts in schools and consider an award for emerging artists such as the Rob Guest award - 5 years ago started a each award to recognise lights, design, sound etc.	YES
Successful Grant Applications Total		\$26,715.00				

22 July 2019

Agenda Item No: 10.3

PROPOSED BOUNDARY REALIGNMENT - 2 HORSCROFT PLACE MOORABBIN

Contact Officer: Julian Harvey, Manager Property and Arts

Purpose of Report

To recommend the commencement of the statutory process required to give effect to the proposed exchange of land at 2 Horscroft Place Moorabbin.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Authorise the CEO or delegate to enter into an agreement in principle (AIP) with the owner of 4-6 Horscroft Place, Moorabbin to exchange land with Council to the satisfaction of Council's legal advisors; and
2. Authorise the commencement of the statutory processes (following execution of the AIP) under section 189 of the Act to notify the public of its intention to enter into a conditional contract for the sale and exchange of the land as indicated on the plan at Figure 1 of this report of this report.
3. Receive a report following completion of the public advertising of the proposal for Council's further consideration.

1. Executive Summary

Following the completion of the purchase of 2 Horscroft Place Moorabbin officers have met with the adjoining owner of 4-6 Horscroft Place to discuss a boundary realignment to achieve a better final park layout. The owner is willing to exchange land to the mutual benefit of his development and the end community outcome-

This report recommends that Council pursue an agreement with the adjoining owner to enable him to pursue his development proposal and for Council to subsequently commence the required Statutory procedures to give effect to the proposed boundary realignment

2. Background

Council has recently finalised the purchase of 2 Horscroft Place, Moorabbin to provide additional open space in support of the urban renewal of the Moorabbin activity centre guided by the Moorabbin Junction plan. This acquisition builds on an existing open space parcel and has potential to improve the urban outcome from a proposed residential development adjoining Council's new property in Horscroft Place immediately to the south (4-6 Horscroft Place).

Officers have met with the owner of 4-6 Horscroft Place following the purchase to discuss the idea of realigning our common boundaries to improve the open space and the design outcome of their project.

The owner has undertaken a design revision and is willing to realign boundaries to achieve a mutual benefit. The owner wishes to pursue a planning permit application as soon as practicable, however, they are uncertain of construction timing as a result of the current pressures facing the development sector.

A commercial arrangement can be entered to provide certainty to Council and the adjoining owner in this circumstance.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

The expansion of open space for emerging and future communities will be achieved upon commencement of the residential development of the current industrial properties in Horscroft Place. Council has safeguarded access to open space and the boundary realignment will ensure that the land is developed as a park to its optimum level.

3.2 Consultation/Internal Review

Officers from City Strategy, and City Development have collaborated on this project.

3.3 Operation and Strategic Issues

3.3.1 Boundary realignment

The realignment of the common boundaries between the two properties will provide benefit to both Council and the adjoining owner by removing an area that would form an undesirable blind spot in a public park and expanding the frontage of the open space to Horscroft Place.

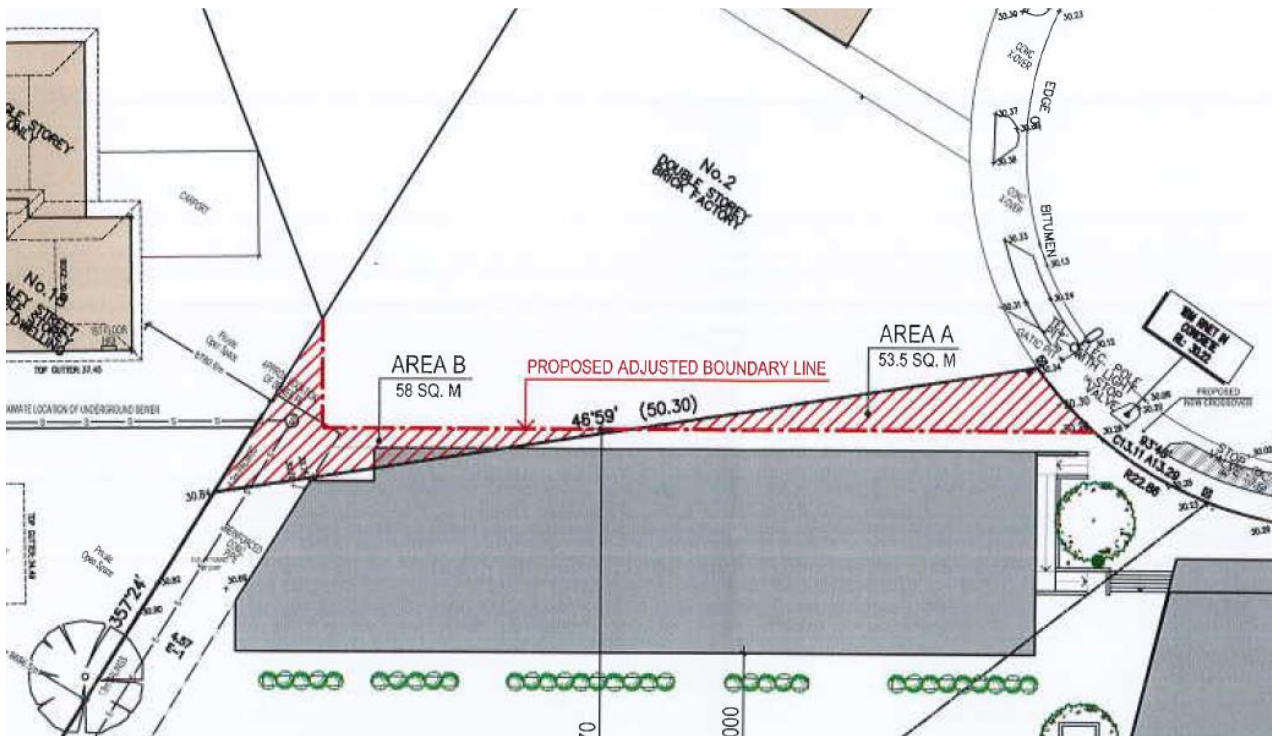


FIGURE 1 – Proposed Boundary Realignment

The proposal is to exchange land at no cost to either party. The areas are not equal in size however, the small difference in size of 4.5 m² in the developer's favour is outweighed by better frontage to Horscroft Place for Council's park.

Land proposed to be exchanged is currently built upon and its exchange would necessitate the demolition of both buildings. The developer has tenants in his buildings, given the timing of planning approvals and subsequent construction is uncertain, the timing of demolition needs to be linked with action on the redevelopment of 4-6 Horscroft Place.

3.3.2 Statutory requirements to give effect to the proposed realignment

The mechanics of achieving the boundary realignment are as follows:

- Council enters into an agreement in principle with the adjoining owner to exchange land subject to Council undertaking the requirements of section 189 of the Local Government Act. This will provide sufficient certainty for the developer to pursue his detail design and prepare a planning permit application.
- Council gives notice under section 189 of the Local Government Act.
- Council determines the matter after having considered any submissions.
- Conditional contracts (if appropriate) of sale and purchase (exchange) are entered with the precondition that the exchange can take effect following the issuing of a planning permit and commencement of construction.

3.3.3 Interim Use and preparation for open space development

In the interim Council's property could be used as a temporary creative space to promote the revitalisation of the Moorabbin area. Initial thoughts include the curation of a street art exhibition utilising the extensive internal space and building on the Rone mural located in Horscroft Place. The temporary use of the building would avoid the creation of a vacant lot and allow time for the development of a detailed park plan to be constructed following the completion of the adjoining residential development.

Suitable short-term creative uses of the space to promote creative industries and the redevelopment of Moorabbin Junction will be pursued to leverage Council's investment in the short term. Following the execution of the conditional contract for the proposed realignment officers will commence work on the design of the open space and undertake community consultation.

3.4 Options

3.4.1 Option 1 – Undertake a boundary realignment - RECOMMENDED

This option is recommended as it will provide mutual benefit to Council and the adjoining owner by providing a more regular shaped park without difficult corners and provide a better development outcome for the adjoining property that responds to a park frontage.

3.4.2 Option 2 – Do not undertake a realignment

This option would produce a sub optimal park design outcome and still require the adjoining owner to redesign their development to respond to the future parkland. The resultant park would have a smaller frontage to Horscroft place.

4. Conclusion

4.1 Environmental Implications

The realignment will assist in the siting of the adjoining development to access natural northerly light whilst also maximizing useable open space in the future park.

4.2 Social Implications

Greater attention to the integration of the proposed development with the future park will minimise the likelihood of anti-social behavior by providing passive surveillance of the park

4.3 Resource Implications

It is proposed that the realignment be achieved through a land exchange at no cost to either party in recognition of the mutual benefit. Prior to Council exchanging land it is required to have the land valued.

4.4 Legal / Risk Implications

Council's agreement to exchange the land would be conditional upon Council giving notice under section 189 of the Act - By linking the proposed exchange to the commencement of construction Council is able to ensure an orderly construction of the park and capitalise upon its interim use.

**City of Kingston
Ordinary Meeting of Council**

Agenda

22 July 2019

Author/s: Julian Harvey, Manager Property and Arts
Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 10.4

RESPONSE TO NOTICE OF MOTION NO. 23/2019 - CR. GLEDHILL - MENTONE TRAFFIC MOVEMENTS

Contact Officer: Ross Gregory, Manager Traffic and Transport

Purpose of Report

This report responds to *Notice of Motion No. 23/2019 – Mentone Traffic Movements* endorsed at the Ordinary Meeting of Council on 27 May 2019. Council officers have assessed the current situation and propose a number of traffic management changes in response to the Notice of Motion and Petition received by Council on 24 June 2019.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council endorse the following traffic management changes in response to Notice of Motion No. 23/2019 – Mentone Traffic Movements:

1. Re-open the right turn from Como Parade West into Mentone Parade;
2. Re-establish the T-intersection at Mentone Parade and Florence Street; and
3. Establish a pedestrian crossing at the northern leg of Mentone Parade from the Piazza to the northern side of Florence Street.

1. Executive Summary

This report responds to *Notice of Motion No. 23/2019 – Mentone Traffic Movements*. This notice of motion requests the review of traffic movement changes in Mentone Parade, Como Parade West and Florence Street, Mentone implemented as part of the Mentone Renaissance Structure Plan Implementation, adopted by Council in April 2015. Notice of Motion No. 23/2019 at the Ordinary Meeting on 27 May 2019:

That officers prepare a report to:

1. *Immediately restore the ability for all southbound traffic to turn right from Como Parade West into Mentone Parade Mentone through the provision of additional signage and the removal of current road markings;*
2. *Immediately reconsider the design of the traffic island at the intersection of Como Parade West and Mentone Parade to allow a safe left hand turn for northbound traffic wishing to enter Mentone Parade from Como Parade West;*
3. *The lane configuration in Balcombe Road Mentone be reviewed in order to improve traffic flow and reduce congestion; and*
4. *That any changes made remain in place until the level crossing removal is completed at which time a full review of traffic movement and parking in the Mentone retail precinct be undertaken.*

This report examines the original intent of the traffic movement changes, observations of current traffic movements through the precinct, and the impact of the level crossing removal works on the intent of this vision. These changes have been significant for the community and has led to confusion for motorists navigating the centre. There are also concerns for pedestrian movements through the centre, which was a major driver of the original project's intent.

The recommended changes include (see Appendix 1):

- Reopening the right-turn movement from Como Parade West into Mentone Parade;
- Converting the intersection of Mentone Parade and Florence Street back to a T-intersection;
- Installation of a pedestrian crossing across the north leg of Mentone Parade to connect the Mentone Piazza with Florence Street; and
- Following the initial changes, monitor the following traffic management elements:
 - The left-turn movement from Como Parade West into Mentone Parade; and
 - Operation of the existing pedestrian crossing on Florence Street and the south leg of Mentone Parade. These could be relocated closer to the intersection of Mentone Parade and Florence Street, with a view to further enhancing pedestrian movements in this precinct.

2. Background

Council passed Notice of Motion No. 23/2019 at the Ordinary Meeting on 27 May 2019, which read:

That officers prepare a report to:

- 1 Immediately restore the ability for all southbound traffic to turn right from Como Parade West into Mentone Parade through the provision of additional signage and the removal of current road markings;*
- 2 Immediately reconsider the design of the traffic island at the intersection of Como Parade West and Mentone Parade to allow a safe left hand turn for northbound traffic wishing to enter Mentone Parade from Como Parade West;*
- 3 The lane configuration in Balcombe Road Mentone be reviewed in order to improve traffic flow and reduce congestion; and*
- 4 That any changes made remain in place until the level crossing removal is completed at which time a full review of traffic movement and parking in the Mentone retail precinct be undertaken.*

The Notice of Motion is responding to traffic management changes made to Como Parade West, Mentone Parade and Florence Street, Mentone in support of the Mentone Renaissance Structure Plan Implementation Plan street scape works.

A Petition containing approximately 1,000 signatures was received by Council at the Ordinary Meeting on 24 June 2019 requesting Council change traffic conditions in Como Parade West, Mentone Parade and Florence Street back to match those prior to the recent Mentone Renaissance street scape works.

This traffic management changes in Mentone were endorsed by Council at the Ordinary Council Meeting on 27 April 2015, which recommended the following:

- 1. Install traffic signals at Balcombe Road and Davies Street intersection*
- 2. Widen Davies Street by indenting car parking along the eastern side*
- 3. Install roundabout at the corner of Davies Street and Florence Street*
- 4. Upgrade Davies Street with new landscaping*
- 5. Close Florence Street to traffic between Mentone and Como West Parades*

6. *Install interim piazza space timed with the opening of 48 Como Parade*
7. *Develop the 'Piazza' with high quality public realm improvements which include lighting, planting, furniture and artwork*
8. *Create a shared space, one-way northbound lane along Mentone Parade between Florence Street and Como Parade West*
9. *Upgrade Como Parade West on both sides and Relocate western bus stop south to in front of 48 Como Parade West*
10. *Replace existing western bus stop with car parking*
11. *Improve Mentone Parade footpath to make safe for pedestrians and cyclists*

The first 5 parts of this recommendation have been implemented, with parts 7 and 8 currently under construction. Despite extensive advocacy with Public Transport Victoria, Level Crossing Removal Project and others, the bus route along Mentone Parade was not able to be relocated to align with the current works. This required some compromises to this design, including parts 9, 10 and 11 not being delivered as yet. Elsewhere in the April 2015 report the conversion of the roundabout at Balcombe Road and Como Parade West to signals is also recommended, which will be delivered as part of the level crossing removal.

3. Discussion

3.1 Council Plan Alignment

Goal 4 - Our free-moving safe, prosperous and dynamic city
Direction 4.1 - Vibrant shopping centres and employment precincts

The Mentone Renaissance works were conceived to enhance the public realm and pedestrian movement in the 'heart' of Mentone. The creation of a 'Piazza' between 48 Como Parade West and Kilbreda College provides a high quality public place and outdoor dining opportunities. The overall scheme enhances pedestrian safety by widening footpaths and reducing the number of crossing points.

3.2 Consultation/Internal Review

Internal stakeholders have been consulted in preparing this report, including representatives from Traffic and Transport, Infrastructure, City Strategy, Economic Growth and Innovation, as well as Communications and Community Relations.

The community has provided feedback to Council staff on the impact of the changes, including a petition with approximately 1,000 signatures. Council officers have met some community members on site to discuss specific concerns.

Council officers met some Central Ward Councillors on 25 June 2019 to discuss the proposed response to the Notice of Motion and agree on interim measures to improve safety and operation of the intersection during construction.

3.3 Operation and Strategic Issues

3.3.1 Reopening Mentone Parade to Southbound Traffic Movement from Como Parade West

Parts 1 and 2 of the Notice of Motion seek the restoration of southbound movements along Mentone Parade between Como Parade West and Florence Street to all traffic. An analysis of the impact of these changes on traffic movement and alternative routes has been conducted.

The alternative to the right turn movement requires a motorist to use Balcombe Road to Davies Street and Florence Street. Whilst this was the original intent of the traffic management works, it is recognised that this is a significant change and compounded by congestion on Balcombe Road (which is explored further in Section 3.3.2). This right turn movement can be reintroduced through relatively low-impact changes to line-marking and signs. The scope of this work includes removing the 'tram separator' and an asphalt overlay of the bus-lane pavement markings. The costs for this work is in the order of \$30,000.

The alternative to the left turn movement from Como Parade West into Mentone Parade if coming from Parkdale is to use Warrigal Road to Naples Road or continue onto Balcombe Road and access either the car parks or Davies Street within the Mentone activity centre. It is noted that compliance with this movement has been relatively high. Re-establishing the left turn movement requires higher impact works: specifically, the kerb at the intersection needs to be realigned. Further the changes could only accommodate car movements, would require the removal of the palm tree that has been established on this corner and compromise pedestrian movements. The cost of this work is in the order of \$100,000.

3.3.2 Changes to Balcombe Road lane configuration

The traffic modelling that underpinned the traffic changes at Florence Street and Mentone Parade relies upon the efficient operation of Balcombe Road. It is acknowledged that the level crossing has an impact on the operation of Balcombe Road. This especially impacts the roundabout at Como Parade West, which becomes congested whenever the boom gates are down.

Community feedback has identified that motorists frequently get 'stuck' in the left lane at Balcombe Road and Como Parade West and are then forced to turn left onto Como Parade. This is leading to either non-compliance with the current right turn ban at Mentone Parade or, more commonly, motorists using Commercial Road to access Mentone Parade. This is discussed further in Section 3.3.5.

The removal of the level crossing is scheduled to be completed by the end of 2020 and the roundabout will be replaced with traffic signals. The installation of these traffic signals provides the opportunity for the existing pedestrian signals to be relocated to the Woolworths car park entrance. This spreads the pedestrian crossing opportunities and will enhance access to the car park.

3.3.3 Level Crossing Removal Impact

The level crossing removal project has advanced significantly from when the Mentone Renaissance Structure Plan Implementation Report changes were first adopted in April 2015. At the time of adoption the level crossing project had only recently been announced at there was no detail of the scope of works.

The scope of the level crossing removal project is now better understood and impacts traffic, bus and especially pedestrian movements in a number of ways:

- The station entrance will be relocated to opposite the Mentone Piazza, approximately 150 metres south of the existing location. This significantly alters pedestrian desire lines which will now be a focus through the Piazza, with a new crossing to be established across Como Parade West (as part of the level crossing removal works). At this location there is significant demand both across Mentone Parade and south along Mentone Parade to the schools;

- The bus interchange will remain in its current location rather than being relocated to the Piazza as envisaged in the April 2015 Implementation Plan. This means the two bus routes (Nos. 825 and 903) will not be relocated to Como Parade West as originally planned, leading to significant compromise to the design of the precinct to accommodate these bus movements; and
- Rail station 'kiss and ride' and taxi zones being relocated to the station car park, away from their current location outside the shops on Como Parade West.

3.3.4 Pedestrian Safety

An unintended consequence of the change to vehicle priority at Florence Street and Mentone Parade is that pedestrians no longer have right of way crossing Florence Street. When the project is finished it is expected that most pedestrians will travel on the Piazza side of the road. However, during construction this is the only pedestrian route through the intersection.

Observations of the site are that vehicles are frequently still giving way to pedestrians; however, this practice isn't supported by the traffic management arrangements. Opportunity exists to re-establish this pedestrian right of way by either relocating the pedestrian crossing from opposite Old Bakery Lane to nearer Mentone Parade or re-establishing the T-intersection with Mentone Parade as the through route.

The level crossing removal will see Mentone Station relocated to align with Florence Street and the Piazza. This will create a strong pedestrian desire line along the northern edge of Florence Street, which contrasts with vehicle access intent for this road in the April 2015. A pedestrian 'zebra' crossing is proposed across Mentone Parade to support this pedestrian movement, which will cost in the order of \$100,000 assuming no changes to the kerbs and once lighting design is considered.

3.3.5 Impact on Commercial Road

A traffic survey conducted on Commercial Road in June 2019 has seen a close to four-fold increase in traffic from around 450 vehicles per day to 1,700 vehicles per day. Commercial Road is a predominantly residential street which intersects with Mentone Parade with through an intersection designed for the lesser amount of traffic.

This traffic increase is attributable to the limiting of traffic movements around Mentone Parade and Como Parade West. Motorists are instead using Commercial Road to access Mentone Parade rather than the intended route of Davies Street and Florence Street from Balcombe Road.

3.3.6 Motorist wayfinding

It is acknowledged that wayfinding within the centre is not clear for motorists who are not familiar with the traffic management changes.

The traffic movements prior to the changes showed that around twice as many vehicles continue straight through along Mentone Parade than those turning into Florence Street. The design of the Mentone Parade and Florence Street intersection appears to motorists they can continue through the intersection to Como Parade West as they did previously. It is only line marking and signs to indicate that northbound traffic from Mentone Parade is not permitted.

Fingerboard signs have been installed directing motorists on Mentone Parade to Balcombe Road and on Como Parade West to Balcombe Road and Davies Street to Florence Street; however, these signs are difficult to locate amongst other signs. Additionally, the regulatory signs show a 'No Right Turn' which, whilst technically correct in relation to the road continuing west along Florence Street, are not clear in their messaging leading to further confusion.

3.4 Options analysis

3.4.1 Transitional interventions

Council officers met with some Ward Councillors to discuss some interim treatments to improve operation of the intersection during construction. These measures included:

- Yellow line-marking and reflectors around Florence Street and the south leg of Mentone Parade to highlight the through traffic route;
- Speed Cushions on Florence Street and the south leg of Mentone Parade to slow vehicle speeds approaching the intersection; and
- Enhancing the traffic island on the north leg of Mentone Parade to highlight that right turns from the south leg of Mentone Parade are not permitted.

It is noted that these transitional measures (see Appendix 1), which were installed on 28 June 2019 to improve current operation, do not preclude potential future changes to the intersection identified in the following sections (3.4.2 and 3.4.3).

3.4.2 Pedestrian crossings

The original intent of the Mentone Renaissance works is to provide pedestrian priority through the Piazza and Mentone Parade between Como Parade West and Florence Street. The original 2015 proposal was to achieve this by substantially reducing vehicle movements in this section rather than formalised pedestrian crossing treatments.

The following changes are recommended to support safe and efficient pedestrian movement through the Mentone Renaissance precinct, noting the original vision of creating a pedestrianised area:

- Establish a pedestrian crossing at the northern leg of Mentone Parade from the Piazza to the northern side of Florence Street;
- Monitor the existing pedestrian crossings on Florence Street and Mentone Parade south of Florence Street. Consider relocating these closer to the Mentone Parade and Florence Street intersection if this aligns with pedestrian desire lines; and
- Monitor pedestrian movements along Como Parade West at Mentone Parade, with a view to introducing a Pedestrian Crossing if it meets warrants.

3.4.3 Vehicle Movement changes

The April 2015 concept aligned the primary vehicle movements along Florence Street and Davies Street through the centre. The two main off-street car parks are north and south of Florence Street. In practice this has not performed to expectation, with a high rate of non-compliance at Mentone Parade between Como Parade and Florence Street and vehicles using Commercial Road. The clear intent of the Notice of Motion and Petition is that the community wishes for these traffic movements to be reviewed.

It is officers' recommendations that the following traffic management changes be adopted:

- Adopt Part one of the Notice of Motion and re-open the right-turn from Como Parade West into Mentone Parade. This re-opens a major traffic movement and reduces pressure on Balcombe Road and Commercial Road; and
- In support of the above convert the intersection at Mentone Parade and Florence Street back to a T-intersection. This removes confusion at the 'modified T-intersection' of Florence Street to the south leg of Mentone Parade being the through route and better aligns with expected traffic movements.

An immediate change to the left turn movement at Como Parade West and Mentone Parade is not supported. The scope of work to achieve this is significant, the demand for this movement is lower and there are alternative options for motorists to access the centre from this direction.

4. Conclusion

4.1 Environmental Implications

There are minimal environmental impacts to the proposed changes. It could be argued that re-opening some traffic movements will reduce congestion on other routes and the distance vehicles travel, leading to a small reduction in greenhouse emissions. However this is not a primary consideration for the changes.

4.2 Social Implications

The vehicle movement changes in Mentone have had a significant impact on the way in which people move through the centre. The rate of non-compliance with the vehicle movements is reasonably high, which indicates that the changes haven't met with community expectations. The proposed changes address the key vehicle movement routes the community would like re-opened.

4.3 Resource Implications

The proposed changes will have a modest budget impact, up to \$150,000 subject to further design work. There is a contingency of \$80,000 in the project budget for additional traffic management works. Any additional funding required to complete the pedestrian crossing will be sourced from the bike and walking budget of \$150,000.

4.4 Legal / Risk Implications

There are minimal legal or risk implications to the changes.

Appendices

Appendix 1 - Mentone Traffic Movements (Ref 19/132291) 

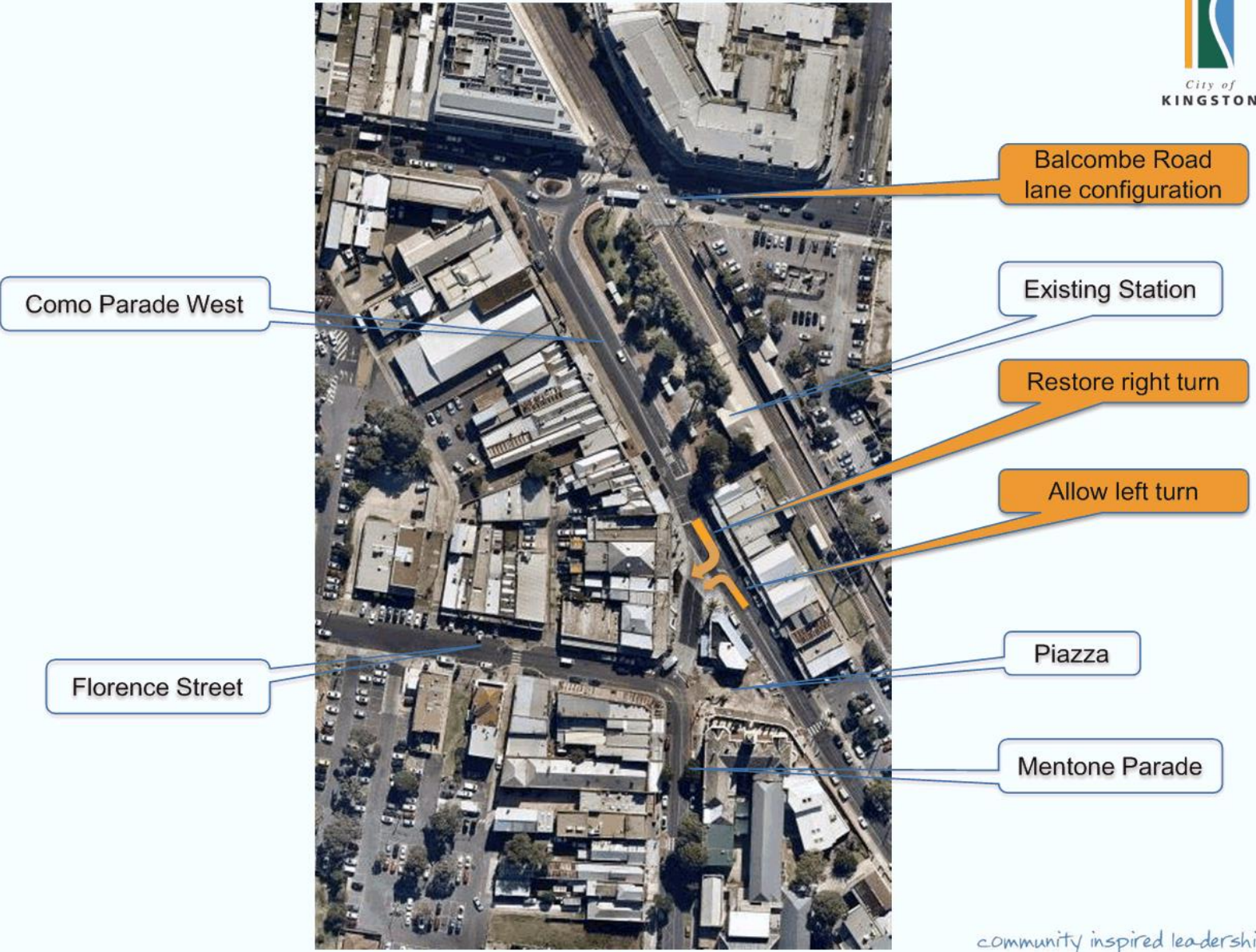
Author/s: Ross Gregory, Manager Traffic and Transport
Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

10.4

RESPONSE TO NOTICE OF MOTION NO. 23/2019 - CR. GLEDHILL - MENTONE TRAFFIC MOVEMENTS

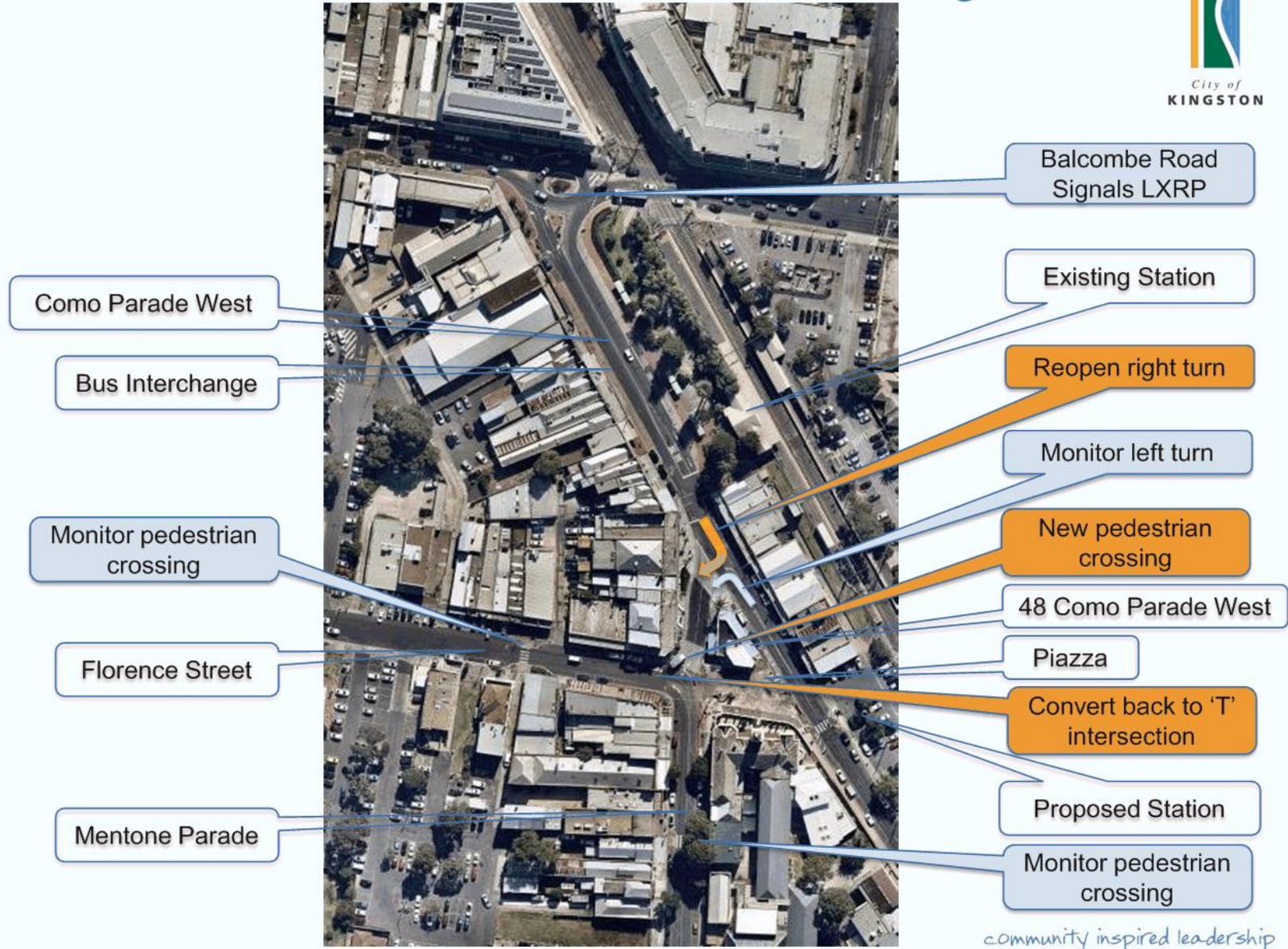
1	Mentone Traffic Movements	231
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Mentone Renaissance – Notice of Motion



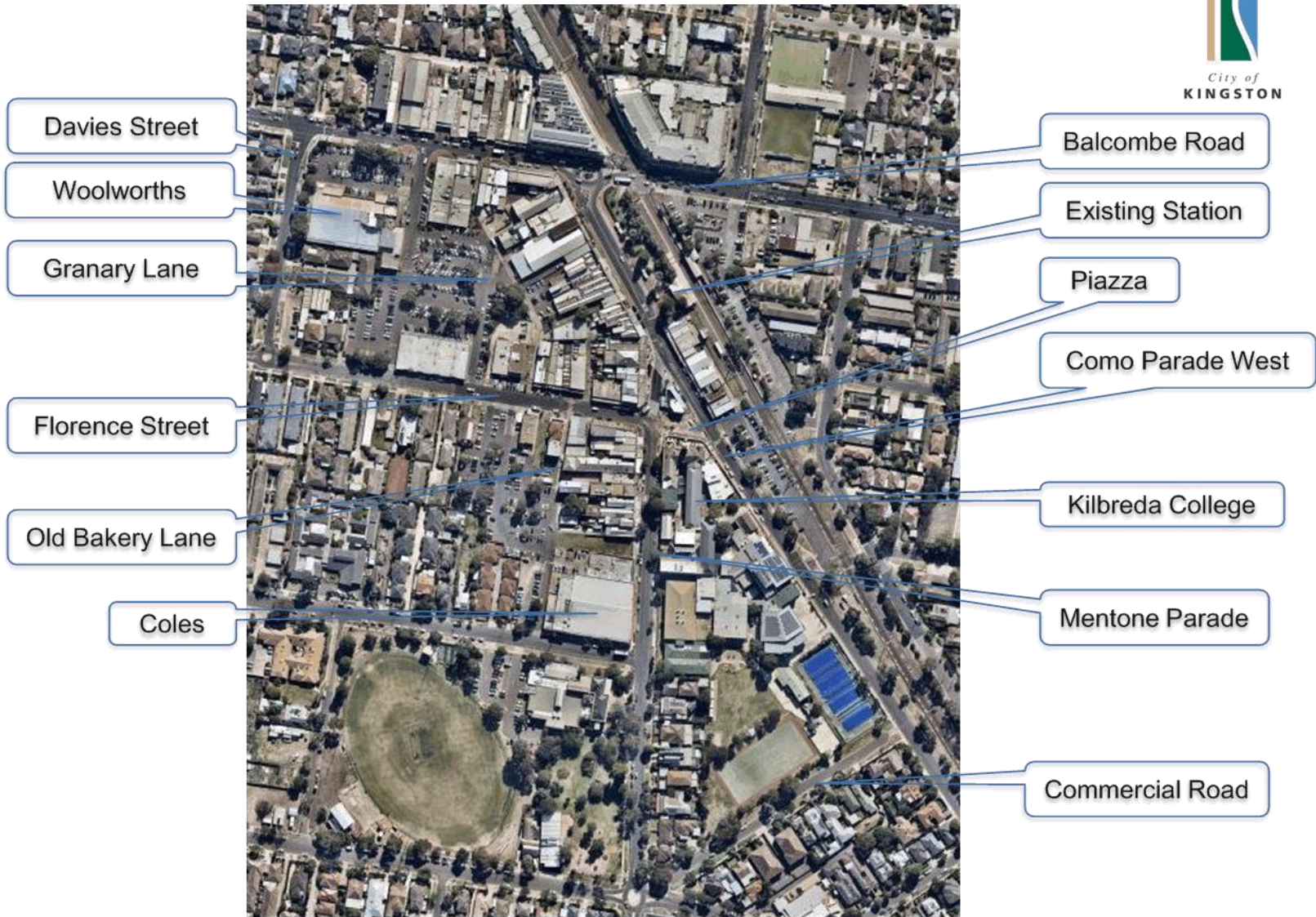
community inspired leadership

Mentone Renaissance – Recommended Changes



community inspired leadership

Mentone Renaissance



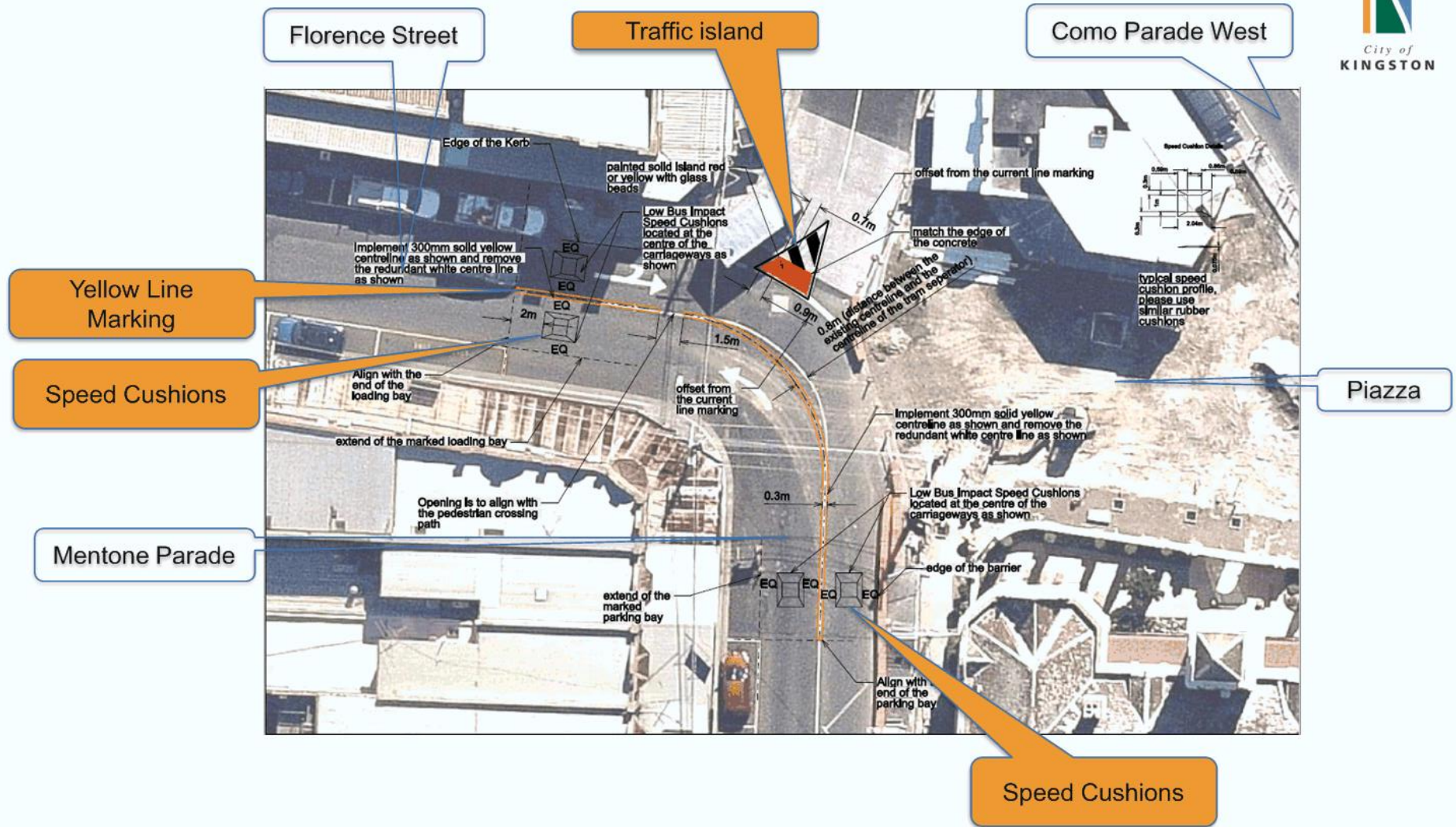
community inspired leadership

Mentone Renaissance



community inspired leadership

Mentone Renaissance – Transitional Interventions



community inspired leadership

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 10.5

INTRODUCTION OF A FOOD ORGANIC GARDEN ORGANIC SERVICE

Contact Officer: Tim Scott, Team Leader Maintenance Contracts and Waste

Purpose of Report

This report provides information about the implementation of Kingston's Food Organic Garden Organic service to be provided to residential properties with a Council green waste service. The report includes details around the service provision, timing and associated costs of the proposal.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

PROPOSED ACTION

That Council:

1. Implement the Food Organic Garden Organic service in line with the proposal within this report.
2. Receive a further report in the September meeting cycle on the options for compostable bags/liners and caddies.

