

Guideline on Domestic Waste, Green Waste, Recyclable Material & Hard Waste

1 Document Control

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RESPONSIBLE GENERAL MANAGER	General Manager City Assets and Environment
DOCUMENT OWNER	Manager Infrastructure
APPROVED/ADOPTED BY	Manager Infrastructure on 30 March 2022
SIGNATURE	
APPROVAL DATE (In addition state effective if different)	30 March 2022
REVIEW DATE	1 April 2026
CM REF AND VERSION	22/78875
VERSION HISTORY	This Guideline Replaces Version 15/57859
RELEVANT POLICY	Community Local Law

2 Purpose

This guideline is to provide the standard required by occupiers of premises where Council provides a domestic waste collection service to comply with City of Kingston Community Local Law, Part 2, Sections 15 to 22.

3 Scope

This guideline applies to occupiers of properties provided with a domestic waste collection service by Council and any Authorised or Delegated Officer in determining compliance with the Community Local Law.

4 Guidelines

4.1 Use of Bins

All bins used for Council's waste collection services must be those provided by Council, unless otherwise authorised by Council.

All *domestic waste, green and food waste and recyclable material* produced in or about a premises must be placed in the appropriate bin with the least possible delay following production. A food waste caddy is provided by Council to aid the collection of food scraps which are then transferred to the green waste bin.

Bins must be placed on the nature strip after 4pm on the day prior to collection and by 5.30am on the day of collection.

All bins must be placed with Council's logo facing the road, within 50cm of the kerb and at least 30cm between each bin. The bins need to be clear of trees and parked cars, or in such other position as may be designated by an Authorised / Delegated Officer. Do not overfill the bin or leave extra bags or boxes next to the bin as these will not be collected.

Council must be notified if a bin provided to a premise develops any defect or is damaged, lost, stolen or missing.

Bins or materials placed out for Council waste collection services must not be removed or interfered with, other than by Council staff or contractors in the course of their duties.

4.2 Waste Collection

Garbage bins (red lid) are collected weekly. Recycle (yellow lid) and garden and food waste (green lid) bins are collected on alternate weeks, on the same day as the garbage bin.

4.3 Removal of Bins

Bins must be returned within the premises' boundary by no later than midnight on the appointed collection day.

Bins provided for use at a premise must not be removed from the premise other than by Council staff or Council contractors in the course of their duties.

4.4 Cleanliness of Bins

All bins must be maintained in a clean and tidy manner so as not to provide any health threat or be offensive to any person; and ensure that rubbish from the premises does not remain on the footway, or pavement, adjoining such premises.

4.5 Hard Waste Collection

Council has an annual free hard waste collection in September and October. Alternatively, a hard waste collection can be booked year round for a fee.

Hard waste must be stacked on the nature strip at the front of the premises or, in exceptional circumstances if pre-arranged, within 1 metre inside the fence line for collection. In instances where material is left inside the property, it must be clearly separated from other material so there is no confusion about what material should be collected. Hard Waste must not be placed out earlier than 7 days prior to the nominated collection date.

Some waste items such as building materials, renovation waste, tyres, batteries and chemicals cannot be collected by Council. Refer to City of Kingston website, A to Z of waste disposal to locate the appropriate recycling and disposal services in the area.

4.6 Prohibited Waste

Prohibited waste is material that is not domestic waste, recyclable material or hard waste. Refer to City of Kingston website, A to Z of waste disposal to locate the appropriate recycling and disposal services in the area. Items such as liquid waste, medical waste, industrial waste, tyres, asbestos products, gas bottles or building materials are not collected by Council and must be disposed at a Transfer Station or appropriate facility.

5 Responsibility

The areas or positions responsible for defined tasks in implementing, maintaining and approving these guidelines.

Position/Team	Responsibility
Waste Team Leader	Responsible for providing the waste collection and disposal services to properties including managing bins, collection and disposal contracts.
Local Laws Officer	Responsible for enforcing compliance with the Council Local Laws as they relate to Waste services and rubbish dumping.

6 Related Documents and Resources

Legislation / External Document

- Local Government Act 2020
- Circular Economy (Waste Reduction and Recycling) Act 2021
- Community Local Law

Resources

- Waste services in City of Kingston [Rubbish & Recycling - Kingston City Council](#)
- Local providers of recycling / disposal services [A to Z of waste disposal - Kingston City Council](#)

7 Definitions

Authorised / Delegated Officer	a person appointed by Council for the purpose of administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of Council.
Bin	a Council approved wheeled mobile collection container having a capacity of 80 litres, 120 litres, 240 litres or 1,100 litres supplied to premises by the Council in connection with the Council's regular trade or domestic rubbish or green waste or recycling services collections.
Caddy	a small container that can have a compostable liner to temporarily store food waste.
Domestic waste	all waste or rubbish produced or accumulated in or on any <i>land</i> but excludes: <ul style="list-style-type: none">a) <i>hard waste</i> and <i>recyclable material</i>;b) waste that is not effectively sealed including any slops or liquid waste or any moist <i>refuse</i> unless such moist refuse has been previously drained and effectively wrapped;c) burning or hot material;d) night soil, medical waste or other matter which could cause injury or danger to any <i>person</i>;e) oil, paint, <i>solvents</i>, chemicals or similar substances or any other thing, substance or material whatsoever which may damage such bin or receptacle or reduce its strength or effectiveness; orf) item of <i>material</i> which takes the total weight of the contents over 70 kilograms.
Green waste	all organic waste produced or accumulated in or on any land, including grass clippings, branches, garden prunings and leaves but excluding any log, stump, soil, rubbish, domestic waste or portion of a tree, shrub, trunk or branch which is up to 100mm in diameter or a length exceeding 600 millimetres.
Hard waste	is as designated by Council but excludes <i>domestic waste</i> , <i>green waste</i> and <i>recyclable waste</i> .
Recyclable material	jars, bottles, cans, plastic containers, paper and cardboard as designated by Council.