1. Executive Summary

This report details the proposed implementation of a Food Organic Garden Organic service through a staged introduction. The service is anticipated to commence in April 2020 with an approved budget and initially service 48,000 properties.

All residential properties with an existing kerbside green waste service will receive a kitchen caddy, compostable liners and an extensive communication and education plan.

The proposed service will not alter the frequency of residential bin collection service.

2. Background

The City of Kingston waste collection service has remained largely unchanged for over 20 years. It currently provides a weekly garbage service to 62,000 properties, fortnightly recycling to 62,000 properties and a fortnightly garden organics service to 48,000 properties.

The introduction of a Food Organic Garden Organic service will allow Council to minimise the volume of putrescible material disposed to landfill. The diverted food waste can instead be processed at an Organic Processing Facility into high quality compost. Council has existing contracts that have the flexibility to support the introduction of a Food Organic Garden Organic service.

The current commissioning process of the new SACYR in-vessel aerobic composting facility in Dandenong South provides Council with the opportunity to safely divert food and other organic material from landfill to produce high quality compost.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

3.2 Consultation/Internal Review

There has been extensive discussion and meetings with a range of internal and external stakeholders on the most appropriate method to introduce a Food Organics Garden Organics service to the City of Kingston.

The Communications and Promotions team have provided advice around a Plan (refer to Appendix 1) to assist in the behavioural change in the community including information on timing and details of promotional and educational material.

The Finance team have assisted Infrastructure in the budgeting and modelling of costs involved in the introduction of a Food Organic Garden Organic service. It is anticipated that ongoing analysis of the service will be provided through a review process.

Various State Government departments have provided advice around the implementation of a Food Organic Garden Organic service to ensure that delivery models and expectations are consistent with other metropolitan Councils.

3.3 Operation and Strategic Issues

3.3.1 Existing Garbage and Green Waste Service

The existing Council waste collection contractor is JJ Richards & Sons, with this contract expiring in 2028. There are provisions within the contract that allow Council to introduce a Food Organics Garden Organics service any time from July 2019.

The overview of costs and tonnage for residential waste collection is detailed below (Recycling not included to this report).

Waste Stream	Tonnage / year	Cost	Contractor
Garbage	30,000	\$3.75M	SUEZ Landfill
Green Waste	15,000	\$1.35M	Veolia/NRS Processing
Collection		\$3.870M	JJ Richards & Sons
Total		\$8.97M	

3.3.2 Case Study 1 - Glen Eira

A Food Organic Garden Organic service has been operating in Glen Eira City Council for over 12 months. The service is not mandatory, and residents are required to request or use a bin caddy. The Food Organic Garden Organic service has not seen a significant reduction in landfill volumes due to the voluntary nature of the service. There have been over 10,000 caddies distributed to residents, however it is not known how many of these are being actively used. Glen Eira City Council did not change bin collection frequencies.

3.3.3 Case Study 2 - Bayside City Council

A Food Organic Garden Organic service has been provided to residents of the Bayside City Council in July 2019. This is being introduced in conjunction with new lime green lids for their mobile garbage bins to bring the Council in line with existing standards. The Bayside City Council service is identical to what Kingston is proposing including caddies, liners and collection frequency.

Council officers have been in contact with Bayside City Council around the use of suppliers and contractors and will continue to monitor the uptake and performance of the service.

3.4 Proposal

3.4.1 Proposed Waste Service

The Food Organic Garden Organic service will allow the placement of all food materials including fruit and vegetables, meat, dairy and leftover foods into the existing green waste bin.

The Kingston implementation will see the delivery of kitchen caddies and compostable liners to all 48,000 properties that have an existing residential green waste service. The bin collection frequency will not change, and the service will see the reallocation of waste within the existing bins.

The introduction of a Food Organic Garden Organic service will not alter the amount of waste that is produced by Kingston residents. The effect on collection will only involve which bin that waste is placed in, and subsequently the method of processing. It is hoped that there will be a significant long-term environmental benefit derived from the introduction of this service.

3.4.2 Caddies and Liners

To promote the use and maximise participation in a Food Organic Garden Organic service, residential properties with a green waste service will be provided with a kitchen caddy and a roll of 150 compostable liner bags. A tender will be advertised for the supply of caddies, liners and delivery.

Officers are currently exploring opportunities to provide caddies that have been locally manufactured and potentially using locally recycled materials that have collected in Kingston in the manufacturing process. Infrastructure is working with City Economy and Innovation team to investigate ways of alerting local businesses to this impending tender.

A further report to be presented to Council within the September meeting cycle to present options for compostable bags/liners and caddies.

3.4.3 Communications

The implementation of the Food Organic Garden Organic service requires a communications and education period to ensure that the community is prepared for the proposed service changes. It has been anticipated the implementation would take at least 8 months of planning and promotion to ensure that all the risks have been minimised.

The Communications Plan will be managed by the Communications and Promotions team. The project budget has made allowances for this implementation. All key milestones and deliverables will be documented for actioning in consultation with Infrastructure.

Refer attachment for Communications Plan – Appendix 1

3.4.4 Financials

The information below details the costs involved in the implementation of the Food Organic Garden Organic service. A project amount of \$1.5M has been allocated in the 19/20 FY budget for Infrastructure to implement a Food Organic Garden Organic service.

Capital Costs

Item	Timing	Cost	Resource
Communications Plan	October 2019 onwards	\$200K	Communications and Promotion
Caddies	March 2020	\$295K	Infrastructure
Liners	March 2020	\$415K	Infrastructure
Delivery	March 2020	\$550K	Infrastructure
Total		\$1.46M	

Operational Costs at 20% diversion of Garbage to Organic Bin (this is a conservative estimate of diversion).

Waste Stream	Tonnage / year	Cost	Contractor
Garbage	24000	\$3.00M	SUEZ – Landfill
Green Waste	21000 **	\$1.89M	SACYR - Processing
Collection	NA	\$4.01M	JJ Richards
Total		\$8.90M	

** The escalation in collection contract costs reflects the redistribution of material to a predominantly larger (240 litre) green waste bin and its impact on collection capacity which is fixed.

3.4.5 Timing of Implementation

Timing	Outcome
prior to August 2019	Residents will be informed they can dispose of fruit and vegetable organic items to the green waste bin if they wish – prior to the distribution of caddies.
August 2019	Notifications to all residents regarding the commencement of a Food Organics Garden Organics service by the City of Kingston
September 2019	A tender for the supply of caddies, liners and delivery will be advertised.
September 2019 – March 2020	The communications plan will formally commence with targeted messaging across a variety of media channels including Kingston Your City, Facebook, Internet. Likely to include brochures, videos, photographs and demonstrations.
March 2020	Caddies and Liners will be delivered to each property with an existing green waste service.
April 2020	Official commencement of Food Organic Garden Organic service for all Kingston residents Maintain consistent messaging around the service and continue promotional activities.
September 2020	Following the introduction of the Food Organic Garden Organic service, a service review will be undertaken to measure outcomes. This will provide Council with information about the environmental, social and financial performance of the service. The review will also consider how to further improve the service through the inclusion of the 14,000 properties that do not have a current green waste service. Provide a report to Council with the outcomes of a Food Organic Garden Organic service review.

4. Conclusion

It is recommended that Council implement the Food Organic Garden Organic Service in line with the proposals in this report. The full Food Organic Garden Organic service to residents would commence in April 2020 and maintain the existing bin collection frequencies.

4.1 Environmental Implications

The introduction of a Food Organics service to Kingston would reduce the amount of putrescible waste currently being disposed of to landfill. Any material diverted from landfill would be processed into high quality compostable materials for garden reuse.

There is an opportunity for Council to reuse some of the compost material in the Parks and Gardens areas to demonstrate a local link and circular economy principles to the community.

4.2 Social Implications

There has been an increase in community awareness around waste generation and disposal practices. The implementation of a Food Organics Garden Organic service would reassure the community that Council practices are in line with their expectations.

The introduction of a Food Organics service will require a change in resident behaviors with respect to their waste practices. This has been considered in the provision of a comprehensive communication and education plan.

4.3 Resource Implications

The capital expenditure has been identified in the 2019/20 Council Budget process as \$1.5M. This will allow for the procurement of kitchen caddies, liners, delivery and the communications and educational plan for all users of the service.



The introduction of a Food Organic Garden Organic service will ensure that Council is well positioned to minimise costs involved in residential waste services. The long term operational costs involved will be lower due to the increasing pressures on landfilling in the metropolitan area. The State Government landfill levy is due to increase significantly over the next 5 years and will be passed directly to consumers while the lack of landfilling options in the South East of Melbourne will also ensure that landfill gate fees remain comparably high. The organics processing industry is not directly exposed to the landfill levy.

The implementation of this service does not require any additional staff resourcing from the current organisational chart and can be achieved from within existing departmental staffing allocations.

4.4 Legal / Risk Implications

The main risks are contamination of the green bin and the lack of resident subscription to the new service. This can be mitigated through an extensive communications and education plan that is based on sound change management principles.

Appendices

Appendix 1 - Community Consultation Plan - Introduction of a Food Organic Garden Organic Service (Ref 19/127510)  

Author/s: Tim Scott, Team Leader Maintenance Contracts and Waste
Reviewed and Approved By: Rachele Quattrocchi, Manager Infrastructure
Daniel Freer, General Manager City Assets and Environment

10.5

INTRODUCTION OF A FOOD ORGANIC GARDEN ORGANIC SERVICE

1	Community Consultation Plan - Introduction of a Food Organic Garden Organic Service	245
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Appendix 1 : Community Consultation Plan Introduction of a Food Organic Garden Organic Service

The communications program to support the introduction of Food Organic Garden Organic will be designed to inform and educate the Kingston community about what Food Organic Garden Organic is, how it works, what they need to do and the reasons and benefits of Food Organic Garden Organic.

Given the scale of the behavioural change, the communications program will be broad and rolled-out over a sustained period of time. It is envisaged the communications be delivered via multiple channels including information sessions, school newsletters, social media, advertising, instructional videos and written material as well as direct mail to residents, businesses and community groups.

It is important to note that Council currently receives multiple calls per week and many comments via our social media channels from the community asking when Kingston will allow for food to be placed in green bins. This is a great sign and indicates many parts of the community are not only wanting Council to introduce this measure but in fact are disappointed the Council is not already providing this service.

Below is the broad outline of the communications approach to support the Food Organic Garden Organic roll-out; a comprehensive communications program will be developed over the coming months.

Timing	Key message	Key activities
July 2018	<i>Acknowledge Food Organic Garden Organic</i>	<ul style="list-style-type: none"> Primarily reactive communications We will advise the community, when asked, that food is allowed to be placed in green bins
November – March 2020	<i>"Food Organic Garden Organic is coming"</i>	<ul style="list-style-type: none"> Proactive broad scale communications via multiple channels
March 2020	<i>"Recycle your food today"</i>	<ul style="list-style-type: none"> Delivery of caddies accompanied with instructions Continued proactive broad scale communications via multiple channels
April onwards	<i>"Keep recycling Kingston"</i>	<ul style="list-style-type: none"> Regular updates on how Kingston is embracing Food Organic Garden Organic Continued awareness and education campaign

Councillor Opportunities

1. Letter from Mayor and Ward Councillors to all residents with a green waste service regarding the new service.
2. Photo opportunity with caddies, bins and all Councillors

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 10.6

CANTERBURY ROAD CAPITAL INVESTMENT WORKS

Contact Officer: Rachelle Quattrocchi, Manager Infrastructure

Purpose of Report

The purpose of this report is to provide an update to the Council on the review of infrastructure improvements within the Canterbury Road, Braeside industrial precinct.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Receive and note this report;
2. Advocate to The Hon. Jaala Pulford Minister for Roads and local Members of Parliament for the duplication of Governor Road either as part of future works to the Mornington Peninsula Freeway Extension project or as a separate project; and
3. Undertake further assessment of traffic movements 6 months after the opening of the Mornington Peninsula Freeway Extension to determine requirement for works by Council giving consideration to the need for the implementation of a Special Charge Scheme.

1. Executive Summary

This report provides an overview of the prioritisation of Infrastructure improvements in the Canterbury Road, Braeside industrial precinct.

In 2015, Council officers engaged GTA Consultants (GTA) to provide a scope of infrastructure improvement works to implement appropriate road network improvements and mitigating traffic impacts of future development within the precinct.

Since the 2015 GTA report, there has been several road network changes; VicRoads have commenced with the Mornington Peninsula Freeway Extension (MPFE) project and the intersection works of Bate Drive and Governor Road are underway as part of the development of a large parcel of land within the precinct.

In the form of a consultancy review, GTA Traffic Consultants have provided advice on future traffic demands and road network operating conditions. The GTA report has indicated that network changes by VicRoads will alter current traffic demands and prioritisation.

This report provides options for review and further consideration to determine the real benefit and value of entering a Special Charge Scheme. And considers the redirection of funds for capital investment of signalised intersection works to complete critical road network infrastructure in the Canterbury Road, Braeside industrial precinct.

2. Background

The industrial precinct area shown in Figure 1 below, is bound by Governor Road to the north, Boundary Road to the west, the upper tributary of the Mordialloc Creek to the south and the Melbourne Water Waterways wetlands to the east. The development of the area has not proceeded in an integrated manner and the road network has been developed in an 'as needs' style rather than to an integrated precinct plan. Included within Appendix 4 is a plan of existing properties, areas under development and greenfield sites.



In 2015, officers engaged GTA to undertake a detailed assessment of current traffic demands and road network operating conditions and to formulate potential options for network improvements and mitigating traffic impacts of future development.

The 2015 GTA report considered the precinct (refer to Figure 1 above) as three areas for the traffic study. Precinct 1 is the existing industrial development west of the Mordialloc Settlement Creek, Precinct 2 is the area between the two drains and Precinct 3 is the area east of Darling road.

At the time the analysis indicated that both existing intersections at Governor Road/Bate Drive and Canterbury Road/Boundary Road, would not accommodate the full development of the industrial land uses in the study area.

The report investigated signalling the intersection of Governor Road/Bate Drive and Canterbury Road/Boundary Road, as these mitigation works would cater for all future development of the precinct.

The 2015 GTA report identified with the following key infrastructure works;

- Signalised intersection at Governor Road/Bate Drive (currently under construction by others - no longer included as part of proposed works considered in this report)
- Crown unit construction and associated base – to provide a crossing at Canterbury Road over Dunlop's Creek;

- Strengthening the existing bridge over the Mordialloc Settlement Creek at Canterbury Road to take high productivity by vehicles;
- A signalised intersection at Boundary Road and Canterbury Road.

Within the 2015 GTA report, GTA identified with future works by VicRoads to include the duplication of Governor Road and signalisation of Governor and Canterbury Roads. GTA also recognised the typical approach to funding of intersections with a duplication of Governor Road would be the responsibility of VicRoads.

Since the 2015 GTA report there has been several road network changes, Council officers sought further advice from GTA (Appendix 2) to review the original recommendations establish to determine a revised scope of works for the Braeside Industrial Precinct.

The network changes underway include:

- Mornington Peninsula Freeway Extension (MPFE); and
- Traffic Signalisation of Bate Drive and Governor Road.

Council has also advocated for the duplication of Governor Road as part of the MPFE project, as the 2015 GTA report identified the traffic movements warrant this upgrade.

Mornington Peninsula Freeway Extension (Mordialloc Bypass)

Included to the 2019 GTA report, SIDRA (software for traffic network modelling) was used to determine the impact post-implementation of the Mordialloc Bypass on the precinct.

The modelling predicting 70% increase to traffic along Governor Road with 60% decrease in traffic along Boundary Road (south of the Governor Road).

Traffic Signalisation of Bate Drive and Governor Road

The review considered the current development of property within Precinct 3 and the construction of the intersection of Governor Road and Bate Drive.

Bate Drive and Governor Road Intersection works are currently under construction from the development of a large parcel of land within Precinct 3, south of Canterbury Road. The report advises that a signalised intersection of Bate Drive and Governor Road will adequately accommodate future traffic from Precinct 3.

Future Duplication of Governor Road

Vic Roads has advised that the duplication of Governor Road would not occur until a future date in 2022 once the Mordialloc Freeway works have been completed. At this stage there has not been a funding commitment to these works. It was also acknowledged that the intersection of Boundary and Governor Road (currently road roundabout) may be signalised, however there is no firm commitment by VicRoads.

The future duplication of Governor Road would remove right-hand turning movements from service road entry/exit points and include further network changes.

Traffic Signalisation of Governor Road and Helen Kob Drive

The GTA report recommends an additional signalised intersection along Governor Road to support access to Precinct 1 and 2 and to provide amenity and improved safety.

An additional signalised intersection on Governor Road at Helen Kob Drive would be the most beneficial option to cater for capacity in the future. These works would be

subject to further investigation and feasibility to better understand the suitability as a future access point.

The 2019 GTA report has recognised that VicRoads are undertaking network changes that may include the duplication of Governor Road.

Whilst the 2019 GTA report recommends a revised scope of works that includes traffic signalised intersections of Boundary & Canterbury Road and Governor Road & Helen Kob Drive the proposed network changes by VicRoads may have a change on current traffic demands.

The 2019 GTA report recognised that the MPFE project would result in 60% decrease in traffic along Boundary Road (south of the Governor Road). And that the duplication of Governor Road may also include further network changes along Governor Road.

Therefore, the need and priority for Council to undertake signalised works at Boundary & Canterbury Road and Governor Road & Helen Kob Drive is reduced.

Included to the original scope of works within the 2015 GTA report was the proposal for a bridge crossing at Canterbury Road (Dunlop's Creek crossing) Bridge.

Through the review by GTA their 2019 report recognised that the crossing would provide more benefit to Precinct 1 & 2, as traffic would tend to move towards Mordialloc Bypass using internal roads. GTA advised however that while there are localised safety and amenity benefits from constructing the Canterbury Road (Dunlop creek crossing) Bridge, the bridge connection may increase queuing east of Bate Drive and Governor Road.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

3.2 Strengthening the existing bridge over the Mordialloc Settlement Creek at Canterbury Road

On behalf of Council, Pitt and Sherry engineers undertake annual inspections of critical infrastructure assets including bridges within the municipality. The existing bridge over the Mordialloc Settlement Creek (included within the original scope of works) was inspected and works have been identified to strengthen the bridge and have been budgeted and included within Council's asset renewal program. Therefore, as these works exist in the asset renewal program and it is not reasonable to expect these works be included within a special charge scheme.

3.3 Special Charge Scheme

Council has a Special Charge Scheme Policy (Appendix 1); Council officers have also sought legal from Russell Kennedy (RK) on the methodology and approach to the special charge scheme. The advice considered what properties should be considered in the special charge scheme and the proportion of costs given potential benefit to individual properties.

Following the 2019 GTA report Council officers requested further clarification from RK in relation to required outcomes for the precinct and any issues that required further investigation in consideration of a special charge scheme.

3.4 Consultation / Internal Review

The current development proposal has been managed by City Development and City Strategy with input from Infrastructure and Traffic and Transport on specific issues raised by the development application.

Initial concept plans for intersection works have been prepared by Engineering Design. The proposed signalised intersections have all been discussed with VicRoads and have in-principle support.

If Council were to proceed with the proposed infrastructure works, then officers would seek review and approval from Vic Roads for the number of signalised sections and intersection treatments.

If Council selects not to proceed with a Special Charge Scheme, then Council officers would inform properties within the precinct that Council is not proposing a Special Charge Scheme at this stage.

3.5 Options

3.5.1 Option 1

Council defer the infrastructure improvements works (that include signalisation Boundary Road/Canterbury Road and Governor Road/Helen Kob Drive), until the VicRoads network changes have been completed.

Council advocate for the duplication of Governor Road as part of future works to the MPFE project.

This is the officer's recommendation.

3.5.2 Option 2

Council proceed and fund with the revised scope of works (included to the 2019 GTA report) total estimated value of \$4.0M.

- Signalised Intersection of Boundary and Canterbury Road
- Signalised Intersection Governor Road and Helen Kob Drive (estimated costs include provision of additional 30% to cover VicRoads approval – based on previous signalised works)

As on review of the real benefit of a Special Charge Scheme to properties within the precinct a significant benefit/uplift to properties is not guaranteed. If Council selects not to proceed with a Special Charge Scheme, then Council officers would inform properties within the precinct that Council is not proposing a Special Charge Scheme at this stage.

This is not the officer's recommendation.

3.5.3 Option 3

Council proceed with the revised scope of works (included to the 2019 GTA report) total estimated value of \$4.0 M as a special charge scheme (Council contribution \$1.4M).

- Signalised Intersection of Boundary and Canterbury Road
- Signalised Intersection Governor Road and Helen Kob Drive (estimated costs include provision of additional 30% to cover VicRoads approval – based on previous signalised works)

This is not the officer's recommendation.

4. Conclusion

There have been several network changes that will impact on the need and priority of infrastructure improvement works to the Canterbury Road, Braeside industrial precinct

These works include the Mornington Peninsula Freeway Extension (MPFE) project and possible duplication of Governor Road. It is recommended that Council defer any infrastructure works until the completion of the network changes by VicRoads to determine the actual impact on traffic demand and need for any further traffic improvement works.

4.1 Environmental Implications

None

4.2 Social Implications

The signalling of Intersections Boundary/Canterbury Road and Governor Road/Helen Kob Drive would improve amenity and safety. And would complete critical road network infrastructure in the Canterbury Road, Braeside industrial to cater for all future development of the precinct.

4.3 Resource Implications

A Special Charge Scheme would include developer contributions and funding by Council for key infrastructure works. To commence the Special Charge Scheme process, a full cost benefit analysis will need to be developed in support of the scheme, to consider proportion of rate income/revenue and timing for payback of the scheme.

There is an allocation of \$675,000 within the Capital Works Program for 2019/20, for design and preliminary works in support of the signalised intersection works, with further budget allocations in future financial years. Council will be required to give consideration to these allocations in the future, pending its resolved position.

Funding is available for the strengthening of the existing bridge over the Mordialloc Settlement Drain at Canterbury Road as part of Council's civil asset renewal works within the Capital Works Program. There is an allocation of \$200,000 for these works included over the 2019/20 and 2020/2021 financial years.

4.4 Legal / Risk Implications



The implementation of a special charge scheme will have an impact on the current obligations of titles to properties along Canterbury Road.

The thresholds for a proposed scheme to succeed need to be kept in mind when constructing the scheme. For a scheme requiring contribution of more than 50% of the costs, the property owners have a right to accept or reject the special charge scheme by a simple majority. This could be negated if Council contributes more than 30% of the proposed infrastructure works.

Appendices

Appendix 1 - Special Rate and Charge Scheme Policy (Ref 14/53441)  

Appendix 2 - Braeside Industrial Precinct Traffic and Access Study Review - GTA 2019
Traffic Report (Ref 19/127307)  

Appendix 3 - Canterbury Rd Braeside - Development Map (Ref 19/148397)  

Author/s: Rachelle Quattrocchi, Manager Infrastructure

Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

10.6

CANTERBURY ROAD CAPITAL INVESTMENT WORKS

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Special Rates and Charges Schemes Policy

APPROVAL	Council / 23 June 2014
VERSION NO:	Version 1.0
TRIM REF:	14/53441
REVIEW	30/06/2019
RESPONSIBLE EXECUTIVE	General Manager Sustainable Planning & Environment
POLICY OWNER	Manager Infrastructure

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1. Purpose of the Policy

The purpose of this policy is to set out the objectives and the principles for the use of Special Rates and Charges Schemes for the provision of new infrastructure works and or special services and their application in a fair, equitable and consistent manner.

2. Definitions

- a. **Scheme** – refers to a special rate or special charge scheme.
- b. **Works or services** – refers to the functions or powers being exercised by Council for which it is proposed to levy a special rate or charge.
- c. **Special benefit** – refers to a benefit received by one group of people that is over and above that received by others. This special benefit may arise from the construction of new infrastructure or the supply of a service or both.
- d. **Installment Option** – refers to an option to pay the contribution via installments which will be considered by Council.

3. Scope

This policy applies to the establishment and operation of schemes in the following categories:

1. For the recovery of the cost of new infrastructure works where more than one property owner gains a special benefit from their construction. Infrastructure schemes include the construction of an item, or items of infrastructure. Examples include, but are not limited to, roads, road pavement, kerb & channel, footpaths, drains, bridges, public lighting, traffic management devices or car parks.
2. For the recovery of the cost of a service or a bundle of related services. Service Schemes include pre-defined services. Examples include, but are not limited to, tourism, retail promotions and unique maintenance arrangements to deliver a higher than normal level of service. The maintenance arrangements would involve the delivery of higher specification standard services applied to infrastructure such as roads or parks.
3. For the establishment of a Special Purpose Fund Scheme where the precise service or works are not fully specified in advance and council directs and empowers a committee to allocate the funds. Special Purpose Fund Schemes may include a mixture of objectives such as marketing, business development or works or a combination thereof and are for explicit purposes such as promoting and supporting local businesses in an Activity Centre.

4. Objectives

The objectives of the Special Rate and Charge Policy are to:

- Define the process for establishing an infrastructure or service scheme and calculating the special benefits for the people included in the scheme in a fair and equitable manner;
- Define the process of consultation on proposed schemes and to provide objection rights where the special benefits contribution is greater than two thirds of total costs;

- Ensure Council has the ability to recover reasonable contributions from people who receive a special benefit from particular infrastructure works or other services so that those special benefits do not need to be subsidized by general ratepayers.

5. Policy Statement

Council will establish a Special Rate and Charge Scheme for new infrastructure works and special services where a group of property owners or occupiers receive a special benefit over and above that received by others not included in the scheme.

A request to create a Special Rate and Charge Scheme may come from property owners or occupiers or special interest groups or may be initiated by Council.

Each Special Rate and Charge Scheme is unique and will be developed independently. A specific communication and consultation plan will be developed for each proposed scheme. All members of the scheme shall have an opportunity to provide feedback to Council and discuss issues with Council officers.

Council Officers will prepare an estimate of the total project costs and a draft allocation of costs to each proposed member of the scheme will be provided during the initial consultation period. The method of determining the special benefit and the calculation of the proposed contributions shall also be provided to the members of the scheme during initial consultation. The method of apportioning costs shall be in accordance with the Local Government Act 1989 (the Act) and the ministerial guidelines.

In providing infrastructure, Council will consider the timing of the scheme with regard to Council's 5 Year Capital Works Program. Only relevant infrastructure works designed to Council's typical standard specification, will be included in a Special Rate and Charge Scheme. Council will seek contributions for in-scope items only. Where the scheme members request a higher standard of infrastructure than the standard specification, the additional cost of the higher standard shall be included in the scheme.

Council, in considering a proposed scheme may elect to adopt, abandon or modify a scheme. Where required, a Scheme Submissions Panel will be convened by Council to hear submissions by any potential scheme member. The Scheme Submissions Panel will prepare a recommendation to Council.

For each scheme requiring infrastructure works, the project shall be delivered via public tender or panel provider in accordance with the Kingston City Council Procurement Policy. On final completion of the project, a finalization report will be presented to Council and will detail any cost adjustments to be made in accordance with the Act.

In accordance with the Act, Council will provide an optional instalment plan for a special rate or special charge where the scheme relates substantially to capital works.

6. Responsible Executive

The **General Manager Environmental Sustainability** has responsibility for this policy.

7. Policy owner

The position responsible for writing and / or reviewing the policy and ensuring it is kept up-to-date with any legislative or operational changes is the **Manager Infrastructure**. This position can be contacted for assistance and information about this Policy.

8. Related Documents

This policy refers to the following State legislation and guidelines –

- (a) Local Government Act 1989
- (b) Road Management Act 2004
- (c) Special Rates and Charges Ministerial Guideline - 2004

This policy refers to the following internal policies, guidelines and strategies:

- a) Consultation and Engagement Policy
- b) Unconstructed Roads Policy 2014
- c) Civil Design Requirements for Developers - Part A: Integrated Stormwater Management
- d) Civil Design Requirements for Developers - Part B: Road Works & Construction Plans

9. Delegation Authority

Delegations under the following Acts and Regulations that apply to this Policy:

- Local Government Act 1989

10. Operation of Schemes

10.1. Scheme Initiation

The process to initiate a special rate and charge scheme may be started by Council, members of the public, residents within the area, a special interest group, another Authority or due to a development application.

Officers shall analyse the scope of the proposed project or service, prepare a project brief with cost estimates and shall identify all potential contributors to the scheme.

The General Manager - Environmental Sustainability shall review the project brief and, after consideration of the merits of the proposed project, direct Council officers to either:

- a. Undertake initial consultation;
- b. Approve the project for future consideration in-line with the timing requirements of Council's long term financial plan;
- c. Reject the request to initiate a scheme to implement the proposed project, or
- d. Direct Council officers to investigate alternative approaches to achieve the desired outcome.

In each case, affected parties shall be notified.

10.2. Preliminary or Initial Consultation

Council Officers shall prepare a communication plan and shall through questionnaires and other communication options, identify all potential contributors and ascertain their level of support for the scheme.

Council may set a threshold level for support of the scheme or may consider proceeding based on grounds of safety, health or amenity.

A preliminary report shall be prepared for Council outlining the scheme, costs and recommendations by officers. The report shall provide an analysis of the preliminary consultation and, if recommended to proceed, time phasing of the project and funding sources.

10.3. Scheme Development

Following a Council decision to proceed, officers shall prepare preliminary and final designs, cost estimates and apportionment schedules.

A communication plan shall be prepared and the officer responsible for the preparation of the scheme shall maintain a high level of consultation with all parties including other statutory authorities if required.

The Ministerial Guideline shall be used to prepare the scheme and calculate the maximum total levy.

10.4. Statutory Requirements for Scheme Adoption

10.4.1. **Declaration of Special Rate or Charge.** Officers shall prepare a declaration which must include a description of the proposed works and services and the total amount of the special rates and charges to be levied in accordance with s163 of the Act.

- a) Council must provide a public notice of its intention to declare a special rate or charge scheme at least 28 days before making the declaration. The public notice must outline the proposed declaration, set out a date on which the declaration is to be made and advise that the declaration is available for inspection for not less than 28 days at Council offices.
- b) When Council gives public notices it must also provide a copy of the notice to each potential member of the scheme within 3 working days of the day the notice is published.
- c) If Council proposes a levy which exceeds two thirds of the total cost, the scheme members have the right to object to the scheme. Council may consider a threshold level of objections after which the scheme is abandoned or modified. Council cannot make a declaration if objections are received from a majority of the potential members of the scheme.

10.4.2. **Consideration of Submissions.** Written submissions received before the close date will be considered by a committee nominated by Council. Submissions may request a hearing in front of the committee. The Scheme Submissions Committee makes a recommendation to Council for a final decision.

10.4.3. **Council Resolution following submissions.** Following consideration of the committee's recommendations, Council may resolve to proceed with the scheme (with or without minor variations);

10.4.4. **Alteration of proposed scheme.** Alterations or amendments to a proposed scheme, including change to the number of members in the scheme, shall be managed in accordance with s163 of the Act.

10.4.5. **Levy of Special Rate or Charge.** Council shall implement the Special Rate or Charge by issuing a notice to all those liable to pay. An instalment option may be offered for service schemes. For road construction, drainage or other infrastructure schemes, Council will offer the option to pay the special rate or charge in instalments over a period of not less than 4 years as per s167 (5) of the Act.

10.5. Scheme Implementation & Finalization

Schemes shall be implemented in accordance with the detailed plans provided to the contributors as resolved by Council.

Schemes shall be finalized and reconciled within two months of completion of works. The responsible officer shall report to Council advising that the works are complete and costs finalized. The report will include final apportionment costs and provide details where variations arise.

In the case where the Special Rate or Charge is varied by any amount, notice is required to be given to all affected parties in accordance with s166 (2) of the Local Government Act 1989.

11. Decision Guidelines

The Ministerial Guidelines apply to all decision processes.

12. Transition/Translation arrangements

Policy commencement date is 30 September 2014 after a transition period commencing from the date of adoption of this policy. Projects submitted within this transition period will be considered on a case by case basis. Existing projects at the date of adoption of the policy are not subject to this policy.

13. Review

This Policy is to be reviewed by – 30 June 2019.



MEMORANDUM

Transport Engineering and Planning

DRAFT

TO: Alex Reid (Principal Traffic and Transport Engineer – Kingston City Council)
CC: Rachele Quattrocchi (Kingston City Council), Ben Krastins (GTA)
FROM: Chris Coath (GTA)
DATE: 4 March 2019
OUR REF: V164441
PAGE 1 OF 23 excl. Attachments
RE: **BRAESIDE INDUSTRIAL PRECINCT TRAFFIC AND ACCESS STUDY REVIEW**

Dear Alex,

Further to our recent advice provided with regards to our review of the *Braeside Industrial Precinct Traffic and Access Review*, GTA Consultants (2015), please find the attached updated memo report.

The report outlines the planned and proposed changes to the surrounding road network and implications this may have on our original findings, including SIDRA modelling.

Naturally, should you have any questions or require any further information, please do not hesitate to contact Ben Krastins or me on (03) 9851 9600.

Yours sincerely

GTA CONSULTANTS

Chris Coath
Director

encl.
Braeside Industrial Precinct Traffic and Access Study Review

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Introduction

Overview

During 2015, GTA Consultants were engaged by Kingston City Council to undertake a traffic and access review for the Braeside Industrial Precinct to understand the impacts of the expected trip generation related to development of vacant land. This review culminated in the preparation of the report *Braeside Industrial Precinct Traffic and Access Review*, GTA Consultants (2015), herein referred to as the '2015 report'. At the time of this review, there were several key assumptions made with regards to growth and changes to the surrounding arterial road network. The study recommended a number of changes, including a scenario where signalised intersections were implemented on both Governor Road and Boundary Road, and a recommendation to construct a bridge over the drain connecting Canterbury Road, to ensure the road network could operate adequately and with flexibility.

Since the 2015 study, there has been several changes to key assumptions outlined in the original report. In this regard, there is an opportunity to understand how the recommendations of the 2015 report may have changed.

This report and its findings and recommendations have been set out to be read in conjunction with the original 2015 report.

Purpose and Structure

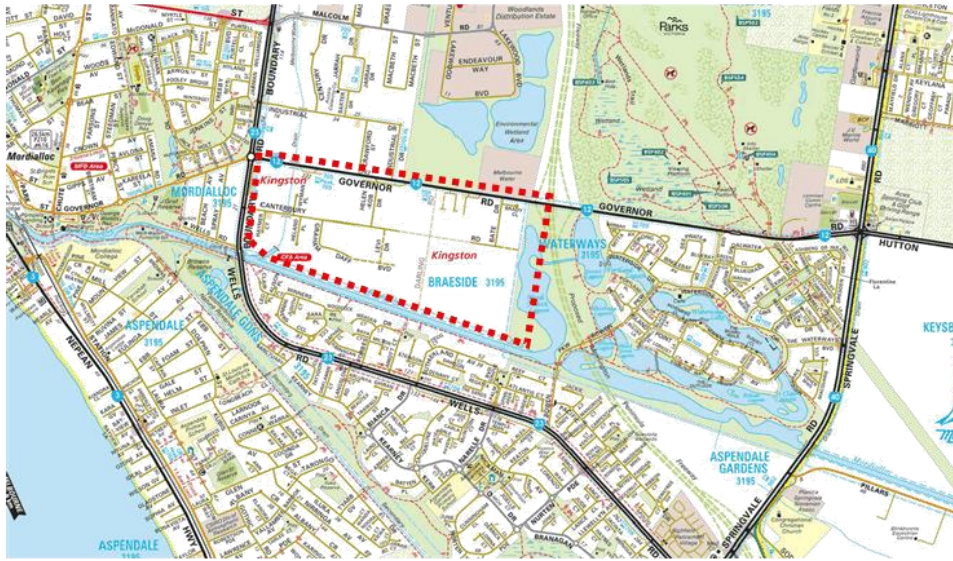
This report has been prepared as a holistic assessment of new information, balancing both a quantitative and qualitative assessment. In this regard, the following report has prepared with the ensuing structure:

- Summary of Previous Traffic and Access Review
- Changes to Previous Assumptions and Existing Conditions
- Traffic Impact Analysis
- Updated Access Options
- Summary of Conclusions and Recommendations

Study Area

The Braeside Industrial Precinct is bound by Boundary Road to the west, Governor Road to the north, Mordialloc Creek to the South and the Mornington Peninsula Freeway reservation and Mordi Yallock Lagoon to the east. The study area considers the wider network changes and their impacts to the industrial precinct itself. The key study area is shown in Figure 1.

Figure 1: Study Area



Source: Melway

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Summary of Previous Traffic and Access Review

Background

The 2015 report outlined a number of key assumptions and details with regards to the opportunities and constraints of the Braeside Industrial Precinct:

- 60% of land vacant within the precinct at 2015,
- Acknowledgement of poor integration between land use and transport planning,
- No clear vision for access to the precinct or funding mechanisms to deliver the necessary infrastructure to mitigate the impacts of growth.

Existing Intersection Operation (SIDRA analysis)

The operation of a number of access intersections to the precinct were assessed. The analysis found that several locations were operating at poor or very poor conditions with significant delays and queuing occurring at these locations during the AM and/or PM peak times.

Options for Accommodating Future Growth

A number of alternative access options were presented based on analysis of the impacts of traffic generated by the build out of Precincts 2 and 3 in the future, including assumptions at the time regarding road network changes. A summary of recommended actions under each option is shown below in Table 1.

Table 1: Summary of Options to Mitigate Future Traffic Impacts

	Boundary Road Access	Governor Road Access	Canterbury Road Drain Bridge
Option 1	Signalisation of Boundary Road / Canterbury Road	Signalisation of Governor Road / Bate Drive	Recommended but not critical
Option 2	Signalisation of Boundary Road / Canterbury Road	Signalisation of Governor Road / Helen Kob Drive	Yes
Option 3	Signalisation of Boundary Road / Canterbury Road	New signalised intersection just west of the Darling Road Drain	Yes

Summary of Recommendations – 2015 Report

The following outlines and summarises the key recommendations from the 2015 report.

1. The main access intersections to the study area have limited capacity to absorb further increases in traffic under their current configuration.
2. The further development and occupation of the study area could be expected to generate up to an additional 679 and 695 vehicle movements in the AM and PM peak hours respectively, and in the order of 6,900 vehicle movements over the entire day.

3. The existing road network is not capable of accommodating the full development of the industrial land uses in the study area. The majority of intersections operate at a 'very poor' level of services with inappropriate Degree of Saturation values and excessive queuing and delays.
4. The analysis of future traffic volumes at the existing unsignalised intersections, further sensitivity analysis and constraints within the external road network identified a number of guiding issues and opportunities:
 - Two signalised intersections are required in order to provide appropriate intersection capacity to service the full build out of the study area.
 - Future duplication of Governor Road is likely to remove right turn turning movements at service road entry and exit points.
 - The location of the future signalised interchange of Mornington Peninsula Freeway extension with Governor Road will influence the ability to provide signalised intersections to the industrial precinct.
5. It is appropriate to consider the provision of one signalised access point to Boundary Road and one signalised access point to Governor Road. This can allow for the optimal distribution of traffic within the precinct and limit turning movement traffic at the Boundary Road/Governor Road intersection.
6. The Canterbury Road connection across the Darling Road drain is recommended to further improve network robustness for travel within the Precinct.
7. Three options were identified for providing a second signalised access to the industrial estate on Governor Road, including the signalisation of the intersection at Bate Drive

Canterbury Road Bridge

Further to recommendation 7 above which outlined the identification of 3 options for access arrangements into the site, it is noted that 2 of the options recommended that the bridge on Canterbury Road must be constructed in order to accommodate for future traffic conditions. These two options (Options 2 and 3) however both recommended signalisation of intersections to the west of the creek, which would have resulted in inadequate access to Precinct 3 from an unsignalised intersection at Bate Drive without a bridge connection along Canterbury Road.

Option 1 recommended that the bridge connection on Canterbury Road should be constructed but was not critical to ensure adequacy of the operation of the future transport network. This option still noted that there would be benefits to construction the connection, as it would result in greater permeability of the road network, and potentially spread traffic better across the future signalised intersections to the study area.

Changes to Previous Assumptions

In order to confirm the findings and recommendations from the 2015 report, a review of the previous assumptions has been undertaken to understand what has changed in the past 3 years which may impact the original recommendations of the study. In order to do this, a number of activities were undertaken including:

- Discussions by phone and email with:
 - Kingston City Council officers,
 - VicRoads and,
 - Major Road Projects Authority
- A review of background documentation including:
 - *Mordialloc Bypass (Freeway) Environmental Effects Statement – Traffic and transport* (MRPA, 2018)
 - *Existing Conditions Report – Transport, Mordialloc Bypass* (WSP, 2017)
 - *Council Report – Proposed Special Charge Scheme* (Kingston City Council, 2018)
 - *Canterbury Road Special Charge Scheme – Legal issues and advice* (Russell Kennedy Lawyers, 2018)
 - *Braeside Industrial Precinct Traffic and Access Review –* (GTA, 2015)

Proposed Road Network Changes

Overview

In the time since the 2015 report, a number of changes to the road network have been confirmed or committed to (with regards to funding contributions):

- Traffic signals at the intersection of Bate Drive and Governor Road (as per Option 1 in the 2015 report)
- The layout of the local road network in Precinct 3 (excluding the connection across the drain)
- Identification of funding by Council for traffic signals at the intersection of Boundary Road and Canterbury Road
- Mornington Peninsula Freeway Extension (Mordialloc Bypass)

Project Status and Timeframes

In consultation with officers from Major Road Projects Authority and VicRoads, information regarding status and timing of various planned or proposed project has been collated and is shown in Table 2 below:

Table 2: Planned and Proposed Project – Timing and Status

Project / Site Name	Status ^[5]	Expected Timeframes ^[1]
Mordialloc Bypass	Tender awarded for construction	Early 2019 to Early 2022
Bate Drive / Governor Road signalisation	Confirmed (Functional layout plans allow for integration with future duplication of Governor Road)	Early 2019
Duplication of Governor Road	Not programmed or funded	Long term strategic opportunity at this stage only

Project / Site Name	Status ^[5]	Expected Timeframes ^[1]
Boundary Road / Governor Road signalisation	Not programmed or funded	Long term strategic opportunity at this stage only
Boundary Road / Canterbury Road signalisation	Proposed – currently budgeted by Council	TBC

[1] Discussions with officers from MRPA and VicRoads between November and December 2018

In relation to the duplication of Governor Road, the MRPA recognised that it is inevitable that this will occur sometime in the future, however the modelling for the Mordialloc Bypass found that it was not currently required, based on predicted future volumes at this stage. As such, it does not form part of the package of works for the Mordialloc Bypass.

A key indication that the road will eventually be duplicated for the full length between the new interchanges and Boundary Road is the localise duplication between Bate Drive and the freeway interchange. This reflects the need to future proof the new freeway overpass and also the new signals at the intersection of Bate Drive with Governor Road.

VicRoads have advised that the duplication of Governor Road could be expected to occur sometime in the future after 2022 when the Mordialloc Bypass is complete. There has been no commitment of construction or funding thus far and as such timeframes are not known.

It was also acknowledged that the intersection of Governor Road and Boundary Road, which is currently controlled by a metered roundabout, will also be signalised in the future, but similar to the duplication of Governor Road, it is not part of the package of works to support the Mordialloc Bypass. From a project rationale point of view, VicRoads indicated that long term, the signalisation would be triggered by road safety, rather than capacity issues.

With regards to the intersection of Boundary Road and Canterbury Road, VicRoads have indicated that they do not oppose the signalisation of this intersection in principle. However, it will be the responsibility of Council (or a developer), to fund and undertake a traffic impact assessment on how the signalisation may impact the roundabout at Governor Road / Boundary Road (or future signalisation) of that intersection.

Land Use

Between 2015 and 2018, there has been a number of developments of vacant land within both Precincts 2 and 3 which are shown in Figure 2 below. Information provided by Council along with approved plans of subdivision show that the balance of Precinct 3 is currently underway. As such, creation of new land uses could be expected in the short-medium term future.

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Figure 2: Braeside Industrial Precinct – 2018 Land Use (Current)



Source: Aerial image from Nearmap, accessed 26/11/18

Developments planned or underway are consistent with initial assumptions. The rate of development and likely timeframes appear to be in line with the opening of the Mordialloc Bypass and Precinct 3 will be fully developed before Precinct 2. The opening of the signals at the intersection of Bate Drive with Governor Road will coincide with the completion of development of the land in Precinct 3.

The proposed internal road network layout for the stages 2 and 3 of an endorsed subdivision are shown in Figure 3.

Figure 3: Internal Road Network Layout – Braeside Industrial Estate



Traffic Generation

The previous assumptions with regards to the number of vehicles entering and exiting the site in a full build-out scenario will remain the same as stated in the 2015 report. One minor departure of this is that due to the proposed layout of the future road network in Precinct 3, there is a small reduction in the original assumption of developable land and thus a slight reduction of traffic generation across the site.

As per the 2015 report, a traffic generation rate of 17.0 movements/ha for AM and 17.4 movements/ha for PM have been adopted for the purpose of estimating traffic generated by the future development. For the purpose of providing an indication of daily traffic generation, a typical peak to daily factor of 10% has been adopted.

Application of the above rates to the unoccupied and vacant land in the study area is shown below in Table 3.

Table 3: Traffic generation estimates for vacant and unoccupied land (2015 – by precinct) - updated

Precinct	Existing Land Use	Size (ha)	Traffic Generation		
			AM (vph)	PM (vph)	Daily (vpd)
1	Constructed and unoccupied	0.09	2	2	16
	Constructing and unoccupied	0.00	-	-	-
	Vacant	0.00	-	-	-
	Sub-Total	0.09	2	2	16
2	Constructed and unoccupied	0.82	14	14	140
	Constructing and unoccupied	0.96	16	17	164
	Vacant	17.73	301	308	3042
	Sub-Total	19.51	331	339	3347
3	Constructed and unoccupied	0.50	8	9	85
	Constructing and unoccupied	0.00	-	-	-
	Vacant	19.91	338	346	3416
	Sub-Total	20.41	346	354	3501
TOTAL	Constructed and unoccupied	1.41	24	25	241
	Constructing and unoccupied	0.96	16	17	164
	Vacant [1]	37.65	639	654	6458
	Total	40.01	679	695	6864

[1] It is noted that development has occurred within the precinct since 2015, however due to the lack of updated traffic volume data, the above reflects the conditions at the time.

The above indicates that following full development and occupation of the study area, it could be expected to generate up to an additional 679 and 695 vehicle movements in the AM and PM peak hours respectively, and in the order of 6,900 vehicle movements over the entire day.

Traffic Volumes – Arterial Road Network

A Transport Impact Assessment was conducted in 2017 for the extension of the Mornington Peninsula Freeway (Mordialloc Bypass)¹ and was reviewed as part of this assessment. The document references traffic survey counts undertaken during 2016 on key roads within the study area.

¹ Mordialloc Bypass Transport Impact Assessment, Major Road Projects Authority – WSP, September 2018

In order to understand the impacts at key times of the day, the existing peak hour factors were calculated using previous counts undertaken in 2015 and 2016 in the AM and PM peaks, and applied them to predicted future daily volumes post completion of the Mordialloc Bypass.

Table 4: Governor Road Traffic Volumes– Base Case and Post-Development

	2015 (base case)	2031 (status quo)	2031 (with Mordialloc Bypass)
Peak Hourly Volumes	2,100 vph	2,325 ^[1] vph	3,600 ^[1] vph
Daily Volumes (AADT)	16,200 vpd	17,900 vpd	27,600 vpd
		Change from 2016	+70%

[1] Calculated using future VITM volumes multiplied by a peak factor of 13% using existing data

Table 5: Boundary Road Traffic Volumes– Base Case and Post-Development

	2015 (base case)	2031 (status quo)	2031 (with Mordialloc Bypass)
Peak Hourly Volumes	3,750 vph	3,925 ^[1] vph	1,500 ^[1] vph
Daily Volumes (AADT)	42,700 vpd	44,700 vpd	17,000 vpd
		Change from 2016	-60%

[1] Calculated using future VITM volumes multiplied by a peak factor of 8.8% using existing data

The above assessment of future traffic volumes as a result of the modelling for the Mordialloc Bypass indicated that there will be a significant decrease in volumes along Boundary Road south of Governor Road during the peak period, as vehicles will use the new freeway as an alternative north-south route to avoid local and arterial roads. On the other hand, volumes along Governor Road are predicted to significantly increase, with a freeway interchange being located on Governor Road almost immediately east of Bate Drive, creating a demand for traffic to connect between Boundary Road and the freeway to access the newly created north-south corridor.

Traffic Redistribution

Based on the predicted changes to traffic flows on Governor Road due to the Mordialloc Bypass, it would be expected that there would be a greater attraction for traffic to and from future freeway, rather than Boundary Road, resulting in a change to the trend of traffic during the AM and PM peak periods along Governor Road.

The recommendations outlined in the 2015 report were based on directional splits from the existing conditions traffic surveys undertaken at the time due to the unknown status of the Mordialloc Bypass or impacts this may have had. In addition to the expected growth in traffic volumes, these directional splits are likely to change from the initial assumptions and this may impact the operation of key intersections between the site and arterial road network. Further discussion regarding this is provided below.

Funding Responsibilities

Following the 2015 report, a section 173 agreement was placed on the developer of the southern parcels of land within Precinct 3 (to the east of the Darling Road Drain) which required them to signalise the intersection of Governor Road and Bate Drive as part of the development of the land. The intersection of Bate Drive and Governor Road has therefore been funded and is currently in preliminary phases of construction.

Subsequently, Council considered the implementation of a Special Rates Scheme, with legal advice provided by Russell Kennedy Lawyers. The report makes officer recommendation for abandonment of the proposed Scheme in favour of funding the signalisation of the intersection of Canterbury Road with Boundary Road out of Council's capital works fund.

Works associated with the potential future duplication of Governor Road and the intersection of Governor Road and Boundary Road are fully the responsibility of VicRoads.

Traffic Impact Analysis

Overview

The 2015 report was not able to detail future traffic growth on the external road network (i.e. Governor Road and Boundary Road) as this information was not available at that time.

As a result of this there is likely to be a number of impacts to the previous traffic modelling (SIDRA) undertaken as a result of the currently advised traffic growth:

- **Governor Road Access**

The increased traffic growth on Governor Road will place additional pressures on future access intersections to / from the study area.

Previous intersection modelling indicated capacity would remain at a new signalised intersection on Governor Road at Bate Drive. This capacity could be expected to absorb aspects of this traffic growth.

- **Boundary Road Access**

The reduced traffic growth on Boundary Road may reduce pressure on access to the study area to / from Boundary Road at Canterbury Road.

Previous SIDRA Intersection modelling indicated signalisation of this intersection would be needed to provide suitable capacity to the area. A reduction to through traffic to the extent expected could significantly alter the previous base traffic modelling.

It is however noted that a reduced demand for access to Boundary Road may however be replaced by an increased demand for access to Governor Road (between Boundary Road and the Darling Road Drain), thus relocating rather than removing the need for this signalised access point.

The following further analysis has therefore been undertaken to understand the impacts of traffic volume changes and provide a means to consider access options to serve the overall precinct. In order to further understand the impacts of these changes, the following outlines the traffic modelling undertaken to analyse the impacts of the Mordialloc Bypass and other road network and land use assumption changes since the 2015 report.

Assumptions

Further SIDRA modelling was used to determine the impact of the implementation of the Mordialloc Bypass on the industrial precinct.

A number of key assumptions have been made in the following assessment including:

- All scenarios to assume 70% increase in traffic along Governor Road, based on 2015 traffic volumes gathered as part of the 2015 report
- All scenarios to assume 60% decrease in traffic along Boundary Road (south of Governor Road), based on 2015 traffic volumes gathered as part of the 2015 report
- Assessment of the redistribution of traffic volumes as a result of the construction of the Mordialloc Bypass and associated interchange at Governor Road (shown at Appendix A)
- Assessment of the redistribution of traffic volumes as a result of the construction of the Mordialloc Bypass and associated interchange at Governor Road and construction of a bridge over the Darling Road Drain on Canterbury Road (shown at Appendix B)
- Traffic growth figures for 2031 assumed for all analysis
- Full build-out of precincts 1, 2 and 3
- Signalisation of Canterbury Road with Boundary Road, for analysis

- Signalisation of Bate Drive with Governor Road, for all analysis
- Redistribution of traffic flows along Governor Road and Boundary Road during peak periods.
 - The existing east – west bound directional splits were in the order of 35/65 & 70/30 along Governor Road in the AM and PM peaks respectively.
 - The existing north – south bound directional splits were in the order of 25/75 & 70/30 along Boundary Road in the AM and PM peaks respectively
 - In the future scenario it is expected that the tidal flow of traffic will level out along Governor Road given the placement of the freeway interchange to the east of the site – as such a 50/50 split has been assumed for future traffic along Governor Road in both the AM and PM peaks.
 - Given the north-south orientation of Boundary Road, the distribution of reduced traffic has been assumed to remain constant with existing conditions, and as such the split has not changed
- The future in/out split has been assumed to remain as per their current overall splits during peak hours (based on 2015 traffic surveys), as follows:
 - **AM Peak:** 73% in / 27% out
 - **PM Peak:** 21% in / 79% out

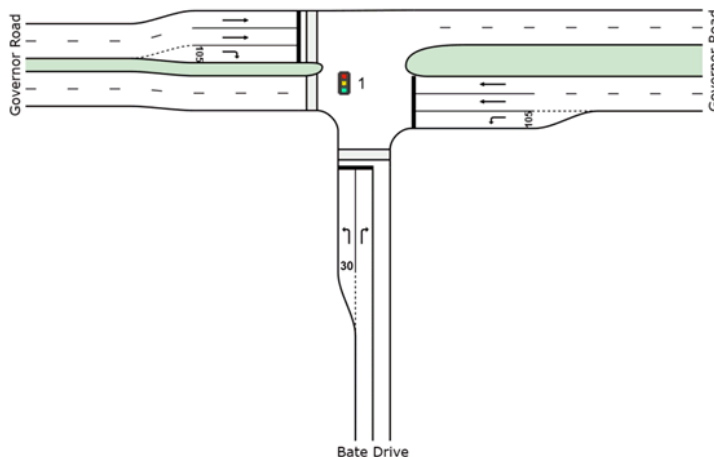
Access to Precinct 3 (No bridge scenario)

Intersection of Governor Road and Bate Drive

The existing modelling undertaken for the Braeside Industrial Precinct found that a signalised intersection would be able to accommodate the full-build out of the area, under a no-bridge scenario. In this regard, the intersection of Bate Drive and Governor Road was remodelled to reflect the increase in traffic volumes along Governor Road using SIDRA.

The model was based on the Traffic Signal Plan (reference no. 16006/TSP/100 dated 30/06/2016) supplied by Council. The configuration of Governor Road/Bate Drive intersection is shown in Figure 4.

Figure 4: Intersection Layout – Bate Drive and Governor Road Signalisation



The results of the SIDRA modelling can be seen in Table 6 below.

Table 6: SIDRA Results – Governor Road and Bate Drive – No Bridge Scenario

Peak Hour	Approach	DOS	Average Delay (sec)	95th Percentile Queue (m)
AM	Bate Drive (South)	0.293	60 sec	26 m
	Governor Road (East)	0.794	12 sec	297 m
	Governor Road (West)	0.774	7 sec	166 m
PM	Bate Drive (South)	0.758	64 sec	81 m
	Governor Road (East)	0.774	13 sec	282 m
	Governor Road (West)	0.700	8 sec	205 m

Traffic generated from Precinct 3 will be able to be accommodated in the future scenario having consideration of the growth in traffic attributed to land use development and transport network changes, including the Mordialloc Bypass construction.

It is however noted that there is limited, if any, capacity to accommodate further traffic. While it is recognised that Degree of Saturation values have not reached their limits, it is noted that queuing on the eastern intersection approach extends back to and through the freeway off ramps for the Mordialloc Bypass.

Outcomes

- *The future signalised intersection of Bate Drive and Governor Road will be able to accommodate future traffic generated by Precinct 3.*
- *Further mitigating works will be required to the existing functional design completed for the signalisation of the intersection*
- *Based on the above findings, a bridge is not required across the Darling Road Drain in order to provide adequate access and egress to the site.*
- *While considered acceptable, the queuing from the east of Bate Drive towards the future Mordialloc Bypass may affect access free on and off ramps. Details of this should be communicated to MRPA to ensure this is considered in the functional design of the interchange.*

Access to Precinct 1 and 2 (No bridge scenario)

Intersection of Boundary Road and Canterbury Road

Previous modelling undertaken for the intersection based on 2015 volumes found that traffic generated in the full-build out scenario would exceed the capacity of the intersection. As such, a recommendation was made in the 2015 report to signalise this intersection.

Post-implementation of the Mordialloc Bypass, volumes on Boundary Road are now expected to decrease in the order of 60%. In order to understand the impacts or benefits to the existing unsignalised intersection due to the decreased traffic volumes, the intersection was remodelled using SIDRA.

The results of the SIDRA modelling can be seen in Table 7 below.

Table 7: SIDRA Results – Unsignalised Intersection of Boundary Road and Canterbury Road

Peak Hour	Approach	DOS	Average Delay (sec)	95th Percentile Queue (m)
AM	Boundary Road (South)	0.210	0.3 sec	2 m
	Canterbury Road (East)	0.051	11 sec	1 m
	Boundary Road (North)	0.085	2 sec	0.3 m
PM	Boundary Road (South)	0.087	0.6 sec	1 m
	Canterbury Road (East)	0.149	12 sec	4 m
	Boundary Road (North)	0.190	0.4 sec	1 m

The above analysis shows that the operation of the unsignalised intersection of Boundary Road and Canterbury Road will improve in the future scenario, and no longer requires the signalisation to improve its capacity.

Service Road Access Points

A SIDRA analysis of the existing service road intersections with Governor Road has been undertaken taking into account the assumptions stated previously, regarding traffic growth and redistribution on Governor Road.

The results of the SIDRA modelling can be seen in Table 8 below.

Table 8: SIDRA Results – Service Road Access Points and Governor Road

Intersection	Peak Hour	Approach	DOS	Average Delay (sec)	95th Percentile Queue (m)
Service Road A (Exit) / Governor Road	AM	Service Road A (South)	3.744	889 sec	154 m
		Governor Road (East)	0.622	0.2 sec	0 m
		Governor Road (West)	0.622	0.2 sec	0 m
	PM	Service Road A (South)	15.088	6373 sec	633 m
		Governor Road (East)	0.740	0.2 sec	0 m
		Governor Road (West)	0.740	0.2 sec	0 m
Service Road B (Entry) / Governor Road	AM	Governor Road (East)	0.688	0.3 sec	0 m
		Governor Road (West)	0.685	0.4 sec	1.1 m
	PM	Governor Road (East)	0.786	0.3 sec	0 m
		Governor Road (West)	0.783	0.3 sec	0.3 m
Service Road C (Exit) / Governor Road	AM	Service Road C (South)	5.088	1841 sec	190 m
		Governor Road (East)	0.765	0.3 sec	0 m
		Governor Road (West)	0.832	0.4 sec	0 m
	PM	Service Road C (South)	23.684	17659 sec	962 m
		Governor Road (East)	0.881	0.6 sec	0 m
		Governor Road (West)	0.959	1.8 sec	0 m
Service Road D (Entry) / Governor Road	AM	Governor Road (East)	0.749	1.1 sec	0 m
		Governor Road (West)	6.882	4899 sec	19335 m
	PM	Governor Road (East)	0.719	0.3 sec	0 m
		Governor Road (West)	3.791	2460 sec	16291 m
AM	Service Road E (South)	2.983	2089 sec	101 m	
	Governor Road (East)	1.095	44 sec	0 m	

Intersection	Peak Hour	Approach	DOS	Average Delay (sec)	95th Percentile Queue (m)
Service Road E (Exit) / Governor Road *Precinct 3		Governor Road (West)	1.095	44 sec	0 m
	PM	Service Road E (South)	3.160	1943 sec	14 m
		Governor Road (East)	1.099	46 sec	0 m
		Governor Road (West)	1.099	46 sec	0 m
Service Road F (Entry) / Governor Road *Precinct 3	AM	Governor Road (East)	1.096	44 sec	0 m
		Governor Road (West)	1.433	6364 sec	198059 m
	PM	Governor Road (East)	1.102	48 sec	0 m
		Governor Road (West)	1.102	50 sec	2 m

The analysis above shows that the majority of these intersections will operate at or above capacity in the future scenario (highlighted above within the table). However, it is noted that in the 2015 GTA report, majority of the intersections were already at or above capacity. In this regard, the additional traffic volumes on Governor Road occurring as a result of the Mordialloc Bypass will further exacerbate this issue.

The above results also show that there is an increased need to provide an additional signalised intersection to the precinct, whether from Governor Road or Boundary Road. Further discussion regarding this is provided in the following section.

Outcomes

- The reduction in traffic along Boundary Road could be expected to increase the capacity and improve the overall function of the unsignalised intersection with Canterbury Road.
- As such, the signalisation of Canterbury Road and Boundary Road is no longer required to provide adequate capacity of the intersection, however there may still be warrants for the signalisation to improve amenity and safety for right-turn vehicles entering and existing the precinct.
- The significant growth which is expected to occur along Governor Road, along with a full-build out scenario, could be expected to further exacerbate the function of the service road entry and exit points. There may be benefits however due to the signalisation of the intersection of Bate Drive, as well as future congestion issues to occur along Governor Road. These benefits are difficult to accurately quantify using the SIDRA Intersection.
- In summary, further opportunities for access to Precincts 1 and 2 should be developed and assessed in order to provide adequacy with regards to the capacity of intersections abutting the arterial road network, to ensure future development can occur.

Potential for increased non-local through traffic

The likelihood of non-local through traffic will be dependant on a number of scenarios of road network layouts, including both internally and with traffic management measures within the arterial road network. The following considers how additional traffic could be drawn to within the area in order to avoid travelling on the arterial road network, referred to 'rat-running' within this report.

The key influencers and variables to consider in determining the likelihood of rat-running are (in no particular order):

- Origin and destination of potential non-local through traffic
- Legibility of the shortcut route
- Perceived vs actual benefit to motorists
- Construction of bridge connection over the Darling Road Drain on Canterbury Road
- Signalisation of Canterbury Road and Boundary Road,

- Duplication of Governor Road and signalisation of Governor Road and Boundary Road
- Time of day / day of week considerations

With regards to the above, a preferred scenario for access to the precinct has yet to be settled on, and as such, the following assessment will be based on scenarios involving a bridge / no-bridge over Darling Road Drain, and outline how other variables may impact the likelihood of non-local through traffic to travel through the precinct. Both scenarios will account for future increases in traffic volumes.

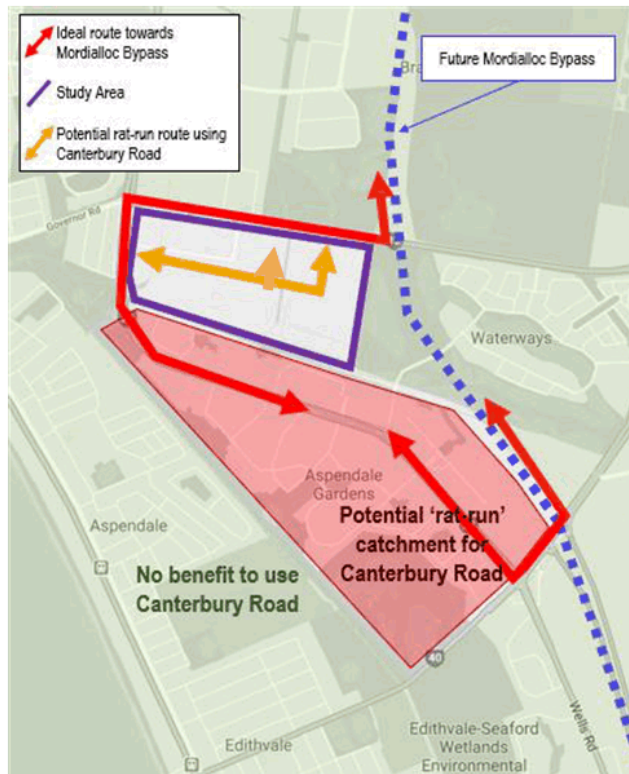
Potential Catchment

In order to consider the impact of non-local traffic on the study area, the potential catchment was determined by:

- Assessing the likely origin and destination of vehicles within the wide study area
- Geographical barriers including waterways
- The arterial road network and how lower classification roads intersect

The potential catchment area for vehicles from the local area who may use Canterbury Road as a shortcut to access Mordialloc Bypass is shown in Figure 5 below.

Figure 5: Potential rat-running catchment for Canterbury Road



The assessment of the likely catchment of vehicles utilising Canterbury Road is limited to the area bound by Edithvale Wetlands / Mordialloc Creek and Springvale Road. The north western half is more likely to travel towards the Governor Road interchange; however, this is not to say that vehicles from opposite sides of the study area may travel to both interchanges at Springvale Road and Governor Road.

Scenario 1 – Bridge connection over Darling Road Drain on Canterbury Road

The opportunity for non-local through traffic to travel through the study area could be a result of creating a bridge connection over the Darling Road Drain. Vehicles travelling north along Boundary Road from within the catchment outlined in Figure 5, may utilise Canterbury Road under the right conditions. Factors which would directly impact this scenario and the likely outcome include:

- Rat-running would be more likely to occur if there was a capacity issue for vehicles travelling north were queued from the roundabout at Boundary Road / Governor Road, including the if that intersection if signalised in the future.
- It is expected however that volumes on the southern approach to the intersection of Boundary Road and Governor Road will reduce significantly post completion of the Mordialloc Bypass.
- Furthermore, rat-running may occur if there is a consistent pattern of AM peak queuing on the approach to the Mordialloc Bypass or PM peak queuing on the eastern approach to the intersection of Boundary Road and Governor Road.
- The shortcut route would not be legible as a faster alternative given the interface of an industrial estate and uncertainty of the road network internal to the study area.
- As vehicle volumes increase along Governor Road, it will become more difficult to undertake right turns from within the estate, including the service road, with the exception of Bate Drive.
- In order for Canterbury Road to be a more convenient route however, the capacity of the intersection of Governor Road and Bate Drive will likely provide a major indicator of how Canterbury Road might be used as a rat-run route. Further analysis including traffic modelling is recommended for this location later in this report.
- Outside of peak times and when there is minimal to no congestion on the approaches to the Mordialloc Bypass interchange at Governor Road, or the intersection of Governor Road and Boundary Road.
- Signalisation of the intersection of Governor Road and Boundary Road in the future may increase the wait times for right hand turns, which may provide an opportunity to turn earlier at Canterbury Road and access the bypass via Bate Drive. However, in this occurrence, and if the delays were excessive, motorists may choose to travel to the interchange of the Mordialloc Bypass with Springvale Road.

In summary, the implementation of a bridge connection over Darling Road Drain along Canterbury Road could only be expected to draw a very small catchment area of primarily residential dwellings, and only during events of congestion on the approaches to the Mordialloc Bypass or roundabout at Governor Road and Boundary Road.

Scenario 2 – No bridge connection over Darling Road Drain on Canterbury Road

Subject to further investigations outlined in the next section (*Recommendations*), and the above analysis in Scenario 1, if a bridge connection is not provided in order to connect Canterbury Road over the Darling Road Drain, there would be almost not foreseeable benefit in trips towards the Mordialloc Bypass from the catchment area identified in Figure 5. This is due to the right turns become increasingly difficult to complete from the study area into Governor Road in the future, with consideration of the fact that access to Precinct 3 would not be possible, and thus access to Bate Drive (signalised).

In the opposite direction, there is the potential for motorists to make two left turns to utilise Canterbury Road as a shortcut. It is noted however that this opportunity exists currently and would only provide a major benefit if traffic was queued from the roundabout at Governor Road and Boundary Road.

Local Area Traffic Management

Given the expected number of trucks and other heavy vehicle within the study area, there is a requirement to provide the necessary levels of access and permeability to ensure a well-functioning industrial precinct which encourages tenancy and economic benefits within the area.

As such, local area traffic management, including turn bans, traffic or vehicle restrictions, traffic calming etc, are not always appropriate in industrial areas.

In addition to the above, and the two scenarios, it could be expected that the duplication of Governor Road would eliminate the ability to use Canterbury Road as a short cut on the approach to the Mordialloc Bypass as the cross section would most likely include a median.

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Access Options

Access Options Development

Having regard to the above updated traffic analysis, a number of precinct access options have been considered in the following the following section.

Option 1 – Bridge over Darling Road Drain

The construction of a bridge over the Darling Road Drain would provide a lesser benefit to Precinct 3 than it may have in the past, based on the trends of traffic likely to travel towards the Mordialloc Bypass in the future as opposed to Boundary Road.

A bridge connection across the Darling Road Drain on Canterbury Road would have a greater benefit to Precinct 1 and Precinct 2 than it did in the past, based on the trends of traffic likely to travel towards the Mordialloc Bypass using internal roads towards a signalised intersection, rather than exiting at the existing unsignalised intersections of the Service Road and Governor Road. This could be further impacted due to the increased traffic volumes on Governor Road reducing capacity of unsignalised intersections with Governor Road, further increasing the desire to travel to a signalised intersection to exit the area toward the east.

Such an outcome to provide a bridge over the Darling Road Drain would however be expected to increase the amount of local traffic to the Bate Drive / Governor Road intersection further reducing the operation of the intersection.

As such the following option has been analysed which includes the implementation of a bridge linking Canterbury Road and Bate Drive. With the addition of a bridge there is likely to be a trade-off between Precincts 1 and 2 utilising Bate Drive intersection for access, and Precinct 3 utilising the Canterbury Road / Boundary Road intersection. A SIDRA model has been created using the intersection volumes/distributions in the 2015 report along with the following assumptions:

- 50% of right turners from Service Road C will utilise the Bate Drive right turn
- 50% of left turners from Service Road C will utilise the Canterbury Road / Boundary Road intersection
- 50% of left turners into Service Road D will utilise the left turn into Bate Drive
- 40% of left turners from Bate Drive will utilise the Canterbury Road / Boundary Road intersection, with 50% turning left and 50% turning right.
- 30% of left turners from Bate Drive will utilise the left turn on Service Road C.

The results of the SIDRA modelling can be seen below in Table 9.

Table 9: SIDRA Results – Governor Road and Bate Drive – with Bridge Scenario

Peak Hour	Approach	DOS	Average Delay (sec)	95 th Percentile Queue (m)
AM	Bate Drive (South)	0.439	52 sec	25 m
	Governor Road (East)	0.841	14 sec	298 m
	Governor Road (West)	0.860	8 sec	160 m
PM	Bate Drive (South)	0.910	68 sec	180 m
	Governor Road (East)	0.932	44 sec	487 m
	Governor Road (West)	0.802	16 sec	304 m

The analysis shows that with the addition of a bridge connecting the precincts, the Bate Drive / Governor Road intersection is likely to be negatively impacted with an increase in the degree of saturation, average delay and 95th percentile queues (when compared to the no bridge scenario).

As indicated in the analysis of the 'no-bridge' scenario, queuing along Governor Road may impact the operation of the future freeway interchange. In this regard, the bridge scenario exacerbates this issue to a level which could be considered as unsatisfactory. Given the freeway ramps are likely to be located within 200m to 400m east of Bate Drive, this scenario would likely create a risk of traffic queuing back onto the ramps, as the majority of traffic along Governor Road could be expected to arrive from the bypass.

The queuing along Bate Drive could also be considered to be unacceptable in terms of vehicles queuing over property accesses which creates further issues. An opportunity exists to provide dual right turn lanes out of Bate Drive, however this would be a minimal benefit to queuing along Governor Road.

Access from the intersection of Bate Drive and Governor Road should be limited to Precinct 3 only.

Option 2 – All new traffic from Precinct's 1 and 2 to Boundary Rd / Canterbury Road

Given the capacity issues which are already experienced along Governor Road at the service road entry and exit points, further consideration should be given to providing alternative access to Precincts 1 and 2. An option which exists is to shift all new traffic from new land developments to the intersection of Boundary Road and Canterbury Road which has demonstrated capacity for additional traffic.

In order to test this scenario, the existing model was tested using a sensitivity which was to move all new traffic from precincts 1 and 2, to the intersection of Canterbury Road and Boundary Road. Additional traffic directed to the intersection and the movements are shown in the figure at Appendix C. The results of the SIDRA analysis are shown below in Table 10.

Table 10: SIDRA Results – Unsignalised Intersection of Boundary Road and Canterbury Road (Sensitivity)

Peak Hour	Approach	DOS	Average Delay (sec)	95th Percentile Queue (m)
AM	Boundary Road (South)	0.211	1 sec	5 m
	Canterbury Road (East)	0.275	16 sec	8 m
	Boundary Road (North)	0.154	3 sec	0.3 m
PM	Boundary Road (South)	0.151	1 sec	4 m
	Canterbury Road (East)	0.474	15 sec	16 m
	Boundary Road (North)	0.198	1 sec	0.8 m

The results of the analysis show that despite the increase in traffic through the intersection, it could be expected to adequately cater for new traffic from a capacity perspective.

As discussed, there is a likely requirement to provide a signalised intersection for access to Precincts 1 and 2, in particular for right turn out heavy vehicles from a safety and amenity perspective. In this regard, the intersection of Boundary Road and Canterbury Road could provide this signalisation and subsequent benefit.

The challenge which exists would be to effectively direct this traffic in the opposite direction to the Mordialloc Bypass. Implementing traffic management would significantly impact the permeability and functionality of Precincts 1 and 2, and could increase travel distances by up to 2km for vehicles, of which about half of the increase would occur within the precinct.

Under this scenario, service road access could be considered to operate at a better level, however as discussed above, would require further mitigating traffic management works within the precinct. The capacity of the service roads could not be guaranteed to operate effectively however, noting limitations in the capabilities of the SIDRA modelling package. Based on existing conditions (under existing development conditions), the capacity of access to and from Precinct 1 and 2 is already compromised.

In summary, the diversion of all new development traffic towards the intersection of Boundary Road and Canterbury Road could be expected to be beneficial.

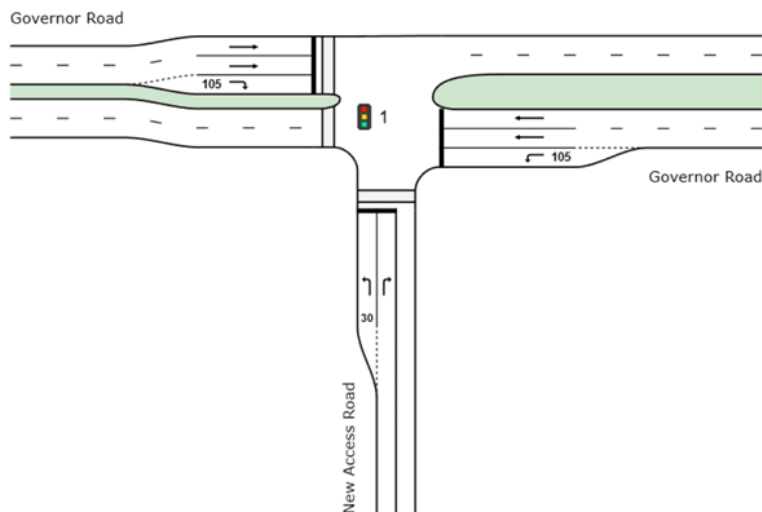
Option 3 – New Signalised Intersection Access to Governor Road

In order to provide both adequate capacity for access, and a signalised intersection to Precincts 1 and 2, the construction of an additional signalised intersection along Governor Road could be considered to achieve this.

SIDRA intersection analysis has been undertaken of a signalised configuration of Governor Road / New Access Road on the assumption that 50% of all Precinct 1 and Precinct 2 development traffic utilises this intersection for access. The in/out traffic distribution has been based on the existing distribution percentage which were obtained / calculated based on the 2015 traffic volume data. The future traffic volumes used in the assessment are provided in Appendix D.

The layout for the Governor Road / New Access Road signalised intersection is the same as the Governor Road / Bate Drive intersection. configuration and layout of the intersection includes the following:

- local duplication of Governor Road to two lanes in each direction
- left and right turn lanes from Governor Road into New Access Road
- a short left-turn lane and right-turn lane from New Access Road
- a cycle time of 120 seconds, to allow signals to be linked with the potential signalisation of the Governor Road/Boundary Road intersection or Mordialloc Bypass freeway interchange (including Bate Drive)



The results of the SIDRA modelling can be seen below in Table 11.

Table 11: SIDRA Results – Signalised Governor Road/New Access Road Intersection Operating Conditions

Peak Hour	Approach	DOS	Average Delay (sec)	95 th Percentile Queue (m)
AM	New Access Road (South)	0.364	61 sec	23 m
	Governor Road (East)	0.793	11 sec	296 m
	Governor Road (West)	0.729	7 sec	175 m
PM	New Access Road (South)	0.866	60 sec	90 m
	Governor Road (East)	0.868	21 sec	380 m
	Governor Road (West)	0.747	10 sec	254 m

The results show that the New Access Road is expected to operate below capacity when catering for 50% of the development of Precincts 1 and 2.

As indicated above in the description of the layout, Governor Road would require local duplication in order to support the eventual duplication of Governor Road. Consideration should be given to extending the duplication to the localised duplication proposed for the intersection of Bate Drive. This would involve the additional duplication of Governor Road for a distance of approximately 400m between the two intersections, of which 100-200m is to be completed as part of the signalisation of the intersection of Bate Drive. This extension would inevitably reduce queuing and add capacity along Governor Road on the approaches to signalised intersections and freeway interchange.

The previous report recommended access options for a new signalised intersection both at Helen Kob Drive and a New Access Road between Helen Kob Drive and Darling Road Drain. Helen Kob Drive provides an immediate solution however constraints exist on the northern side of the road which would compromise the ability to signalise the intersection. The proposed location of the New Access Road to the east provides an ideal location, however this would require the development of the currently vacant land, which cannot be guaranteed in the short to medium term.

In summary, a new signalised access point could be expected to provide adequate capacity for access to and from Precincts 1 and 2. It would also provide an important signalised intersection to cater for larger vehicles without compromising traffic along Governor Road.

Summary of Findings

Option 1

- *A bridge over Darling Road Drain could be expected to increase potential queuing to unacceptable levels while providing little to no benefit to properties within Precinct 3.*

Option 2

- *The utilisation of Canterbury Road and Boundary Road, as either a signalised or unsignalised intersection, for the main access to and from Precincts 1 and 2 would be unlikely to be realised, given its location in relation to the Mordialloc Bypass interchange.*

Option 3

- *A new signalised intersection to Governor Road to provide access to Precincts 1 and 2 is expected to provide adequate capacity. However, constraints exist with regards to development of vacant land and existing land uses which exist opposite the entrance of Helen Kob Drive, which should be considered further.*

Funding Responsibility

Noting that there is land yet to be developed within Precinct 1 and 2, there may be an opportunity to collect funds through a number of mechanisms to contribute to intersection works on both Boundary Road and Governor Road. The collection of funds however must be balanced with the extent to which intersection improvements are serving existing traffic needs. This portion of contribution will ultimately fall to Council to fund.

Summary of Conclusions and Recommendations

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Based on the above assessments, the following key findings and recommendations of this study review are as follows:

1. The signalisation of Canterbury Road with Boundary Road, and the bridge connection on Canterbury Road, and the intersection Governor Road and Bate Drive could not be reasonably expected to attract additional volumes of non-local through traffic resulting in rat-running when having regard to the broader road network and existing opportunities which currently in the westbound direction.
2. A bridge connection on Canterbury Road and lack of additional signalised entrance / exit could be expected to attract further volumes of traffic from Precincts 1 and 2 to the Bate Drive/Governor Road intersection as vehicles travel towards the Mordialloc Bypass, given the existing and future volumes of traffic along Governor Road.
3. The intersection of Bate Drive and Governor Road will have adequate capacity to cater for traffic from Precinct 3 under the future full-build out scenario and increased volumes along Governor Road as a result of the Mordialloc Bypass.
4. In this regard however, there is limited capacity to increase the volumes of traffic through the future signalised intersection of Governor Road and Bate Drive by connecting Precinct 3 to land to the west of Darling Road Drain (Precincts 1 and 2).
5. The increase in traffic volumes expected along Governor Road due to the Mordialloc Bypass will further exacerbate existing issues relating to access to the existing service road access points.
6. At least one additional signalised intersection is required to support access to Precincts 1 and 2 from an amenity and safety perspective.
7. The signalisation of the intersection of Boundary Road and Canterbury Road is likely to still be required at some point in the future to ensure safe access to and from the site, in particular for vehicles crossing the south bound traffic lanes along Boundary Road.
8. The intersection of Boundary Road and Canterbury Road is located at the western edge of the estate, and vehicles from the north and south eastern sections of Precinct 2 could not be reasonably expected to travel to this intersection in order to access the Mordialloc Bypass.
9. An additional signalised intersection located on Governor Road within Precinct 2 would provide the most suitable option to deal with the capacity issues expected to occur within the future.
10. The location at which the additional signalisation should occur, if appropriate, would be towards the eastern end of Precinct 2 where there is vacant land opposite the site, however no road currently exists at this location connecting Canterbury Road to Governor Road. It is noted that Helen Kob Drive and other service road access points are less appropriate due to the location of intersecting roads on the north side of Governor Road.
11. A new access road and intersection at the desired location would require the development of the land abutting the precinct and this cannot be fully relied on.
12. As such further investigation and feasibility studies should be undertaken to understand if the intersection of Helen Kob Drive could be suitable as a future access point into the precinct.

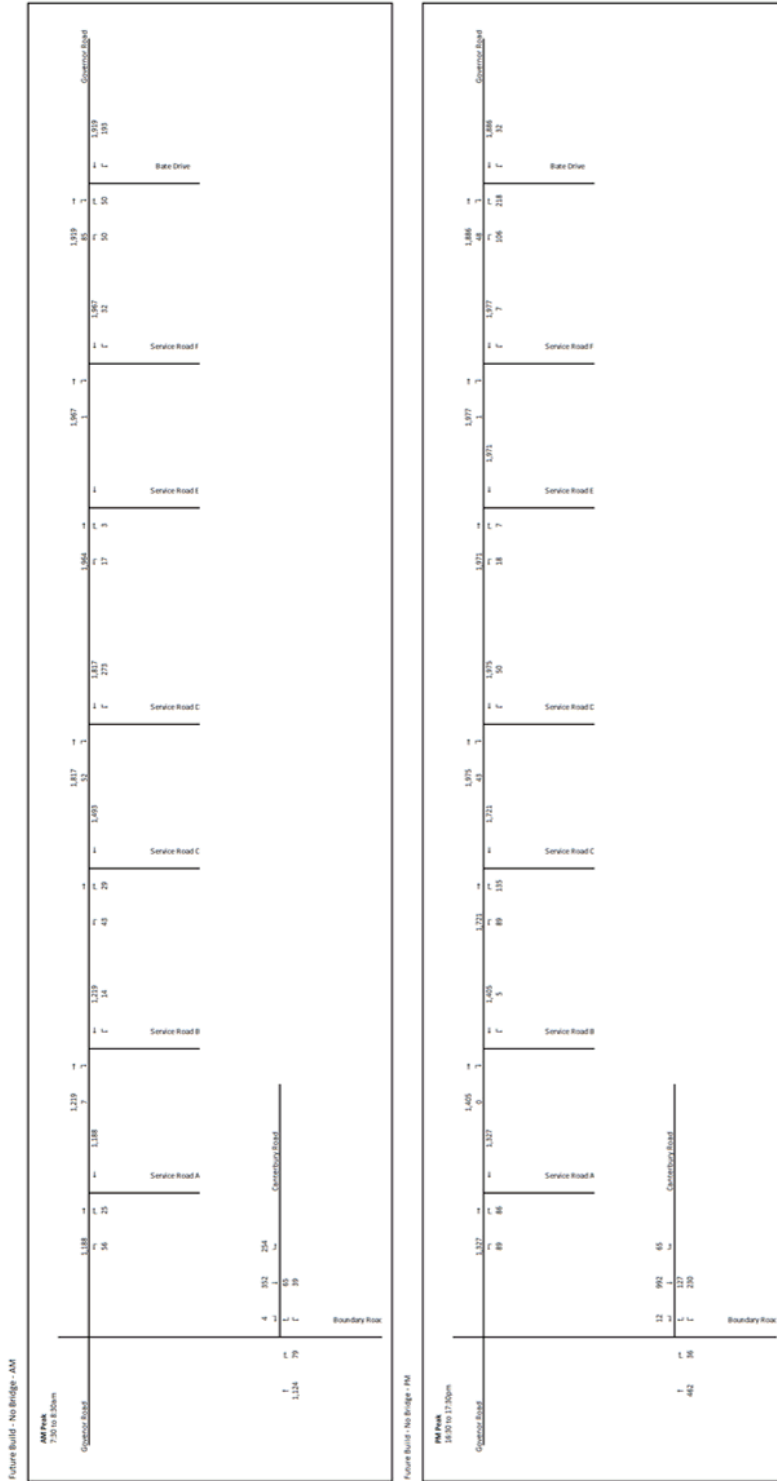
APPENDIX A

Future Traffic Volumes

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Memorandum: Braeside Industrial Precinct Traffic and Access Study Review
ID: 190304rep-V164441 - Braeside Industrial Estate TA Review - Draft B.docx



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Memorandum: Braeside Industrial Precinct Traffic and Access Study Review
 ID: 190304rep-V164441 - Braeside Industrial Estate TA Review - Draft B.docx

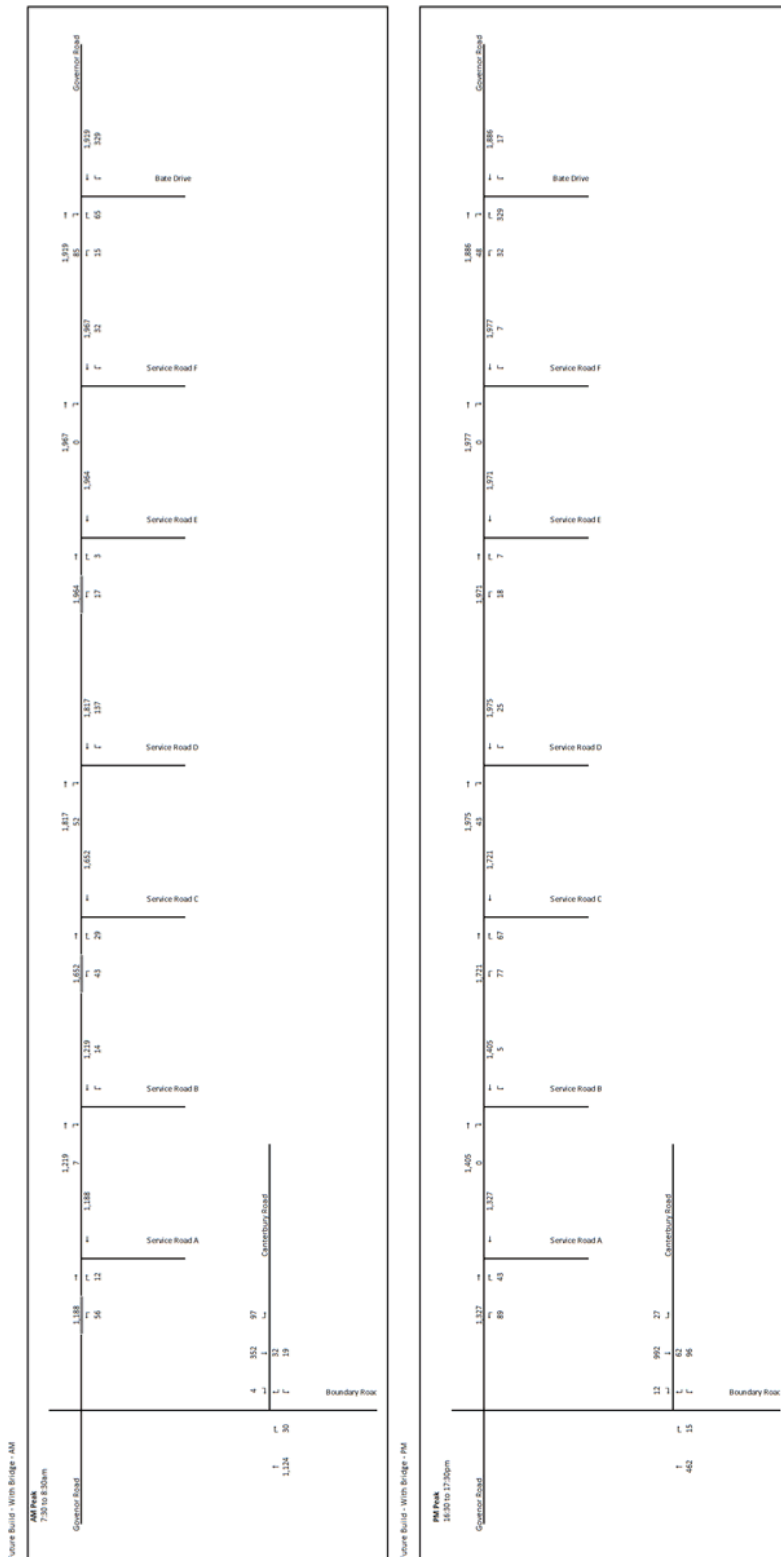
APPENDIX B

Future Traffic Volumes – Bridge Scenario

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ID: 190304rep-V164441 - Braeside Industrial Estate TA Review - Draft B.docx



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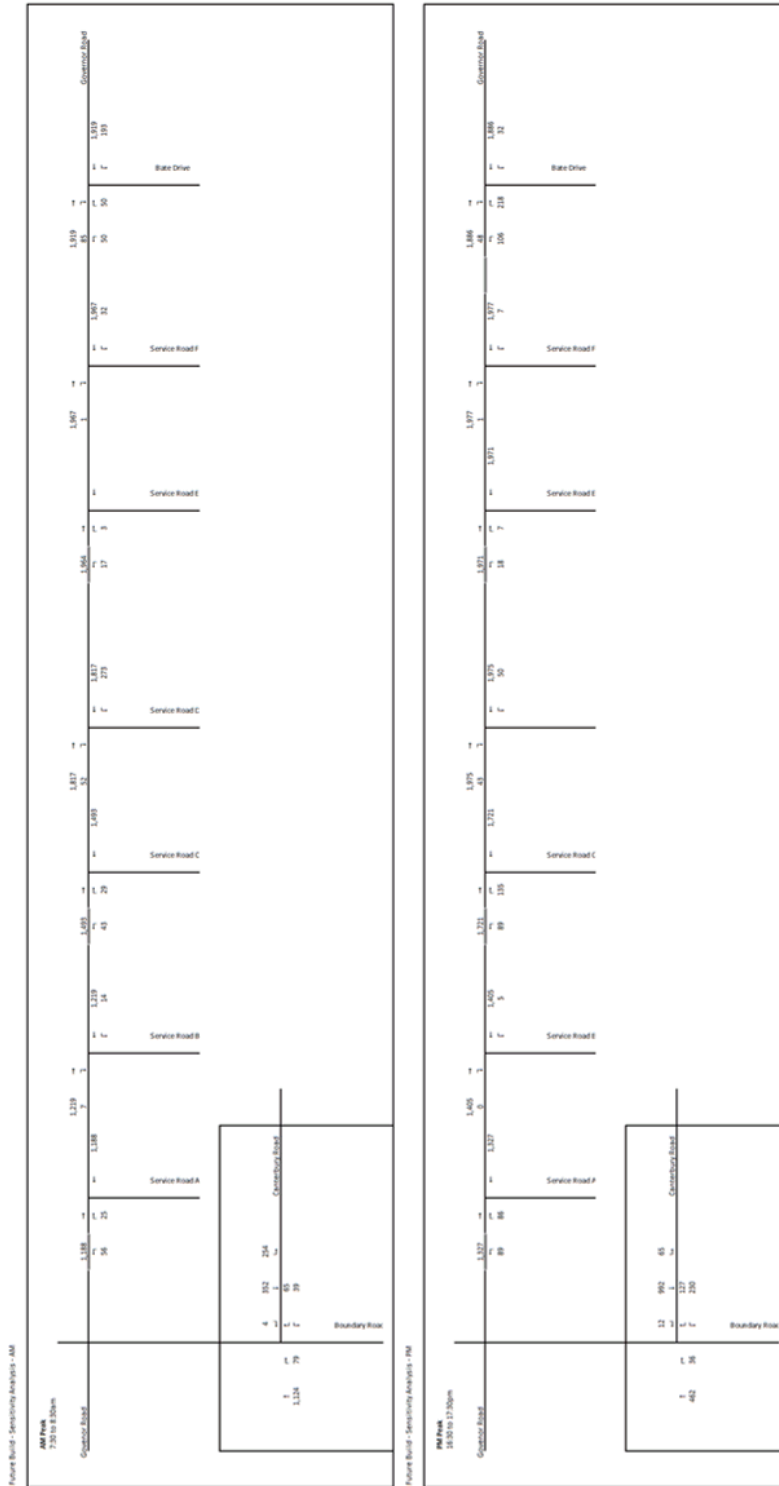
APPENDIX C

Sensitivity Analysis – 100% Precinct 1 & 2 Traffic to Canterbury Road and Boundary Road

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APPENDIX D

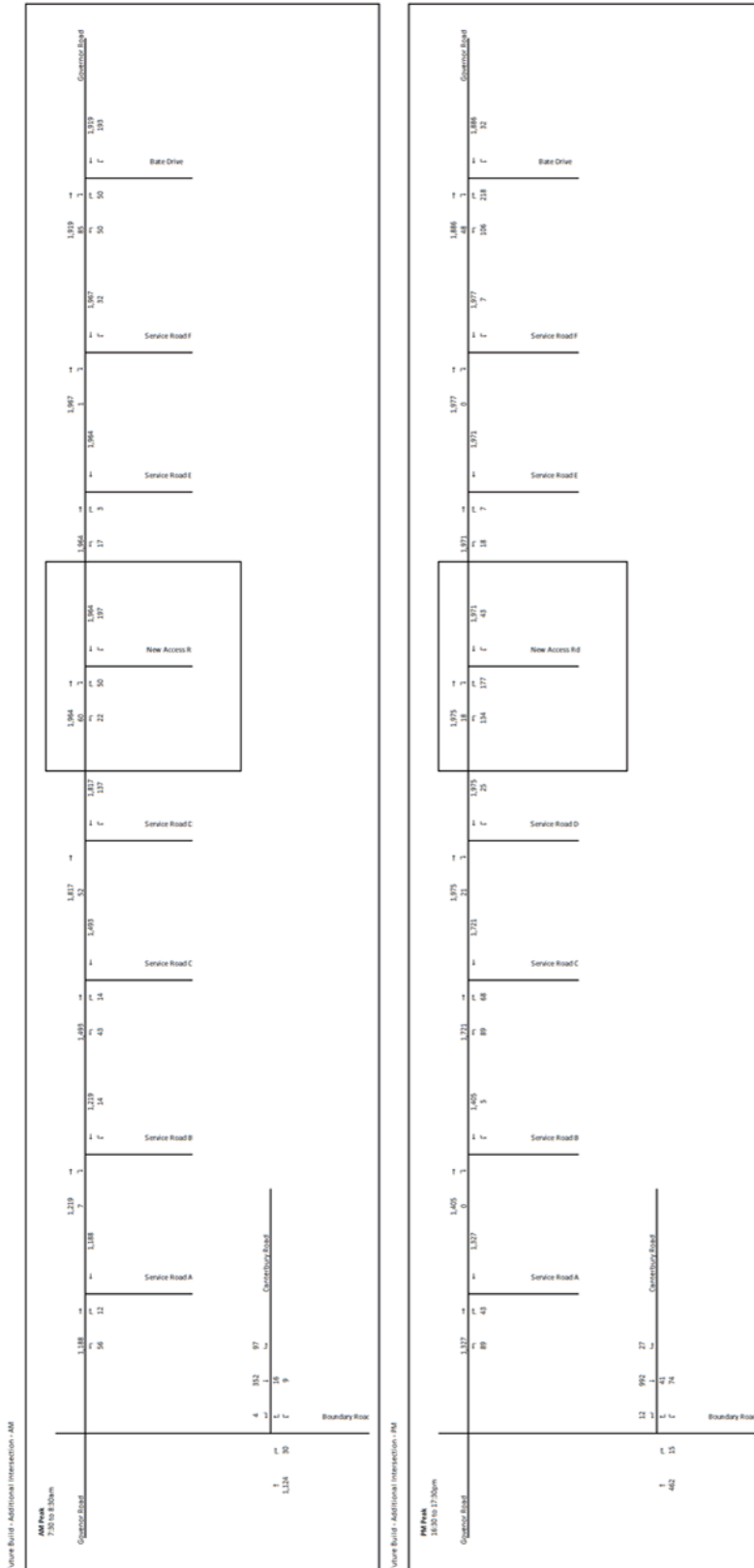
Future Traffic Volumes – New Signalisation Intersection to Governor Road

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APPENDIX E

SIDRA Intersection Results

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MOVEMENT SUMMARY

Site: 1 [Governor Rd and Bate Dr SIGNALS AM Full Build P3 Only_Without Bridge]

New Site

Site Category: (None)

Signals - Fixed Time Isolated Cycle Time = 120 seconds (Site User-Given Cycle Time)

Movement Performance - Vehicles

Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Bate Drive												
1	L2	53	10.0	0.293	57.6	LOS E	3.4	26.0	0.94	0.76	0.94	30.3
3	R2	53	10.0	0.293	62.6	LOS E	3.4	26.0	0.97	0.74	0.97	29.1
Approach		105	10.0	0.293	60.1	LOS E	3.4	26.0	0.96	0.75	0.96	29.7
East: Governor Road												
4	L2	203	10.0	0.155	8.5	LOS A	2.5	19.2	0.29	0.65	0.29	51.1
5	T1	2020	5.0	0.794	12.3	LOS B	40.7	297.4	0.71	0.66	0.71	49.9
Approach		2223	5.5	0.794	12.0	LOS B	40.7	297.4	0.67	0.66	0.67	50.0
West: Governor Road												
11	T1	2020	5.0	0.655	4.6	LOS A	22.8	166.3	0.43	0.40	0.43	55.8
12	R2	89	10.0	0.774	71.8	LOS E	5.7	43.2	1.00	0.87	1.25	27.1
Approach		2109	5.2	0.774	7.4	LOS A	22.8	166.3	0.45	0.42	0.46	53.4
All Vehicles		4438	5.4	0.794	10.9	LOS B	40.7	297.4	0.57	0.55	0.58	50.7

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Intersection and Approach LOS values are based on average delay for all vehicle movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Movement Performance - Pedestrians

Mov ID	Description	Demand Flow ped/h	Average Delay sec	Level of Service	Average Back of Queue Pedestrian ped	Distance m	Prop. Queued	Effective Stop Rate
P1	South Full Crossing	53	7.7	LOS A	0.1	0.1	0.36	0.36
P41	West Stage 1	53	54.3	LOS E	0.2	0.2	0.95	0.95
P42	West Stage 2	53	54.3	LOS E	0.2	0.2	0.95	0.95
All Pedestrians		158	38.8	LOS D			0.75	0.75

Level of Service (LOS) Method: SIDRA Pedestrian LOS Method (Based on Average Delay)

Pedestrian movement LOS values are based on average delay per pedestrian movement.

Intersection LOS value for Pedestrians is based on average delay for all pedestrian movements.

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Organisation: GTA CONSULTANTS | Processed: Monday, 25 February 2019 11:52:25 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T:\Modelling\190221_Updated Models\190221-V166441_Governor Rd Bate Dr_NoBridge - CC Updated.sip8

MOVEMENT SUMMARY

Site: 1 [Governor Rd and Bate Dr SIGNALS PM Full Build P3 Only_Without Bridge]

New Site

Site Category: (None)

Signals - Fixed Time Isolated Cycle Time = 120 seconds (Site User-Given Cycle Time)

Movement Performance - Vehicles

Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Bate Drive												
1	L2	112	10.0	0.758	63.5	LOS E	10.7	81.3	1.00	0.88	1.13	28.9
3	R2	229	10.0	0.758	64.5	LOS E	10.7	81.3	1.00	0.87	1.14	28.7
Approach		341	10.0	0.758	64.2	LOS E	10.7	81.3	1.00	0.87	1.14	28.8
East: Governor Road												
4	L2	34	10.0	0.025	7.6	LOS A	0.3	2.5	0.23	0.62	0.23	51.7
5	T1	1985	5.0	0.774	13.4	LOS B	38.7	282.2	0.73	0.68	0.73	49.2
Approach		2019	5.1	0.774	13.3	LOS B	38.7	282.2	0.72	0.68	0.72	49.2
West: Governor Road												
11	T1	1985	5.0	0.691	6.8	LOS A	28.1	205.0	0.52	0.48	0.52	54.0
12	R2	51	10.0	0.700	73.8	LOS E	3.2	24.7	1.00	0.81	1.21	26.7
Approach		2036	5.1	0.700	8.4	LOS A	28.1	205.0	0.53	0.49	0.53	52.7
All Vehicles		4396	5.5	0.774	15.0	LOS B	38.7	282.2	0.65	0.61	0.67	48.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Intersection and Approach LOS values are based on average delay for all vehicle movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Movement Performance - Pedestrians

Mov ID	Description	Demand Flow ped/h	Average Delay sec	Level of Service	Average Back of Queue Pedestrian ped	Distance m	Prop. Queued	Effective Stop Rate
P1	South Full Crossing	53	8.5	LOS A	0.1	0.1	0.38	0.38
P41	West Stage 1	53	52.4	LOS E	0.2	0.2	0.94	0.94
P42	West Stage 2	53	49.6	LOS E	0.2	0.2	0.91	0.91
All Pedestrians		158	36.8	LOS D			0.74	0.74

Level of Service (LOS) Method: SIDRA Pedestrian LOS Method (Based on Average Delay)

Pedestrian movement LOS values are based on average delay per pedestrian movement.

Intersection LOS value for Pedestrians is based on average delay for all pedestrian movements.

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Organisation: GTA CONSULTANTS | Processed: Monday, 25 February 2019 11:53:06 AM

Project: Y:\W16400-16499\W164441 Braeside Industrial Precinct - T:\Modelling\190221_Updated Models\190221-V166441_Governor Rd Bate Dr_NoBridge - CC Updated.sip8

MOVEMENT SUMMARY

Site: 1 [Governor Rd and Bate Dr SIGNALS AM_With Bridge]

New Site

Signals - Fixed Time Isolated Cycle Time = 100 seconds (Practical Cycle Time)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
South: Bate Drive											
1	L2	16	10.0	0.051	42.5	LOS D	0.6	4.9	0.86	0.69	34.6
3	R2	68	10.0	0.439	54.8	LOS D	3.3	25.4	0.99	0.76	31.1
Approach		84	10.0	0.439	52.5	LOS D	3.3	25.4	0.96	0.75	31.7
East: Governor Road											
4	L2	346	10.0	0.274	8.8	LOS A	4.4	33.2	0.36	0.68	50.8
5	T1	2020	5.0	0.841	15.3	LOS B	40.8	298.0	0.78	0.75	47.9
Approach		2366	5.7	0.841	14.3	LOS B	40.8	298.0	0.72	0.74	48.3
West: Governor Road											
11	T1	2020	5.0	0.677	5.0	LOS A	21.9	159.7	0.49	0.46	55.4
12	R2	89	10.0	0.860	65.8	LOS E	5.0	38.2	1.00	0.95	28.4
Approach		2109	5.2	0.860	7.6	LOS A	21.9	159.7	0.51	0.48	53.3
All Vehicles		4560	5.6	0.860	11.9	LOS B	40.8	298.0	0.63	0.62	50.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Intersection and Approach LOS values are based on average delay for all vehicle movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Movement Performance - Pedestrians									
Mov ID	Description	Demand Flow ped/h	Average Delay sec	Level of Service	Average Back of Queue Pedestrian ped	Distance m	Prop. Queued	Effective Stop Rate per ped	
P1	South Full Crossing	53	8.0	LOS A	0.1	0.1	0.40	0.40	
P41	West Stage 1	53	44.3	LOS E	0.1	0.1	0.94	0.94	
P42	West Stage 2	53	44.3	LOS E	0.1	0.1	0.94	0.94	
All Pedestrians		158	32.2	LOS D			0.76	0.76	

Level of Service (LOS) Method: SIDRA Pedestrian LOS Method (Based on Average Delay)

Pedestrian movement LOS values are based on average delay per pedestrian movement.

Intersection LOS value for Pedestrians is based on average delay for all pedestrian movements.

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Organisation: GTA CONSULTANTS | Processed: Monday, 25 February 2019 11:46:49 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190225-V166441_Governor Rd Bate Dr_WithBridge.sip7

MOVEMENT SUMMARY

Site: 1 [Governor Rd and Bate Dr SIGNALS PM_With Bridge]

New Site

Signals - Fixed Time Isolated Cycle Time = 120 seconds (Practical Cycle Time)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
South: Bate Drive											
1	L2	34	10.0	0.063	36.8	LOS D	1.4	10.5	0.74	0.71	36.6
3	R2	346	10.0	0.910	70.6	LOS E	23.7	180.2	1.00	1.00	27.4
Approach		380	10.0	0.910	67.6	LOS E	23.7	180.2	0.98	0.97	28.0
East: Governor Road											
4	L2	18	10.0	0.013	7.8	LOS A	0.2	1.4	0.24	0.61	51.6
5	T1	1985	5.0	0.932	44.0	LOS D	66.8	487.4	0.99	1.06	34.8
Approach		2003	5.0	0.932	43.7	LOS D	66.8	487.4	0.99	1.06	34.9
West: Governor Road											
11	T1	1985	5.0	0.802	14.9	LOS B	41.7	304.3	0.77	0.71	48.2
12	R2	51	10.0	0.583	71.0	LOS E	3.1	23.9	1.00	0.77	27.3
Approach		2036	5.1	0.802	16.3	LOS B	41.7	304.3	0.77	0.72	47.3
All Vehicles		4419	5.5	0.932	33.1	LOS C	66.8	487.4	0.89	0.89	38.8

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Intersection and Approach LOS values are based on average delay for all vehicle movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Movement Performance - Pedestrians									
Mov ID	Description	Demand Flow ped/h	Average Delay sec	Level of Service	Average Back of Queue Pedestrian ped	Distance m	Prop. Queued	Effective Stop Rate per ped	
P1	South Full Crossing	53	14.5	LOS B	0.1	0.1	0.49	0.49	
P41	West Stage 1	53	40.9	LOS E	0.1	0.1	0.83	0.83	
P42	West Stage 2	53	38.5	LOS D	0.1	0.1	0.80	0.80	
All Pedestrians		158	31.3	LOS D			0.71	0.71	

Level of Service (LOS) Method: SIDRA Pedestrian LOS Method (Based on Average Delay)

Pedestrian movement LOS values are based on average delay per pedestrian movement.

Intersection LOS value for Pedestrians is based on average delay for all pedestrian movements.

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Organisation: GTA CONSULTANTS | Processed: Monday, 25 February 2019 11:48:03 AM

Project: Y:\W16400-16499\W164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190225-V166441_Governor Rd Bate Dr_WithBridge.sip7

MOVEMENT SUMMARY

▽ Site: 1 [Governor Rd A Service Exit FUTURE AM 7:30-8:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Flows		Deg. Satn	Average Delay	Level of Service	95% Back of Queue		Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed
		Total veh/h	HV %	v/c	sec		Vehicles veh	Distance m				km/h
South: Service Exit A												
1	L2	59	10.0	0.330	29.1	LOS D	1.1	8.1	0.92	1.00	1.07	41.3
3	R2	26	10.0	3.744	2813.5	LOS F	20.3	154.2	1.00	1.37	2.80	1.1
Approach		85	10.0	3.744	888.5	LOS F	20.3	154.2	0.94	1.12	1.60	3.5
East: Governor Road												
5	T1	1251	5.0	0.662	0.2	LOS A	0.0	0.0	0.00	0.00	0.00	79.4
Approach		1251	5.0	0.662	0.2	NA	0.0	0.0	0.00	0.00	0.00	79.4
West: Governor Road												
11	T1	1251	5.0	0.662	0.2	LOS A	0.0	0.0	0.00	0.00	0.00	79.4
Approach		1251	5.0	0.662	0.2	NA	0.0	0.0	0.00	0.00	0.00	79.4
All Vehicles		2586	5.2	3.744	29.5	NA	20.3	154.2	0.03	0.04	0.05	46.3

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:43:50 AM

Project: Y:\16400-16499\164441 Braeside Industrial Precinct - TModelling\190221_Updated Models\190219-V164441 Governor Rd A Service Exit.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Rd A Service Exit FUTURE PM 16:30-17:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Service Exit A												
1	L2	94	10.0	0.952	129.0	LOS F	5.3	40.0	1.00	1.39	2.70	19.4
3	R2	91	10.0	15.088	12833.8	LOS F	83.4	633.6	1.00	1.41	3.06	0.3
Approach		184	10.0	15.088	6372.5	LOS F	83.4	633.6	1.00	1.40	2.88	0.5
East: Governor Road												
5	T1	1397	5.0	0.740	0.2	LOS A	0.0	0.0	0.00	0.00	0.00	79.2
Approach		1397	5.0	0.740	0.2	NA	0.0	0.0	0.00	0.00	0.00	79.2
West: Governor Road												
11	T1	1397	5.0	0.740	0.2	LOS A	0.0	0.0	0.00	0.00	0.00	79.2
Approach		1397	5.0	0.740	0.2	NA	0.0	0.0	0.00	0.00	0.00	79.2
All Vehicles		2978	5.3	15.088	394.4	NA	83.4	633.6	0.06	0.09	0.18	8.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:43:35 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - TModelling\190221_Updated Models\190219-V164441 Governor Rd A Service Exit.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Road B Service Entry FUTURE AM 7:30-8:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Queue Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
East: Governor Road												
4	L2	15	10.0	0.688	7.3	LOS A	0.0	0.0	0.00	0.01	0.00	69.8
5	T1	1283	5.0	0.688	0.2	LOS A	0.0	0.0	0.00	0.01	0.00	79.2
Approach		1298	5.1	0.688	0.3	NA	0.0	0.0	0.00	0.01	0.00	79.1
West: Governor Road												
11	T1	1283	5.0	0.685	0.2	LOS A	0.0	0.0	0.00	0.00	0.00	79.4
12	R2	7	10.0	0.047	29.2	LOS D	0.1	1.1	0.91	0.97	0.91	42.7
Approach		1291	5.0	0.685	0.4	NA	0.1	1.1	0.01	0.01	0.01	79.0
All Vehicles		2588	5.0	0.688	0.3	NA	0.1	1.1	0.00	0.01	0.00	79.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:47:07 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190219-V164441 Governor Rd B Service Entry.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Road B Service Entry FUTURE PM 16:30-17:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Queue Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
East: Governor Road												
4	L2	5	10.0	0.786	7.4	LOS A	0.0	0.0	0.00	0.00	0.00	69.6
5	T1	1479	5.0	0.786	0.3	LOS A	0.0	0.0	0.00	0.00	0.00	78.9
Approach		1484	5.0	0.786	0.3	NA	0.0	0.0	0.00	0.00	0.00	78.9
West: Governor Road												
11	T1	1479	5.0	0.783	0.3	LOS A	0.0	0.0	0.00	0.00	0.00	78.9
12	R2	1	10.0	0.016	57.2	LOS F	0.0	0.3	0.96	0.99	0.96	32.1
Approach		1480	5.0	0.783	0.3	NA	0.0	0.3	0.00	0.00	0.00	78.9
All Vehicles		2964	5.0	0.786	0.3	NA	0.0	0.3	0.00	0.00	0.00	78.9

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:48:25 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190219-V164441 Governor Rd B Service Entry.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Road C Service Exit FUTURE AM 7:30-8:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Flows		Deg. Satn	Average Delay	Level of Service	95% Back of Queue	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed	
		Total veh/h	HV %	v/c	sec		Vehicles veh	Distance m			km/h	
South: Service Exit C												
1	L2	45	10.0	1.246	427.5	LOS F	9.3	71.0	1.00	1.56	3.57	7.2
3	R2	31	10.0	5.088	3938.8	LOS F	25.0	189.7	1.00	1.37	2.92	0.8
Approach		76	10.0	5.088	1841.8	LOS F	25.0	189.7	1.00	1.48	3.31	1.8
East: Governor Road												
5	T1	1572	5.0	0.765	0.3	LOS A	0.0	0.0	0.00	0.00	0.00	79.1
Approach		1572	5.0	0.765	0.3	NA	0.0	0.0	0.00	0.00	0.00	79.1
West: Governor Road												
11	T1	1572	5.0	0.832	0.4	LOS A	0.0	0.0	0.00	0.00	0.00	78.6
Approach		1572	5.0	0.832	0.4	NA	0.0	0.0	0.00	0.00	0.00	78.6
All Vehicles		3219	5.1	5.088	43.7	NA	25.0	189.7	0.02	0.03	0.08	39.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:52:31 AM

Project: Y:\16400-16499\164441 Braeside Industrial Precinct - TModelling\190221_Updated Models\190219-V164441 Governor Rd C Service Exit.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Road C Service Exit FUTURE PM 16:30-17:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Flows		Deg. Satn	Average Delay	Level of Service	95% Back of Queue		Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed
		Total veh/h	HV %	v/c	sec		Vehicles veh	Distance m				km/h
South: Service Exit C												
1	L2	94	10.0	15.614	13333.2	LOS F	88.0	668.5	1.00	1.40	2.97	0.3
3	R2	142	10.0	23.684	20511.2	LOS F	126.7	962.8	1.00	1.45	3.42	0.2
Approach		236	10.0	23.684	17659.2	LOS F	126.7	962.8	1.00	1.43	3.24	0.2
East: Governor Road												
5	T1	1812	5.0	0.881	0.6	LOS A	0.0	0.0	0.00	0.00	0.00	78.0
Approach		1812	5.0	0.881	0.6	NA	0.0	0.0	0.00	0.00	0.00	78.0
West: Governor Road												
11	T1	1812	5.0	0.959	1.8	LOS A	0.0	0.0	0.00	0.00	0.00	74.1
Approach		1812	5.0	0.959	1.8	NA	0.0	0.0	0.00	0.00	0.00	74.1
All Vehicles		3859	5.3	23.684	1080.1	NA	126.7	962.8	0.06	0.09	0.20	3.2

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:53:01 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - TModelling\190221_Updated Models\190219-V164441 Governor Rd C Service Exit.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Road D Service Entry FUTURE AM 7:30-8:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Queue Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
East: Governor Road												
4	L2	287	10.0	0.429	7.2	LOS A	0.0	0.0	0.00	0.24	0.00	67.1
5	T1	1913	5.0	0.749	0.2	LOS A	0.0	0.0	0.00	0.06	0.00	78.1
Approach		2200	5.7	0.749	1.1	NA	0.0	0.0	0.00	0.08	0.00	76.5
West: Governor Road												
11	T1	1913	5.0	5.206	4881.2	LOS F	2648.7	19335.6	1.00	0.00	4.13	0.7
12	R2	55	10.0	6.882	5522.4	LOS F	45.1	343.1	1.00	1.37	3.22	0.6
Approach		1967	5.1	6.882	4899.1	NA	2648.7	19335.6	1.00	0.04	4.10	0.7
All Vehicles		4167	5.4	6.882	2313.4	NA	2648.7	19335.6	0.47	0.06	1.94	1.4

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:55:18 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190219-V164441_Governor Rd D Service Entry.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Road D Service Entry FUTURE PM 16:30-17:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back Vehicles veh	Queue Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
East: Governor Road												
4	L2	53	10.0	0.412	7.2	LOS A	0.0	0.0	0.00	0.04	0.00	69.6
5	T1	2079	5.0	0.719	0.2	LOS A	0.0	0.0	0.00	0.02	0.00	79.1
Approach		2132	5.1	0.719	0.3	NA	0.0	0.0	0.00	0.02	0.00	78.8
West: Governor Road												
11	T1	2079	5.0	3.162	2453.9	LOS F	2231.7	16291.4	1.00	0.00	4.62	1.3
12	R2	45	10.0	3.791	2729.6	LOS F	29.9	227.3	1.00	1.48	3.81	1.2
Approach		2124	5.1	3.791	2459.7	NA	2231.7	16291.4	1.00	0.03	4.61	1.3
All Vehicles		4256	5.1	3.791	1227.9	NA	2231.7	16291.4	0.50	0.02	2.30	2.6

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:55:48 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190219-V164441_Governor Rd D Service Entry.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Rd Service Exit E FUTURE AM 7:30-8:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Flows		Deg. Satn	Average Delay	Level of Service	95% Back of Queue		Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed
		Total veh/h	HV %	v/c	sec		Vehicles veh	Distance m				km/h
South: Service Exit E												
1	L2	18	10.0	2.983	2212.6	LOS F	13.3	101.4	1.00	1.30	2.55	1.4
3	R2	3	10.0	1.000	1387.8	LOS F	1.9	14.4	1.00	1.03	1.19	2.5
Approach		21	10.0	2.983	2088.9	LOS F	13.3	101.4	1.00	1.26	2.34	1.5
East: Governor Road												
5	T1	2067	5.0	1.095	44.4	LOS E	0.0	0.0	0.00	0.00	0.00	27.3
Approach		2067	5.0	1.095	44.4	NA	0.0	0.0	0.00	0.00	0.00	27.3
West: Governor Road												
11	T1	2067	5.0	1.095	44.4	LOS E	0.0	0.0	0.00	0.00	0.00	27.3
Approach		2067	5.0	1.095	44.4	NA	0.0	0.0	0.00	0.00	0.00	27.3
All Vehicles		4156	5.0	2.983	54.8	NA	13.3	101.4	0.01	0.01	0.01	25.1

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:57:58 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - TModelling\190221_Updated Models\190219-V164441_Governor Rd E Service Exit.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Rd Service Exit E FUTURE PM 16:30-17:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles													
Mov ID	Turn	Demand Flows		Deg. Satn	Average Delay	Level of Service	95% Back of Queue		Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed	
		Total veh/h	HV %	v/c	sec		Vehicles veh	Distance m				km/h	
South: Service Exit E													
1	L2	19	10.0	3.160	2354.0	LOS F	14.3	109.0	1.00	1.31	2.59	1.3	
3	R2	7	10.0	1.228	887.2	LOS F	3.1	23.3	1.00	1.11	1.62	3.6	
Approach		26	10.0	3.160	1943.3	LOS F	14.3	109.0	1.00	1.26	2.32	1.6	
East: Governor Road													
5	T1	2075	5.0	1.099	46.2	LOS E	0.0	0.0	0.00	0.00	0.00	26.6	
Approach		2075	5.0	1.099	46.2	NA	0.0	0.0	0.00	0.00	0.00	26.6	
West: Governor Road													
11	T1	2075	5.0	1.099	46.2	LOS E	0.0	0.0	0.00	0.00	0.00	26.6	
Approach		2075	5.0	1.099	46.2	NA	0.0	0.0	0.00	0.00	0.00	26.6	
All Vehicles		4176	5.0	3.160	58.1	NA	14.3	109.0	0.01	0.01	0.01	24.2	

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 11:58:42 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - TModelling\190221_Updated Models\190219-V164441_Governor Rd E Service Exit.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Rd F Service Entry FUTURE AM 7:30-8:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
East: Governor Road												
4	L2	34	10.0	0.019	7.1	LOS A	0.0	0.0	0.00	0.63	0.00	62.1
5	T1	2071	5.0	1.096	45.2	LOS E	0.0	0.0	0.00	0.00	0.00	27.0
Approach		2104	5.1	1.096	44.5	NA	0.0	0.0	0.00	0.01	0.00	27.2
West: Governor Road												
11	T1	2071	5.0	1.433	6364.8	LOS F	27131.3	198058.8	1.00	0.00	2.63	0.5
12	R2	1	10.0	1.000	4026.8	LOS F	2.0	15.3	1.00	1.01	1.08	0.9
Approach		2072	5.0	1.433	6363.7	NA	27131.3	198058.8	1.00	0.00	2.63	0.5
All Vehicles		4176	5.0	1.433	3179.4	NA	27131.3	198058.8	0.50	0.01	1.30	1.0

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 12:00:21 PM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190219-V164441_Governor Rd F Service Entry.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Governor Rd F Service Entry FUTURE PM 16:30-17:30]

New Site
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Queue Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
East: Governor Road												
4	L2	7	10.0	0.004	7.1	LOS A	0.0	0.0	0.00	0.63	0.00	62.1
5	T1	2081	5.0	1.102	47.7	LOS E	0.0	0.0	0.00	0.00	0.00	26.0
Approach		2088	5.0	1.102	47.5	NA	0.0	0.0	0.00	0.00	0.00	26.1
West: Governor Road												
11	T1	2081	5.0	1.102	47.7	LOS E	0.0	0.0	0.00	0.00	0.00	26.0
12	R2	1	10.0	1.000	3974.4	LOS F	2.0	15.1	1.00	1.01	1.08	0.9
Approach		2082	5.0	1.102	49.7	NA	2.0	15.1	0.00	0.00	0.00	25.6
All Vehicles		4171	5.0	1.102	48.6	NA	2.0	15.1	0.00	0.00	0.00	25.8

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).
Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Thursday, 21 February 2019 12:00:58 PM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190221_Updated Models\190219-V164441_Governor Rd F Service Entry.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Boundary Rd Canterbury Rd FUTURE AM 7:30-8:30_P1 & P2]

Boundary Road Canterbury Road
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Boundary Road												
2	T1	1183	5.0	0.210	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	79.9
3	R2	32	10.0	0.058	11.1	LOS B	0.2	1.5	0.49	0.75	0.49	55.4
Approach		1215	5.1	0.210	0.3	NA	0.2	1.5	0.01	0.02	0.01	79.0
SouthEast: Canterbury Road MidBlock												
23a	R1	17	10.0	0.058	14.6	LOS B	0.2	1.3	0.76	0.87	0.76	50.3
Approach		17	10.0	0.058	14.6	LOS B	0.2	1.3	0.76	0.87	0.76	50.3
East: Canterbury Road												
4	L2	9	10.0	0.012	7.6	LOS A	0.0	0.3	0.43	0.61	0.43	54.4
6	R2	17	10.0	0.051	13.2	LOS B	0.2	1.3	0.56	0.77	0.56	48.3
Approach		26	10.0	0.051	11.2	LOS B	0.2	1.3	0.52	0.71	0.52	50.3
North: Boundary Road												
7	L2	102	10.0	0.085	7.1	LOS A	0.0	0.0	0.00	0.43	0.00	64.7
8	T1	371	5.0	0.085	0.0	LOS A	0.0	0.0	0.00	0.06	0.00	78.9
9u	U	4	5.0	0.014	17.6	LOS C	0.0	0.3	0.74	0.89	0.74	53.9
Approach		477	6.1	0.085	1.7	NA	0.0	0.3	0.01	0.15	0.01	75.1
All Vehicles		1735	5.5	0.210	1.0	NA	0.2	1.5	0.03	0.07	0.03	76.8

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Tuesday, 26 February 2019 10:20:31 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190225_Report Models\190225_Updated Models Assuming 5050 split Governor_Existing 2015 counts_Nobridge\190222_V16441_Boundary Rd Canterbury Rd_Future Unsig Updated Only.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Boundary Rd Canterbury Rd FUTURE PM 16:30-17:30_P1 & P2]

Boundary Road Canterbury Road
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Boundary Road												
2	T1	486	5.0	0.087	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	80.0
3	R2	16	10.0	0.059	18.5	LOS C	0.2	1.3	0.75	0.91	0.75	49.9
Approach		502	5.2	0.087	0.6	NA	0.2	1.3	0.02	0.03	0.02	78.5
SouthEast: Canterbury Road MidBlock												
23a	R1	43	10.0	0.138	13.0	LOS B	0.5	3.6	0.61	0.79	0.61	51.3
Approach		43	10.0	0.138	13.0	LOS B	0.5	3.6	0.61	0.79	0.61	51.3
East: Canterbury Road												
4	L2	78	10.0	0.149	10.9	LOS B	0.5	3.5	0.65	0.85	0.65	51.9
6	R2	43	10.0	0.111	13.1	LOS B	0.3	2.6	0.71	0.87	0.71	48.3
Approach		121	10.0	0.149	11.7	LOS B	0.5	3.5	0.67	0.86	0.67	50.6
North: Boundary Road												
7	L2	28	10.0	0.190	7.1	LOS A	0.0	0.0	0.00	0.05	0.00	69.7
8	T1	1044	5.0	0.190	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	79.7
9u	U	13	5.0	0.034	14.8	LOS B	0.1	0.8	0.54	0.80	0.54	56.2
Approach		1085	5.1	0.190	0.4	NA	0.1	0.8	0.01	0.03	0.01	79.0
All Vehicles		1752	5.6	0.190	1.5	NA	0.5	3.6	0.07	0.10	0.07	74.9

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Organisation: GTA CONSULTANTS | Processed: Tuesday, 26 February 2019 10:21:50 AM

Project: Y:\W16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190225_Report Models\190225_Updated Models Assuming 5050 split Governor_Existing 2015 counts_Nobridge\190222_V16441_Boundary Rd Canterbury Rd_Future Unsig Updated Only.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Boundary Rd Canterbury Rd FUTURE AM 7:30-8:30_Sensitivity Analysis]

Boundary Road Canterbury Road
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Boundary Road												
2	T1	1183	5.0	0.211	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	79.9
3	R2	83	10.0	0.198	13.9	LOS B	0.7	5.1	0.62	0.86	0.63	53.2
Approach		1266	5.3	0.211	0.9	NA	0.7	5.1	0.04	0.06	0.04	77.4
SouthEast: Canterbury Road MidBlock												
23a	R1	68	10.0	0.236	16.1	LOS C	0.8	5.8	0.79	0.91	0.87	49.2
Approach		68	10.0	0.236	16.1	LOS C	0.8	5.8	0.79	0.91	0.87	49.2
East: Canterbury Road												
4	L2	41	10.0	0.055	8.3	LOS A	0.2	1.5	0.48	0.69	0.48	53.9
6	R2	68	10.0	0.275	19.6	LOS C	1.0	7.8	0.73	0.91	0.84	44.5
Approach		109	10.0	0.275	15.4	LOS C	1.0	7.8	0.63	0.83	0.70	47.6
North: Boundary Road												
7	L2	267	10.0	0.154	7.1	LOS A	0.0	0.0	0.00	0.63	0.00	62.1
8	T1	371	5.0	0.098	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	80.0
9u	U	4	5.0	0.014	17.6	LOS C	0.0	0.3	0.74	0.89	0.74	53.9
Approach		642	7.1	0.154	3.1	NA	0.0	0.3	0.00	0.27	0.00	71.2
All Vehicles		2086	6.3	0.275	2.9	NA	1.0	7.8	0.09	0.19	0.09	71.7

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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Project: Y:\16400-16499\164441 Braeside Industrial Precinct - T1Modelling\190225_Report Models\190225_Updated Models Assuming 5050 split Governor_Existing 2015 counts_Nobridge\190222_V16441_Boundary Rd Canterbury Rd_Future Unsig Updated Only.sip8

MOVEMENT SUMMARY

▽ Site: 1 [Boundary Rd Canterbury Rd FUTURE PM 16:30-17:30_Sensitivity Analysis]

Boundary Road Canterbury Road
Site Category: (None)
Giveaway / Yield (Two-Way)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: Boundary Road												
2	T1	486	5.0	0.087	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	80.0
3	R2	38	10.0	0.151	19.9	LOS C	0.5	3.5	0.79	0.92	0.79	48.9
Approach		524	5.4	0.151	1.4	NA	0.5	3.5	0.06	0.07	0.06	76.4
SouthEast: Canterbury Road MidBlock												
23a	R1	134	10.0	0.428	16.9	LOS C	2.1	15.6	0.70	0.93	0.98	48.7
Approach		134	10.0	0.428	16.9	LOS C	2.1	15.6	0.70	0.93	0.98	48.7
East: Canterbury Road												
4	L2	242	10.0	0.474	13.7	LOS B	2.1	15.7	0.76	1.00	1.11	49.9
6	R2	134	10.0	0.363	16.1	LOS C	1.4	10.3	0.79	0.96	1.00	46.5
Approach		376	10.0	0.474	14.5	LOS B	2.1	15.7	0.77	0.99	1.07	48.7
North: Boundary Road												
7	L2	68	10.0	0.198	7.1	LOS A	0.0	0.0	0.00	0.12	0.00	68.8
8	T1	1044	5.0	0.198	0.0	LOS A	0.0	0.0	0.00	0.03	0.00	79.3
9u	U	13	5.0	0.034	14.8	LOS B	0.1	0.8	0.54	0.80	0.54	56.2
Approach		1125	5.3	0.198	0.6	NA	0.1	0.8	0.01	0.05	0.01	78.2
All Vehicles		2159	6.4	0.474	4.3	NA	2.1	15.7	0.19	0.27	0.26	68.1

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA: Intersection LOS and Major Road Approach LOS values are Not Applicable for two-way sign control since the average delay is not a good LOS measure due to zero delays associated with major road movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

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MOVEMENT SUMMARY

Site: 1 [Governor Rd and New Access Signals AM Full Build P1 and P2 _ No Bridge]

New Site

Site Category: (None)

Signals - Fixed Time Isolated Cycle Time = 120 seconds (Site User-Given Cycle Time)

Movement Performance - Vehicles

Mov ID	Turn	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed km/h
South: New Access Road												
1	L2	23	10.0	0.084	52.4	LOS D	1.2	8.9	0.88	0.71	0.88	31.7
3	R2	53	10.0	0.364	64.3	LOS E	3.1	23.2	0.98	0.75	0.98	27.2
Approach		76	10.0	0.364	60.7	LOS E	3.1	23.2	0.95	0.74	0.95	28.5
East: Governor Road												
4	L2	207	10.0	0.154	8.0	LOS A	2.4	17.9	0.27	0.65	0.27	50.6
5	T1	2067	5.0	0.793	11.3	LOS B	40.5	295.7	0.69	0.64	0.69	49.8
Approach		2275	5.5	0.793	11.0	LOS B	40.5	295.7	0.65	0.64	0.65	49.8
West: Governor Road												
11	T1	2067	5.0	0.670	4.7	LOS A	24.0	175.0	0.44	0.42	0.44	55.3
12	R2	63	10.0	0.729	72.9	LOS E	4.0	30.6	1.00	0.84	1.22	26.9
Approach		2131	5.1	0.729	6.7	LOS A	24.0	175.0	0.46	0.43	0.47	53.4
All Vehicles		4481	5.4	0.793	9.8	LOS A	40.5	295.7	0.56	0.54	0.57	50.8

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Intersection and Approach LOS values are based on average delay for all vehicle movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Movement Performance - Pedestrians

Mov ID	Description	Demand Flow ped/h	Average Delay sec	Level of Service	Average Back of Queue Pedestrian ped	Distance m	Prop. Queued	Effective Stop Rate
P1	South Full Crossing	53	7.0	LOS A	0.1	0.1	0.34	0.34
P41	West Stage 1	53	54.3	LOS E	0.2	0.2	0.95	0.95
P42	West Stage 2	53	54.3	LOS E	0.2	0.2	0.95	0.95
All Pedestrians		158	38.5	LOS D			0.75	0.75

Level of Service (LOS) Method: SIDRA Pedestrian LOS Method (Based on Average Delay)

Pedestrian movement LOS values are based on average delay per pedestrian movement.

Intersection LOS value for Pedestrians is based on average delay for all pedestrian movements.

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MOVEMENT SUMMARY

Site: 1 [Governor Rd and New Access Signals PM Full Build P1 and P2 _No Bridge]

New Site

Site Category: (None)

Signals - Fixed Time Isolated Cycle Time = 120 seconds (Site User-Given Cycle Time)

Movement Performance - Vehicles												
Mov ID	Turn	Demand Flows		Deg. Satn	Average Delay	Level of Service	95% Back of Queue		Prop. Queued	Effective Stop Rate	Aver. No. Cycles	Average Speed
		Total veh/h	HV %	v/c	sec		Vehicles veh	Distance m				km/h
South: New Access Road												
1	L2	141	10.0	0.349	47.3	LOS D	6.9	52.8	0.88	0.79	0.88	33.1
3	R2	186	10.0	0.866	68.6	LOS E	11.9	90.4	1.00	0.96	1.33	26.3
Approach		327	10.0	0.866	59.4	LOS E	11.9	90.4	0.95	0.88	1.14	29.0
East: Governor Road												
4	L2	45	10.0	0.034	7.8	LOS A	0.5	3.5	0.24	0.62	0.24	50.8
5	T1	2079	5.0	0.868	21.6	LOS C	52.0	379.9	0.87	0.84	0.90	43.0
Approach		2124	5.1	0.868	21.3	LOS C	52.0	379.9	0.86	0.83	0.89	43.2
West: Governor Road												
11	T1	2079	5.0	0.747	9.4	LOS A	34.8	254.1	0.63	0.59	0.63	51.2
12	R2	19	10.0	0.219	68.6	LOS E	1.1	8.7	0.99	0.70	0.99	27.8
Approach		2098	5.0	0.747	9.9	LOS A	34.8	254.1	0.63	0.59	0.63	50.8
All Vehicles		4549	5.4	0.868	18.8	LOS B	52.0	379.9	0.76	0.72	0.79	44.6

Site Level of Service (LOS) Method: Delay (SIDRA). Site LOS Method is specified in the Parameter Settings dialog (Site tab).

Vehicle movement LOS values are based on average delay per movement.

Intersection and Approach LOS values are based on average delay for all vehicle movements.

SIDRA Standard Delay Model is used. Control Delay includes Geometric Delay.

Gap-Acceptance Capacity: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Movement Performance - Pedestrians									
Mov ID	Description	Demand Flow	Average Delay	Level of Service	Average Back of Queue	Prop. Queued	Effective Stop Rate		
		ped/h	sec		Pedestrian ped	Distance m			
P1	South Full Crossing	53	10.4	LOS B	0.1	0.1	0.42	0.42	
P41	West Stage 1	53	48.7	LOS E	0.2	0.2	0.90	0.90	
P42	West Stage 2	53	46.0	LOS E	0.2	0.2	0.88	0.88	
All Pedestrians		158	35.1	LOS D			0.73	0.73	

Level of Service (LOS) Method: SIDRA Pedestrian LOS Method (Based on Average Delay)

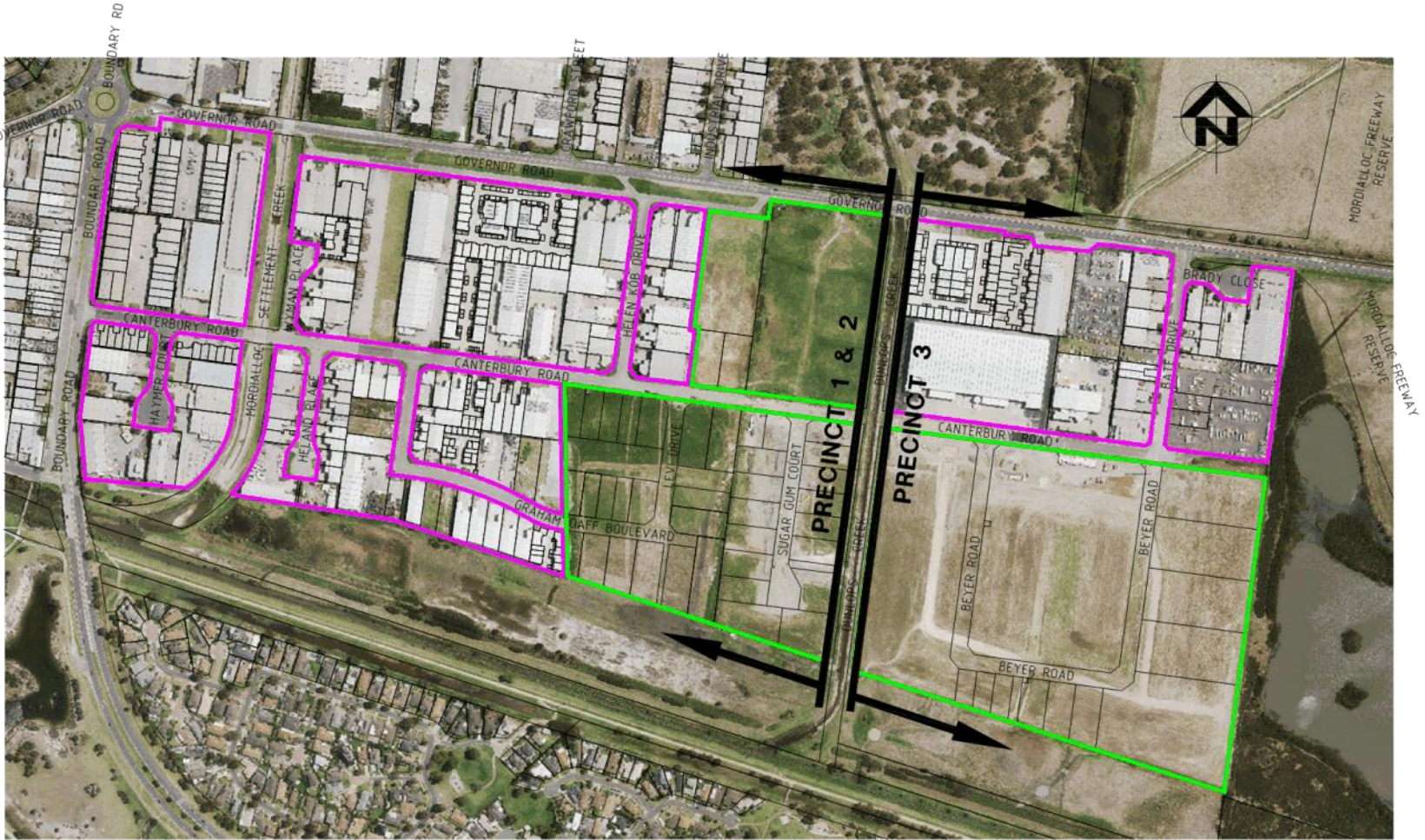
Pedestrian movement LOS values are based on average delay per pedestrian movement.

Intersection LOS value for Pedestrians is based on average delay for all pedestrian movements.

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DEVELOPED SITES = 53%

CURRENT DEVELOPMENT / GREENFIELD SITES = 47%

Agenda Item No: 10.7

KERR CRESCENT RESERVE, ASPENDALE GARDENS - CONSULTATION FINDINGS CAR PARK AND SPORTS LIGHTING

**Contact Officer: Mark Stockton, Team Leader Sport and
Recreation**

Purpose of Report

The purpose of this report is to present details of the community and key stakeholder feedback regarding Council's planning for car parking and sports lighting, as part of the development of additional multiuse sport facilities at Kerr Crescent, Aspendale Gardens.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Note the community and stakeholder feedback received from consultation activities with the planned development of sports lighting and car parking facilities at Kerr Crescent, Aspendale Gardens;
2. Approve the following design and operational considerations:
 - 2.1. Access to the car park is operated by an automatic gate with the times of operation be limited to 8am to 9.30pm;
 - 2.2. Treatments such as raised pavements and signage (where appropriate) be installed at the interface of pedestrians and vehicles;
 - 2.3. The car parking will be an asphalt finished surface to minimise noise, suppress dust, and improve safety;
 - 2.4. The sport lighting does not operate beyond 9.00pm on any night and a timing device is installed to ensure that the lights do not operate after this time;
 - 2.5. The car park lighting is sequenced with a timer to turn off 30 minutes after the sports lighting is turned off; and
 - 2.6. Following the completion of all works, a further traffic management study is undertaken, in consultation with residents, to identify the need for car parking controls in local streets.
3. Continue to liaise with residents at 2, 4 & 6 Batten Place, Aspendale Gardens to continue for the purpose of maximising the clearance buffer of the car park and adjacent properties and identification of suitable treatments for fencing material and heights and trees and landscaping.

1. Executive Summary

Council has concluded further consultation activities with the residents of Aspendale Gardens seeking feedback and input upon the planned car parking and sports lighting for the additional multiuse sport facilities at Kerr Crescent, Aspendale Gardens.

Through the two-week consultation period, respondents to Council's information session and online survey raised a number of issues. The majority of issues related to the car park and more broadly traffic management.

In response to these issues, the following design and operational considerations are proposed:

- Access to the car park is operated by an automatic gate. The times of operation be limited to 8am to 9.30pm (outside of these times the gate will not permit public entry to the car park);
- Treatments such as raised pavements and signage (where appropriate) be installed at the interface of pedestrian and vehicles;
- The car parking will be an asphalt finished surface to minimise noise, suppress dust, and improve safety;
- The sport lighting does not operate beyond 9.00pm on any night and a timing device is installed to ensure that the lights do not operate after this time;
- The car park lighting is sequenced with a timer to turn off 30 minutes after the sports lighting is turned off;
- Following the completion of works, a further traffic management study is undertaken in consultation with residents to identify the need for car parking controls in local streets;
- That Council continue to liaise with residents at 2, 4 & 6 Batten Place, Aspendale Gardens to maximise the clearance buffer of the car park and adjacent properties and identify suitable treatments to mitigate the impact of noise.

Council is progressing with the design development and procurement of stage 1, comprising the development of the sports fields, car park and sports lighting. Approvals from Melbourne Water and State Government re/ Amendment C149 – Anomalies have yet to be achieved and remain a project risk to the anticipated activation of the sports fields for the 2020 winter season – 1 April 2020.

Planning for stage 2 work, comprising pavilion and landscaping, is expected to occur later in 2019/early 2020.

2. Background

Following a six-week consultation process seeking community feedback on the proposed development of additional outdoor multisport fields and pavilion at Kerr Crescent, Aspendale Gardens, (including receipt of 364 online survey respondents, 14 submissions and community drop in session) Council resolved on the 25 February 2019:

“That Council:

1. Note that the development of additional multiuse sports field facilities at Kerr Crescent, Aspendale Gardens is essential to the future provision of sports field facilities within the City, considering proposed developments at Chadwick Reserve and Dingley Recreation Reserve, Dingley and Jack Grut Reserve, Mordialloc;
2. Receive the concept plan (revised) for the development of additional multiuse sports field facilities at Kerr Crescent, Aspendale Gardens, in response to input and feedback from stakeholders and interested local residents;

3. Endorse the Aspendale Gardens site at Kerr Crescent for the development of multiuse sports fields facility in accordance with the concept plan attached (Appendix 1);
4. Endorse the commencement of the detailed design, procurement and implementation of sports fields, landscape car parking and associated amenity elements of the concept plan in the 2018/19 & 2019/20 financial years;
5. Commit to maintaining, and where possible improve, upgrade of the current provision of recreation facilities i.e. walking paths and picnic facilities at Kerr Crescent, Aspendale Gardens;
6. Undertake further engagement with stakeholders and interested local residents on the following developments at Kerr Crescent, Aspendale Gardens:
 - a. Proposed pavilion – exploring the final position and provision of future tenancy arrangements i.e. hours of use and possible liquor licensing arrangements;
 - b. Car parking – exploring an appropriate design layout to enable the safe access and exiting of vehicles and pedestrians and mitigation of noise, particularly impacts upon surrounding properties;
 - c. Sports lighting – ensuring the sports lighting design minimises glare into surrounding properties, as per relevant Australian Standards and establishment of responsible management practices i.e. use of timing devices to regulate the hours of use;
7. Receive a further report on the engagement findings;
8. Provide further updates to stakeholders and interested local residents of Council's decision to develop additional multiuse sports field facilities at Kerr Crescent, Aspendale Gardens; and
9. Authorise the Chief Executive Officer to execute funding arrangements with the Victoria State Government for its \$4.5M contribution towards the development of multiuse sports field facilities at Kerr Crescent."

The planned works to implement the additional multiuse sports field facilities at Kerr Crescent, Aspendale Gardens have been determined as:

- Stage 1 – sports fields, car parking and sports lighting; and
- Stage 2 – pavilion and landscaping.

This report provides community and stakeholder feedback received in response to the planning for the car park and sports lighting, as part of stage 1. (as per recommendation no. 7 above)

The concept plan for the additional multiuse sports field facilities at Kerr Crescent, Aspendale Gardens is set out as Appendix 1.

2.1 Council Plan Alignment

Goal 3 - Our connected, inclusive, healthy and learning community.
Outcome 3.4 - Promote an active, healthy and involved community life.

2.2 Consultation/Internal Review

Previous consultation activities undertaken for the planning of additional multiuse sport facilities at Kerr Crescent, Aspendale Gardens have included:

- Six-week consultation process to inform Council's preferred design concept, incorporating 364 online responses and community information session (attracting 51 attendees);
- Presentations at the Aspendale Gardens Resident Association (AGRA) meeting;

- Distribution of an information bulletin (update) and
- Ongoing meetings with community sports clubs.

In accordance with Council's 25 February 2019 resolution, Council has concluded further consultation activities for the proposed car parking and sport lighting. During a two-week period, Council undertook a community information session (over 40 attendees), hosted an online survey (49 responses), installed onsite signage, mailed out a further information bulletin to 2973 properties, directly emailed 417 people registered with Council and letterboxed dropped the information bulletin to adjoining properties.

A summary of and a copy of all comments to the online survey is set out as Appendix 2 and 3, respectively. Other submissions made are set out as Appendix 4.

The AGRA has requested that Council extend the consultation period relating to the car park and sport lighting until late July 2019. Given the pressing timeframe for construction (stage 1), the localised impact of the car parking and sports lighting facilities and strong response received through Council's consultation activities, it is not proposed that Council accede to this request and AGRA has been advised of this.

Officers continue to liaise with the most effected residents at 2, 4 and 6 Batten Place, Aspendale Gardens regarding the design of the car park and its use, particularly as all three tenants use the Council land to access the rear of the properties (there is currently no permitted use of this arrangement).

2.3 Operation and Strategic Issues

A summary of matters raised by respondents and officers' responses to these are listed below:

Response to key matters – Car Parking

1. Respondents raised concerns regarding the 'buffer' between the car park and residents along Batten Place.

Officer Response

Current planning proposes a buffer of between 4.5m and 5.5m between the car park and residents along Batten Place. Council does not have design guidelines regarding car parks and adjacent properties. There are many examples of car parks and residential properties with a buffer of less than 5.5m, including Dales Park, Bonbeach Recreation Reserve and Walter Galt Reserve (as examples).

2. Respondents raised concerns that not enough car parks were being planned for and on street car parking may congest local streets. Others were concerned there were too many car parks.

Officer Response

The number of car parks responds to advice provided by Council's traffic engineering consultant. The proposed car park will offer 110 (approx.) car parks that will meet the average need associated with sports activities. During game days with high car volumes (peak periods), it is anticipated that the local streets, including the indented car parking opposite the Aspendale Gardens Primary School will be used for car parking. Following the development of the planned

sporting facilities, it is proposed that Council undertake a further car parking study to identify the need for car parking controls.

3. Respondents raised concerns regarding the access hours of the car park and lighting.

Officer Response

It is proposed that an automatic gate (similar to that found at Gnotuk Ave, Aspendale) is established to regulate access and exiting of the car park. The operational times of the gate would be from 8am until 9.30pm. It proposed that the car park lighting is turned off 30 minutes post the completion of training or club activities.

4. Respondents raised concerns regarding the entry and exiting of vehicles to the car park. Issues regarding the interface of pedestrians and vehicles was also raised.

Officer Response

Council's traffic engineers are informing the design development process to ensure the car park's entry and exit from Kerr Crescent is clear of hazards. Furthermore, treatments such as raised pavements are planned to make the interface of vehicles and pedestrians at crossover points as safe as possible.

5. Respondents suggested that the Kerr Crescent car park be made smaller with a separate car park developed of Nurton Parade.

Officer Response

This matter was considered as part of the earlier design options. Council has endorsed a design concept that consolidates car parking from Kerr Crescent, mainly due to the available space, access to large connector roads and connection with the Aspendale Gardens Primary School.

6. Respondents have requested the provision of a permeable pavement or non-asphalt surface within the car park.

Officer Response

The use of asphalt to seal the car park is preferred, particularly given:

- The use of the car park for school drop off and pick ups, sports training and games day will result in higher maintenance costs with a gravel or permeable surface;
- The use of material such as gravels and crushed rock may cause dust issues for residents and attract inappropriate vehicle use i.e. hooning; and
- The latent soil conditions do not allow for high filtration rates, which lessens the performance of permeable pavements and leads to the retention of water within the car park.

7. Will the car parking effect the flooding of the area?

Officer Response

Melbourne Water approval is required for the development, including the car park. Officers are currently working to meet Melbourne Water's requirements.

Response to key matters – Sports Lighting

8. Respondents have raised concerns regarding lighting glare and spill in surrounding properties. Concerns were also raised regarding the possibility of the sports lighting not being turned off.

Officer Response

The sports lighting is designed and will be constructed to meet Australian Standards which require mitigation of light glare and spill. Following construction, the actual level of sports lighting will be independently measured and certified to the Australian Standards. A timing device may be installed to ensure that the sport lighting is turned off at an appropriate time.

9. Feedback has also been received noting the potential for the sports lighting poles to attract lightning strikes and therefore pose a potential safety risk to the public.

Officer Response

Council's lighting engineer advises that:

- A. The proposed 27m high light pole will in fact reduce the risk of a lightning strike to adjacent properties. Being significantly taller than the adjacent house, any nearby lightning will be drawn to the light pole instead of the house thereby reducing the probability of direct lightning strike.
- B. The significant amount of steel in the light pole footing reinforcement acts as an earthing conductor that directs the lightning energy directly to the ground.

Other Matters

Respondents also provided feedback upon a number of other matters that are unrelated to the car park and sports lighting. These matters will be considered as part of the further design development processes and include:

- Reorientation of the walking paths away from residential properties;
- Reinstatement of the existing BBQ facilities;
- Cleaning and maintenance of the planned facilities, including the removal of graffiti and dog management; and
- Lighting of pathways.

Council continues to receive a small number of requests to discontinue its planned development of additional sports fields and reduce the number and/or size of sports fields. As part of endorsing the proposed development scheme, Council has already given consideration to these matters.

Next Steps - Consultation

Further consultation is planned for the design and use of the sports pavilion, anticipated to occur late 2019/early 2020.

3. Conclusion

3.1 Environmental Implications

Advice received from Council's consulting ecologist Biosis assesses "the overall conservation significance of the site is low".

3.2 Social Implications

Well planned, high-quality community facilities are likely to encourage use by residents contributing towards social, health and wellbeing benefits.

3.3 Resource Implications


Funding for the sport fields, sports lighting and car park is identified within Council 2019/20 budget - \$3.5M. The project has also attracted a commitment from the State Government of \$4.5M towards the expected project costs of \$12M.

3.4 Legal / Risk Implications


Council awaits the outcome of the Amendment C147 – Anomalies and Melbourne Water approvals.

Appendices

Appendix 1 - Kerr Crescent Concept Plan (Ref 19/148032)  [↓](#)

Appendix 2 - Car Park and Sport Lighting Consultation Findings (Ref 19/150201)  [↓](#)

Appendix 3 - Kerr Crescent - All online comments and feedback (Ref 19/152659)  [↓](#)

Appendix 4 - Submissions Sports Lighting and Car Parking Kerr Crescent (Ref 19/150380)  [↓](#)

Author/s: Mark Stockton, Team Leader Sport and Recreation
Reviewed and Approved By: Bridget Draper, Manager Active Kingston
Daniel Freer, General Manager City Assets and Environment

10.7

KERR CRESCENT RESERVE, ASPENDALE GARDENS - CONSULTATION FINDINGS CAR PARK AND SPORTS LIGHTING

1	Kerr Crescent Concept Plan	331
2	Car Park and Sport Lighting Consultation Findings	333
3	Kerr Crescent - All online comments and feedback.....	337
4	Submissions Sports Lighting and Car Parking Kerr Crescent	375



1. CARPARK WITH LIGHTING AND REGULATED ACCESS (110 SPACES + 3 ACCESSIBLE SPACES)
2. PERIMETER PLANTINGS
3. VEHICLE AND PEDESTRIAN PATHWAYS WITH LIGHTING AND REGULATED ACCESS
4. NATURAL TURF AFL, CRICKET AND SOCCER FIELDS WITH SYNTHETIC CRICKET WICKET
5. PAVILION
6. PLAYERS AND OFFICIALS SHELTERS
7. SYNTHETIC TURF CRICKET PRACTICE NETS
8. BEHIND GOAL FENCING (TYPICAL)

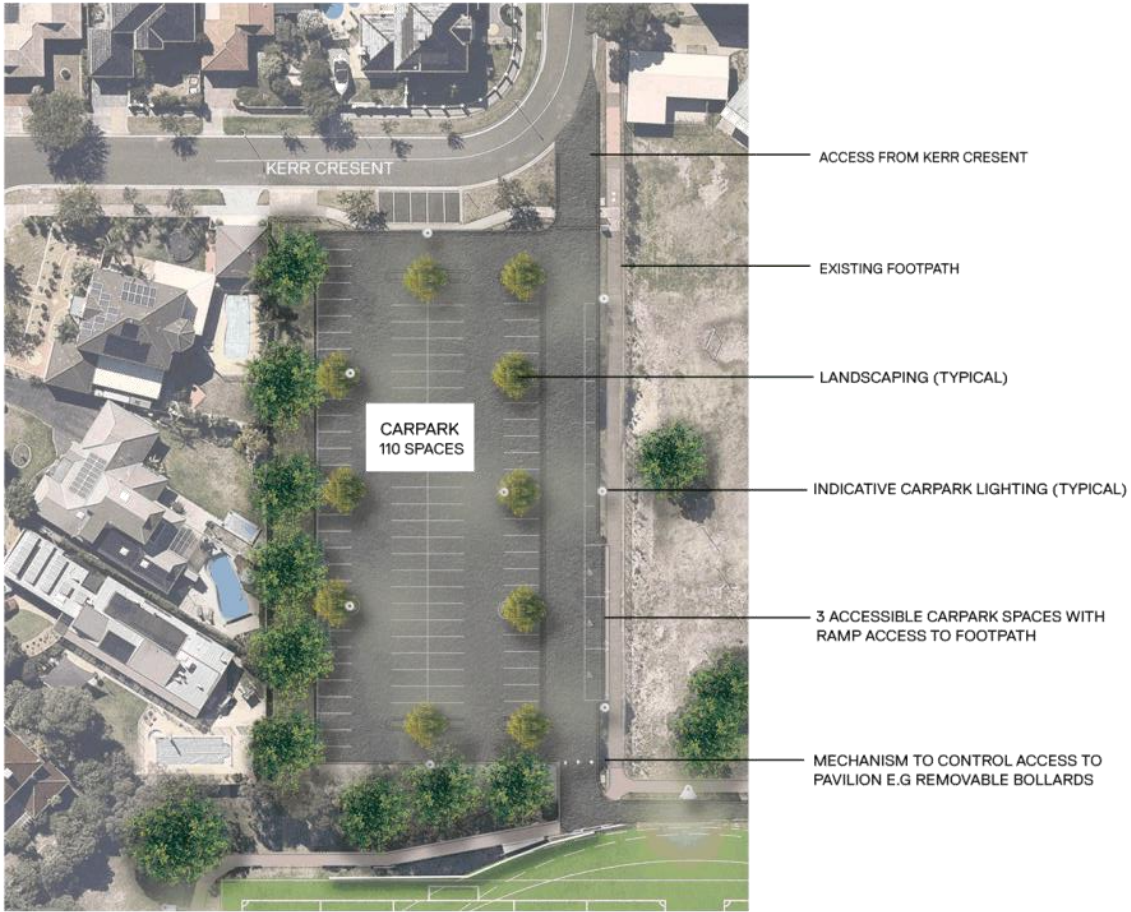


ASPENDALE GARDENS SPORTS FIELDS
 MASTER PLAN - CONSULTATION ISSUE

SE - 10349

MAY 2019





ASPENDALE GARDENS SPORTS FIELDS

CARPARK PLAN - CONSULTATION ISSUE

SE - 10349

MAY 2019



Your Kingston Your Say – Kerr Crescent Reserve - Feedback to the proposed car parking and sports lighting

Question 1: **Do you have any feedback regarding the proposed car parking designs?**

10 comments

- Reduce hours of operation/access:

9 comments

- Comments on design details/suggest changes (eg: add zebra crossing/bollards/permeable surface):
- Reduce overall amount of car parks
- Object to loss of parkland/don't want the project/ don't want car parking on reserve
- General approval/Positive feedback:
- Concerns about traffic impact on surrounding area

8 comments

- Want car parking to also be provided on Nurten/Aspendale side:

7 comments

- Location of car park too close to homes

6 comments

- Concerned about internal roadway/pedestrian interface in the reserve/size of footpaths
- Car park not large enough to meet demand

3 comments

- Environmental concerns
- Drainage concerns
- Reduce scale to 2 sportsfields
- Believe the proposal has increased in size
- Approve of parking at Kerr side of reserve near school

1 comment

- Request no standing signage in Nurten Parade at park opening:
- Request extra parking restrictions on Kerr Cres to stop car parking on both sides of road
- Vandalism concerns
- Support for only one car parking location

- AFL usage
- Need to meet individually with home owners close to the car park to discuss minimisation
- To minimise paving the car park to made of asphalt with a grass overflow section

Question 2: Do you have any feedback regarding the proposed sportsfield lighting?

14 comments

- Concerns regarding light spill into neighbouring property
- Concerns of hours of use/request for reduced hours

11 comments

- No response to this question

5 comments

- General positive feedback
- Concerns regarding impact on wildlife

2 comments

- Questioned if lighting was adequate
- Request ability for club to only light areas that are currently being used, rather than whole area at set times
- Weekend use should be daytime only to reduce hours of lighting required

1 comments

- Lighting should be LED
- Want higher property fence provided to stop impact of lights
- Lights should not be allowed on weekends as games should be in daylight hours
- Support for as much light as possible for safety
- Object to any lighting
- Object to the development in any form
- Why has number of lights increased from 8 to 12
- Location of fields and lighting poles very close to some homes.
- Club should use Jack Grut Reserve where lights have been provided.

Question 3: Do you have any other further comments you would like to make?

9 comments

- No response

7 comments

- Overall objection to the development

5 comments

- General positive feedback
- Liquor licence concerns for pavilion

4 comments

- Cater for AFL/netball also
- Concerns re: anti-social behaviour/noise/graffiti
- Times of operation lighting/carpark access excessive
- Overdevelopment of site

3 comments

- Parking needs to be provided on Nurten side, not just Kerr
- Object to car parks in reserve/excessive car parking
- Will portables/toilets be provided while awaiting pavilion

2 comments

- Impact on neighbouring properties
- Traffic mitigation needed for safety on Nurten Parade blind corner

1 comment

- Need pathway lighting for safety leading to/from the facilities along the wetland walking paths
- Provide as much parking as possible
- Flooding concern
- Is this just for juniors?
- Request for small playground at site
- Concern re: Pedestrian/cyclist interfaces inside the reserve
- Need the facilities urgently

- Need waste bins provided near picnic tables
- Security cameras needed
- Position of players/officials shelters should be moved
- Car parking/traffic assessment should be made available.
(NOTE: it is on the YKYS site and in Council agenda)
- Disappointed with amount of contact with affected residents
- Flooding concerns
- Impact on property price/ compensation
- Keen to engage with Council on specific measures to reduce impact on our property
- Concerns about signage on fencing
- Concerns about pavilion design
- Traffic increase in Kerr Cres
- Club should support local businesses by holding functions at other venues, not at pavilion
- Have you considered upgrading the primary school oval at the same time as a show of good faith
- Feel lied to by Council eg: if for junior use why are full-sized grounds needed
- Give more notification for community engagement + allow longer consultation period so that council is seen to doing the right thing
- Ensure that all sporting codes that will use this new facility have had a chance to have input rather than just the junior soccer clubs.
- Kingston council has failed to support the growth of sport in City of Kingston. A "Kingston Fields" is long overdue in the green wedge. This is much preferred to shoving more sportsground in residential and wetland areas.
- The proposal has grown immensely since the first presentation, both the grounds and the car parking. WHY?
- NO vehicle access near pedestrian pathways.
- Object to community consultation process.
- Reduce western oval size or move all fields 10m to the east.

Survey Response**Do you have any feedback regarding the proposed car parking designs?**

Kerr Crescent Reserve exists in a residential area and is declared a drainage reserve by Melbourne Water. Consequently impacted residents would have unlikely expected a car park for a sporting facility to be constructed here and in such close proximity to their properties.

A review of the car park's location, configuration and design is imperative. Opportunities to minimise the loss of amenity and impact/s to neighbouring properties includes upgrading Aspendale Gardens Primary School's oval as a field. This would provide room to assist with relocating the car park further from properties, while also maintaining some level of space for passive recreation.

Residents and Melbourne Water note environmental concerns, with residents seeking to preserve mature trees, and the authority stating that the reserve is a "priority area" under the Healthy Waterways Strategy for frogs and amenity.

Melbourne Water highlights the need to maintain and improve the condition of the vegetated areas under both priorities. This can be achieved by constructing two low-impact car parks at Kerr Crescent and Nurten Parade.

Neither the Master Plan nor the Carpark perspectives show or demonstrate the "Timed access via automatic gate/retractable bollards (permitted access is from sunrise through to 11pm)". The only representation is for bollards at the western end (after the carpark) for controlling access to the pavillion roadway.

Why does neither the Master Plan nor the Carpark Perspectives represent this controlled access to the carpark?

110 cars seems adequate but why only access and exiting from Kerr Crescent? It seems a bit of a bottleneck. Maybe there should be a second entry on the Aspendale / southern side?

I think that there needs to be serious safety issues addressed in relation to entry into the car park and the existing path that is used by lots of students from the school and local residents.

Are the footpaths wide enough to safely accommodate an additional 220+ (2+ people per car spot) plus current pedestrian usage ?

The design of the car park is ok but i question if 110 spots are going to be enough. Also i think you will need to install NO STANDING signs in Nurten Pde where the opening of the park is at the top of Cunningham Cls as when cars are parked there it is on the curve of the road and is very dangerous as cars heading in the southerly direction cant see turning traffic

yes, pls add a zebra crossing to the footpath across the car park entrance near Kerr Cr

The proposed car park exceeds the stated needs in the Traffix report, too many trees are being destroyed for the car park and it comes way too close to residential homes in Batten Place. The car park entrance is way too dangerous on a tight bend. Car parking must also be provided in Nurten Parade to reduce the traffic congestion that will be created with this oversized car park. As there is existing car parking, the number of spots for sport should be minimal. No access after 9.30pm, same as Gnotuk Ave.

Fantastic design and good to see the school get some parking which will help congestion at the shopping centre at pick up times.

Why has the proposal increased in size from the original proposal? There are many things on the report and proposed plans that were not evident/proposed initially.

I wanted to point out that the Aspendale Stingrays Soccer Club says that Jack Grut Reserve would be retained for the senior competition, and that the Kerr Crescent Reserve would therefore be for their junior competition. I have used this information in my analysis.

Fields

In contrast to Traffix's Traffic Engineering Assessment statement that the reserve will be used by seniors and juniors, the Aspendale Stingrays Soccer Club state that Jack Grut Reserve will be actually retained for senior usage. This is important as the assessment assumes all soccer-based activity would be at the Kearney Drive Reserve (technically Kerr Crescent Reserve). As a result, the data and any forecasts included will be unreliable and so it is reasonable to assume that the club's real needs are less than what is proposed.

In fact this is confirmed within a forecast revealing that during soccer training and matches only up to two fields will be used, which is significantly less than the newly proposed four grounds. Again in summer it is stated that a cricket club will utilise two of the four fields. For these reasons it would be a gross overdevelopment of Kerr Crescent Reserve to construct four fields, associated amenities and a car park.

The true reasoning behind the construction of an excessive four fields is referred to by Traffix, as being for a potential 6 to 8 future junior teams suggested by the Aspendale Stingrays themselves. When assessing the activity profile for the future, the table includes seniors that the club claims will utilise Jack Grut Reserve. In the scenario provided for 8 teams and with the seniors removed, the future use of fields is largely between two and three fields.

Suggest more parking perhaps a driveway from
Proposed to secondary parking on west side of ovals. Maybe entrance somehow from
Aspendale side would be highly desirable given traffic from that side would have to travel Edithvale Rd or via Mordialloc & Wells Rd to enter under current design.

Wonderful

Will the car park be big enough to cope with the expected demand. Having looked at the design two things that stand out are

1. Are the bays large enough for cars to safely enter and exit from
2. Is there sufficient safe routes to access cars remembering that the largest number of pedestrians will be children including a large number less than 120cm in height.

I think that vehicles travelling towards the school from the Batten Place direction, seeking to turn right into the proposed carpark, will not be able to see vehicles travelling along side the school from the shopping centre direction that are seeking to continue along Kerr crescent past the car park and that this will result in impact due the the poor design.

The carpark also needs to be made of a water permeable surface so as not to increase flooding in adjacent streets.

Extra parking restrictions will be required along the length of Kerr Crescent as it is a very narrow street especially next to the parkland, and with cars parked on either side only one vehicle can just get through

Firstly I would like to note that I am not pleased with what Council decided from the initial consultation. I do not feel that the local community was able to consider the location of the carpark separate to the location of the pavilion, and this has left us with a less than favourable outcome in terms of the impacts on the open space and other users of the reserve (who because they are individual users, and not an organised sporting club, do not seem to have as loud a voice). Having the pavilion in the middle of the field completely ruins the feel of open space. Its even disappointing from a spectator perspective - you wont be able to see all pitches from any one aspect. Organised sporting clubs have definitely won out over passive recreation here. A walk through the reserve will be a jungle of mesh fences, buildings, roads, light poles and as you walk along the back of the school instead of taking in the nice view of open space you will take in walls, fences on both sides, roads, cars, trucks, probably waste and recycling bins. Given all of that, and that i dont hold out any hope of things not going ahead as Council/Stingrays have planned, please place top priority on the safety of pedestrians and cyclists using the paths. Separation of the roadways from the pedestrian/cyclist path needs to be priority. With regard to the carpark I think having the parallel parking along the footpath will be dangerous and will stop the flow of traffic in and out of the car park. Those parallel parking spaces should be removed - you have a huge amount of carspaces, including the school carpark. You need to have disabled parking at the base of the carpark, off the roadway with easy access onto the path. The planned position of the trees at the end of the carpark will impede vision of cars/trucks entering the road along the back of the school, another dangerous design element. The road along the back of the school is too close to the path, and again I fear that as it will probably be delivery vans and waste collection vehicles using this road, the path needs to be well separated and protected from the vehicles.

I walk through the reserve as many mornings a week as I can. I am really sad about this development and feel a real sense of loss for something that is very special to me and a lot of local residents who use the space for peaceful, passive recreation. I feel bad for the residents whose houses back onto this carpark, with the impact of noise etc, as well as the residents of the neighbouring streets that will have to put up with the associated traffic. I also think that Nurten Parade will experience some traffic/parking problems as people will choose to park there to access the more southerly pitches.

They look way too close to the residents houses.

They need to be locked by 9:00pm to prevent loitering. The club will undoubtedly attract alcohol consumption, as they all do.

Council to be responsible for locking the gate or fines for the club that doesn't adhere to the rules should they be left with the responsibility.

It's a lot of parking! Living across the road from the school, it's "hired" out facilities during the evenings, banging of doors and people chatting loudly into the 10:30pm, this is all well and acceptable, but the hours the fields will operate will leave people to stay around well after the game/ practising.

car parking needs to be balanced between Kerr Crescent and Nurten Pde. We don't need it all asphalted. Have an overflow section so we can keep more of the park as grass and just open it up to use on the busy days.

- The car parking should be spread on both eastern and western sides, for both Nurten Pde and Kerr Cres.
- The parking should not be directly adjoining anyone's residential property.
- The parking at the western side should be closed at 9:30pm.

it would be good to have 1 entry and 1 exit as it will be a bit manic at the end of soccer games as 4 games try to leave and enter. I understand we don't want kids crossing 2 driveways. I think if the carpark flow is 1 direction it makes it for less car crashes or bingles - 100 car parks is quite tight - especially as we have SUVs

It looks great & is an improvement to current off road parking or lack there of

I think the whole concept of turning parkland into car parks and impinging on the current wetlands and surrounding areas is a terrible thing to do. The area is currently open to all and is a great green buffer. I think there are real alternatives on the other side of Wells Road in the commercial areas that make far more sense to use

It should not be accessible till so late in the evening. No one is playing sport at 11pm anymore. It is a shame you want to put an accessible road from the car park to the pavilion ruining a nice child safe path that my children use frequently. Now my children will have to navigate cars on this route.

How will you manage the increased traffic in the neighbouring roads? We already have a lot of traffic cutting through Kearney Drive to avoid Wells Road. If you add 100 plus cars driving this route too that is not pleasant for the people who live directly near to the new facilities.

Parking around the school seems sensible as this can function both for the sporting grounds and for the school. it makes good use of the green space alongside the school.

Parking in the side streets around the sports fields however is not possible. Have you tried driving around Nurten Parade on a weekend when cars are parked on both sides of the street? You can only fit a single lane of traffic through there. Current residents traffic is able to cope, but when you add an additional 50 cars at peak times you create a blockage and bottle neck with cars not being able to move in any direction.

What was once a quite cul de sac becomes a giant parking lot. This traffic disaster was not addressed in the consultation rather it was conveniently ignored despite the traffic report showing the demand required side roads.

How are we preventing congestion? Do we need additional parking?

It is welcomed that only one car park area is being created for this development. What restrictions will be put in place to ensure club growth does not exceed forecast and then require additional parking and other increased facilities in future?

What controls will be put in place to prevent players and spectators from parking cars on the grassed areas around the sporting fields, and particularly on the raised flood prevention embankment across the rear boundary of our home at 4 June Place?

We'd like to know why AFL-usage and usage by community groups other than soccer and cricket, has not been forecast in the Traffic Engineering Assessment?

Looks good, hopefully the planting can be much the same as indicated. The school will appreciate the extra parking.

what a waste of park land

I would consider reducing the number of carparks slightly (i.e. the strip adjoining the school) in order to provide a safe pedestrian walkway through the carpark. Many people from Aspendale walk through this area to the school and IGA.

What about the roundabout - Kerr/Kearney? I believe this will cause a traffic jam will all the cars trying to get out at the end of a match.

Bollards at end of carpark should be at start of car park (kerr Crescent end)
Road in seems very narrow for 3 cars to fit/pass side by side in - especially with disabled people being unloaded into this area.
And road between parked cars also seems very narrow - maybe put out a plan with cars drawn in -worst case scenario.

What is happening with surrounding roads? No parking in streets? No left turn from car park ?

What will the material be for the carpark - permeable or will water have to drain off ? Towards Kerr Cres or towards the sporting field ?

Why is there only 1 entry and exit in Kerr Ave? That is madness.
There should be a second entry from the Aspendale side or elsewhere in Aspendale Gardens.

Concerns for traffic in Nurten Parade. Proposal and traffic report has cars parked both sides of the road in Nurten and surrounding roads. When you park cars on both sides of the road you leave a single lane for traffic. This will be around a blind corner with no option to go forward or back and will create gridlock. FACT! come see for yourself you are about to create a traffic nightmare for players and residents in Nurten parade.

Cunningham close has 7 families of children who constantly cross and play in the quiet cul de sac. Proposal is for cars to park both sides of the road here (32 cars). So residents children are directly impacted by traffic. What happens when a child is injured by a car because you have created a mass traffic junction in a quiet side street.
Council seems more interested in fixing their poor planning decisions of the past with more poor planning decisions going forward.

Protect our neighbourhood and plan properly for parking and traffic movement.
Parking by school is a good plan, but that does not help with traffic flows in other areas. Please take this seriously and stop forcing plans through without attention to detail.

Good location allowing for multi purpose use by School during drop off and pick up time and also during other events.

Will lighting be suitable to accommodate sporting facility users returning to vehicles?

This car park will impact on local residents, create a very busy, congested environment. We need more trees and shrubs not a car park

May the entry to the car park have a zebra crossing as there will be many children walking to and from school and a zebra crossing will hopefully slow down the crazy drivers at school and sport activity times upon entry and exit of car park.

We already have plenty of parking here in Aspendale Garden we DO NOT need any more. Leave our parkland alone.

I would like the car park to be closed both ends after 9.30pm to prevent illegal use of the car park. As it appears to be unsupervised I imagine it will attract joy riding after hours. Will there be any control re parking to protect residents against noise and illegal use?

There are too many car parks. Most sporting grounds have half that amount.
The car park should be locked at 9.00 to prevent loitering and dumping of rubbish

It is utterly ridiculous to have 110 carparks outside a school that has around 30 carparks and a whole shopping centre across the road, way too overkill, and as if the quiet side street wasn't chaotic enough as it is you're adding the capacity for another 110 headless chickens to block traffic and cause car accidents in a quiet residential area is stupid.

don't build it? its right on my back fence and my bedroom faces that fence. the noise for not only me but everyone in my street is so unnecessary and the traffic through this area is already bad enough as it is, I don't know why you would direct more traffic to this area? this area and parkland is well loved by a lot of residents in the area PARTICULARLY ones who live right on it. I think 110 carparks is so unreasonable and not even Aspendale beach have that many carparks. people who don't live here won't understand...

This car park is going to be too small for the four football grounds. There is no way that this going to be able to service the sports grounds adequately. You only have to participated in kids sport in the Kingston Area over the last 10 years, to know that again this is going to be insufficient amount of car parks to service these sports ground.

For example the Chelsea Heights Netball courts, the Dingley Netball Courts, Browns Reserve, the Edithvale Bowls Club and the surrounds, just to name a few. My concern is that this proposed car park access is again in a small residential street and the over flow of spectators and visitors cars into this area will severely impact the residents, from enjoying their community SAFELY as they should.

I propose that the Kingston Council needs to provide adequate amount of SAFE access to car parking for the participants at the proposed sports grounds and doing so it shouldn't impact the residents in the area and or the participants at the proposed sports grounds. They should be able enter and exit the venue with ease.

Therefore I propose that the proposed car park should be built under the sports grounds.

This will give ample amount of SAFE car spaces for participants and visitors to the sports grounds and will have a minimum amount of impact on the surrounding residents.

You can use the proposed land in Kerr Crescent Reserve as a SAFE road way in and out or perhaps use the land access in Nurten Parade or even better access via Edithvale Road and open up the whole area.

My suggestion is planning for the future success of the proposed sports grounds, if they don't have sufficient SAFE parking, this venue will be obsolete in the future.

The City of Kingston needs to take a long hard look at the sporting venues in their area, as they have great venues but have major problems with access and car parking, which I have seen first hand.

Please lets don't repeat the mistakes of the past, and impact on the residents.

The car parking is extremely close to existing housing on Batten Place, the car parks should be set back to at least leave a gap in line with the wonderful existing trees. The parking seems very excessive, and more should be done to keep established flora/trees. Car parking needs to also have the safety of the nearby primary school students as a priority and therefore needs to not be as excessive as it is planned.

My concerns are that the grounds are much larger than initially disclosed. Safety concerns for children attending APG Primary school with a car park next to existing paths especially with additional car park entry. The plan exceeds/warrants the need especially in such a residential quiet area. It won't be long until vandalism etc starts to devalue this area.

** My family and I object strongly to both the car park and lighting proposals as they stand.

* There are too many car parks on Kerr Cres. We request the removal of the car parks along housing fence line to allow at least 10 metres space and to preserve the young trees planted recently.

* A quarter of the proposed parking should re located to Nurten Pde to accommodate fields at that end.

The number of car parks seem excessive. Can the number be reduced to a more realistic number around 90. The residents that back on the proposed car park should be consulted individually to ensure that they know the exact location and be advised how close the car parks are to their back fence. They should also be given an opportunity to discuss with the council officers of ways to minimise the noise from the cars entering, parking and departing the car park.

There should automatic gates installed that will close when the the lights are turned off which is 9.30pm. There is no need to have access beyond the time the lights are on.

At the very least the number of car parking should be aligned to the needs of the oval use.

Has there been a survey undertaken on the clubs that will use these facilities e.g. cricket club, AFL Junior football clubs. If not a Survey should be undertaken to support the need for the large number of car parks that have been proposed.

Do you have any feedback regarding the proposed sportsfield lighting?

Any lighting must not infringe on resident's privacy and should not spill within a reasonable distance of their properties. The use of low-impact lighting is both a preference for residents and wildlife that does lead to disturbance.

Melbourne Water stated: "The proposed lighting used around the fields should be as low impact as possible, given the proximity of the proposed fields to Edithvale Wetlands."

The car park and lighting are too close to properties, requiring a review in direct consultation with impacted stakeholders. Sport and Recreation Victoria's Community Sporting Facility Lighting Guide for Soccer, states that residential areas would benefit from lighting being located greater than 20 metres from properties.

Fortunately, as noted in my first response opportunities exist to use Kerr Crescent Reserve more efficiently, by relocating car park/s to mitigate amenity losses for residents and passive recreation users.

Great idea with the lighting which will allow extended use!

I believe that lighting should only be on when training and games are taking place.

What impact does this lighting level have on the flight paths of migratory bird life to the adjoining Wetlands ?

All i would suggest is that the lighting be LED and focused as not to interfere with the neighboring properties and roads and are turned off by 8.30pm.

are they turned on automatically or manually? I know they turn off at 9:30pm automatically.

its needs to be manual to turn them on as lighting conditions vary in winter and they will need to be turned on at diff times of the evening,

Ground lighting has recently been provided for Aspendale Stingrays in Jack Grut reserve. More use should be made of Jack Grut reserve lighting for training. Ground lighting is NOT welcome so close to residential homes

All good.

As much as possible. We do not want dark areas where children play in winter.
Mostly be off by 21:00 - no problems
The lighting looks fine

I think the 28 m is an excessive height that will interfere with bird flying to and from the RAMSAR wetlands only 150m away.

its a shame that we will have it, and again, the organised sports have won out over passive recreation.

Need to be lights out by 9:00pm.

Should not be allowed to be used on weekends, as games should be well and truly able to be played during day light hours.

What "junior" practising goes beyond 8:30pm? that the lights need to operate at 9:30pm? I suppose you wouldn't need home lighting for neighbouring properties?

lighting must be off by 9pm and nothing that lights up the suburb. nothing like glen street lighting that lights up the entire suburb.

- The lighting should be limited so that it does not bleed into surrounding properties.
- The lighting should be off at 9pm

I am unsure if 2 poles will be adequate.

Yes if it has to be there it should not be allowed after 9pm there is no reason to have it available late at night it will become a meeting place for people who will cause problems

How will all the lighting effect the birds that frequent the area?

Weekend games should be played during the day, this would reduce the strain of having all the lights on everyday of the week and the weekend. These fields have been proposed as being for juniors so this should not be an issue.

However given all the other lies we have been fed, I would assume that the club will have all the lights on 7 days a week. In which case it would be good to have the lights off by 9pm. This is potentially better for the environment where we are all encouraged to switch lights off. Except in this instance where we intend to keep lights on as much as possible.

In a wetland this seems inappropriate, but councils mandate is not environment protection, that is a different team.

Our home at 4 June Place is one of the homes most impacted by the development and clearly sport lighting will particularly cast light across our property and particularly to occur at times when we are seeking quiet enjoyment of our home, and especially given our fencing which incorporates 7 glazed panels. What will Council do to help minimise the disruption to our lives by sport lighting?

Would be good to be as low as possible although I realise it has to cover a large area. Hopefully the club use it zoned so only the areas needed can be lit not the whole complex.

Why have you now decided to go from 8 light towers to 12 seems the project team keep changing what was originally told to residents . Residents are not being listened to it is all about the soccer club and what they want

it will light up our property bad decision

NA

No

Bit hard to tell how this will affect local wildlife - have any studies been done or are planned -there are a lot of birds that use the proposed carpark as a feeding ground, hope they are not going to be affected.

The lighting is a fantastic idea!

Do we need to have the lights on everyday? Can weekend games be played during the day? Can lights go off at 9pm? What is the environmental impact of having lights on all the time? Does my taxes pay for the lighting of the fields?

28M light towers sound gigantic? Have we considered smaller lighting towers? Smaller fields would allow for smaller towers.

The lighting will impact on local residents and be very bright and visible through our windows. Very annoying

Is there enough lighting in carpark and fields?

When will the lights be used? What time range? Obviously there will be light and noise increase for the residents living on the borders of the carpark, what measures have been taken to prevent this inconvenience?

The lights should turn off at 9.00 to minimise impact to adjoining properties

I do, i will back onto the carpark at the closest possible location to the grounds and those lights will shine directly in my bedroom window like a spotlight and keep me from sleeping, and im sure it will do the same for so many other residents that back onto the reserve.

if you intend on building lighting of the sort that points right into my house, you can pay for my house to have higher fences. the windows of my whole house face out towards the area of the proposed field and I won't be the only one to say I don't want sports field lights beaming into my house. its so unnecessary.

My question is what is the difference between us here and the Edithvale Common, why is there limited opportunities for high-level sport lighting to be used there and not here at this proposed site, we are a very residential community and are apart of the Wetland Environment

I would like there to be no lighting

The lighting needs to be guaranteed that it won't impact or filter into the houses that back onto the wetlands (established housing on Batten Place). If lighting spills into these houses there will be an immediate and extreme negative impact on residents.

- * My master bedroom faces the proposed car park, as we are business owners we are in bed early to be up early and believe the proposed lighting schedule of 11pm to be unreasonable.
- * Lights should not spill into housing along fence line at Kerr Cres car park.
- * ALL lighting should not exceed 9.30pm including the car park lighting.

The dimensions of the ovals are very close to the boundaries of several houses in Batten Close, June Place and Nurten Parade . As a result where the proposed light posts have been designed are within metres of those homes. Is it possible that this can be reviewed to ensure that the houses affected are not in any way impacted by the use of the lights and disrupting their current quality of life.

As a minimum all affected residents should be consulted to allay any concerns they may have and be given a chance to voice their concerns and come to a solution that is mutually agreed.



Do you have any other further comments you would like to make?

A car parking assessment and traffic engineering report should be made available for the proposed sporting facility and its car park. This would factor in the existing marked 60 car spaces in Kerr Crescent.

Further consultation with directly impacted residents should be undertaken to review the unreasonable closure of the car park at 11pm, and the discussed comments I have provided in the above responses.

Hopefully Kingston CC have catered for AFL and soccer. Why were there no netball courts included in the design? It could have made a fantastic central sporting hub if they were!

I have serious concerns in relation to the increase in traffic to Kerr Crescent

I would also like to see the grounds made available to the local Aussie rules football clubs for both the Boys and Girls competition. Controls for anti social behavior and vandalism. Maybe security cameras can be fitted to the car park and sport pavilion to try and counter this. Locked gate to the car park when grounds are not in use ,as to discourage it becoming a Hoon meeting spot.

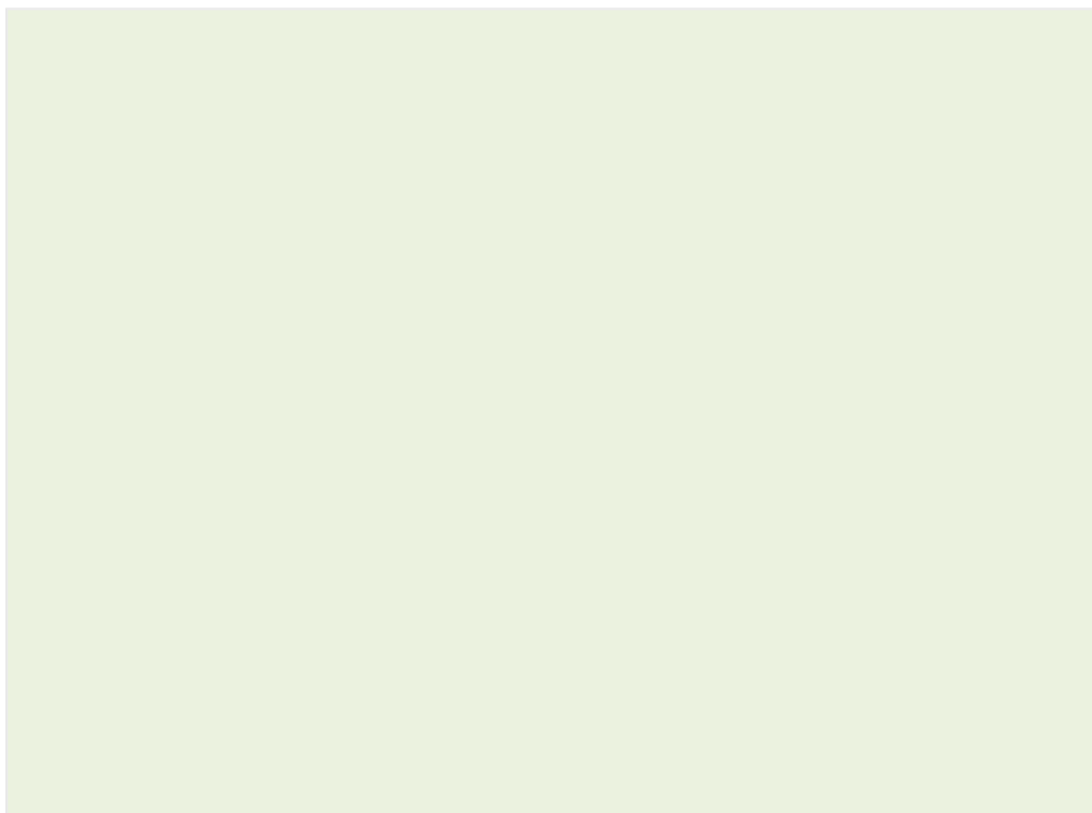
will portables be provided so sports clubs can use the facilities for matches/training from April 2020?
Portables need to house change rooms fr both home and away teams and storage for equipment etc.

Kingston council has failed to support the growth of sport in City of Kingston. A "Kingston Fields" is long overdue in the green wedge. This is much preferred to shoving more sportsground in residential and wetland areas.

The proposal has grown immensely since the first presentation, both the grounds and the car parking.
WHY?

NO vehicle access near pedestrian pathways.

Community consultation by council needs a significant overhaul. Using data to justify outcomes when the data has not been captured correctly, pretending to do consultation with very little engagement of local affected residents. Council consultation is a sham



As much parking as possible.

Design looks good though, will be a fantastic addition to the children and community. Thanks for building important infrastructure.

We need parking and playing fields urgently

This is an impressive project and will bring the Stingrays right up to the same level of facilities enjoyed by other large clubs in the area such as Chelsea, Brighton and Glen Eira.

The Stingrays committee and council should be applauded on bringing this vision to a reality creating a sporting precinct to be proud of.

I have been very disappointed with the lack of direct contact between the council and the effected residents, especially as it has been clear that there has been long and ample consultation with both the soccer club and the school. We feel that we are being kept in the dark. Although reports and rezoning applications have been available in the council minutes and notes, these have not been published or linked to the yoursay page, effectively hiding them within a mountain of paperwork. The only way we find out what is going on is to follow the soccer club on facebook as they seem to be well informed.

The carpark design, and the impaction caused by the soccer being played on the flood plain will inevitably cause more local flooding. The grounds will be effected and need constant upkeep and any paths or buildings will be effected by the movement of land when there is heavy rain. The council regularly has to replace large sections of footpath and now having to repair an even bigger area including buildings will take an enormous amount of rate payers funds. Which could be utilized elsewhere

I will miss the open space and my regular walking track

I feel it is being over-developed and over -designed. I think that 2 or 3 soccer pitches would be enough, a simple change-rooms set up, with small kiosk would suffice, and lets be honest, AFL games will never be played there. This would allow more space and distance from the affected residents. I think too many people are trying to fit too much in to this natural floodplain and there does not appear to be any genuine concern from the council regarding the destruction of the current environment. They could use some of the spare left over money, (because they didn't waste it on over development) to improve the schools oval which could be used in turn, by the club on weekends for games.

The fields near Nurten parade, there audience is not going to park in the Kerr crs carpark, they will park on that side! The parking bays should have also be provided, instead of ALL parking in Kerr?

The western sportsfield needs to be reduced in size, or alternatively the entire complex sportsfields moved 10 meters to the east, to balance positioning for residents on both eastern and western sides.

Lots of kids will travel by bike or foot through the wetlands to the sports facilities. The wetlands are very dark before sunrise / after sunset which makes it unsafe. It would be great if lighting could also be installed along the wetland walking paths leading from / to the sports facilities.

I cannot understand how the council is allowed or can support destruction of the wetlands area it is a terrible outcome and a real shame. What's there now is enough and it shouldnt be added to. It seems there is no concern for local residents and their well being as this is just being pushed through.

The Pavilion and fencing ruin the picturesque setting that we have in the wetlands. The local residents lose the covered table area and water fountain which is frequently used by families and dog walkers.

Why can this sports facility not be built in an area that is on a main road. We do not want our wetland area ruined by this Pavilion, sports facility and unattractive fencing. Not all families have children who will use the facilities.

Has the council considered improving the Aspendale Primary school fields at same time as upgrading the sporting fields? The school is in desperate need of improved facilities which would benefit all the children in the community. While I understand the council would not be able to use this field, it might be a show of good faith that they are committed to the community and not just the sporting club. Also I would not expect this to be very expensive as similar work will be occurring at the same time.

Council seems to have already decided on a multi use pavilion despite that not being up for consideration. Much like these plans have been steam rolled out without considering further community engagement.

I also understand a liquor license will be granted as this is in line with all other sports clubs.

I for one see no need to have alcohol at what was proposed as junior sporting fields. The health benefits flaunted by the sports club and council are all undone by the introduction of alcohol. Still more lies being fed to the community.

When asked we were told any antisocial behaviour resulting from alcohol is not for this team and would need to be referred to a different part of council. Another example of creating problems down the line for someone else to deal with.

The sports grounds seem to be overdeveloped. the plans appear to show 4 full sized fields stretching close to boundary fences at times. These fields are supposed to be for juniors, so why do we need official Olympic size fields? Juniors don't play on full size fields anyway? More lies from the sports club and council.

Can soccer still be played on a 90m pitch rather than 100m? You could save yes. but again poor planning

Our home at 4 June Place, is one of the homes most immediately impacted by this development, and the closest home to the pavilion as it is planned. We are obviously keen to engage with Council on specific measures that could be taken to reduce the impact on our evening and weekend living created by this close proximity to both the pavilion and the grounds generally. We are especially frightened by the increased safety and security risks, and by the increased noise and aggressive anti-social behaviours sometimes associated with rival spectators at soccer competition.

We'd appreciate Council consider risk mitigation for the potential of car accidents occurring on the Nurtens Parade sweeping partly blind corner (between June Place and Atherton Close) once traffic congestion increases in the area, which locals are aware some cars occasionally traverse at risky high speeds.

Will the sports fencing be left transparent or will signage be hung from it?

Given where we live we are of course keen to view the details on the pavilion building, its location and the regulations around its usage, with our key concern being suitable spectator viewing areas and controls on anti-social behaviours fuelled by alcohol and other drugs.

Has Council considered buying our property for this development?

Minor concern about the bike path and through traffic. Like bikes coming through when crowds of little players are milling around. Also ambulance access into the south ground. Could the bike path go west of the playing area?

Lots of amenity in the area available, not a lot of wasted space!

Project team have also gone from lighting off at 9 o'clock to now 9.30 do not trust what we are being told by the team. They keep changing their minds. Also worried about graffiti has been on the current toilet block for a couple of weeks so much for having it cleaned within 24 hours. We are also worried about cars parking in the streets surrounding the grounds should be resident parking only

you will ruin aspendale gardens as it not what residents want it is outside persons driving this project . just think of pollution and noise that will occur also the increase in dog barking up to 11 pm

Overall I'm happy with the proposal.

No

What are you going to do for toilets until the pavilion is built ?

Do you have better than "early advice" from Melbourne water in regard to flooding impact - especially for residents of Kerr Crescent.

Are you still promoting this as just for juniors or will it be the new home for the Stingrays?

Are you seriously contemplating a liquor licence for the pavilion ? The number one objection of almost everyone at the first consultation meeting.

Looking forward to some answers at the consultation meeting on Saturday.

It appears from the map that you are focused purely on the soccer team Aspendale Stingrays?

The Edi-Asp Junior Football Club has over 600 juniors and is having to play games in surrounding suburbs.

The soccer club is going around telling everyone they have 4 new pitches in Aspendale Gardens. Their season runs the same time as the AFL clubs so how can this possibly be the case?

I'd suggest 2 soccer pitches and 1 AFL football ground.

I think the fields are being overdeveloped. Plans appear to show fields extended close to boundary fences. Could these fields not be slightly smaller to better fit the space? This would be in keeping with the promise this is for junior play?

If you build 4 junior fields you would then have 2 senior fields inside that ensuring maximum use without overdeveloping the land.

it would be useful if the club supported the local community, local businesses and local halls by using them for their functions. This does not appear to be the case with the club wanting their own facilities for alcohol and functions. being completely self sufficient.

Disappointing considering the community is giving so much to the club only to be snubbed by the club not wanting to support the community in return.

New Cricket grounds & Football grounds are crucial to the area, all existing grounds are at a premium & are very overused currently causing unsafe surfaces.

You are turning Aspendale Gardens into a concrete jungle. We have beautiful land, trees and shrubs, we have an amazing balance of housing and parks and land and this impacts on this balance and we lose this natural space and end up with a pavilion, car park & sport ground which supports a minority rather than a whole suburb of residents. As per usual COK ignores the rate payers and their concerns and opinions.

Sports fields look great,....great asset to the area.

I understand the focus is on the slorts facility, however is there a possibility a small playground for siblings and other children while sports events are being played would be great for all family members. This would be a great asset for families to keep coming back to the area and encourage families to support other teams.

NO more car parks!!

At the moment there are picnic tables near the current field, but no waste bins! Hope there is more thought put into waste and the number of dogs off lead pooping on the current oval.

Design is flawed and seems to only cater for soccer. Parking seems to only be directed at one oval. Disabled parking is required for both ovals.
Assume facility will solely be used as sports club and will not be hired out for functions. Community centre is available for hire

Assume no liquor licence will be granted and no alcohol can be consumed on site given that the facility is more than likely going be used by junior clubs such as the stingrays and other clubs
Require confirmation that oval will not just be for soccer but for the entire sports community of Aspendale Gardens with cricket and AFL football to be given equal time at the site

Why in hell would you ever propose such a grand plan so close to houses? It is way too much of a disturbance to the residents who's property value will inevitably plummet thanks to this stupid plan. I don't see anything wrong with it being in the green wedge. There is an abundance of space there and it will not be disturbing anyone, there is main road access from wells road and you can get to it from waterways as well. Kearney drive is already a freeway for people avoiding traffic lights, there is no need to turn it into a car park and make it literally impossible for me to leave my own street thanks to incompetent people not know what common decency is. And if this is community consultation, what did the one you abandon a few months ago mean? Nothing obviously, why care about your residents now when you had the chance to before making a hoons paradise outside my house a proposal and a stupendously big building project that will take longer than a year to complete and be run down in 4 months. It doesn't make sense to anyone living in the area that will be affected. Have a vote between the people who live nearby, not the greedy stingrays or edi asp who will always out number the residents. Make it fair and let the residents have a say, not giant sporting clubs. Believe me, nobody that lives near it will be living where they do for much longer if it goes ahead, you really want to jeopardise resident's lifestyle for traffic bedlem, then be my guest, but i won't be happy at all.

I live in batten place and I feel like this is a literal joke. this devalues our properties, land that was purchased by my parents because of the access to the parkland. this whole thing is so overdone and as I will say several times UNNECESSARY. no other sporting facility in the area has this many carparks? Aspendale stingrays have a ground in Mordialloc. no one who doesn't live in the area can have a say on the noise, graffiti, etc. this creates. the liquor licence I have heard is being proposed is another issue I really don't want to start on. I have enough drunk people screaming through this park in the middle of the night as it is. I don't need more. I have had people throw cans and bottles over the fence of my house previously. this whole thing is so dramatic. its a big no from me and my family.

The positioning of the Players and Officials shelters does not make sense. Instead of having them on the far side of each AFL ground, surely positioning these on the northern side of each ground would work more effectively for AFL, cricket and soccer codes. This position would allow even access to both ends of the AFL ground, provides access to both soccer pitches, and will provide shade to those using them during summer months.

Building this sportsfield is way to big for the area.

You should have left the area to be a parkland, picnic area, bike and walking tracks, with a Villiage Green type sports ground.

There is so much green wedge being wasted in the City of Kingston, why couldn't this development be proposed in a more suitable area, similar to say Casey Fields in Cranbourne.

Residents who back onto this area have been there for decades and maintaining their safety and well-being should be a priority. This means ensuring lighting does not impact these properties, ensuring car parking does not abut their houses closely and ENSURING A CARPARK CURFEW OF 9:30 at the latest, as per other public car parks in the area.

** We strongly believe that this proposal will have a negative impact on our peaceful enjoyment of our own home due to the following reasons;

- *There has been a large increase in noise from the existing cricket field late Friday evening and early Saturday mornings. Access should not be allowed until 9am on weekends.
- * A major consideration when purchasing my house was it backed onto a park.
- * I have been advised by 2 independent real estate agents, that the value of my house will be reduced with the completion of this proposed car park as it stands.
- * Existing 5 car park on Kerr Cres already attracts undesirables late at night smoking and leaving rubbish on the ground, and we believe this situation will only get worse.
- * Consideration should be given to limiting the proposal to one sports field (2 soccer pitches) and better utilisation of Aspendale Gardens Primary school oval as the second sports field.
- * To control excess traffic in the area, if the proposed fields go ahead, consideration should be given to stopping external use of the primary school oval.

I strongly believe, the properties backing on to the car park, should be compensated for the loss of value that will occur if the current proposal proceeds.

'Like any new development that affects residents nearby I urge the Council to consider the following:

- That you give more notification for community engagement
- Allow longer consultation period so that council is seen to doing the right thing
- Ensure that all sporting codes that will use this new facility have had a chance to have input rather than just the junior soccer clubs.

Submission 1

Hi Mark,

Thank you for sending the traffic report through. Please read my response to the report.

Why has the proposal increased in size from the original proposal? There are many things on the report and proposed plans that were not evident/proposed initially.

I wanted to point out that the Aspendale Stingrays Soccer Club says that Jack Grut Reserve would be retained for the senior competition, and that the Kerr Crescent Reserve would therefore be for their junior competition. I have used this information in my analysis.

Fields

In contrast to Traffix's Traffic Engineering Assessment statement that the reserve will be used by seniors and juniors, the Aspendale Stingrays Soccer Club state that Jack Grut Reserve will be actually retained for senior usage. This is important as the assessment assumes all soccer-based activity would be at the Kearney Drive Reserve (technically Kerr Crescent Reserve). As a result, the data and any forecasts included will be unreliable and so it is reasonable to assume that the club's real needs are less than what is proposed.

In fact this is confirmed within a forecast revealing that during soccer training and matches only up to two fields will be used, which is significantly less than the newly proposed four grounds. Again in summer it is stated that a cricket club will utilise two of the four fields. For these reasons it would be a gross overdevelopment of Kerr Crescent Reserve to construct four fields, associated amenities and a car park.

The true reasoning behind the construction of an excessive four fields is referred to by Traffix, as being for a potential 6 to 8 future junior teams suggested by the Aspendale Stingrays themselves. When assessing the activity profile for the future, the table includes seniors that the club claims will utilise Jack Grut Reserve. In the scenario provided for 8 teams and with the seniors removed, the future use of fields is largely between two and three fields.

Based on the above analysis, the current demand for fields would be catered to with two fields and in the future scenario up to three fields. The removal of two fields, back to the original plan, should be strongly considered in pursuant of increased amenity for residents and the retention of passive recreational space for a variety of uses aside from soccer.

If the Aspendale Gardens Primary School's oval were upgraded, the school would receive improved facilities, while the detrimental impact to the existing natural space would be minimised.

Has the primary school been consulted on this project? I believe that their sporting activities will also be impacted by a carpark in Kerr Cres. They currently utilise the Kerr Cres field due to amount of classes participating in sport at one time. Also when they compete against other schools it is preferred over school oval because of its poor condition.

Under this scenario and with the additional 2 fields removed, only two fields would need to be constructed in Kerr Crescent Reserve, leaving space for a playground and further enhancement of the reserve via urban planning.

Car parking

Traffix reveal that, "the peak parking demand of 134 spaces only occurs during the overlap between the seniors games on a Saturday afternoon." Again, the Stingrays state that the seniors will play at Jack Grut Reserve. Also the car spaces should be averaged out, not based on peak demand.

Traffix's own admission, the overflow of spectators parking would only occur on a "couple Saturday afternoons per year."

Current car parking demands are referred to as being between 80 to 100 spaces, with a recommendation to construct 100 car spaces to meet current demand. There are currently 60 marked spaces in Kerr Crescent, not 44 spaces as per report. . With the senior competition considered, Traffix recommend 120 car spaces to answer future demand. The redevelopment of Kerr Crescent Reserve is for the Aspendale Stingrays Soccer Club's junior competition and any mention to seniors seems irrelevant.

Cricket traffic assumptions I believe to be incorrect. As these are junior teams playing there are many parents who stay and watch the full games. Traffix's assumption is that parents drop and go is incorrect. Have the cricket club been consulted as to their ongoing needs?

Most pertinently, the report says that the proposed, single car park at Kerr Crescent would alleviate car parking pressure for the neighbouring primary school. The scope of the project is to provide car spaces to support the new fields and not to respond to poor planning by the state government.

As referred to by Traffix, indented car parking can be provided on the service road into the reserve. Could the City of Kingston please confirm how many car spaces this amounts to and provide a new calculation of the total car spaces?

The report refers to Kerr Crescent as a "local street" with a 7.3m wide carriageway and Nurten Parade as having an 8.5m carriageway. Both streets abut to Kerr Crescent Reserve and in association with the reconfiguration of sporting fields; the two streets should include two low-impact car parks constructed to mitigate the negative implications for amenity.

Your data assumes that everyone will drive to and from training and games. Given the close proximity to members residences' I would propose that majority of members would walk/ride. Therefore the proposed amount of car spaces is excessive.

Traffix mentioned that one car park location is more suitable for away teams. An away team, like in any sport, will work it out before their first game at a new venue. This is not a valid justification for additional parking and to have parking located at one sight.

Why are parking demands based on peak rather than average?

This would mean not building a car park metres away from properties, nor using lights that would spill within close-proximity of backyards. Moreover, the Sport and Recreation Victoria's Community Sporting Facility Lighting Guide recommends car parks be located greater than 20 metres from properties. This guideline has not been met by the City of Kingston and should be in association with further consultation.

Having an expected 2,600 vehicles per day travelling on Kerr Crescent is unacceptable for residents, who will soon have to live with a large sporting facility near their homes. Notably no traffic data is actually available for Kerr Crescent and therefore the traffic movements may be substantially higher. Although this has not occurred it would be reasonable to expect the Council to commission traffic studies to support the Kerr Crescent car park. Traffic data was collected on a Wednesday. The busiest period in Kerr Cres is Friday-Monday. To get a realistic idea of what parking is needed a survey needs to be done on these days.

I refer to figure 15 on page 20 of Traffix's report and Wednesday pm is the **only** time parking that occupancy of car parking is over 50%. Also this is based on 44 car spaces, not 60 that are currently marked and therefore will alter data. Because there are houses on one side of a residential street is not valid justification to have only one carpark in Kerr Cres rather than two smaller car parks.

In the proposal presented initially there was no drop off/pick up point. Traffix report proposes a generous drop off/pick up area close to the central pavilion. There cannot be foot traffic and vehicles traffic over a bike path. Traffix's estimation of 138 trips in and 152 trips out is a concerning. This amount of traffic over a shared area is unsafe and unnecessary. Again this was not in your original proposal.

The anticipated soccer activity during winter Monday to Friday is between 5pm and 9pm, so it is imprudent for the car park to be open to 11pm at night. This must be revised in consultation with directly impacted residents of Batten Place, Nurten Parade and part of Kerr Crescent.

As a declared a drainage reserve by Melbourne Water and "priority area" for the conservation of frogs and amenity, the need to preserve some space for passive recreation becomes more important. The reserve's size must be used strategically to avoid the destruction of mature, 20-year-old trees, while respecting the privacy of residents.

Soccer is one of many recreational pursuits. As is family time, kicking the footy, walking the dog and other recreational sports. Kerr Crescent Reserve should not be reserved for soccer and the City of Kingston must consider all user types and groups when planning.

I urge the City of Kingston to remove the third and fourth playing fields, as per the original proposal presented to the community. Provision of two low-impact car parks in dual locations, with no vehicle access to pavilion, preserve the mature trees and via strategic planning retain adequate space for passive recreation.

I would appreciate your response at your earliest convenience.

Submission 2

To Whom It May Concern,

My wife and I are the owners of the property at [REDACTED]

In reference to our recent meeting on 22/6/2019 with council at Aspendale Community Centre, we were shown plans proposed by Kingston Council to add a second football field (or 4 soccer pitches) along with 12 light towers, car park and a pavilion.

At the meeting, I met with Mark Stockton, who introduced me to a lighting expert (forgot his name). I was told that the light towers would be 27 metres tall, and the closest one to my property would be around 22 metres from my property. I was also told that the towers would be made from steel.

Concerned, I have now consulted an independent lighting expert. Due to the proximity of the tower to our property, I have been advised that it could potentially put my family at serious risk (following a potential lightning strike on the tower).

Hence, **this email is notification of our formal objection to install light towers** for this project.

In the coming weeks, we will also be consulting with our lawyer on the legalities of this proposal and what the next steps are for us, as the safety of my wife, my two young children and myself are of the utmost importance.

Please acknowledge that this email has been received and I am happy to discuss the matter further as I do have alternative proposals to share....if council is willing to hear.

I can be contacted on [REDACTED]

Regards,
[REDACTED]

Submission 3

Hi Mark

As discussed on the telephone today I want to put in writing AGRA's view on the Kerr Crescent Sporting Development. There was no facility to do so on the Kingston your say page as it asks specific questions on proposed the car parking and sports lighting .

Firstly let me say that AGRA supports the development as it is much needed for the children in the Aspendale Gardens and surrounding area.

However, with any proposed development there are issues that affects residents located nearby. When this happens there should be proper consultation with those residents to voice their concerns and for the council to explain the rationale behind the decisions made.

This has occurred in the main but the last consultation that took place on the Stage 1 development which involved the car parking and sports lighting did not follow due process. Whilst the more affected residents were personally delivered the notices one week before 99% of Aspendale Gardens residents received theirs the Wednesday before the Saturday meeting. This was raised with AGRA by many residents who could not attend the Saturday meeting.

Jacinta and I together with Councillor Tasmin Bearsley urged your team to arrange another meeting to give those residents that could not attend the 22 June meeting a chance to voice their concerns and offer constructive arguments that the council should consider.

Unfortunately a decision has been made not to hold another meeting which AGRA thinks it is a shame as it would have shown that the council is serious about the consultation process and listens to its ratepayers.

AGRA has the following issues that we want to raise about the development and trust that it will be taken into account by the Council:

- That the car park be developed in a way that minimises the noise impact on the residents that live nearby especially the Batten Place houses that abut the car park.
- That the sports lighting be set up that minimises the impact on the houses most affected in Batten Place, June Place and Nurten Parade. Residents affected should be consulted before and after the lighting is installed. Where necessary make adjustments to address any concerns where possible e.g. adjustment to angle, location of poles etc.
- The design of the ovals is very close to houses in Batten Place and Nurten Parade. We are talking about 20 metres from those residents which is far too close and there could be a possibility of soccer balls hitting residents in their back yards. Mark we have raised this issue with you and you were going to see if the design could be changed to move the ovals further away to alleviate these OH& S issues
- That the carpark be locked once the lights have been switched off. We see no reason why the carpark should be open till 11pm when the lights are switched off at 9.30pm.
- A liquor licence for the pavilion is not needed and should not be granted as this development is for juniors under the drinking age. It also shows that the council is serious about the responsible use of alcohol and the effect that this will have on the children that use the sporting facilities.

- Presentation day/nights should not be allowed in the pavilion as there are facilities at the Aspendale Gardens Community Hall for this use and can cater for many hundreds of attendees. The council has spent many millions of dollars on the Community Hall for this reason and the clubs should be made to use the existing facilities.
- The pavilion must not be allowed to be booked for use at nights for private parties. They can book the Community Centre & Hall.
- The Sporting facilities should be open for use by all sporting clubs not just soccer. We are aware that Edithvale Aspendale Junior Football Club are after ovals for their teams to play on which involves many hundreds of children. The local junior cricket clubs are also after ovals to play their games and senior cricket sides are always looking for ovals to play cricket on Saturday afternoons during Spring & Summer. The Council must make the facilities available to meet the sporting needs of every sport code not just soccer to ensure that children are encouraged to participate in healthy sport activities.
- The council must also ensure that the facilities are available to residents for passive recreation when not used.
- It is hoped that the council will retain the existing water fountain, BBQ facilities, improve the number of rubbish bins available and have regular waste removal, provide lighting for pathway that run from Nurten Parade, Kerr Crescent and all the way to Tarango Drive. Update broken pathway at the Tarango Drive bridge.

When Stage 2 has been finalised we would like to see the following happen:

- More notification given to residents so that we get more engagement
- Longer consultation period
- Opportunity for AGRA to host our own session with Council staff in attendance
- Make sure that other sporting codes are able to use the facility

We also look forward to participating in the Steering Committee that will be formed to oversee this project.

Regards

Reny Frighetto
President of AGRA

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 10.8

SUBURBAN RAIL LOOP CONFIDENTIALITY DEED

Contact Officer: Ross Gregory, Manager Traffic and Transport

Purpose of Report

The purpose of this report is to advise Council of officers' early engagement on the Suburban Rail Loop project and details of the confidentiality deed Rail Projects Victoria is seeking to sign with Council. It is recommended that Council enter into this deed.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council authorise the CEO to sign a mutual confidentiality deed between Council and Rail Projects Victoria for the Suburban Rail Loop project (provided in Appendix 1).

1. Executive Summary

Council officers have meet with Rail Projects Victoria to initiate discussions and planning for the Suburban Rail Loop Project. Rail Projects Victoria have requested to enter into a mutual confidentiality deed to share information between both organisations in planning for the project's interaction with Kingston.

2. Background

In August 2018 the Victorian State Government announced the Suburban Rail Loop. This is a new rail line that will connect Frankston Rail Line at Cheltenham to all major rail lines in Metropolitan Melbourne through to Werribee. It will also interface with key employment precincts including Monash University, Box Hill, Doncaster, Bundoora and Melbourne Airport.

Early planning for the project has commenced, with work on stage one, from Cheltenham to Box Hill, expected to commence in 2022 and be completed by 2031. Officers have had an initial meeting with the senior project planning team, at which it was requested that Council sign a confidentiality deed.

3. Discussion

3.1 Council Plan Alignment

Goal 4 - Our free-moving safe, prosperous and dynamic city
Direction 4.4 - Integrated accessible transport and free moving city

The Suburban Rail Loop project links Cheltenham with the broader rail network. The first section of the loop is proposed to link Cheltenham with Box Hill via Clayton, Monash University, Glen Waverley and Deakin University.

3.2 Consultation/Internal Review

Senior Council officers have had an initial meeting with the senior project planning team from Rail Projects Victoria on 6 June 2019.

3.3 Operation and Strategic Issues

3.3.1 Terms of confidentiality deed

Council has been requested to sign a mutual confidentiality deed (attachment 1). The terms of this deed seek to allow information to be shared between Council and Rail Projects Victoria on the basis that any confidential information is only used in relation to the project and not shared with the public.

The terms of the deed allow anyone in the organisation to share confidential information for the purposes of the Suburban Rail Loop project, including with Councillors. This ensures transparency between officers and Council on the development of the project.

4. Conclusion

4.1 Resource Implications

The Confidentiality Deed will apply to all Council staff and Councillors. This will mean that anyone employed by the organization can contribute to discussions with Suburban Rail Loop.

4.2 Legal / Risk Implications

Signing a confidentiality deed at the organisation level rather than an individual level presents a potential risk that staff not familiar with the terms of the confidentiality deed may disclose confidential information to parties not covered by the deed (i.e. general public). This can be mitigated by educating staff involved with the project on the terms of the deed.

Appendices

Appendix 1 - Suburban Rail Loop Deed of Confidentiality (Ref 19/151800)  [Download](#)

Author/s: Ross Gregory, Manager Traffic and Transport

Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

10.8

SUBURBAN RAIL LOOP CONFIDENTIALITY DEED

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RAIL PROJECTS VICTORIA



DEED OF CONFIDENTIALITY – MUTUAL

THIS DEED is made on the _____ day of _____

THE PARTIES ('PARTIES') TO THIS DEED ARE:

RAIL PROJECTS VICTORIA, A DIVISION OF THE MAJOR TRANSPORT INFRASTRUCTURE AUTHORITY (AN ADMINISTRATIVE OFFICE IN RELATION TO THE DEPARTMENT OF TRANSPORT), OF LEVEL 17, 222 EXHIBITION STREET, MELBOURNE, VICTORIA, 3000 (**RPV**) AND THE **DEPARTMENT OF JOBS, PRECINCTS AND REGIONS** OF 1 SPRING STREET MELBOURNE VIC 3000 (**DJPR**), FOR AND ON BEHALF OF THE CROWN IN RIGHT OF THE STATE OF VICTORIA
AND

#INSERT NAME, ABN

WHEREAS

- A. The Parties wish to hold discussions and will have access to each other's Confidential Information in relation to the Program.
- B. The Parties wish to receive and use the Confidential Information for the Permitted Purpose.
- C. The Parties will allow access to each other's Confidential Information provided that confidentiality can be maintained, and provided that the Parties have entered into this Deed in order to acknowledge the conditions under which access to the Confidential Information will be granted.

IT IS AGREED AS FOLLOWS:

1. Undertakings by the Receiving Party

The Receiving Party agrees, and must procure that its employees, consultants, contractors, and advisers agree to:

- (i) treat as secret and confidential all Confidential Information which it has access to, or which is disclosed to it by the Disclosing Party;
- (ii) only use the Confidential Information for the purposes of carrying out the Permitted Purpose and not disclose or suffer or allow access to the Confidential Information or any part of it to any person, other than to a person authorised for the purpose of the Permitted Purpose to receive it or as required by law;
- (iii) subject to clause 2, except as may be reasonably necessary for the Permitted Purpose or as required by law, not copy, produce or disclose Confidential Information (in whole or in part) without the written permission of the Disclosing Party;
- (iv) take all necessary precautions to prevent unauthorised persons from gaining access to, or copying Confidential Information;
- (v) immediately notify the Disclosing Party when aware of any actual or suspected breach of this Deed or of any unauthorised person gaining access to Confidential Information; and



- (vi) subject to clause 4.3, at the request of the Disclosing Party or upon completion of the Program or earlier termination of this Deed return all Confidential Information which is in the possession or under the power or control to the Disclosing Party.

2. Disclosure of Confidential Information

The Disclosing Party hereby acknowledges and consents to the Receiving Party disclosing all Confidential Information:

- (i) that is requested by the Auditor-General;
- (ii) as may be required to comply with obligations under the Freedom of Information Act 1982 (Vic); and
- (iii) required to satisfy any legal or public disclosure obligations as required by law.

3. Survival of Obligations

This Deed shall remain in force in respect of each part of the Confidential Information until that part of the Confidential Information becomes part of the public domain.

4. Retention of Rights

- 4.1 The disclosure of Confidential Information pursuant to this Deed does not affect the ownership of the Confidential Information.
- 4.2 The Disclosing Party shall be entitled (in addition to any entitlement to damages) to an injunction or other equitable relief with respect to any actual or threatened breach of this Deed and without the need (as the case requires) to prove any special damage.
- 4.3 The Receiving Party shall be entitled to retain any Confidential Information as required by any legal obligations.

5. Accuracy of Confidential Information

- 5.1 The Disclosing Party makes no representation or warranty:
 - (i) as to the accuracy or completeness of the Confidential Information; nor
 - (ii) that the Confidential Information has been audited, verified or prepared with reasonable care.
- 5.2 Any reliance by the Receiving Party on any Confidential Information, or any use of any Confidential Information, is solely at its own risk.
- 5.3 The Receiving Party acknowledges and agrees that the Disclosing Party:
 - (i) accepts no responsibility for any interpretation, opinion or conclusion that the Receiving Party may form as a result of examining the Confidential Information;
 - (ii) accepts no responsibility to inform the Receiving Party of any matter arising or coming to the attention of the Disclosing Party that may affect or qualify any Confidential Information provided to the Receiving Party; or
 - (iii) is not liable, and the Receiving Party agrees not to make any claim or commence or pursue any proceedings against the Disclosing Party, for any loss of any kind arising from an error, inaccuracy, incompleteness or similar defect in the Confidential Information or any default, negligence or lack of care in relation to the preparation or provision of the Confidential Information.
- 5.4 Notwithstanding the other provisions of this clause 5, the parties acknowledge and agree that this Deed does not amend the rights and obligations of the Parties under any other agreement.



6. Jurisdiction

The Deed shall be governed by the laws of Victoria and the Parties submit to the non-exclusive jurisdiction of the courts of the State of Victoria.

7. Variation

This Deed may only be varied by the written agreement of the Parties.

8. Counterparts

This Deed may be signed in any number of counterparts, all of which, when taken together, will constitute the same instrument.

9. Interpretation

9.1 In this Deed:

"Confidential Information" means any Information which is not in the public domain and which:

- (i) is either directly or indirectly disclosed, provided or made available by or on behalf of the Disclosing Party to the Receiving Party, (whether orally, electronically, in writing or by any other means) in the course of, in respect of, or in connection with the Program, whether before or after the signing of this Deed; and
- (ii) pertains to or is connected in any way with the Program, including but not limited to:
 - (a) Information about the Disclosing Party or those involved in the activities of the Disclosing Party;
 - (b) information relating to the internal management and structure of the Disclosing Party, or the clients, client lists, client identities and contacts of the Disclosing Party;
 - (c) information concerning documentation, systems, technology and affairs, operations, processes, plans or inventions and product information (whether customers, suppliers or otherwise);
 - (d) financial, technological, strategic or business information, concepts, plans, strategies, directions or systems;
 - (e) research, development, operational, legal, marketing or accounting information, concepts, plans, strategies, directions or systems;
 - (f) technology, source and object codes for computer software;
 - (g) information comprised in or relating to any intellectual property rights of the Disclosing Party, or a client of the Disclosing Party, or third parties to whom the Disclosing Party owe a legal obligation; and
 - (h) know-how relating to computer software, financial techniques and products of the Disclosing Party.

"Disclosing Party" means the party to this Deed that discloses Confidential Information, directly or indirectly to the Receiving Party under or in anticipation of this Deed.

"Information" includes information or data, whether:

- (i) written, graphical, electronic, oral or in any other form, irrespective of the form in which it was originally provided;
- (ii) provided in writing, graphically, electronically, orally or in any other way; or
- (iii) denoted as Confidential Information or not.



"Permitted Purpose" means:

- (i) facilitating discussions in respect of the Program between the Parties; and
- (ii) the investigation, development, planning, procurement and delivery of the Program.

"Program" means:

- (i) the Victorian rail infrastructure program which may include:
 - (a) high speed rail to Geelong;
 - (b) a rail link to Melbourne Airport that services Victorians via connections to the metropolitan and regional rail network (which includes a new transport superhub at Sunshine to facilitate better integration of rail services);
 - (c) the Western Rail Plan which includes electrification of services to the fastest growing parts of Victoria, including Wyndham Vale and Melton; and
 - (d) dedicated rolling stock capable of speeds in excess of anything currently operating in Victoria; and
- (ii) the Suburban Rail Loop being the proposed new rail network forming a circle around Melbourne's suburbs and supporting precincts around each station; and
- (iii) such other rail projects (in whole or part) that that RPV becomes responsible for investigating, planning, procuring or delivering (whether before or after the signing of this Deed).

"Receiving Party" means the party to this Deed that receives Confidential Information, directly or indirectly from the Disclosing Party.

9.2 In this Deed, unless the context otherwise requires or a contrary intention appears:

- (i) the singular includes the plural and vice versa and words importing a gender include other genders;
- (ii) terms importing natural persons include partnerships and bodies corporate;
- (iii) other grammatical forms of defined words or phrases have corresponding meanings;
- (iv) where a party comprises two or more persons provisions of this Deed that bind that party shall bind those persons jointly and severally; and
- (v) a reference to a person includes its successors and permitted assigns.



RAIL PROJECTS VICTORIA



DEED OF CONFIDENTIALITY – MUTUAL

EXECUTION:

EXECUTED as a Deed on the date set out at the commencement of this Deed.

EXECUTED by [#NOTE: INSERT BASIS OF EXECUTION]

(Name of Director / Authorised Representative)

(Name of Witness)

(Signature of Director / Authorised Representative)

(Signature of Witness)

EXECUTED by an authorised representative of Rail Projects Victoria

(Name of authorised representative, RPV)

(Name of witness)

(Signature of authorised representative, RPV)

(Signature of witness)

EXECUTED by an authorised representative of the Department of Jobs, Precincts and Regions

(Name of authorised representative, DJPR)

(Name of witness)

(Signature of authorised representative, DJPR)

(Signature of witness)



11. Corporate Services Reports

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 11.1

ANNUAL REPORT OF THE CHAIRMAN OF THE AUDIT COMMITTEE 2018/19

Contact Officer: **Hugh Parkes, Chairman, Kingston City Council Audit Committee**

Introduction

As a part of Council's governance obligations to its community the Audit Committee was established as an independent Advisory Committee to Council in 1997.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, business continuity, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

As part of Council's governance obligations to its community, Council has constituted the Audit Committee under a Charter to facilitate the following outcomes as a part of its work program:-

1. the enhancement of the credibility and objectivity of internal and external financial reporting;
2. effective management of Council's strategic risks and the protection of Council assets;
3. monitoring of Council's Business Continuity Plans and processes;
4. the efficiency, effectiveness and compliance of significant Council Programmes;
5. compliance with laws and regulations as well as use of best practice guidelines;
6. to monitor, review and advise the Council on the standard of financial control, risk management and corporate governance; and
7. effectiveness of the audit functions.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council notes the Annual Report of the Chairman of the Audit Committee.

Membership

The membership of the Audit Committee during the reporting period was:-

Name	Qualifications	Role	Period	Attendance
Mr Hugh Parkes	BA, MBA, FCA, CISA	Independent Member & Chair	July 2018-June 2019	5 of 5 meetings
Mr Bruce Potgieter	FCA - Australia ICA - South Africa	Independent Member	July 2018-June 2019	5 of 5 meetings
Ms Claire Filson	LLB; MBA	Independent Member	July 2018-June 2019	4 of 5 meeting

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Name	Qualifications	Role	Period	Attendance
Cr Georgina Oxley	Mayor	Internal Member	November 2018-July 2019	3 of 3 meetings
Cr Steve Staikos	Mayor	Internal Member	July 2018-October 2018	2 of 2 meetings
Cr Geoff Gledhill	Councillor	Internal Member	July 2018-June 2019	3 of 5 meetings

Meetings

The Audit Committee considered agendas on 5 occasions in 2018/19:-

- 16 August 2018
- 18 September 2018
- 12 December 2018
- 20 March 2019
- 12 June 2019

2018/19 Review

I am pleased to report that Kingston has in place a strong Audit Committee that has in 2018/19 undertaken a thorough and comprehensive review of many of Council's higher risk profile systems and processes. It has also continued to oversee the activities of Council's contracted Internal Auditor and of the External Auditor who is appointed by the Victorian Auditor-General as well as responded to ad hoc issues raised from time to time and provided advice to Management and the Council on those issues.

The activities of 2018/19 have been guided by the Strategic Internal Audit Plan which over a rolling three year period continues to examine higher risk areas of Council's operations to give a level of assurance that Council's stewardship of the Kingston community's assets is maintained at the highest level. A new Strategic Audit Plan was adopted in 2018/19 to guide the Audit Committee's activities in 2019/20 through to 2021/22.

A highlight of the Audit Committee in 2018/19 has been the attendance in turn of each of Council's General Managers who have briefed the Committee on the current activities of their respective division within Council. This has enabled the Committee to gain a better appreciation of current issues in local government and of Kingston specific matters. The committee has also received detailed updates from the Manager Information Services and Strategy outlining Council's strategic approach to Information Technology and strong focus on cyber security. This has included coverage of Kingston's systems and information architecture which has greatly assisted the Committee's understanding of the IT environment and its extent. Briefings are also received on relevant topics such as the current state of the recycling industry; Kingston's approach to legislative compliance, the use of data analytics and artificial intelligence; business continuity planning; asset management practices; and relevant reports from the Victorian Auditor-General, the Ombudsman and other integrity agencies.

The Committee is also looking forward to working with Council to review the Charter again in 2019/20 to ensure compliance with the revised Local Government Act, which is likely to be considered by the Victorian Parliament later this calendar year.

1. The enhancement of the credibility and objectivity of internal and external financial reporting

To achieve this outcome the Audit Committee considered and commented on the following reports:-

- Final Management Letter 2017/18
- Auditor's Closing Report for the financial year ended 30 June 2018
- 2017/18 Draft Financial and Performance Statements

- Annual Financial Report for the Year Ended 30 June 2018
- Performance Statement for the Year Ended 30 June 2018
- Governance and Management Checklist 2017/18
- Draft 2017/18 Management Representation Letter
- CAATs Review covering a number of Kingston databases.
- Business Intelligence Reporting Demonstration
- External Audit Service Provider Appointment
- 2017/18 LGPRF Indicators and Management Checklist
- Annual Financial and Performance Statements Update
- 2018/19 External Audit Strategy
- Key Dates 2018/19 Year End Financial Reporting Program
- LGPRF Comparative Results 2017/18
- 2018/19 Interim Management Letter

2. Effective management of Council's strategic risks and the protection of Council assets

To achieve this outcome the Audit Committee considered and commented on the following reports:-

- Internal Audit Report – Contractor OH&S Management
- Internal Audit Report – IT General Controls
- Internal Audit Report – IT Systems
- IT Strategy Update – December 2018
- Application and Data Mapping to Services and Organisational Structure Presentation

3. Monitoring of Council's Business Continuity Plans and Processes

To achieve this outcome the Audit Committee considered and commented on the following:-

- VAGO Audit – Local Government Insurance Risks
- Strategic Risk Update
- BCP: Business Continuity Update

4. The Efficiency, Effectiveness and compliance of Significant Council Programmes

To achieve this outcome the Audit Committee considered and commented on the following reports:-

- Internal Audit Report – Stakeholder & Community Management
- Internal Audit Report – Parking Infringement Management
- Internal Audit Report – Payroll and HR Management
- Internal Audit Report – Building Compliance
- Internal Audit Report – Asset Management
- Internal Audit Report – Councillor Expenses
- Internal Audit Scope – Councillor Expenses
- Internal Audit Scope – Landfill Management
- Internal Audit Scope – Payroll and HR Management
- Internal Audit Scope – Childsafe Standards
- Internal Audit Scope – Building Compliance

5. Compliance with laws and regulations as well as use of best practice guidelines

To achieve this outcome the Audit Committee considered and commented on the following reports:-

- Legislative Compliance Update
- VAGO Report: Results of Local Government 2017/18 Audits
- Infringements Act Update
- ESC Review of Rate Capping

6. To monitor, review and advise the Council on the standard of financial control, risk management and corporate governance

To achieve this outcome the Audit Committee considered and commented on the following reports:

- Draft Strategic Internal Audit Plan
- Internal Audit Plan 2019/20

7. The effectiveness of the audit functions

• **Internal Audit**

Council's current Internal Auditors are Pitcher Partners who have extensive experience in the Local Government sector as Internal Auditors at other municipalities.

Pitcher Partners initial appointment as Internal Auditors commenced in July 2013 and in June 2016 were extended to June 2019. In late 2018 Council conducted an open public tender process for Internal Audit Service provision and following evaluation by officers and the Audit Committee Pitcher Partners were reappointed for a three year term commencing in July 2019. Following reappointment Pitcher Partners, in consultation with Senior Management at Council, conducted an organisational risk assessment. This, together with the City's Strategic Risk Register and an information architecture diagram, formed the basis of the 2019-2022 Internal Audit Strategic Plan. The Strategic Audit Plan is subject to review by Internal Audit and Management and then confirmed by the Audit Committee annually. The Internal Audit program that the Committee has overseen is in place to assist both Council and Management to achieve sound control over all Council activities. Internal Audit is not involved in the day to day internal transaction checking but provides an independent and objective assurance that the appropriate processes are in place. The Audit Committee also formally reviews the performance of the Internal Auditor each year.

The Audit Committee is particularly pleased to see Pitcher Partners identify the major reports used by Council management to regularly review Council activities. Effective use of these reports by management indicates the strong governance culture that exists within the Council.

Prior to accepting each report submitted by the Internal Auditor, the Committee examines the recommendations made in each report and management's comments thereon. These reviews give the Audit Committee and Council a level of assurance on the systems, processes and procedures employed by Council in the governance and control of its day to day operations.

• **External Audit**

Council's current External Auditor is the Victorian Auditor-General. The Auditor-General has elected to contract this activity for 2018/19 to Crowe Horwarth. It is normal practice for the External Auditor to review the Internal Audit program to better understand the internal control framework that exists at Council. Crowe Horwarth is responsible for providing a recommendation to the Auditor-General that the Annual Financial Statements of Council present fairly and in accordance with applicable Accounting Standards. Representatives of Crowe Horwarth met with the Audit Committee during March 2019 to brief the Committee on how they would be conducting the annual audit. It is usual practice to meet again with representatives of Crowe Horwarth in August to receive a report on the findings of the examination of Council's financial records.

I feel that the above comments clearly demonstrate to Council that the Audit Committee has discharged its responsibilities to Council as set out in the Audit Committee Charter.

Accountability

In addition to this annual report, the Audit Committee's minutes are available to Councillors as part of the communication from the Audit Committee to the Council. Whilst the Committee has two Councillors as members, I also welcome any opportunity for further interaction with the other elected representatives, several of whom have previously served on the Audit Committee.

Status of Audit Recommendations

To enable the Committee to closely monitor the implementation of Management's agreed actions to address the recommendations contained in the Internal Auditor's reports, a progress report from Management is provided to each meeting. Whilst it is particularly pleasing that during the year a large number of actions, including some very long standing ones of high or significant importance, have been completed by management. Some lower level recommendations remain outstanding. In summary:

Recommendations open at 30 June 2018	32
Recommendations added during 2018/19	30
Recommendations closed during 2018/19	41
Recommendations open at 30 June 2019	21

Of the 21 recommendations which remain open at 30 June 2019, it is noted that 1 (9 - June 2018) Low and 7 (9 - June 2018) Medium recommendations – 8 (18 - June 2018) in total, are overdue for completion. While the Audit Committee is appreciative of Management's focus on addressing the recommendations of the Auditor including the reduction of overdue items since June 2018, the occasional lack of timely implementation of audit recommendations is drawn to Council's attention.

Acknowledgements

I would like to acknowledge the professionalism and participation of all the members of the Audit Committee. The level of discussion on matters brought before the Committee have been of a very high standard, which I believe have resulted in tangible benefits to the community, Council and Council officers. The Committee has also greatly benefited from the contributions of the Councillor Committee Members who bring significant local knowledge and local community experience to the meeting table.

On the occasion of his imminent retirement after 15 years of service to the Kingston community, the Audit Committee wishes to record its appreciation of the commitment and involvement of the Chief Executive Officer, John Nevins in supporting the work of the Audit Committee. I also wish to acknowledge the support provided to the Audit Committee by Paul Franklin, Hayley Gniel, Carla Cruikshanks and Caroline Reidy during 2018/19.

Conclusion

Council has an obligation to the community to properly utilise the resources put at its disposal. The Audit Committee and the activities that it oversees is one mechanism that allows the community to feel confident that Council is properly discharging its stewardship and governance obligations.

Author/s: Hugh Parkes, Chairman, Kingston City Council Audit Committee
Reviewed and Approved By: Hugh Parkes, Chairman, Kingston City Council Audit Committee

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 11.2

QUICK RESPONSE GRANTS

Contact Officer: Gabrielle Pattenden, Governance Officer

Purpose of Report

To seek Council's consideration of Quick Response Grant applications received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council approve the following grant applications:

- Whitelion Youth Agency Ltd - \$1000.00 (subject to confirmation that they are Not for Profit and have a Volunteer Board)
- Chelsea Primary School - \$750.00

That Council not approve the following grant applications:

- Angus Varney
- United Filipino Elderly Association
- Kim and Forday Ltd
- Livingston Kindergarten

1. Executive Summary

- The Quick Response Grants Program gives individuals and community groups the opportunity to apply for small grants required at short notice to help them achieve their goals and ambitions.

This Program responds to the community's need for a form of grant that is flexible and efficient in terms of the time between application and approval and applies to smaller amounts of funding to a maximum of \$1,500.00.

Quick Response Grants are a category under Council's Community Grants Program.

2. Background

- In April 2019 Council revised the Quick Response Grants Guidelines. Grant applications are checked for eligibility in line with a set of criteria outlined in the Guidelines. An application must be submitted to Council and considered for approval at an Ordinary Meeting of Council.

- Any not-for-profit group, school or community organisation providing services within the City of Kingston may apply.

- Individuals must be a resident of the City of Kingston and participating in an activity in an unpaid capacity and not as a requirement of any formal course of study or of their employment. Individuals can apply for a grant to assist them to participate in a sporting, educational, recreational or cultural activity; other pursuit of a personal development nature; which will have a clear benefit to the community.
- Community groups can apply for a grant to assist with the provision of a service, program or activity used by or of benefit to Kingston residents.

Discussion

2.1. Council Plan Alignment

Goal 3: Our connected, inclusive, healthy and learning community

Direction 3.4 Promote an active, healthy and involved community life

2.2. Operation and Strategic Issues

2.2.1. Assessment of Application Criteria

Applications for Quick Response Grants are assessed against the criteria outlined in the guidelines as follows:

- Are funds needed at short notice or can they wait for the Annual Grants program?
- Does the proposed activity/event/project benefit the City of Kingston residents?
- Has the applicant demonstrated a clear need for funds?
- Has the applicant received any other funding from Council?
- That the organisation is a not-for-profit and has a bank account in the name of organisation.
- Can the project be funded under any other Council grant program?

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3. Applications

Name:	Kim and Forday Pty Ltd	
Amount requested:	\$2000.00	
Description of Project/Event:	Community based vegetable garden at the front of our Childcare Facility. There is a raised garden bed waiting to be used, and currently it is only servicing the weeds. So we would like to do something for the community, as there are alot of people walking by and would be good to have this for the community and our Children in our Childcare Centre as well.	
How the funds will be used:	Clean out the current weeds and replace soil to more friend garden soil, as well as purchase the start of vegetables, either start with seeds and/or mature plants.	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	 ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
This application does not meet the assessment criteria and is not recommended for approval. The applicant is a for-profit organisation.		

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Name:	Whitelion Youth Agency Ltd	
Amount requested:	\$1500.00	
Description of Project/Event:	Dare2B Youth Conference provides young people with an opportunity to explore their full potential including education and career pathway options and to link the importance of how a healthy body and mind will contribute to their success. Dare2B aims to inspire young people, encourage them to achieve their full potential and prevent young people from disengaging from education and/or having a negative life experience due to peer and social pressures that can impact their ability to succeed. The event also celebrates youth culture and the suite of support services which are available to young people in their region.	
How the funds will be used:	The funds will be allocated to the hire of the venue, Kingston Town Hall. To run a successful event the entire town hall is utilised including the kitchen and the Kingston Arts Centre. The same venue has been used for the past 8 years and enables the event to deliver up to 9 workshops. Any funding towards this cost is greatly appreciated as it is our biggest expense. The cost of the venue is around \$3500.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Sep'18 - Community Grant (\$4555.10)		
Officer Comment:		
This application meets the assessment criteria and is recommended for approval for an amount of \$1000.00.		
Note: the applicant has confirmed that the organisation is not-for profit and that it is run by a volunteer board.		

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Name:	Angus Varney	
Amount requested:	\$1500.00	
Description of Project/Event:	I have been a competitor in the Pro-Division of the Australasian Scooter Associations National Titles for the past 6 years. This season I placed 7th in Australia and have qualified to compete in the International Scooter Associations World Final at the World Roller Games to be held in Barcelona from July 4th - July 7th. To be able to do this I require some extra funding, which is why I am applying for this grant.	
How the funds will be used:	The funds will be used to go towards accommodation, transport and food while I am in Barcelona.	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
This application does not meet the assessment criteria and is not recommended for approval. The applicant is recommended to apply for an Individual Development Grant.		

Name:	Unified Filipino Elderly Association	
Amount requested:	\$1000.00	
Description of Project/Event:	UFEA, Inc. will be celebrating Kingston Seniors Festival Event by hosting a 'Hawaii 50 Plus ' Seniors Party in October 2019.	
How the funds will be used:	UFEA, Inc. Budget - Hawaii 50 Plus Seniors Party (City of Kingston Seniors Festival Event for October 2019) Catering: \$500.00, Promotion (flyers, printing etc) \$100.00, Administration \$100, Other (Cutleries, table cloth, decorations, paper plates, cups, leis, etc.) \$230.00, Prizes \$70.00 Total cost \$1,000	
Assessment Criteria:	<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
May'19 - 2018/19 Ethnic Meals Grant (\$1,000) May'19 - Quick Response Grant (\$500) Feb'19 - Cultural Diversity Week Grant (\$400) Dec'18 - Quick Response Grant (\$500) Sep'18 - Annual Community Grant (\$900) Sep'18 - Quick Response Grant (\$900) Jun'18 - Gambling Prevention Small Grant (\$1,500) Jun'18 - 2018 Kingston Seniors Festival Grant (\$400)		
Officer Comment:		
This application is not recommended for approval as the organisation has received significant grant funds from the City of Kingston for similar projects.		

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22 July 2019

Name:	Chelsea Primary School	
Amount requested:	\$1500.00	
Description of Project/Event:	Chelsea Primary School, in conjunction with the majority of schools in the Kingston Network (22 primary schools, four secondary colleges and three specialist development schools) are uniting to celebrate writing and literacy. Each school will run a writing competition whereby five of the best writers will be selected from each class at each participating school to participate in the writing workshop that will take place at Beaumaris Secondary College on Thursday 22 August, 2019 during Book Week (7-23 August 2019). The writing focus for the competition will be along the lines of 'Bringing out the writer in you'. A children's book author will commence the day with a talk on how they started as a writer and share their creative process with the younger year levels while a Young Adult author will inspire teenagers with their writing journey. There will be healthy snacks provided for all participants in the workshop break periods. The students will break into various groups based on their year levels to share their writing, workshop their writing ideas and create their own new stories, which will culminate in a published Kingston Story book that will be donated to every participating Kingston school class level's library and all libraries within the Kingston Council.	
How the funds will be used:	The funds will be used to pay the children's author to attend the workshop, pay for marketing materials to promote the writing competition and workshop and to give to the students who attend the workshop. There are funds also required to pay for the printing of the collection of writing into a published book for distribution to the schools and libraries in the Kingston area.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
This application is meets the assessment criteria and is recommended for approval for an amount of \$750.00		

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Name:	Livingston Kindergarten	
Amount requested:	\$500.00	
Description of Project/Event:	Sharing Shelf at Livingston Kindergarten, including a list of "DO YOU HAVE". We want to introduce a community sharing shelf where local families and community members can come and donate what they can and take what they need. Donations can include, but are not limited to blankets, clothes, shoes, nappies, toys, books, lemons or herbs, etc. from gardens, school bags and local school uniforms, pantry items, new and unused toiletries and any other items that people think will benefit other people. We also want to attach a list where people can ask for things that they need. This list can prompt people to share items that are of use to others, that they may not be aware of.	
How the funds will be used:	The purchase and building of shelving. Signage. Local advertising.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The applicant meets the eligibility criteria • Funds are needed at short notice • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant has not received any other funding from Council • The applicant is an individual or not for profit organisation • The project cannot be funded under any other Council Grant program 		 ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
This application is not recommended for approval as the applicant and the location of the project are outside the City of Kingston municipality.		

4. Conclusion

The grant applications in this report have been assessed according to the assessment criteria approved by Council in the Quick Response Guidelines.

4.1. Environmental Implications

Not applicable to this report.

4.2. Social Implications

The allocation of Quick Response Grants allows for Council to provide funds on a small scale to groups and individuals or towards projects or events that are consistent with Council's strategic directions and of benefit to Kingston's residents and community.

4.3. Resource Implications

Funds for Quick Response Grants are allocated by Council through its annual budget process.

4.4. Legal / Risk Implications

Not applicable to this report.

Author/s: Gabrielle Pattenden, Governance Officer
 Reviewed and Approved By: Phil DeLosa, Manager Governance
 Paul Franklin, General Manager Corporate Services

Agenda Item No: 11.3

APPOINTMENT OF MEMBERS TO STRATEGIC ADVISORY COMMITTEES

Contact Officer: Stephanie O'Gorman, Governance Officer

Purpose of Report

The purpose of this report is to recommend the appointment of new members to Council's Strategic Advisory Committees.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council appoint the following people to Strategic Advisory Committees until 30 June 2020:

- David Madill - Public Spaces and Environment Advisory Committee;
- Clare McPhee – Public Spaces and Environment Advisory Committee; and
- Jane Del Rosso – Business and Economic Development Advisory Committee.

1. Executive Summary

Following a Council resolution to increase the maximum membership of each Strategic Advisory Committee to 21 members, an ongoing recruitment process has been undertaken by officers.

Council has received a number of applications for various Strategic Advisory Committees and officers have undertaken four interviews so far, in accordance with the requirements of the Terms of Reference for each Strategic Advisory Committee.

All interviewed applicants are recommended for Strategic Advisory Committee membership.

2. Background

At its Ordinary Meeting on 24 September 2018, Council resolved to reconsider the numbers of members of the Strategic Advisory Committees and Ward Committees with a view to all committees having a maximum 21 members

In accordance with this resolution, officers are continuing to accept applications until the maximum membership numbers for each Strategic Advisory Committee are met.

3. Discussion

3.1 Council Plan Alignment

Goal 5 - Our well-governed and responsive organisation

Direction 5.1 - Support decision making to provide an efficient and effective council which embodies the principles of democracy

Council is responsive to the needs of the community and recognises the important feedback role that Advisory Committees play.

3.2 Consultation/Internal Review

Information regarding Strategic Advisory Committees is contained on Council's website and officers have advised their relevant networks of vacancies.

3.3 Operation and Strategic Issues

Appointment Process

In accordance with the Terms of Reference for each Strategic Advisory Committee, each applicant:

- Submitted an Advisory Committee Application Form;
- Meets the membership criteria contained in the Terms of Reference;
- Attended an interview with a panel consisting of the Manager Governance, relevant Advisory Committee officer and a Councillor where available.
- Is considered suitable to join the specified Strategic Advisory Committee with membership expiring on 30 June 2020.

A summary of each application is contained in Appendix 1.

4. Conclusion

The appointment of new members to Strategic Advisory Committees will further enhance advice and feedback to Council on a range of matters.

The applicants recommended for appointment meet the criteria for membership as set out in the Terms of Reference for each Strategic Advisory Committee and will bring a valuable perspective to each committee.

4.1 Environmental Implications

Not applicable.

4.2 Social Implications

Appointing members of the community to Strategic Advisory Committees enables community participation in specific areas of Council business, which ensures that Council considers the views of the community in its decision making processes.



4.3 Resource Implications

Not applicable.

4.4 Legal / Risk Implications

Not applicable.

Appendices

Appendix 1 - Summary of Applications – Strategic Advisory Committees – July 2019
(Ref 19/132914)  

Author/s: Stephanie O'Gorman, Governance Officer
Reviewed and Approved By: Phil DeLosa, Manager Governance
Paul Franklin, General Manager Corporate Services

11.3

APPOINTMENT OF MEMBERS TO STRATEGIC ADVISORY COMMITTEES

1	Summary of Applications – Strategic Advisory Committees – July 2019	413
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Summary of Applications – Strategic Advisory Committees – July 2019

Name	Summary	Advisory Committee	Interview	Selection Criteria	Recommendation
David Madill	20 year association with the Dingley Village Community Association and Chairman for last 6 years. Actively aware of the need for planning, public spaces and environmental issues.	Public Spaces and Environment	Y	Y	Appoint to Committee
Clare McPhee	Holds qualifications in Horticulture. Previous membership on International Society of Arboriculture and Vic Tree Industry Organisation. Currently runs own gardening business.	Public Spaces and Environment	Y	Y	Appoint to Committee
Jane Del Rosso	Business owner 'My Other Kitchen', which provides practical support to the food industry. Works closely with the Environmental Health Department at the City of Kingston and seeks to work in partnership to continue having a positive impact on the food industry and individual businesses within the municipality.	Business and Economic Development	Y	Y	Appoint to Committee

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 11.4

ASSEMBLY OF COUNCILLORS RECORD REPORT

Contact Officer: Stephanie O'Gorman, Governance Officer

Purpose of Report

To provide copies of the Assembly of Councillors records in line with Section 80A of the Local Government Act 1989 to support openness and transparency of Governance processes.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council note the contents of this report for the public record.

1. Executive Summary

This report contains records for all meetings defined as an Assembly of Councillors under Section 80A of the Local Government Act 1989, (the Act).

2. Background

The Act requires that Assembly of Councillors records are reported to the next possible meeting of Council. This seeks to promote openness and transparency of Council decision making and to place on public record any declarations of direct or indirect interests by Councillors.

3. Discussion

3.1 Council Plan Alignment

Goal 5 - Our well-governed and responsive organisation

Direction 5.1 - Support decision making to provide an efficient and effective council which embodies the principles of democracy

The reporting of Assembly of Councillors meets the requirements of the Act and is critical to Direction 5.1.

3.2 Consultation/Internal Review

Not applicable to this report.

3.3 Operation and Strategic Issues

3.3.1 Legislative Requirements

As prescribed by section 80A of the Act, the written record only needs to be a simple document that records:

- The names of all Councillors and staff at the meeting;
- A list of the matters considered;
- Any conflict of interest disclosed by a Councillor; and
- Whether a Councillor who disclosed a conflict leaves the assembly.

A standard Assembly of Councillors form will be used as the record for the purposes of the Act. These form the appendices to the report. At times, however to avoid duplication, minutes of some meetings may be attached as the record of the Assembly if they include the required information, including disclosures.

Section 80A of the Act requires a Councillor attending an assembly to disclose a conflict of interest and leave the room whilst the matter is being considered.

This requirement is explained in further detail in Practice Note No. 6 Assemblies of Councillors which was authored by Local Government Victoria. This Practice Note advises that unlike Council meetings, it is not necessary for a Councillor to disclose any details of the conflict of interest. It is sufficient to just disclose that the conflict of interest exists and this is all that should be recorded.

The rationale behind this limited requirement is to protect Councillors' privacy. In Council or Special Committee meetings, Councillors have an option under the Act to disclose a conflict of interest in writing to the CEO, which allows for the nature and type of the conflict of interest to remain private. The Act does not provide this option in relation to Assemblies of Councillors and thus Councillors are only required to disclose the existence of a conflict of interest and not the nature and type of interest at an assembly.

4. Conclusion

The report is provided in line with Section 80A of the Act which requires that the record of an assembly must be reported to the next practical Ordinary Meeting of Council and recorded in the minutes of that meeting.

4.1 Environmental Implications

Nil

4.2 Social Implications

Tabling Assembly of Council records supports disclosure and transparency of Council operations.





4.3 Resource Implications

Nil

4.4 Legal / Risk Implications

Reporting Assemblies of Councillors to Council meets the legislative requirement contained in section 80A of the Act.

Appendices

- Appendix 1 - Assembly of Councillors Record Public Spaces and Environment Advisory Committee 20 June 2019 (Ref 19/123158)  [↓](#)
- Appendix 2 - Assembly of Councillors Record - Planning Councillor Information Session - 1 July 2019 (Ref 19/137547)  [↓](#)
- Appendix 3 - Assembly of Councillors Record - Strategic Councillor Information Session - 8 July 2019 (Ref 19/151914)  [↓](#)
- Appendix 4 - Assembly of Councillors Record - Strategic Councillor Information Session 15 July 2019 (Ref 19/166198)  [↓](#)

Author/s: Stephanie O'Gorman, Governance Officer
Reviewed and Approved By: Phil DeLosa, Manager Governance
Paul Franklin, General Manager Corporate Services

11.4

ASSEMBLY OF COUNCILLORS RECORD REPORT

1	Assembly of Councillors Record Public Spaces and Environment Advisory Committee 20 June 2019.....	421
2	Assembly of Councillors Record - Planning Councillor Information Session - 1 July 2019.....	425
3	Assembly of Councillors Record - Strategic Councillor Information Session - 8 July 2019.....	429
4	Assembly of Councillors Record - Strategic Councillor Information Session 15 July 2019	433

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details: Public Spaces and Environment Advisory Committee Meeting

Date: 20th June 2019

Time: 6:30pm – 8:40pm

Assembly Location: Oakleigh Room, Level 6, 1230 Nepean Highway Cheltenham

Assembly Reason: Meeting

Attendees:

Joseph Astbury
Paul Baumgartner
Warren De Silva
Robin Erwin
Walter Grahame
Claire Houston
Margaret Hunter
Pamela Payne
Penny McGuire-White
Judy Wilks
Susan
Charlie and Gale Mizzi
Steve Schutt, Hansen Consultants
Tyler Ingram, Hansen Consultants
Con, Irwin Consultants

Councillor/s: Cr Rosemary West

Officer/s:

Emily Boucher, Team Leader Environmental Planning, City of Kingston
Jessica Salehian, Senior Landscape Architect, City of Kingston
David Shepard, Manager Parks and Green Wedge Director, City of Kingston

Apologies:

Bronwyn Biggs
Nina Earl
Mary Rimington

Matter/s Discussed:

Landscaping along Nepean Highway from Moorabbin to Mordialloc
Chain of Parks Trail
City of Kingston's Urban Cooling Strategy Development

Conflict of Interest Disclosures: none

Assembly of Councillors Record

This Form MUST be completed by;

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Did senior officer present ask for disclosure of Conflicts of Interest? Yes

Councillor Disclosures: (refer 2 over page). none

Record if a Councillor left the meeting during the discussion.

Cr West was present for the entire meeting

Officer Disclosures: (refer 4 over page) none

Completed by: Emily Boucher

Date: 21st June 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 1 July 2019

Time: 5.45pm

Assembly Location: Oakleigh Room, 1230 Nepean Highway Cheltenham

Assembly Reason: Planning Councillor Information Session

Attendees:

Councillor/s:

Cr Georgina Oxley (Mayor)
 Cr Tamara Barth
 Cr Tamsin Bearsley
 Cr David Eden (arrived at 6.37pm)
 Cr Geoff Gledhill
 Cr Steve Staikos
 Cr Rosemary West OAM

Officer/s:

John Nevins, Chief Executive Officer
 Mauro Bolin, General Manager Community Sustainability
 Paul Franklin, General Manager Corporate Services
 Daniel Freer, General Manager City Assets and Environment
 Jonathan Guttman, General Manager Planning and Development
 Phil De Losa, Manager Governance
 Natasha Corponi, Communications & Media Advisor
 Nicole Bartley, Team Leader Statutory Planning
 Jeremy Hopkins, Team Leader Statutory Planning
 Jennifer Roche, Team Leader Statutory Planning
 Julian Harvey, Manager Property and Arts

Apologies:

Cr Ron Brownlees OAM
 Cr George Hua

Matter/s Discussed:

1. Apologies
2. Disclosures by Councillors, Officers and Contractors of any Conflict of Interest
3. Notes of the Strategic CIS Meeting of 17 June 2019
4. Individual Ward Briefings
5. Planning Delegation Policy Emails - June 2019
6. Draft Agenda - Planning Committee
7. Proposed Boundary Realignment - 2 Horscroft Place

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

8. Green Wedge Plan Review Steering Committee
 9. Report on Legal Advice
 10. Local Government Act - Proposed Reforms
 11. Invitations
- Other Business
- Delta Site
 - Alex Fraser Site
 - Councillor Dinner – City of Greater Dandenong
 - Membership of Australian Local Government Women's Association

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest? Yes

Councillor Disclosures: (refer 2 over page)

Nil

Record if a Councillor left the meeting during the discussion.

N/A

Officer Disclosures: (refer 4 over page)

Nil

Completed by: Stephanie O'Gorman, Governance Officer
Date: 2 July 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 8 July 2019

Time: 5.45pm

Assembly Location: Oakleigh Room, 1230 Nepean Highway Cheltenham

Assembly Reason: Strategic Councillor Information Session

Attendees:

Councillor/s:

Cr Georgina Oxley (Mayor)
 Cr Tamara Barth
 Cr Ron Brownlees OAM
 Cr Geoff Gledhill
 Cr George Hua
 Cr Steve Staikos
 Cr Rosemary West OAM

Officer/s:

John Nevins, Chief Executive Officer
 Steve Lewis, Acting General Manager Community Sustainability
 Paul Franklin, General Manager Corporate Services
 Daniel Freer, General Manager City Assets and Environment
 Jonathan Guttman, General Manager Planning and Development
 Megan O'Halloran, Manager Communications & Community Relations
 Stephanie O'Gorman, Governance Officer
 Mark Stockton, Team Leader Sport and Recreation
 Daniel Ferguson, Strategic Project Advisor
 Ross Gregory, Manager Traffic and Transport
 Julian Harvey, Manager Property and Arts

Apologies:

Cr Bearsley
 Cr Eden

Matter/s Discussed:

1. Apologies
2. Disclosures by Councillors, Officers and Contractors of any Conflict of Interest
3. Notes of the Strategic CIS Meeting of 17 June 2019
4. Community Safety Advisory Committee Meeting Minutes 3 April 2019
5. Outdoor Velodrome, Edithvale Recreation Reserve
6. Response to Notice of Motion No. 23/2019 - Mentone Traffic Movements
7. Draft Agenda - Ordinary Meeting of Council
8. Submission - Local Government Bill 2019 - A Reform Proposal
9. Invitations

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

- 10. Councillor/CEO Discussion
 - 11. July 2018 – June 2019 (2018/19) CEO Remuneration Review
- Other Business: Housing and Neighbourhood Character Update

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest? Yes

Councillor Disclosures: (refer 2 over page)

Nil

Record if a Councillor left the meeting during the discussion.

N/A

Officer Disclosures: (refer 4 over page)

John Nevins, Chief Executive Officer, disclosed a direct interest in Item 11 – CEO Remuneration Review and left the meeting at 7.03pm prior to any discussion on the matter.

Completed by: Stephanie O’Gorman, Governance Officer
Date: 9 July 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
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 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 15 July 2019

Time: 5.45pm

Assembly Location: Oakleigh Room, 1230 Nepean Highway Cheltenham

Assembly Reason: Strategic Councillor Information Session

Attendees:

Councillor/s:

Cr Georgina Oxley (Mayor)
 Cr Tamara Barth
 Cr Tamsin Bearsley
 Cr Ron Brownlees OAM
 Cr David Eden
 Cr Geoff Gledhill
 Cr Steve Staikos
 Cr Rosemary West OAM (arrived at 5.52pm)

Officer/s:

John Nevins, Chief Executive Officer
 Mauro Bolin, General Manager Community Sustainability
 Paul Franklin, General Manager Corporate Services
 Jonathan Guttman, General Manager Planning and Development
 Phil De Losa, Manager Governance
 Michelle Devanny, Communications Advisor
 Mark Patterson, Manager Family Youth and Children's Services
 Zorica Djuric, Team Leader Youth & Family Services
 Ross Gregory, Manager Traffic and Transport
 Paul Marsden, Manager City Strategy
 Bridget Draper, Manager Active Kingston
 Mark Stockton, Team Leader Sport and Recreation
 Jane Grace, Manager Libraries & Social Development
 Jihan Wassef, Team Leader Community Engagement
 Dominic McCann, Coordinator Community Wellbeing
 David Shepard, Acting Manager Parks and Recreation
 Rachelle Quattrocchi, Manager Infrastructure
 Steve Lewis, Manager Community Buildings
 Donna Feore, Senior Facilities Development Planning Coordinator

Apologies:

Cr George Hua

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Matter/s Discussed:

1. Apologies
 2. Disclosures by Councillors, Officers and Contractors of any Conflict of Interest
 3. Notes of the Strategic CIS Meeting of 8 July 2019
 4. Minutes of the Public Spaces and Environment Committee - 20 June 2019
 5. Draft 2019 - 2022 Kingston Youth Strategy
 6. Level Crossing Removal Issues Summary
 7. Level Crossing Removal Project Briefing - Summary of issues
 8. Suburban Rail Loop - Briefing and Confidentiality Deed
 9. Kerr Crescent Reserve, Aspendale Gardens - Consultation Findings Car Park and Sports Lighting
 10. Community Grants Program 2019-2020 - Funding Recommendations for Partnership Grants and Annual Grants Allocations
 11. Update to Notice of Motion 10/2016 - Weed Killer
 12. Introduction of a Food Organic Garden Organic Service
 13. Canterbury Road Capital Investment Works
 14. Update to Notice of Motion No. 29/2019 - Waste and Debris - Mordialloc Creek
 15. CON-19/36 - 43 Garden Boulevard, Dingley – Council Depot Award of Contract
 16. Response to Notice of Motion No. 36/2019 - Scout Halls Compliance with Disability Discrimination Act
 17. Mentone Life Saving Club Redevelopment Project
 18. Green Wedge Plan Review Steering Committee
 19. Invitations
- Other Business
- Delta site
 - SKM
 - Notices of Motion

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest? Yes

Councillor Disclosures: (refer 2 over page).

Cr Bearsley disclosed a Conflict of Interest in Item 9 - Kerr Crescent Reserve, Aspendale Gardens - Consultation Findings Car Park and Sports Lighting.

Record if a Councillor left the meeting during the discussion.

Cr Bearsley disclosed a Conflict of Interest in this item and left the meeting at 7.00pm prior to any discussion on item 9.

Officer Disclosures: (refer 4 over page)

Nil

Assembly of Councillors Record

This Form MUST be completed by;

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Completed by: Stephanie O’Gorman, Governance Officer
Date: 17 July 2019

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

12. Notices of Motion

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 12.1

NOTICE OF MOTION NO. 37/2019 - CR BROWNLEES - BEACH ROAD TREE PLANTING

I move :

That due to the refusal by VicRoads to not allow the planting of nature strip trees on the residential side of Beach Road as indicated in Item 10.7(4) of the December 10th 2018 resolution relating to the Foreshore Shared Path Construction project 1, the tree planting proposed along the residential side of Beach Road between Charman Road Mentone and Owen Street Mordialloc, not be proceeded with at this time. The beach/foreshore side planting should proceed as planned to provide for the timely completion of the next stage of the Foreshore Path.

Cr Ron Brownlees

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 12.2

NOTICE OF MOTION NO. 38/2019 - CR GLEDHILL - TRAFFIC AND PARKING - NEPEAN HIGHWAY, PARKDALE

I move :

That officers review the traffic movements and parking capacity along the Nepean Highway service lane between Sixth and Fourth Streets Parkdale. The same aspects should also be reviewed for the eastern ends of Fourth, Fifth and Sixth Streets.

A report should be made available to Councillors in the August cycle.

Cr Geoff Gledhill

Ordinary Meeting of Council

22 July 2019

Agenda Item No: 12.3

NOTICE OF MOTION NO. 39/2019 - CR WEST - THE NEED TO LOCATE NATIVE VEGETATION OFFSETS LOCALLY

I move :

That Council officers endeavour to locate offsets for native vegetation removal incurred by Council and (if possible) road and other authorities in Kingston (in respect of infrastructure and other development projects) within Kingston where suitable offset sites are available.

Cr Rosemary West

14. Confidential Items

14 Confidential Items

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the Local Government Act 1989. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

14.1 July 2017 to May 2018 (2017/18) CEO Performance Review

Agenda item 14.1 July 2017 to May 2018 (2017/18) CEO Performance Review is designated confidential as it relates to personnel matters (s89 2a)

Confidential Appendices

9.1 **CON-19/23 - Dales Park Pavilion Construction - Award of Contract**
Appendix 1, Dales Park Pavilion Tender Evaluation matrix is designated confidential as it relates to (s89 2d)

9.1 **CON-19/23 - Dales Park Pavilion Construction - Award of Contract**
Appendix 2, Dales Park Pavilion Project Expenditure is designated confidential as it relates to (s89 2d)

9.2 **CON-19/36 - 43 Garden Boulevard, Dingley – Council Depot Award of Contract**
Appendix 2, Con 19-36 Final Tender Evaluation Matrix is designated confidential as it relates to (s89 2d)

9.2 **CON-19/36 - 43 Garden Boulevard, Dingley – Council Depot Award of Contract**
Appendix 3, Con 19-36 43 Garden Boulevard Dingley Depot - Breakdown of total project expenditure is designated confidential as it relates to (s89 2d)

RECOMMENDATION

That in accordance with the provisions of section 89(2) of the *Local Government Act 1989*, the meeting be closed to members of the public for the consideration of the following confidential items:

14.1 July 2017 to May 2018 (2017/18) CEO Performance Review

This agenda item is confidential in accordance with the Local Government Act s89(2) as it relates to personnel matters (s89 2a)

Confidential Appendices

9.1 **CON-19/23 - Dales Park Pavilion Construction - Award of Contract**
Appendix 1, Dales Park Pavilion Tender Evaluation matrix
This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

9.1 **CON-19/23 - Dales Park Pavilion Construction - Award of Contract**

Appendix 2, Dales Park Pavilion Project Expenditure

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

9.2 CON-19/36 - 43 Garden Boulevard, Dingley – Council Depot Award of Contract

Appendix 2, Con 19-36 Final Tender Evaluation Matrix

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

9.2 CON-19/36 - 43 Garden Boulevard, Dingley – Council Depot Award of Contract

Appendix 3, Con 19-36 43 Garden Boulevard Dingley Depot - Breakdown of total project expenditure

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)